

August 18, 2020 CCLINC Steering Committee Meeting—MINUTES

Time: 2:00pm
CTO – 2:07PM

Attendees

Joel Ferdon (Stanly CC) Steering Committee Chair
Staci Wilson (Catawba Valley CC) Vice-Chair
Libby Stone (Gaston College) Past Chair
B.J. Thompson (Central Carolina CC) Cataloging/Serials Subcommittee Chair
Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair
Paula Hopper (Beaufort CCC) Reference/Instruction Subcommittee Chair 2019-2020
Jennifer Mincey (Wake Tech CC) – Reports Subcommittee Chair
Todd Nuckolls (Wake Tech) District 1 Representative
Sally Goodman (Coastal Carolina CC) District 2 Representative
Lisa Shores (Rowan-Cabarrus CC) District 3 Representative
Kris Obele Bele (Fayetteville Tech CC) District 4 Representative
Beverly Rufty (Mitchell CC) District 5 Representative
Alicia Hartley (Caldwell CC) District 6 Representative
Colleen Turnage (NCCCS) Director of Library Services
John Wood* SirsiDynix System Administrator
Kathy Davis* (Guest) Director of Distance Learning-- NCCCS
**Non-voting member*

Unable to attend: Libby Stone; Paula Hopper; Beverly Rufty; Sally Goodman; BJ Thompson; Kathy Davis

Minutes for the 8/18/20 meeting were approved by e-mail and posted on the NCCCS website on 8/20/20

Call to order:

I. Old Business

- a. **Help sessions with John Wood –Scheduling BlueCloud Analytics for summer.**
 - Date set for August 20 at 3PM.
- b. **Cooperative Agreement**—Cheryl cancelled meeting at the last minute. Still waiting to hear back.
- c. **BLUECloud Mobile**—Report from Colleen and John. Status of meetings with SirsiDynix and implementation of App.

- Met with Sheryl from SirsiDynix. App has been sent to development. Next step is testing after it is developed.
- Special logo from the System Office to use for the App. Differentiate that it was the library catalog.
- Jane Stancil will be approving the logo.

II. ***New Business***

III. ***Subcommittee and District Reports***

- a. **District Reports** – NCCCLA has a Zoom account if any districts would like to have a virtual meeting! Reach out to Jennifer Seagraves or Cheryl Ann Coyle if you need access!

District 1—Todd Nuckolls: No report.

District 2—Sally Goodman: Absent

District 3—Lisa Shores: RCCC is not going to open in-person for the Fall. Might have to suspend ILL. Waiting on approval from admin to circulate materials.

District 4—Kris Obele Bele: No report.

District 5—Beverly Rufty: No report

District 6—Alicia Hartley: Google Meet meeting on August 6 for the whole District. eBooks vs. print books. Buying more digital than print? Laptops and hotspots were a big topic. 11 individuals present. (Minutes from District 6 meeting attached in the document).

- a. **Lending Services – Lisa Dees**— Sent out a survey about lending services practices. Sent out to ILL contacts. 42 responses so far. Closing the survey out by the end of the week—August 21. The question was posed at the Lending Services subcommittee meeting whether students would still be able to place holds on items that were held by colleges not resuming ILLs.

Lisa reached out to John Wood to answer correctly. Students may be able to place holds on items that are held by “closed” libraries. Hold items will not show up on the “closed” libraries on holds shelf list.

If an item is only owned by a “closed” library the student may be able to place a hold, but the owning library will not be aware of this.

I spoke to Jennifer Mincey, chair of the Reports subcommittee and she has suggested two reports that should be run to ensure that students are not waiting for items that will not arrive until possible next semester.

- b. **Cataloging/Serials – B.J. Thompson** – No report
- c. **Reports—Jennifer Mincey** – Reports subcommittee is recommending libraries run the following two supplementary reports for ILL services this fall:
 1. List USER with hold - This report is for libraries to make sure their users aren't waiting on items that are held at libraries that have suspended ILL services.
 2. List ITEMS with holds - This report is for library that are not participating in ILL services this fall to notify libraries waiting for items that the hold request cannot be filled at this time.

