Time: 2pm Number 919-854-2244

I. Attendees
Present

1 **Julia Mielish,** present Steering Committee Chair	8 **Ernest Avery**, present District 3 Representative
2 **Libby Stone**, present Past Chair	9 **Renee Dusenbury**, present District 4 Representative
3 **Lisa Shores**, absent Reports Subcommittee Chair	10 **Nathan Shepard,** absent District 5 Representative
4 **Sharon Hedgepeth**, present Cataloging/Serials Subcommittee Chair	11 **Rachel McLean,** District 6 Representative
5 **David Wright**, present Lending Services Subcommittee Chair	12 **Colleen Turnage**, present Director of Library Services
6 **Carrie Moran** present Training Subcommittee	13 **John Wood**, present System Administrator
7 **George Strawley**, absent District 1 Representative	14 **Helen Colevins**, absent Technical Services Librarian
8 **Mark King**, present District 2 Representative	

Started at 2:01

Agenda
New Business
Old Business
Subcommittee Reports
Other News

III. Old Business
1. Webservices Update/BookMyne Those that have responded have been inputted. Colleen will send out another reminder to those who haven't responded.
2. Mentor Logins. No one has contacted John. If you need a login to Sirsi Dynix Mentor for training, please contact him.
3. Contract/SAS. No word at this time, but a meeting is due before the end of the month.
4. Ebooks. There was an extended discussion about ebooks and adding them to the collection through batch loading. Colleen mentioned that she is having a

tough time adding a collection of 96,000 titles from Wake Tech. Also mentioned that by adding the titles, the server will reach 86% capacity. David mentioned that the ebrary collection needs to be added too. Julia stated that that would be a more important to add ebrary than the ebook collection as ebrary effects more than one library-if server space is an issue.

IV. New Business

1. Request for Bookings module-Wake Tech is requesting that the Steering Committee approve the adjustment of the number of bookings allowed to the student user profile. Limited discussion, Renee, motioned, David 2nd the request that the Student User Profile increase the bookings limit to five bookings.
2. Cooperative Agreement-It's that time of year to review the cooperative agreement. Colleen's title needs to be changed and there are other changes. All committee members to look over the agreement. Batch loading and Library Services Advisory Council. Colleen will send out the Cooperative Agreement.
3. Renee requests that we look at a few things that could be made more user friendly for our catalog:
   1) An additional step is required to find the subject headings--one must find Catalog Record and click on it. Renee explained that when a book record appears the student then has to click on the catalog record to find the subject listings. Renee wishes to know if there is a way to add the subjects to the front page. John said that there are two options for local selection. One is to let the short form of the record show and the second is to show the full catalog record to the user. There is not an option to put only the subject headings on the short form so that the students/users will see them initially.
    2) How is a user supposed to know to do this?
   example: trying to find songs, The drop down library list on the student view of the library catalog shows differently in different browsers. Renee will talk with John about local customization to reorder the list and/or show all of the library options.
4. Requests from Surry, Craven and Wake to make Young Adult holdable. This issue has come up multiple times about the status of young adult. Discussion was held. Sharon motioned that Young Adult be changed to holdable. Mark 2nd. Passed by all. If you wish your items to remain nonholdable, either deny the hold in ILL or move it to the location of local use.
5. New library director at Caldwell CC, Deborah Joyner.
6. LRA Meeting-the conference will be March 11-12th in Wilmington. Please visit www.nccclra.org. Tuesday 9:30am March 12th.

V. Subcommittee and District Reports

Lending Services-David Wright No report

Cataloging/Serials- Sharon Hedgepeth No report
Reports-Lisa Shores No report
Training -Carrie Moran, No report.

VI. Other News

Next meeting will be February 19th. Adjourned 3:03.