CURRICULUM STANDARD

Curriculum Program Title	**Nonprofit Leadership and Management**	Program Code	**A25410**
Concentration	**(not applicable)**	CIP Code	*52.0206*

Curriculum Description

The Nonprofit Leadership and Management curriculum is designed to prepare individuals for a leadership or management role in the nonprofit sector.

Course work includes an overview of nonprofit organizations (NPO), philanthropy, legal and ethical concerns, funding issues, and strategic planning. Additional coursework introduces grant writing, international non-governmental organizations (NGO), public relations and sustainable communities.

Graduates should qualify for positions at various levels of leadership and management in the non-profit sector.

Curriculum Requirements*

[for associate degree, diploma, and certificate programs in accordance with *1D SBCCC 400.10*]

I.   **General Education.** Degree programs must contain a minimum of 15 semester hours including at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics. Degree programs must contain a minimum of 6 semester hours of communications. Diploma programs must contain a minimum of 6 semester hours of general education; 3 semester hours must be in communications. General education is optional in certificate programs.

II.   **Major Hours**. AAS, diploma, and certificate programs must include courses which offer specific job knowledge and skills. Work-based learning may be included in associate in applied science degrees up to a maximum of 8 semester hours of credit; in diploma programs up to a maximum of 4 semester hours of credit; and in certificate programs up to a maximum of 2 semester hours of credit. *(See second page for additional information.)*

III.   **Other Required Hours.** A college may include courses to meet graduation or local employer requirements in a certificate, diploma, or associate in applied science program. These curriculum courses shall be selected from the Combined Course Library and must be approved by the System Office prior to implementation. Restricted, unique, or free elective courses may not be included as other required hours.

	AAS	Diploma	Certificate
Minimum General Education Hours	15	6	0
Minimum Major Hours	49	30	12
Other Required Hours	0-7	0-4	0-1
Total Semester Hours Credit	**64-76**	**36-48**	**12-18**

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*Within the degree program, the institution shall include opportunities for the achievement of competence in reading, writing, oral communication, fundamental mathematical skills, and basic use of computers.

Major Hours

A.   **Core.** The subject/course core is comprised of subject areas and/or specific courses which are required for each curriculum program. A diploma program offered under an approved AAS program standard or a certificate which is the highest credential level awarded under an approved AAS program standard must include a minimum of 12 semester hours credit derived from the subject/course core of the AAS program.

B.   **Concentration** *(if applicable).* A concentration of study must include a minimum of 12 semester hours credit from required subjects and/or courses. The majority of the course credit hours are unique to the concentration. The required subjects and/or courses that make up the concentration of study are in addition to the required subject/course core.

C.   **Other Major Hours.** Other major hours must be selected from prefixes listed on the curriculum standard. A maximum of 9 semester hours credit may be selected from any prefix listed, with the exception of prefixes listed in the core or concentration. Work-based learning may be included in associate in applied science degrees up to a maximum of 8 semester hours of credit; in diploma programs up to a maximum of 4 semester hours of credit; and in certificate programs up to a maximum of 2 semester hours of credit.

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	AAS	Diploma	Certificate
Minimum Major Hours Required	**49 SHC**	**30 SHC**	**12 SHC**

A.   **CORE**
 Courses required for the diploma are designated with *
 	
 *Required Courses:
   NPO   110 Intro to Nonprofit Mgmt   3 SHC
   NPO   111 Governance & Leadership   3 SHC
   NPO   215 NPO Advocacy & Public Pol 3 SHC
   NPO   225 Community Engagement   3 SHC
 	
  Required Subject Areas:
   Nonprofit Finance & Funding:
   NPO   115 Nonprofit Financial Mgmt   3 SHC
   NPO   120 Fundraising/Stewardship   3 SHC
 	
   Computer Applications. Select one:
   CIS   110   Introduction to Computers   3 SHC
   CIS   111   Basic PC Literacy   2 SHC
	20-21 SHC	**20-21 SHC**	

B. **CONCENTRATION** *(Not applicable)*			
C. **OTHER MAJOR HOURS** *To be selected from the following prefixes/courses:* ACC, BUS, CIS, CTS, ECO, HMT, HST, INT, MKT, NPO, PAD, POL, PMT, and WBL *Up to two semester hour credits may be selected from ACA.* *Up to three semester hour credits may be selected from the following prefixes: ARA, ASL, CHI, FRE, GER, ITA, JPN, LAT, POR, RUS and SPA.*			