

June 16, 2020 CCLINC Steering Committee Meeting – MINUTES

Time: 2:00pm
CTO – 2:07PM

Attendees

Joel Ferdon (Stanly CC) Steering Committee Chair
Staci Wilson (Catawba Valley CC) Vice-Chair
Libby Stone (Gaston College) Past Chair
B.J. Thompson (Central Carolina CC) Cataloging/Serials Subcommittee Chair
Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair
Paula Hopper (Beaufort CCC) Reference/Instruction Subcommittee Chair 2019-2020
Jennifer Mincey (Wake Tech CC) – Reports Subcommittee Chair
Todd Nuckolls (Wake Tech) District 1 Representative
Sally Goodman (Coastal Carolina CC) District 2 Representative
Lisa Shores (Rowan-Cabarrus CC) District 3 Representative
Kris Obele Bele (Fayetteville Tech CC) District 4 Representative
Beverly Rufty (Mitchell CC) District 5 Representative
Alicia Hartley (Caldwell CC) District 6 Representative
Colleen Turnage (NCCCS) Director of Library Services
John Wood* SirsiDynix System Administrator
Kathy Davis* (Guest) Director of Distance Learning-- NCCCS
**Non-voting member*

Unable to attend: Lisa Dees; Lisa Shores; Kris Obele Bele; Beverly Rufty; Kathy Davis

Minutes for the 6/16/20 meeting were approved by e-mail and posted on the NCCCS website on 6/29/20

Call to order:

I. Old Business

- a. **Help sessions with John Wood** – None scheduled at this time. **Scheduling BlueCloud Analytics for summer?**
 - John and BJ will collaborate on BlueCloud webinar.
 - A June or July training date will be scheduled.
 - John recommends first two weeks of August for BC Analytics training.
 - BJ recommends that Jennifer Mincey be in on the BC training.

- b. **Overdue Threshold blocking and Configuration settings in Workflows for Students (Vote)**
 - District 1—no report.

- District 2—no one wants unlimited.
 - District 6—5 of 9 were favorable.
 - Committee agrees to table the discussion for a future meeting. Opinion is split amongst Directors & Deans on how to proceed.
- c. **Closed Dates Vote**— Issues with being able to backdate from 8/3/20 for special checkouts—i.e. Chromebooks, soldering kits, etc. John Wood question. John will investigate and report back to Joel.
- d. **CCLINC Cooperative Agreement** –We have received notes back from Legal Affairs at the System Office on the Cooperative Agreement. Staci, Libby, and Joel had a meeting with Cheryl Kaminski 6/3/20. It was a very positive meeting. Cheryl’s original evaluation of the Agreement was not accurate due to a lack of complete comprehension about how our consortium operates. She is reviewing the agreement again.

II. *New Business*

- a. **Lisa Shores—Quarantine Status for Items (Email Vote since Lisa isn’t present?)**—Per John Wood, “It might be better to create a location of QUARANTINE. Then for libraries that want to use this, I would suggest that after they check items is to change the current location to quarantine. Then, when they are ready to put the items back on the shelf, they just need to check them in again. Each library could then decide how long to keep items in that location.”
- Steering Committee is amenable to extending “Reshelving” temporary status to three days for quarantining measures.
 - Due to Lisa’s absence from the meeting, an email vote was sent out to the Steering Committee on Wednesday, June 17, 2020 to extending the “Reshelving” temporary location from 24 hours to three days. Lisa Shores made the motion to extend the “Reshelving” temporary location from 24 hours to three days. Staci Wilson seconded the motion. The motion passed unanimously.
- b. **Joel Ferdon & Tina Adams—Holdings Status in Enterprise**—Joel Ferdon from Stanly CC and Tina Adams from Southwestern CC have reported a glitch in Enterprise where the holdings information is not displaying when an item is clicked on from the results page. **District Reps, please be on the lookout from your folks about this issue.**

III. *Subcommittee and District Reports*

- a. **District Reports** – NCCCLA has a Zoom account if any districts would like to have a virtual meeting! Reach out to Jennifer Seagraves or Cheryl Ann Coyle if you need access!

District 1—Todd Nuckolls: No report.

District 2—Sally Goodman: No report. District Directors on both sides for the overdue/block threshold conversation.

District 3—Lisa Shores: Joel Ferdon reporting for Lisa Shores--- QUARANTINE status; illegal alien/undocumented alien subject heading request from Durham Tech CC (assign to BJ & Cataloging Subcommittee); Overdue/Block Threshold: Julie Humphrey, no to block threshold for students; Debbie Luck, yes to block threshold for students.

District 4—Kris Obele Bele: Not present

District 5—Beverly Rufty: Not present.

District 6—Alicia Hartley: No report.

- b. **Lending Services – Lisa Dees** (Todd Nuckolls reporting for Lisa) –
 - 1. In response to the Lending Services Plan survey that Lisa and her committee sent out, the responses were:
 - a. 36 libraries responded
 - b. 24 Libraries are open in some manner, 12 are currently closed.
 - c. 5 libraries are offering curbside pickup – two of those five libraries are closed to students, while offering curbside pickup
 - d. 6 report no changes, however two of those have reduced capacity or access
 - e. 8 libraries state that they are by appointment only
 - f. In addition to the 12 that are closed, 6 libraries are operating with closed stacks
 - g. Spreadsheet with results available upon request.
- c. **Cataloging/Serials – B.J. Thompson** – Missed last month’s Cataloging Subcommittee meeting. The committee will be meeting again on June 25. Will have more to report after that meeting.
- d. **Reports—Jennifer Mincey** – Jennifer and a few others were set up by John for BlueCloud Analytics. Big thank you to Colleen for answering and fielding questions on BC Analytics. Questions about inventory and catalog cleanup. Big reports need to run overnight or it hangs up everyone else’s report. Let Jennifer know if you need help with List Bibliography.
- e. **Reference/Instruction Services – Paula Hopper** – No report. Sent out an email query about online instruction to her committee. Only received one response from her query. Information is ongoing. May send the query out to a larger audience.

IV. **Next meeting July, 21 2020 at 2:00 pm**

V. Meeting adjourned: 2:49PM