

February 16, 2021 CCLINC Steering Committee Meeting—Minutes

Time: 2:00pm

CTO – 2:07PM

Attendees

Joel Ferdon (Stanly CC) Steering Committee Chair

Staci Wilson (Catawba Valley CC) Vice-Chair

Libby Stone (Gaston College) Past Chair

B.J. Thompson (Central Carolina CC) Cataloging/Serials Subcommittee Chair

Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair

Paula Hopper (Beaufort CCC) Reference/Instruction Subcommittee Chair 2019-2020

Jennifer Mincey (Wake Tech CC) – Reports Subcommittee Chair

Charles Wiggins (Isothermal CC)—Training Subcommittee Chair

Todd Nuckolls (Wake Tech) District 1 Representative

Sally Goodman (Coastal Carolina CC) District 2 Representative

Lisa Shores (Rowan-Cabarrus CC) District 3 Representative

Kris Obele Bele (Fayetteville Tech CC) District 4 Representative

Beverly Rufty (Mitchell CC) District 5 Representative

Alicia Hartley (Caldwell CC) District 6 Representative

Colleen Turnage (NCCCS) Director of Library Services

Drew McNaughton* SirsiDynix System Administrator

**Non-voting member*

Unable to attend: Beverly Rufty; Paula Hopper; Alicia Hartley; Charles Wiggins

Minutes for the 2/16/21 meeting were approved by e-mail and posted on the NCCCS website on 2/18/21

I. Old Business

- a. **Cooperative Agreement**— Staci, Libby, and Joel will be meeting with Cheryl Kaminski, Associate Legal Counsel for the System Office, on October 26 to finish going over the Cooperative Agreement so that it can be sent out to Directors and Presidents for signing.
 - At the October 26 meeting with Cheryl, we were notified by Cheryl that the Cooperative Agreement was being “cancelled” per Jim Parker.
 - Joel, Staci, and Libby met with Jim Parker and Kathy Davis Monday, November 16 to discuss the “cancelling” of the Cooperative Agreement.
 - Staci, Libby, and Joel will be meeting with Cheryl and Kathy Davis to go over the Cooperative Agreement once more on December 2.

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- Outcomes of the meeting with Jim Parker:
 1. We have permission from Jim to finish revising the Cooperative Agreement with Cheryl.
 2. Jim would like Joel (or another representative from the CCLINC Steering Committee—most likely Staci or Libby) to sit on the Enterprise Resource Planning (ERP) team at the System Office that includes other representatives from his area. This is a huge win for our consortium and, Joel hopes, will allow us stronger communication with the SO and the ability to voice issues we have.
 - Staci, Libby, and Joel met with Cheryl Kaminski and Kathy Davis on December 2, 2020. Cheryl made the group aware that she was very involved in other projects at the time and did not have time to review the Cooperative Agreement. Another date would be set in the future to go over potential changes and updates to the document. Both Kathy and Cheryl voiced their want to A. encourage non-CCLINC libraries to join CCLINC, and B. That the Steering Committee should work to recruit new voices who have not previously been associated with the committee. Another reminder was given that the System Office is responsible for the contracting and payment of the ILS and subsequently the overall prerogative for the consortium.
 - **No new contact as of 2/16/21.**
- b. **BLUECloud Mobile**—Report from Colleen and John. Status of meetings with SirsiDynix and implementation of App. Colleen had nothing new to report.
- **Directors and Deans interested in using the trial App can contact Colleen or Joel for a link to the App.**
 - Android version is ready to go, but the iOS portion is not ready.
 - Project is on hold at the System Office level.
 - Per John, a “developer license contract” needs to be signed. That signing happened initially, but needs resigning.
 - Per Colleen—Apple keeps adding steps/paperwork to release the BlueCloud Mobile to the Apple App store. The paperwork is now with Jim Parker for review.
 - Drew—he received several emails with libraries’ hours. Drew needs specific information from the libraries to be able to properly address the question and issue. Drew will be moving towards a help interface problem, but until then he needs specific information. Cut down on errors.

