

NCCCS-Learning Services Technology
(formerly Library Resources)
CCLINC
End of Year Report
2007/08

Our copy cataloger, Douglas Bechtol has resigned and taken a position at NC State University. Hopefully, we will be able to fill his position soon.

Ruth worked with the community college librarians and data coordinators to make sure everyone completed the NCHEDS report by the January 10th deadline. It was a little challenging this year because of a couple of vacancies in the directors positions in addition to a number of new directors.

The next federal report due will be the Academic Library Survey. Library directors should receive packets sometime in early fall probably in mid-October. This report will be due in the early spring of 2009. Ruth will be sending out more information as the time approaches.

After assessing what training sessions were needed on CCLINC functions, training was offered during the summer on Cataloging in the Java Client at Cleveland, Randolph, and Pitt. During the fall we offered CCLINC workshops on Basic Reports, Circulation, Cataloging, Cataloging in the Java Client, and Reserves. Colleen also did one-on-one cataloging sessions upon request. Thanks to all of the trainers for continuing to serve the CCLINC community.

Ruth is working with Sirsi, the NCCCS State Board, legal affairs, finance office, and the State IT Procurement Office to secure a contract for continuation of the Service Agreement with Sirsi. This is a long drawn out process due to the new terms and conditions required by the State IT Procurement Office. The current service agreement contract is valid until June 30, 2008.

Ruth is also working with Solinet, the NCCCS State Board, our legal affairs, our finance office, and the State ITS Procurement Office to secure a new contract for Group Services (group catalog and unlimited cataloging) for all community college libraries. Currently this project is totally funded out of Learning Technology System funds.

We were very fortunate that more funding was appropriated for the book budget this fiscal year and is supposed to increase again next fiscal year. We know that much more is needed and we mention this to the decision makers every opportunity we get.

Following are the figures for CCLINC cataloging from Colleen and her staff during the July 1, 2006—June 30, 2007 fiscal year.

3,910 transfers
4,594 records added
5,234 total slips done (includes non-CCLINC materials)
579 titles originally cataloged
116 authority records created
2,747 titles removed
9,199 volumes modified/edited
1,817 titles modified/edited

We plan to install the upgrade, Symphony 3.2.1, on the test server (Thelma) this summer. After reviewing the upgrade on the test server for about a month, it will be installed on Louise. Both the "C" and Java clients will be available in this release. More information will be forthcoming about these upgrades. (Sirsi is calling this next upgrade Symphony instead of Unicorn)

Ruth is trying to secure funding for cataloging tools and other online resources that would benefit all LRCs. More information will be forthcoming about these projects.

We have enjoyed working with the members of CCLINC this year.

03/10/2008

**Cataloging Subcommittee
End of Year Report
2007/08**

During the school year of 2007-2008 the Cataloging Subcommittee created and submitted for approval by the steering committee the following documents:

- E-Book policies
- E-Book procedures
- Java label design polices
- Java label design procedures
- Procedures for printing with the Dymo Label printer in both C-Client and Java

Many thanks go to Roxanne Davenport and Theresa Frohock as they did the lion's share of the work on the drafting of these documents. The subcommittee met infrequently this year because of the new procedures in obtaining a conference call number as well as the newly instituted fee.

The newly elected chair of the Cataloging Subcommittee is Julia Mielish. Charles Wiggins is resigning his spot on the subcommittee because he has accepted a promotion to a non-CCLINC school.

March 18, 2008

Lending Service Sub Committee Report 2007-2008

The Lending Service Sub Committee has been quiet this year. After the push to comply with the law concerning the removal of Social Security Numbers from patron records there have been few problems reported to the committee. Most of the questions were answered by the Sub Committee Chair after consulting with the people involved with the query and solved without need for committee involvement.

The work on the addition of new overdue and bill notice language was a carry over from last year. We have heard from a few directors when queried concerning the notices. Most were favorable to the new notices. Some concern was expressed when the member school was happy with their notices and were assured they could keep the notices they used for their patrons.

The Lending Services Sub Committee Chair issued a call for new committee members and three new people expressed interest in joining the committee for the next year. The committee will be open for anyone wishing to join. The committee would like to have involvement by people in the Circulation Areas as lending is a big part of the Circulation function in each member school.

After polling the membership of the committee for a chair person for next year, there were two votes for Deborah Foster. She will remain chairperson for the 2008-2009 year unless someone else steps forward to offer to chair the committee.

Respectfully Submitted

Deborah Foster

REPORTS COMMITTEE
yearly report
April, 2008

Accomplishments

1. An updated roster (including contact information) of all report runners at the CCLINC libraries.
2. Confirmation that basic reports work equally well in the Java client, provided that the same report selections are made.
3. Development of the ability to create a report and view it in Excel.
4. Confirmation that viewing the report in Excel works equally well in Excel 2007, provided that the same report and viewing selections are made.

Current Reports Committee

Chair, Linda Leighty, Pitt Community College
Ruth Bryan, NCCCS, System Office
Renee Dusenbury, Central Carolina CC
Libby Stone, Gaston College
Martha Robinson, Gaston College
Charles Wiggins, Blue Ridge CC

Serials Subcommittee
End of Year Report
April, 2008

The Serials subcommittee discussed creating documentation for the Java client but will wait until the C client goes away due to a library's option to use either/or. Sharon Day-Lowe has said that she is willing to serve as Chair for the next year so I am nominating her and am awaiting a second from a committee member.