May 19, 2020 CCLINC Steering Committee Meeting - MINUTES

Time: 2:00pm
CTO –

Attendees
Joel Ferdon (Stanly CC) Steering Committee Chair
Staci Wilson (Catawba Valley CC) Vice-Chair
Libby Stone (Gaston College) Past Chair
B.J. Thompson (Central Carolina CC) Cataloging/Serials Subcommittee Chair
Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair
Paula Hopper (Beaufort CCC) Reference/Instruction Subcommittee Chair 2019-2020
Jennifer Mincey (Wake Tech CC) – Reports Subcommittee Chair
Todd Nuckolls (Wake Tech) District 1 Representative
Sally Goodman (Coastal Carolina CC) District 2 Representative
Lisa Shores (Rowan-Cabarrus CC) District 3 Representative
Kris Obele Bele (Fayetteville Tech CC) District 4 Representative
Beverly Rufty (Mitchell CC) District 5 Representative
Alicia Hartley (Caldwell CC) District 6 Representative
Colleen Turnage (NCCCS) Director of Library Services
John Wood* SirsiDynix System Administrator
Kathy Davis* (Guest) Director of Distance Learning
Non-voting member

Unable to attend: Colleen Turnage; Libby Stone; Kris Obele Bele; Kathy Davis

Minutes for the 5/19/20 meeting were approved by e-mail and posted on the NCCCS website on 5/21/20.

Call to order: 2:19PM

I. **Old Business**

    a. **Help sessions with John Wood** – None scheduled at this time. **Scheduling BlueCloud Analytics for summer?**
- John and BJ will collaborate on BlueCloud webinar.
- A June or July training date will be scheduled.

    b. **Analytics –** Sarah Murphy is assigned to work on this with us. Colleen has sent out a request to the catalogers list and directors and has gotten feedback on it. Joel will attend that meeting. **John Wood 10-15 minute demonstration.**
- BlueCloud Analytics went live in 2016
- Setting up simplistic, standard reports (such as Annual Circulation)
- Only 6 libraries currently have BlueCloud logins

- Big difference—month-by-month breakdown for all the libraries; going back five fiscal years.
- With Analytics, you can do different call number ranges in one report (different from WorkFlows).
- Last month, whole new set of custom reports were created. A lot are still the same, but you have more prompts. Can set rows and columns.
- Reports that are created are quick and easy. Graphed out nicely.
- John—most pleased with—ILL over time. When you click on your library's name, it brings up a new report that breaks down the information even more granular.
- Send John an email if you would like a login to BlueCloud.
- John asks to spend some time with the already created reports.
- 10 accounts that can create custom reports (a developer account).
- Unlimited for a regular account.
- BlueCloud Analytics is SirsiDynix's database working with MicroStrategy

c. **Overdue Threshold blocking and Configuration settings in Workflows for Students**
- Going to take another month to send email to Directors asking their opinion about the blocked/overdue threshold.
- Joel will send email to District Reps. with wording for email. .

d. **Closed Dates Vote—**
- Wake Tech has extended their dates to August 3. Lisa recommends we keep the dates closed until then.
- Lisa Dees makes the motion that we suspend ILL's and keep dates closed until August 3. Sally seconds. Motion passes.
- This issue will be reviewed again at the July SC meeting for moving forward into the Fall Semester.

e. **CCLINC Cooperative Agreement** – **Cooperative Agreement—**We have received notes back from Legal Affairs at the System Office on the Cooperative Agreement. Staci, Libby, and Joel will be reviewing Cheryl's notes on June 1 and will report back to the Steering Committee with our assessment and to ask for feedback.

II. *New Business*

III. *Subcommittee and District Reports*

a. **District Reports** – NCCCLA has a Zoom account if any districts would like to have a virtual meeting! Reach out to Jennifer Seagraves or Cheryl Ann Coyle if you need access!

District 1: Todd Nuckolls, Wake Tech CC – The Directors from District 1 do not recommend extending the block threshold for students.

District 2: Sally Goodman, Coastal Carolina – Great for mental health: a number of Directors of District 2 (with some additions) had a virtual happy hour! Two weeks ago. 5:30PM. Eight folks! Sharing, networking, and laughing! Something they would like to do more often.

District 3: Lisa Shores, Rowan-Cabarrus – No updates.

District 4: Kris Obele-Bele, Fayetteville – Not present.

District 5: Beverly Rufty, Mitchell – No updates.

District 6: Alicia Hartley - Caldwell – No updates. District Meeting is sometime July/August. Hoping for face-to-face.

b. Lending Services – Lisa Dees – No updates.
c. Cataloging/Serials – B.J. Thompson – Sent out survey to get a grasp on the errors in the catalog project. Trying to find out what is needed. Subcommitee meeting next week (week of May 25). Joel asked to join in on the meeting.
d. Reports—Jennifer Mincey – Brand new team. Trying to coordinate when meeting can happen. May do email meeting. Big thank you to Colleen for how to run reports. Clean up report. Will ask John for BlueCloud account and will work BlueCloud into the subcommittee.
e. Reference/Instruction Services – Paula Hopper –No reports. Holding on until they can find a time to meet.

IV. **Next meeting June, 16 2020 at 2:00 pm**
V. Meeting adjourned: 3:13PM