Attached in the document is a more detailed set of recommendations and instructions. Let me know if this makes sense or if there is anything else you need.

- d. **Reference/Instruction Services – Paula Hopper** – Not present.

IV. **Next meeting September 15, 2020 at 2:00 pm**

V. Meeting adjourned: 2:30PM

August 6, 2020

District 6 Annual Meeting

Agenda

1. Library Usage discussion before and/or after pandemic
 - a. Strategies to get butts in seats and eyes on databases
 - i. What has/hasn't worked?

2. Instructor Outreach discussion – Caldwell offers the solution of the instructional librarian going to the individual classes. One person travelling on campus as compared to a class of 30.

3. Technology Use
 - a. Laptops/hotspots/other – Trouble of not being returned, and costly to institution, not to mention the price of service for the hotspots.
 - b. Needs? – Caldwell has some chromebooks that will be borrowed by students. Student has to have instructor referral before being loaned out. Concern for if they will return at the end of the semester or not.

4. Library Organization
 - a. LC vs Dewey – Southwestern asked why LC? Wants their fiction not in LC.

5. Purchasing
 - a. eBooks vs Print – Fiction in print is still being bought, digital resources for scholarly research.
 - b. COVID purchasing
 - i. More digital buys than usual? Yes, pretty much across the board.

6. SIRSI discussion/training
 - a. Share screens as needed to show specific tasks

Attendees:

Tina Adams, Southwestern

Savannah DeHart, Southwestern

Sherry Fox, Southwestern

Ali Norvell, Blue Ridge

Dane Secor, Blue Ridge

Michele Handy, Blue Ridge

Christopher McLoughlin, Blue Ridge

Ramona DeAngelus, McDowell (closed for renovations through November)

Alison Beard, Caldwell

Amber Jacks, Caldwell

Alicia Hartley, Caldwell

RECOMMENDED REPORTS FOR ILL – FALL 2020

ILL operations have been suspended at some of the colleges within the CCLINC consortium. Depending on the ILL blackout settings for different colleges, users will still be able to place holds on items held by libraries that are not able to pull and send them. To avoid having students wait while their request is in limbo, it is recommended colleges use the following reports:

1. List USER with Hold Report

- a. Use this report to see if your user has requested an item from a library that is not filling ILL requests this fall.
 - i. An item may be owned by multiple libraries. See if you can alter the hold to copy level at a library that is participating in ILLs.
 - ii. If the only library with the item your user is requesting is closed, notify your user the item is not available at this time and see if there is a different title that will meet their needs.
- b. Recommended report settings:
 - i. Hold Selection
 1. Item Library: Libraries not participating in ILLs this fall (see list from Lending Services Subcommittee)
 2. Available: NO
 3. Hold Status: ACTIVE
 - ii. User Selection
 1. Library: (Your library)

2. List ITEM with Hold Report

- a. Use this report to see if your library has received ILL requests that may not be showing in your “On Shelf Item” list.
 - i. If an item appears in this report and has been requested by a library that is not participating in ILL services this fall, please contact the library and request the hold be removed.
 - ii. If you are not participating in ILL services this fall
 1. An item may be owned by multiple libraries. Contact the library waiting for the item to see if the hold can be altered to copy level at a library that is participating in ILLs.
 2. If you are the only library with this title, please reach out to the library requesting the item and notify them the hold cannot be filled at this time. The hold should either be suspended, or removed by the requesting library
- b. This report should be run by colleges with the following settings:
 - i. Hold Selection

1. Item Library: (Your Library)
 2. Available: NO
 3. Hold Status: ACTIVE
- ii. User Selection
1. Library: Any library you will not be sending item to at this time