

Time: 2pm

I. Attendees

Present

1 Julia Mielish present Steering Committee Chair	8 Ernest Avery , present District 3 Representative
2 Libby Stone , present Past Chair	9 Renee Dusenbury , present District 4 Representative
3 Lisa Shores , present Reports Subcommittee Chair	10 Erin Allen , present District 5 Representative
4 Sharon Hedgepeth , present Cataloging/Serials Subcommittee Chair	11 Linda Kressel , present District 6 Representative
5 David Wright , present Lending Services Subcommittee Chair	12 Dave Trudeau , present CCCLA Representative
6 Carrie Moran , absent Training Subcommittee	13 Colleen Turnage , present Director of Learning Services Technology
6 George Strawley , present District 1 Representative	14 John Wood , present System Administrator
7 Mark King , present District 2 Representative	

Meeting called to order at 3:04pm

Agenda

- Old Business
- New Business
- Subcommittee Reports
- Other News

III. Old Business

1. Unfilled Holds. This issue was sent to the Lending Services Committee. The committee has talked about this informally and will be meeting in the future to work on it.
2. Update on the issues with Sirsi Dynix. / Ad Hoc update. Please see attached minutes from the recent Ad Hoc Committee.
George questioned if the number of items in a library matter? No it does not.

3. Intellectual Property Ad Hoc Group. Group has met and has talked about the issues. Stacey Wilson has agreed to write a statement to bring back to the group. Ernest also brought up about the different types of material that should and should not be cataloged.
4. Update on creating a place online to archive all the Steering Committee minutes. Julia and George are continuing to work on this.
5. New libraries update. Carteret almost and trained. Caldwell and Robeson are almost all the way in. Should be finished by the end of the month. Colleen will be conducting training by Blackboard for Caldwell Friday 24th. Robeson's training will be in the next few weeks. Training subcommittee will need to talk about this as trainers will need to go to the colleges for formal training.

IV. New Business

1. Upgrade tentatively set for the first week of April.
2. Contract news for the new school year. Goes up for the state board April 19th Contract is for a status quo with the potential to add three new schools at no extra cost-see below. OCLC contract is still outstanding.
3. NCCCS System Office Conference. Dave had not heard anything from any groups/proposals from any directors so we don't know if anybody has submitted any proposals. All three Library groups(CCLINC, NCCCLRA and CCCLA) have requested meeting room space to hold meetings. These will be on Monday and Tuesday during breakfast and lunch. More information will follow.
4. LRA Conference. Conference in two weeks. About seven people from the group are going, however, the Steering Committee has chosen not to meet at the conference. Due to scheduling issues at her library, Julia will not be attending.
5. Database Clean Up. There is a need to start addressing cleaning up the collection. David, Julia and Colleen have talked about this in email and believe two things need to happen, locations such as general collection and stacks can potentially be combined in to one location and older item types such as cassettes, and such should be looked at for weeding. It is extremely important that we start addressing this as we prepare for the migration to a new server. George brought up about standardized names such as stacks in Workflows, and Standard shelving collection for iLink. John also mentioned he has tried to bring this up before and was with the Steering Committee and was not successful.
6. Cooperative Agreement. See attached.

V. Subcommittee and District Reports

Lending Services-David Wright Training is definitely a major issue with lending services. David states that the committee has not met yet, but is planning to meet in the future.

Cataloging/Serials-Sharon Hedgepeth currently working on Ereaders.

Reports-Lisa Shores Nothing to report

Training -Carrie Moran No report, although they will be meeting in Asheville.

VI. Other News

Next meeting April 17th at 2pm