



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

R. Scott Ralls, Ph.D.

President

August 2, 2012

PEP Memorandum #9

RESPONSE DEADLINE: August 17, 2012

To: PEP Point of Contact – Local Prison
PEP Point of Contact – Local College

From: Gloria M. Upperman, Director, Educational Services, Division of Adult Corrections (DAC),
NC Department of Public Safety (NCDPS)
Barbara Boyce, Associate Vice President, Workforce Continuing Education,
NC Community College System (NCCCS)

Subject: **Prison Education Program (PEP) Joint Annual Plan - FY 2012-2013**

It's time to document community college course schedules and associated tuition/registration fees for courses offered at state prisons through the Prison Education Program (PEP) for the current fiscal year. **Please submit the attached Joint Annual Plan documenting all Basic Skills, Occupational Extension, and Curriculum courses/fees and Career Readiness Certification (CRC) fees by August 17, 2012.**

This joint plan should be signed by the college president, prison superintendent, and local PEP points of contact. We ask that the community college point of contact (designated on the attached form) be responsible for ensuring that a signed hard copy and an electronic copy are submitted by August 17, 2012, to Temeka Hester, Research and Information Manager, CEWI Section, NC Community College System, 5003 Mail Service Center, Raleigh, NC 27699-5003 (email - hestert@nccommunitycolleges.edu). The electronic copy is needed to assist in compiling one state-level report. The hard copy is needed for the signatures. **Submission and state-level approval of this plan is required for colleges to continue to receive tuition and/or registration fees for courses/CRCs offered in state prisons.**

For additional information, feel free to contact any of the following members of the PEP state-level coordinating team: Gloria M. Upperman, Director of Educational Services, Division of Adult Corrections, at 919-838-3642 or Gloria.Upperman@ncdps.gov; Tony Reggi, Education Specialist, Division of Adult Corrections, at 919-838-3643 or Anthony.Reggi@ncdps.gov; or Tracy McPherson, Director of Public Safety Programs, NC Community College System, at 919-807-7117 or mcpthersont@nccommunitycolleges.edu.

Thank you in advance for your prompt attention to this PEP Joint Annual Plan and for your continued partnership in support of inmate education in North Carolina. Note: All previous Prison Education Program (PEP) Memos are archived for reference at http://www.nccommunitycolleges.edu/Business_and_Industry/continuingeducation.htm (Scroll down page to section titled "Captive and Co-opted").

Attachment – Joint Annual Plan

C: Dr. Sharon Morrissey, NCCCS
Dr. Sandra Williams, NCCCS
Dr. Van Wilson, NCCCS
Dr. Randy Whitfield, NCCCS
Ms. Tracy McPherson, NCCCS
Presidents, NCCCS
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Ms. Jennie Lancaster, NCDPS/DAC
Ms. Cynthia Bostic, NCDPS/DAC
Dr. Tony Reggi, NCDPS/DAC
Regional Directors, NCDPS/DAC
Superintendents, NCDPS/DAC