

CCLINC Implementation Team  
Minutes of Meeting, 13 July 2000 (4:20 - 5:45 p.m.)  
New Bern, NC  
Unapproved, but we wanted to get you the information asap.

PRESENT:

From the CCLINC libraries

Luella Teuton, Chair, CCLINC Steering Committee (Sandhills)  
Gretchen Bell, Chair, CCLINC Training Committee (Piedmont)  
Lorraine Krichko (Wake)  
Linda Leighty (Pitt)  
Raye Oldham (Sandhills)  
Angela Sox (Gaston)  
Dan Swartout (Edgecombe)

From NCCCS

Absent

Debbie Luck (Randolph)  
Linda Stone (Central Carolina)  
John Wood (Rockingham)

From sirsi

Eric Cohen, CCLINC System Administrator

AGENDA ITEMS

Eric is checking on whether the unicorn client we are currently using is the latest version and, if not, whether we have an earlier version because the client has been specially customized for CCLINC.

Eric reported that all reports are currently turned off. If a library needs a particular report, he will provide a template for that report and make it available to the library staff member requesting it. The templates would be available to a specific individual login. He suggested that sirsi continuing to restrict our access to reports would prevent someone from running a report with negative global consequences. The Implementation Team will revisit this topic at the August 7 meeting.

The Implementation Team requested that sirsi create a new user profile of INPROCESS because we can then scan in barcodes of materials with INPROCESSING as a location. Doing so will automatically put these materials in a location of RESHELVING and will eliminate the need to manually change the location on each item.

The Implementation Team decided that the number of times a patron could renew an item through WebCat would equal "1." The circulation staff would have the option to override the one renewal at the circulation desk.

The Implementation Team asked that search results in WebCat display in descending order by publication date so that the most recent items would always appear first.

The Implementation Team decided that CCLINC holds be delayed at least until August 15. That means that the REQUESTS buttons would remain inactive until then also. Prior to August 15, each library should determine which requests features it wants to use. On August 15, our situation will be reevaluated. Eric is checking whether the requests features can be inactive on a global or local basis. It's possible that the full list of request features would appear in each library's WebCat, but those a particular library did not want to use would be inactive, and nothing would happen if a patron clicked on that feature. Eric stressed that the consortia environment complicates local customization.

The Implementation Team tentatively decided that overdue notices for CCLINC loans would originate at the user's library, where the transaction took place. This practice needs to be discussed further if CCLINC decides to proceed with a universal borrowing card because such "universal" transactions would complicate origination of the overdue notice reports.

Eric will turn on RESERVES some time on Tuesday, July 18. Library staff can begin entering lists of courses and instructors to get a head start for fall semester. **No library is to link an item with the course and instructor until the database reload is complete.**

Eric will try to produce group email of questions and resolutions each day. If a question requires a global response, the question will be referred to the Implementation Team.

A home location of TEMPORARY for "add brief title" was discussed. Eric is investigating whether this would be a good idea.

The Implementation Team asked that the maximum number of records for "print/capture" be increased to 30.

The Implementation Team asked for a copy of the text of all overdue notices so that we could be sure the notices said what we wanted them to. Eric is also checking on whether each library could customize the wording of overdue notices.

The Implementation Team will meet again on August 7, 2000, following the Users Group meeting at Alamance Community College.