

**Members**

**Libby Stone (Gaston College)** Steering Committee Chair

**Robert James (Nash CC)** Vice-Chair

**B.J. Thompson (Central Carolina CC)** Cataloging/Serials Subcommittee Chair

**Lisa Dees (Wake Tech CC)** Lending Services Subcommittee Chair

**Paula Hopper (Beaufort CCC)** Reference/Instruction Subcommittee Chair 2019-2020

**Jennifer Mincey (Wake Tech CC)** – Reports Subcommittee Chair

**Patricia Peterson (COA)** District 1 Representative

**Rich Garafolo (Lenoir CC)** District 2 Representative

**Sara Thynne (Alamance CC)** District 3 Representative

**Kris Obele Bele (Fayetteville Tech CC)** District 4 Representative

**Joel Ferdon (Stanly CC)** District 5 Representative

**Staci Wilson (Catawba Valley CC)** District 6 Representative

**Colleen Turnage (NCCCS)** Director of Library Services

**John Wood\*** SirsiDynix System Administrator

**Kathy Davis\* (NCCCS)** Director of Distance Learning and Change Management

*\*Non-voting member*

**Vacancies:** Steering Committee Past Chair

**Unable to attend:** Robert James, Kris Obele Bele

**Guests:** Elizabeth Baker

***Minutes for the 9/17/19 meeting were approved by e-mail and posted on the NCCCS website on 10/1/19.***

***Call to order 2:06 p.m.***

***I. Old Business***

**a. Contract with SirsiDynix:**

In October, the System Office requested that the State Board of Community Colleges approve up to \$1,731,779.65 for a new three-year contract for the Integrated Library System (ILS) with SirsiDynix. You can read the details of the request here: [https://www.ncccommunitycolleges.edu/sites/default/files/state-board/finance/fc\\_04\\_-\\_contract\\_for\\_integrated\\_library\\_system.pdf](https://www.ncccommunitycolleges.edu/sites/default/files/state-board/finance/fc_04_-_contract_for_integrated_library_system.pdf)

The RFQ (Request for Quote) is now with NC DIT, where it must be approved before being sent to the vendor. Additional services such as BLUEcloud Analytics, SymphonyWeb, visual Book Covers, single sign on installation (requested in the RFP), syndetics, and EDI will be provided at no additional cost. We could not have gotten the additional services (at no cost) without a three year contract. The proposed contract period is from January 1, 2020–December 31, 2022, for a total cost not to exceed \$1,731,779.65.

- b. **Help sessions with John Wood** – sessions on reports on September 27<sup>th</sup> at 11:00 a.m. and October 29<sup>th</sup> at 2:00 p.m. Next session is scheduled for January 28<sup>th</sup>- feedback for topics welcome. Sessions will be recorded and archived.
- c. **COSUGI** – Customers of SirsiDynix Users Group, Inc.  
Any library who would like to join, please do so in January to get the most bang for your buck! <https://www.cosugi.org/>
- d. **BLUECloud Analytics**– John - Steering Committee has already looked at the self-paced trainings. Ad-Hoc committee? Group trainings? There will be another presentation to help us create our dossier. John is waiting on a definitive date and will pass it on.
- e. **Reciprocal Lending Agreement ad hoc committee** – Rich – no report – will meet in January and finalize.
- f. **In-person trainings** – Colleen- December 6<sup>th</sup> at Catawba Valley and Central Carolina – customized training from SirsiDynix geared towards our consortium. Circulation in the morning, Reports in the afternoon. Sign up now! We will have five more credits in January: sometime in the spring we will hold trainings on inventory, and possibly Blue Cloud Analytics!

## II. **New Business**

- a. **Carteret – Request to limit the impact of global reports** – Elizabeth Baker, Director at Carteret, reported that their books had somehow been inventoried remotely, as the inventory date did not match up with any of the dates when CCC had done their inventory. Someone was globally inventorying using reports. John reported that custom programming could be done to specific global reports; can we identify about a dozen reports – those that make changes to the database? We could ask for a quote, but Kat Stephens at SirsiDynix offered to use one of our monthly consulting sessions or training hours. John can check with SirsiDynix for a list of global editing reports. Joel made the motion to review reports that have global implications (all libraries) and make scripting changes to those reports to default to the initiating library, Rich seconded, and the motion unanimously passed.
- b. **E-mail address added to Display User Templates** – we did not have them in our original setup. Before, you had to go to the “Modify User” wizard in order to see the e-mail address in the user record. John has added e-mail to the template so now it appears in “Display User.” This also allows you to add e-mail to holds pickup notices.
- c. **Enterprise Upgrade** – John – this upgrade includes big changes to accessibility. The OPAC would be unavailable for several hours during the upgrade. Colleen made the motion to have the upgrade on a weekend if possible, at the end of December or January. Patti seconded. Motion unanimously passed. John will send out information when available.

- d. **Enterprise Overview Webinar** – SirsiDynix Pre-Sales Consultant Adam Viator gave an overview presentation of Enterprise in October, covering the basic “ins and outs” of Enterprise. This webinar covers – 1)Searching all of the library’s resources – 2)Patron interaction with the library’s resources – 3)Creating a custom discovery tool. Click here to view the recording: [Enterprise Overview](#)

### III. **Subcommittee and District Reports**

- a. District Reports – Joel Ferdon reported District 5 met on Sept. 27<sup>th</sup> – Cheryl Ann Coyle and Libby Stone gave an update on happenings from the NCCCLA Advocacy Committee, and Lauren Clossey from the State Library presented on LSTA grants.
- b. Lending Services – Lisa Dees – the subcommittee has looked into Joel Ferdon's suggestion for raising the fine threshold to block an account. John Wood says that the fine threshold would have to be raised for all the colleges. At this time the subcommittee has the matter under discussion. I will have a final report by the end of the month. We are also looking into ways to improve the update process for the ILL Contact list in conjunction with updating NCLOR. A suggestion has been proposed to have an editable document available to ILL staff at all colleges for instant updates.
- c. Cataloging/Serials – B.J. Thompson – 1. We would like to request approval of the new home location of "Maverick" for Mitchell C.C. Will need to know if it's holdable, and description of “Maverick Room” will be used – B.J. will reach back out to Courtney at Mitchell and send the information to John; Colleen seconded and the motion unanimously passed. 2. We would like to request that the Steering Committee discuss/consider having John "turn on" a previously unused feature, Customized Policy List. This feature would show each library the home locations that they use instead of all locations, cutting down on errors. It will be up to each Library’s Director to decide whether to implement at their college. Colleen will send info to directors along with the full system policy list. Paula seconded and the motion unanimously passed. 3. Subcommittee happenings: Kathy Fountain is retiring Nov. 22. Next meeting will be after the new year.
- d. Reports—Jennifer Mincey – thanks to John for all of the trainings! Working on a list of all report runners; looking for 8 people to serve on the subcommittee
- e. Reference/Instruction Services – Paula Hopper – needs to look for more subcommittee members. Colleen can send the SC her contacts lists.

**Next meeting date and time (3<sup>rd</sup> Tuesday):** January 21st at 2:00 p.m.

Meeting adjourned at 3:30 pm

Respectfully submitted,  
Libby Stone