- Make sure to give context when sending Drew a message.
- Remind folks that the Sirsi email and number are still the same.
- **Update for 2/16/21:** Per Colleen, nothing new to report. Still trying to get the last piece of documentation approved.

c. **Steering Committee Chair and Vice Chair Nominations and SC Rotations**

- It is time to start thinking about the next term for the SC. Joel will be rotating to Past Chair, so nominations for both the Chair and Vice Chair can be sent directly to him. Once at least one nomination is made for both Chair and Vice Chair, Joel will send out the nomination form to the Directors and Deans of CCLINC for voting. The results of the voting will be announced at the business meetings at the NCCCLA Conference.
- District Reps and Subcommittee Chairs will be chosen at conference.
- The new Steering Committee will meet for the first time the week after conference on Tuesday, March 16, 2021.
- **Joel has nominations for both Chair and Vice Chair. Voting will be sent out to the Directors before the end of the month (most likely next week—February 22).**

II. ***New Business***

a. **The cataloging and serials subcommittee additions to the agenda are as follows:**

- The subcommittee has discussed the issues surrounding ebooks in the catalog. We considered the discussion from the Q&A session with Drew, other correspondence we received and our own experiences. While we are not prepared to ask any library to change what they have determined works best for them and their students, we have come to the conclusion that the simplest course to take at this time would be for Drew to exclude ebooks from his periodic uploads. Going this route will omit duplicated ebook titles and collections in Summon for those libraries who use it. **Therefore: We recommend having Drew exclude eBooks from the Summon upload.**
 1. Colleen makes the motion to have Drew exclude eBooks from the Summon upload. Sally seconds. Approved.
- The subcommittee would like to recommend a new Item Type (with standard loan period) of FLASHCARD. Colleen submitted the request after cataloging a set of cards for Beaufort C.C. Regular circulation rule (same as books—non-specialized item).

1. Drew asked the question what a “regular circulation rule” constituted. Drew will duplicate the book circulation rule for the colleges.
 2. Staci makes a motion. Colleen seconds. Approved.
- b. **Mitchell Community College would like to request a new location called Makerspace.**
- We received an LSTA grant this year and are currently cataloging all of the items we purchased for our Makerspace room.
 1. Vote put on hold for Drew to reach out to Beverly about what types of items Mitchell will be circulating.
 2. Home location vs. item type. Telling students where you can find items.
- c. **Drew—SirsiDynix has created a script for uploading Summon data. Will assist with the removal of eBooks.**
- Drew needs a test library to work with directly to see if the materials are uploaded properly. Drew needs a college to open a case to test the load of SirsiDynix data to Summon database.
 - Lisa from Rowan-Cabarrus will ask Tim Hunter and see if they are willing to be the test site.
 - Drew will check in with Surry to see if they would be willing to assist as well.
 - Joel asks why Drew cannot directly reach out to ProQuest to establish relationship. Drew makes mention that SirsiDynix and ProQuest are competitors, so it is easier to run through one of the libraries because we are “customers.”

III. ***Subcommittee and District Reports***

- a. **District Reports :**
- District 1—Todd Nuckolls:** No report.
- District 2—Sally Goodman:** No report. District 2 thanks Joel and Libby to their commitment.
- District 3—Lisa Shores:** No report.
- District 4—Kris Obele Bele:** No report.
- District 5—Beverly Rufty:** No report.
- District 6—Alicia Hartley:** No report.
- b. **Lending Services – Lisa Dees—** No report.
- c. **Cataloging/Serials – B.J. Thompson –** See above in New Business. Also working on eBook Policy update. Will present the changes to the SC when they are complete.
- d. **Reports—Jennifer Mincey –** No report.

- e. **Reference/Instruction Services – Paula Hopper** – Absent. No report.
- f. **Training—Charles Wiggins—** No report.

IV. **Next meeting will be Tuesday, March 16, 2021**

V. Meeting adjourned: 2:35PM