

Time: 2pm Number 919-854-2244

I. Attendees

Present

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| 1 Julia Mielish , present Steering Committee Chair | 8 Ernest Avery , present District 3 Representative |
| 2 Libby Stone , absent Past Chair | 9 Renee Dusenbury , present District 4 Representative |
| 3 Lisa Shores , absent Reports Subcommittee Chair | 10 Nathan Shepard , present District 5 Representative |
| 4 Sharon Hedgepeth , absent Cataloging/Serials Subcommittee Chair | 11 Rachel McLean , absent District 6 Representative |
| 5 David Wright , present Lending Services Subcommittee Chair | 12 Colleen Turnage , present Director of Library Services |
| 6 Carrie Moran absent Training Subcommittee | 13 John Wood , present System Administrator |
| 7 George Strawley , present District 1 Representative | 14 Helen Colevins , present Technical Services Librarian |
| 8 Mark King , present District 2 Representative | |

Agenda

- New Business
- Old Business
- Subcommittee Reports
- Other News

III. Old Business

1. Webservices Update/BookMyne
Those libraries that have signed on seem to be happy. One library has reported a slowness with the Android version. Julia reported a slowness in loading on her iPhone too.
2. Contract/SAS. The contract is moving ahead. Colleen has a meeting with wanda and Z Causey at Sirsi Dynix next week to go over final numbers. The contract will then go to Jennifer Haygood and will require an ITS exemption letter. The contract will include migration to SAS-Software as a Service-meaning our

servers will no longer be held at the system office and will be cloud based(in Atlanta).

3. NCCCLRA Conference. Approximately half of the Steering Committee will be attending the conference next month. The CCLINC meeting is scheduled for Tuesday morning from 9-9:50. Two ideas were suggested for leading discussion at the meeting. One will involve directors talking about the size of our consortium and ways that we can use this data to promote our libraries to presidents. The second was to create a 3-2-1 exercise asking directors to list three things they like, two things they dislike and one thing that can be improved.

IV. New Business

1. Cooperative Agreement-It's that time of year to review the cooperative agreement.
The remainder of the meeting involved discussing changes to the cooperative agreement. A majority of the discussion involved suggestions for refining language. Julia and George will work on a cleaned up copy of the agreement, it will be reviewed by Ernest and then sent back to the committee by email for final approval before going to legal and the directors.

V. Subcommittee and District Reports

Lending Services-David Wright. David states that the updated ILL lists are almost ready for release. He also stated that an issue has arisen lending libraries placing due dates on items they are sending out. Please remember that according to our ILL lending rules, materials sent through ILL are circulated with the borrowing library's circulation rules. Do not place a due date on the item.

Cataloging/Serials- Sharon Hedgepeth

Reports-Lisa Shores

Training -Carrie Moran.

VI. Other News

Julia asked if anyone was considering stepping down from their role and reminded them to find a replacement in time for the NCCCLRA meeting. Julia asked if there was anyone willing to become the next Steering Committee Chair. With no one responding, Julia agreed to stay on for one more term.