

Time: 2pm Number 919-854-2244

***I. Attendees***

Present

1 <b>Julia Mielish</b> , present Steering Committee Chair	8 <b>Ernest Avery</b> , present District 3 Representative
2 <b>Libby Stone</b> , absent Past Chair	9 <b>Tara Guthrie</b> , present District 4 Representative
3 <b>Lisa Shores</b> , absent Reports Subcommittee Chair	10 <b>Nathan Shepard</b> , present District 5 Representative
4 <b>Sharon Hedgepeth</b> , Cataloging/Serials Subcommittee Chair	11 <b>Rachel McLean</b> , present District 6 Representative
5 <b>David Wright</b> , absent Lending Services Subcommittee Chair	12 <b>Colleen Turnage</b> , present Director of Library Services
6 <b>Libby Stone/Julia Mielish</b> Training Subcommittee	13 <b>Ali Norvell</b> , present Reference Services Representative
7 <b>George Strawley</b> , present District 1 Representative	14 <b>John Wood</b> , present System Administrator
8 <b>Mark King</b> , present District 2 Representative	15 <b>Helen Colevins</b> , Technical Services Librarian

Convened 2:02

***Agenda***

- New Business
- Old Business
- Subcommittee Reports
- Other News

***III. Old Business***

1. SAS Migration- Process is taking longer than expected. State ITS needs to see that the project is cost-effective and will benefit the state. We have negotiated an extension to the current contract and it looks the migration will now occur in August.
2. Update on Datatel Help Ticket-no word
3. Status of Profile Updates-no update due to SaaS migration.

4. Library Directors Institute-Institute will be Monday 15 July from 9-4. Information went out to directors last week.

#### ***IV. New Business***

1. Cooperative Agreement- The committee reviewed comments by Shante that centered on making references to certain organizations more specific in the document. The committee made subsequent revisions and will return the revised version to Shante.
2. Third week of July is the last week for libraries to delete catalog records for the year. System-wide purges start 22<sup>nd</sup> of July.
3. John will be on vacation as of June 19<sup>th</sup>. All emails will be passed to Colleen and then on to SirsiDynix technology administrators.

#### ***V. Subcommittee and District Reports***

Lending Services-David Wright. Nothing to report. Committee will meet in July and contact all ILL representatives to make sure they are aware of the new documents and don't have any questions.

Cataloging/Serials- Sharon Hedgepeth. Nothing to report

Reports-Lisa Shores. Lisa was absent, but she and Colleen have been looking at holding face to face training in August. More information will follow.

Training –Libby Stone/Julia Mielish. Julia has received a request for reports training from Caldwell and has forwarded it on to Lisa Shores.

#### ***VI. Other News***

Next meeting July 23 at 2pm.