

Time: 2pm Meeting by conference call at 919-854-2244

Attendees

1 George Strawley <i>present</i> Steering Committee Chair	9 Amy Gustavson <i>present</i> District 4 Representative
2 Tim Hunter <i>present</i> Reports Subcommittee Chair	10 Jayna Dempsey <i>present</i> District 5 Representative
3 Emily Von Pfahl <i>absent</i> Cataloging/Serials Subcommittee Chair	11 Rachel McLean <i>absent</i> District 6 Representative
4 David Wright <i>present</i> Lending Services Subcommittee Chair	12 Ali Norvell <i>present</i> Reference Services Representative
5 Julia Mielish <i>present</i> Training Subcommittee	13 Colleen Turnage <i>present</i> Director of Library Services
6 Melanie Gnau <i>absent</i> District 1 Representative	14 John Wood* <i>present</i> System Administrator
7 Garrison Libby <i>present</i> District 2 Representative	15 Vacant Exec. Director of eLearning and Learning Technology Systems
8 Ernest Avery <i>present</i> District 3 Representative	Also present: Helen Colevins, NCCCS technical services librarian. <i>*Non-voting member</i>

Meeting convened at

I. Old Business

- a. Cooperative Agreement 2014-15 Update.
 - i. The agreement is up for vote with the directors and needs to be finished. Once there is a quorum, it will go straight to Shanté for approval.
- b. SaaS follow-up survey.
 - i. George sent the SaaS follow-up survey on Friday to steering committee members. Helen spoke about the survey and the positive results from it. The results were given out at the System Office department meeting. Helen will resubmit the survey in six months for a one year follow up.
- c. 2015-16 Cooperative Agreement: preliminary discussion
 - i. Colleen advised that small changes or none at all would result in not having a prolonged process like this year. No comments from the steering committee at this time, so if there are none by email, George will submit the current CA for approval for the 2015-2016 year.
- d. Preparations for future Integrated Library System contract
 - i. George is delegating responsibility to the committee, Tim, Julia and David will represent the Steering Committee. The rest of the discussion will be tabled until the next meeting.
- e. De-duplication of records via crowdsourcing
 - i. Colleen is working on the process and trying to work on cleaning the duplicated records herself. She has run the report, and so she and Emily just need to work on creating the training plan and identifying the librarians to work on the effort.
- f. Symphony service pack upgrade
 - i. Still waiting for the upgrade release to be announced.

II. New Business

- a. SirsiDynix Technology Day: Take-aways
 - i. Julia suggested that we invite Drew to present at NCCCLA about Blue Cloud Services and those other products that can be simple and added on as a contract addition. The idea was discussed and it was agreed upon as worthwhile trying.
- b. COSUGI (Customers of SirsiDynix Users Group Inc.)

- i. We are now members of COSUGI. Colleen believes the money has been sent as she has received the confirmation of payment from Dr. Williams.

III. Subcommittee and District Reports

- a. Lending Services - David Wright – No report
- b. Cataloging/Serials – Emily von Pfahl -- Absent
- c. Reports - Tim Hunter – No report.
- d. Training – Julia Mielish -- The training committee documents have been sorted to be placed into the LOR.
- e. NCCCS Library Services Advisory Council – Julia Mielish – No report.

IV. Other News

None

Motion to adjourn- David . Seconded by Garrison Adjourned at 3:10.