Steering Committee Agenda ~ 21 January | **2014**

Time: 2pm Number 919-854-2244

I. Attendees
Present

1 **George Strawley** *present* Steering Committee Chair	9 **Tara Guthrie not present** District 4 Representative
2 **Tim Hunter** *present* Reports Subcommittee Chair	10 **Nathan Shepard not present** District 5 Representative
3 **Vacant** Cataloging/Serials Subcommittee Chair	11 **Rachel McLean not present** District 6 Representative
4 **David Wright** *present* Lending Services Subcommittee Chair	12 **Ali Norvell not present** Reference Services Representative
5 **Julia Mielish** *present* Training Subcommittee	13 **Colleen Turnage** *present* Director of Library Services
6 **Vacant** District 1 Representative	14 **John Wood*** *present* System Administrator
7 **Mark King** *present* District 2 Representative	15 **Wanda Barker*** **not present** Exec. Director of eLearning and Learning Technology Systems
8 **Ernest Avery** *present* District 3 Representative	In attendance: Helen Colevins, NCCCS technical services librarian. *Non-voting member*

II. Old Business

1. SAS Migration Update: Contract is still under review by ITS. Colleen is hopeful that it will receive approval before Jan. 31. February is not available for scheduling a migration. Colleen will try to find a date for the migration that will not conflict with periods of high activity at the member colleges.
2. Batch Loading of NC LIVE ebook records: No new information on this item
3. E-book cataloging/use of 856 fields/URLs/EZProxy: There is some confusion regarding how url links for ebook records should display in the CCLINC catalog. Libraries creating their own records for items should have a generic statement as to access in the 856 fields. Credo and Ebrary collections are the main issues. EZProxy is used by most libraries and there is no need for the 856 field. A previous poll of the

membership found that five libraries use EZProxy. However, response rates were low. Some libraries have added EZProxy recently. Cleveland uses another service for access. A script runs in Sirsi that directs the user to the appropriate link while on each campus. It was suggested to replace the 856 field, subfield z, with a generic statement to redirect the user to the source. The ebook record policy may need to be updated within the cataloging subcommittee. At this time there is no chair for this committee. The wording for this policy should be updated when the cataloging subcommittee reorganizes. A motion was passed unanimously to change the wording in subfield z to   "Click here to view ebook." George will work on finding a chair for the cataloging subcommittee.

III. New Business

1. Cooperative Agreement 2014-15: Planning: Work on this will be done via a document collaboration service such as Google Docs. George will send out an email with directions. George will ensure that we are working with the correct version of the document. A suggestion was made to highlight the passages that cannot be changed and add the comments from the legal service at the system office with the review. CCLINC has been operating under its 2013-14 agreement, but the document is still not official because some colleges have not returned copies signed by their presidents. The system office will continue to work on getting signed agreements back from the colleges.
2. Equipment Issues: Helen will run item type reports and send a list of older items to colleges to verify if still in use.

IV. Subcommittee and District Reports

Lending Services-David Wright: Training for procedures and policy was suggested for users.

Cataloging/Serials- Vacant

Reports-Tim Hunter: Nothing to report

Training – Julia Mielish: We might submit a proposal for a session at the NCCCLRA meeting. An email advertising Mentor was sent to all directors. The suitability of using recorded training sessions was discussed. One difficulty in spreading the word about training is the lack of an email list that contains all library staff and all member colleges. George requested copies of all three of the email lists currently used by CCLINC so that he could combine them into one and provide it to Colleen. David will propose training at LRA this year. We may ask SIRSI to set up a training session for Mentor. Julia will try to set this up on the same day as the CCLINC meeting.

NCCCS Library Services Advisory Council – Julia Mielish: Stat!Ref lost access to the online version of the DSM-V. The American Psychiatric Association owns the rights to the publication and is offering online access only through its own database. Some colleges are working on a consortial acquisition of the online

DSM-V. The cost is estimated to be $3,000 per library, which is too high for most colleges.

V. Other News

1. Change to CCLINC website: Colleen arranged for an update of the CCLINC home page so that it redirects visitors to a resources page rather than immediately to the catalog. A link to the catalog is included on the resources page. A suggestion was made to change the catalog link to a button for better visibility.

TABLED

1. Status of Profile Updates
2. District I and Cataloging Subcommittee vacancies