

**CCLINC Steering Committee  
Meeting  
Conference Call  
Wednesday, March 17, 2004**

**Facilitator: Libby Stone, Chair**

**Attendees:**

|                                     |                        |  |
|-------------------------------------|------------------------|--|
|                                     | Monique Mitchell       | District I Representative                          |
| <input checked="" type="checkbox"/> | Linda Leighty          | District II Representative.                        |
| <input checked="" type="checkbox"/> | Ernest Avery           | District III Representative                        |
| <input checked="" type="checkbox"/> | Renee Watson Dusenbury | District IV Representative                         |
|                                     | Dr. Harry Cooke        | District V Representative                          |
| <input checked="" type="checkbox"/> | Charles Wiggins        | District VI Representative                         |
|                                     | Teresa Wehrli          | Acquisitions Subcommittee Chair                    |
|                                     | Sharon Day-Lowe        | Cataloging Subcommittee Chair                      |
| <input checked="" type="checkbox"/> | Stephanie Carter       | Lending Services Subcommittee Chair                |
| <input checked="" type="checkbox"/> | Peter Kracunas         | Media Booking Subcommittee Chair                   |
| <input checked="" type="checkbox"/> | Linda Kressal          | Serials Subcommittee Chair                         |
| <input checked="" type="checkbox"/> | Dr. Bill Randall       | Learning Technology Services & IIPS Representative |
| <input checked="" type="checkbox"/> | John Wood              | CCLINC/Sirsi System Administrator                  |
| <input checked="" type="checkbox"/> | Ruth Bryan             | Coordinator of Learning Services Technologies      |
|                                     | Vacant                 | Coordinator of Learning Services                   |

Libby Stone called the meeting to order at 2:06 and greeted members.

## **OLD BUSINESS**

### **◆ Old Business: Cooperative Agreement Review**

**DISCUSSION:** Committee read and discussed proposed changes and revisions to the Cooperative Agreement

**CONCLUSION:** Since the only changes are factual in nature, it will not be necessary to submit the changes to the general membership for a vote.

**ACTION:** Libby Stone will distribute the Agreement with identified changes to the membership prior to the next general meeting

### ◆Old Business: WebCat Issue - Confusing placement of call numbers at the top of item records

**DISCUSSION:** Since so many objections were expressed concerning eliminating the call number display function in WebCat, the issue was more closely examined by the Cataloging Subcommittee. It was found that John Wood could set the call number to display or not according to an individual library's preference.

**CONCLUSION:** Libraries can examine the function on the Test server and notify John as to their individual institution's preference for call number display on WebCat.

**ACTION:** Libby Stone will send an e-mail to the membership inviting each institution to convey to John Wood a decision about call number display.

### ◆Old Business: WebCat times out

**DISCUSSION:** Linda Leighty indicated that the minutes of the last meeting were incorrect in stating that Internet browser preferences can be set by an individual library to change the 'Time-Out' settings on WebCat as deemed appropriate. This is not the case.

**CONCLUSION:** John can not change the overall SIRSI 'Time Out' setting due to SIRSI performance issues

**ACTION:** Time Out periods cannot be changed at this time.

## NEW BUSINESS

### ◆New Business: Serials Training

**DISCUSSION:** Linda Kressal presented a suggestion to the Serials Subcommittee to schedule an advanced session to train users in using prediction functions and advanced cataloging of serials. Advanced training by a SIRSI consultant is cost-prohibitive. Roxanne Davenport suggested to the Serials Subcommittee the possibility of using the Serials Cataloging Cooperative Training Program.

**CONCLUSION:** A survey of libraries using the serials module may provide insight into serials training needs.

**ACTION:** The Serials Subcommittee will continue researching training options.

### ◆New Business: Change in Steering Committee Membership

**DISCUSSION:** Teresa Wehrli has turned in her resignation and will be leaving the Community College system March 17. She will no longer be a part of CCLINC and cannot continue as Acquisitions Subcommittee Chair.

**CONCLUSION:** It will be difficult to find a replacement chair this late in the year.

**ACTION:** Acquisition Subcommittee Chair position will remain vacant until the new committees are formed in July

**◆Next Meeting:** Libby Stone will arrange a telephone conference call for the next meeting of the Steering Committee on Wed, May 5, 2004, at 2:00 pm

Libby Stone adjourned the meeting at 3:15pm

◆Minutes Submitted by Linda Kressal

## **SUB COMMITTEE UPDATES:**

◆ **Acquisitions Subcommittee Update** – NO Chair

◆ **Cataloging Subcommittee Update** – NO UPDATE

◆ **Lending Services Subcommittee Update** – Stephanie Carter, Chair will be distributing an 'ILL Unfilled Request' form to ILL contacts. The subcommittee discussed the issue of students having duplicate records in SIRSI and recommends putting a school's initials at the end of a social security number if a patron also has an account at another school. Also discussed was the issue of a school placing an override on an item hold at another institution. ILL training is needed to help members efficiently use the HOLD or ILL function in SIRSI.

◆ **Media Booking Subcommittee Update** – NO UPDATE

◆ **Serials Subcommittee Update** – Serials Subcommittee met via conference call on February 12, 2004. In addition to the training issue discussed, the committee discussed a suggestion to integrate NC LIVE titles into WebCat. Overloading the server is an issue. It is hoped that future updates to the SIRSI system will allow for portals to enable simultaneous searching of NC LIVE and netLibrary.