

Time: 2pm Meeting by conference call at 641.715.3580 + access code

### Attendees

1 <b>David Wright</b> present Steering Committee Chair	9 <b>Amy Gustavson</b> present District 4 Representative
2 <b>Tim Hunter</b> present Reports Subcommittee Chair	10 <b>Jayna Dempsey</b> present District 5 Representative
3 <b>Emily Von Pfahl</b> absent Cataloging/Serials Subcommittee Chair	11 <b>Rachel McLean</b> present District 6 Representative
4 <b>Cathy Campbell</b> present Lending Services Subcommittee Chair	12 <b>Ali Norvell</b> absent Reference Services Representative
5 <b>Julia Mielish</b> absent Training Subcommittee	13 <b>Colleen Turnage</b> present Director of Library Services
6 <b>Catherine Tingelstad</b> present District 1 Representative	14 <b>John Wood*</b> absent System Administrator
7 <b>Susan Basnight</b> present District 2 Representative	15 <b>Vacant</b> Exec. Director of eLearning and Learning Technology Systems
8 <b>Ernest Avery</b> present District 3 Representative	Helen Colevins present <i>*Non-voting member</i>

Meeting convened at 2:00

## I. Old Business

- a. ILS Subcommittee report—Tim Hunter reported that the committee members have received a copy of the survey results. The next meeting is Thursday, June 18.
- b. Patron Data Load project – David Wright reported that Rowan-Cabarrus has uploaded a test file to the test server. Other libraries interested include Sandhills, Wake Tech and Cleveland.
- c. MOU for ProQuest—In May, the MOU went to Sirsi/Dynix, it is now at ProQuest Legal. This process started Dec. 29, 2014.

## II. New Business

- a. 2015-16 Cooperative Agreement – Colleen Turnage reported that because the 2014-15 Cooperative Agreement took so long to make it through the entire process, that it probably would be a good idea to start working on the 2016-17 Cooperative Agreement in November, 2015 and skip the 2015-16 Agreement process. It was agreed by consensus to follow this recommendation.
- b. System Office Update – Colleen Turnage reported that there is not much known about the possible changes with new administrators in place. A Search Committee has been formed, but that could change in July with new Board members taking office. Lots of unknowns at this point.

## III. Subcommittee and District Reports

- a. Lending Services – Cathy Campbell reported that the Essential Contact list has been updated. She would like to investigate ways to have member libraries keep their own information up-to-date in a Google Docs or something similar. Helen Colevins mentioned the possibility of using the NCLOR. Everyone would have to have rights to modify content. There was other discussion about ongoing issues with canceling holds (other than one's own!) and ways to train/inform new staff about CCLINC system procedures relating to Interlibrary Loans.
- b. Cataloging/Serials – Emily von Pfahl – Absent (doing inventory)
- c. Reports - Tim Hunter – no report

- d. Training – Julia Mielish -- Absent. No report
- e. NCCCS Library Services Advisory Council – Julia Mielish – no report, but mention was made of the Library Directors Institute July 23 and the New Directors Orientation on July 22. Information should be released in the next few days about the agenda, registration, etc.