

Members

Libby Stone (Gaston College) Steering Committee Chair

Robert James (Nash CC) Vice-Chair

B.J. Thompson (Central Carolina CC) Cataloging/Serials Subcommittee Chair

Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair

Paula Hopper (Beaufort CCC) Reference/Instruction Subcommittee Chair 2019-2020

Jennifer Mincey (Wake Tech CC) – Reports Subcommittee Chair

Patricia Peterson (COA) District 1 Representative

Rich Garafolo (Lenoir CC) District 2 Representative

Sara Thynne (Alamance CC) District 3 Representative

Kris Obele Bele (Fayetteville Tech CC) District 4 Representative

Joel Ferdon (Stanly CC) District 5 Representative

Staci Wilson (Catawba Valley CC) District 6 Representative

Colleen Turnage (NCCCS) Director of Library Services

John Wood* SirsiDynix System Administrator

Kathy Davis* (NCCCS) Director of Distance Learning and Change Management

**Non-voting member*

Vacancies: Steering Committee Past Chair

Unable to attend: Joel Ferdon, Rich Garafolo, Paula Hopper, Robert James, Kris Obele Bele, Sara Thynne

Guests: Michael Engelbrecht, COSUGI Executive Board Chair and Library Automation Systems Analyst for Charlotte Mecklenburg Library- Customers of SirsiDynix Users Group. Libby asked Michael to attend the meeting and give us some information about COSUGI. Michael shared the following: Consortium dues are \$100 per year. You don't have to be a member to join the listservs – according to Michael, this gives great support. Listservs are set up for different areas – circulation, cataloging, reports, etc. To sign up for any of the listservs, go to <https://support.sirsidynix.com/listserv/subs>. Annual conference in March or April – hundreds of users from around the country attend –as well as SirsiDynix staff. The 2020 conference will be in Salt Lake City. Members have a discount to attend. One of the benefits of conferences is the face-to-face time networking with other customers and SirsiDynix support staff. One thing to note - COSUGI has rights to all of the software if something ever happened to SirsiDynix. COSUGI runs and moderates the enhancements forum and holds monthly meetings with SirsiDynix executives to discuss the concerns of the COSUGI membership. Any college library can sign up to join. Membership runs January – December. Libby thanked Michael for attending and giving us this report. Michael then left the call.

Minutes for the 8/20/19 meeting were approved by e-mail and posted on the NCCCS website on 8/26/19.

Call to order 2:06 p.m.

I. Old Business

a. Contract with SirsiDynix:

Our current contract is in place with SirsiDynix (S/D) through December 31, 2019, with an option to renew for six months until June 30, 2020. We are in negotiations for our next contract and have asked for everything that was on the RFP.

b. Help sessions with John Wood – next session will be September 27th at 11:00 a.m. Sessions will be recorded and archived. This session will be on reports and go a little more in depth than the August session and will be recorded.

c. BLUECloud Analytics webinar – Another webinar will be held in the near future for those who missed the webinar in May. John and Colleen recommend taking some of the self-paced (FREE) courses that are available on Mentor; if you do not have a Mentor login, contact Colleen. District Reps, please lead this charge so that all colleges can have at least one person familiar with Analytics. We need to provide a list of what we want to include in the “Dossier” that SirsiDynix will set up for us. John will send out information about the next webinar; Steering Committee has already looked at the self-paced trainings. John or Colleen will e-mail us. Ad-Hoc committee? Group trainings? John is waiting on a definitive date and will pass it on.

d. Reciprocal Lending Agreement ad hoc committee – Rich – no report

II. New Business

a. CCLINC/SirsiDynix Training Needs – Libby & Colleen – 72 people responded to the survey sent out by Colleen on 9/13/19. Below are the results from the survey, with Reports at the top of the list:

#1 reports (52)

#2 inventory (32)

#3 cataloging (27)

#4 reserves (26)

#5 ILL /circulation (24)

#6 serials (6)

#7 acquisitions (14)

We have 5 credits with our SirsiDynix (S/D) contract for training: 5 logins to one class, or one class with one login and 5 classes. Colleen will set up and lead the cataloging training and will send out that information soon. Libby recommended that we host several in-person training sessions and set up at a college campus. There are free online classes through Mentor that Colleen also shared in her cataloging report. Central Carolina and Gaston have both offered to host classes. Will SirsiDynix record these, or can we? Colleen will check with S/D.

Prior to the meeting, Kathy had recommended the following:

- Determining if Isothermal will require any of the consulting hours before using them up.
– ICC will not need these hours, their migration cost includes training.
 - Taking a survey of training needs within the CCLINC colleges (some needs may be met by training from Colleen) to see what the common system-wide needs are
 - Selecting the training based on the top needs of the 52 [colleges].
 - Scheduling centralized events and also streaming and recording the live training sessions.
- b. New materials/Lease Books/Best Sellers- when do you move items from these locations into STACKS or GENRL-COLL? – Libby asked the question – BJ reported that popular items at CCCC are in a separate section; color-coded so they know when they were added and need to replace with new items. Wake CC takes them off after 6 months; NEWBOOK location is holdable but students have first dibs. John says LEASE is not holdable; LEASEDBOOKS is holdable; Colleen has a copy of the system policies she can share with anyone who requests. Colleges may consider reviewing their policies on new materials, as some have reported that they have not been able to request materials from colleges on items that are no longer “new.”

III. *Subcommittee and District Reports*

- a. District Reports – Patty reported from College of the Albemarle – Dare County has agreed to give \$250,000 in scholarships for Dare County students to attend COA. The library will be a hub in the new building. Other districts had no report.
- b. Lending Services – Lisa Dees – meet & greet has been scheduled for Tuesday, 9/24/19
- c. Cataloging/Serials – B.J. Thompson – next meeting October 2
- d. Reports—Jennifer Mincey – the subcommittee is checking and updating the old reports manual
- e. Reference/Instruction Services – Paula Hopper – no update

Next meeting date and time (3rd Tuesday): October 15th at 2:00 p.m. – Libby and Robert will be at NCLA - **postpone until November 19th**

Meeting adjourned at 2:45 p.m.

Respectfully submitted,
Libby Stone