Minutes of the CCLINC Users' Group Meeting
July 18, 2002 at 2:00 p.m.
Alamance Community College

Present:
Attendee roster was circulated but not available at time of this writing.

Dan Swartout, Interim Steering Committee Chair, called the CCLINC User's Meeting to order at 2:00 p.m. He explained to the Users that Kathy Martin had resigned as Chair of the Steering Committee at the end of May. She solicited nominations and/or volunteers to serve as Interim Chair until the Users' Group meeting when a new Chair would be elected. The Chair must be a member of the current Steering Committee. Dan agreed to service in this capacity and had asked Linda Leighty to serve as Chair of the Circulation Subcommittee. She agreed.

Dan then reviewed some important tasks to be completed by the Steering Committee:
* reviewing the mission statement
* completing the Bridges Manual and having a hardcopy available for each CCLINC colleges within 60 days.

Several Subcommittee Chairs for 2002-03 have already been approved by the Steering Committee. They are

Serials	Ellen Williams	Cleveland CC
Bridges II	Gloria Sutton	Wake TCC
Acquisitions	Libby Stone	Cleveland CC
Lending Services	Linda Leighty	Pitt CC
Media Booking	Renee Watson	Central Carolina CC
Cataloging	Teresa Frohock	Rockingham CC

Year-end reports from the Steering Committee and Subcommittees were sent to the CCLINC Library Directors prior to the User's meeting. Renee Watson brought the Media Booking Subcommittee report to the meeting and distributed it.

Dan encouraged the colleges to get involved by participating in the Subcommittee activities. Each one needs 4-5 members, so opportunities are available. If you want your voice to be heard, this is a great way to do that. The Steering Committee meets approximately once a month by telephone.

The ballot of changes to the CCLINC Cooperative Agreement will be distributed to Library Directors after the Users' meeting. Linda Leighty suggested continuing to send information to the various CCLINC mailing lists that are available to keep them involved. Dan will take this under consideration.

The annual NCCCLRA conference marks the beginning of a new CCLINC year, so the floor was opened for nominations for the Steering Committee Chair. Harry Cooke nominated Dan Swartout. Linda Leighty seconded. Nominations were closed. Dan Swartout was elected as the new Steering Committee Chair for 2002-03.

The Chair recognized Ruth Bryan to give an update of activities at Library Resources.
* John Wood has been away from his regular System Administration duties for several weeks completing Unix training. He had some Unix knowledge and skills but requested additional training

to improve his skills. Backup system administration support is provided from Sirsi headquarters in Huntsville, AL.

- Thelma will be upgraded to 2001 in early September. Colleges willing to serve as testers for the 2001 upgrade are needed. The upgrade changes were distributed with the CCLINC minutes in May. Testers will be asked to designate one workstation to testing activities.
- A CCLINC web site is being set up in a secured area and information will be shared only with CCLINC college users. Access information is not to be shared with others outside of the consortium. The web site will include procedures defined by the various subcommittees and other information that will be also be available in the Bridges Manual. A date for making the site live is not known at this time. The System Office web site team is undergoing some changes at this time. The Steering Committee will be given information that can be shared with the colleges when everything can be made accessible.

Linda Leighty requested an electronic copy of the Bridges Manual. Gloria will move to priority and get it out within a month. The administrative section still needs to be approved by the Steering Committee.

Robert James asked for colleges to continue to share resources. Students suffer when sharing is stopped. Some librarians need to talk to their local administrations to ask for ILL postage money to be made a priority. Students and their parents are listened to by administrations when they express concern about budget cuts that affect their services. It is an institution's decision to cut these funds.

Mary Davis asked which colleges were loaning AV materials through ILL? This did not appear to be a general practice, but some colleges do loan it if the faculty and students do not have it reserved.

Linda Stone brought an issue before the group concerning Holds. When a student places a hold on materials at a college that does not have that patron type in the patron profiles, the hold is not placed. Linda is talking to John Wood about simplifying the patron profiles. Central Carolina CC is changing "Public" to "Non-student" and have only 3 patron types, Student, Faculty, and Non-student. John can make global changes. The Lending Services Subcommittee will be looking at HOLDS.

Linda Leighty asked Dan Swartout to get information from John Wood about Sirsi's enhancement process.

Linda Leighty also asked about a Sirsi users' group. Ruth Bryan mentioned the UUGI (Unicorn Users Group International), which holds regional meetings. There is not a North Carolina UUGI. The Sirsi web page has more information about the UUGI activities. The Sirsi web page also has information about enhancements that are being requested.

With no further business to discuss, the Users' Group Meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Pamela Doyle
Recording Secretary