

CCLINC Implementation/Steering Team Minutes

October 24, 2000

Present:

Bob Blackmun, Ruth Bryan, Roxanne Davenport, Lorraine Krichko, Debbie Luck, Chris Meister, Raye Oldham, Linda Stone, Dan Swartout, Renee Watson, Susan Williams, John Wood

Absent:

Gretchen Bell, Pam Doyle, Barbara Glick, Angela Sox, Gloria Sutton, Luella Teuton

Agenda items:

Dr. Rogers' offer of a consultant.

Dr. Rogers and Bob Blackmun will be meeting with Luella Teuton in mid-November to discuss the consultant issue.

Priority for Sirsi – Setting up the Sure Start Program

Sure Start is a program offered by Sirsi that is a telephone consultation with a Specialist Team Member - we will receive one call per week for 10 consecutive weeks and then one call per month. The CCLINC subcommittees will be working with the consultants to get procedures in place for Acquisitions, Circulation/Reserves, Interlibrary Loan, Media Booking, Serials, etc. We hope to start the Sure Start sessions in a couple of weeks. The team decided we would start with the following subcommittees; Week 1-Media Booking, Week 2-Circulation/Reserves & Interlibrary Loan, Week 3-Serials, etc.

Final Report from Tracy Moyers (Sirsi's Head Dataloader)

We had a brief discussion relating to the final report and discussed two outstanding issues that are in the report ...

1) Problems with User Profiles at Pitt and Roanoke-Chowan.

Pitt and Roanoke-Chowan have agreed to clean up their user profiles manually.

2) Missing Prices

The following two options were discussed to resolve the missing prices issue. Each library needs to decide which option they would like to pursue, if either.

Option A) Each CCLINC library may submit a default price for each item type for their library.

(Ruth will create a questionnaire for the libraries to submit the price information) Please notify Ruth if you choose this option to replace missing prices. Sirsi will input the default prices for us.

Option B) Request that epixtech extracts the price information from the Asheville tape and load into the database. The quote from epixtech to extract the data is \$5,000. If this option is chosen, (since it is \$5,000) we will need to put it on the Agenda for the next State Board meeting for approval. Once approved we can contact epixtech about extracting the data. There are no guarantees that all of the missing prices will be available for extraction.

If Option B is chosen the price maybe divided up among the number of libraries choosing this option. Please let Linda Stone at Central Carolina know **immediately** if your library's choice is Option B. We must submit this by Friday, October 27th in order to get it on the agenda for the next State Board meeting, which is in November.

Issues pertaining to Item Categories 1 and 2.

All the curriculum codes are now in Category 1. The team will be looking at all items in Category 2 to see if any need to be moved over to Category 1 for statistical purposes. The team has agreed to also add DAY and EVENING to Category1.

Holds

Holds are now available for all CCLINC libraries. Richmond and South Piedmont have requested to allow holds only for their students and faculty.

Stand Alone Utility

Unicorn 2000 Key Enhancements: Charge Reserve wizard will be merged into the Checkout wizard. The same wizard will be used to checkout circulating items and items on reserve. According to Sirsi's Customer Support website this enhancement should be available in early December. The Stand Alone Utility will process Circulation activity as well as Reserves per Terry Jarnigan at Sirsi.

Portable Inventory Units

LRS is planning to purchase three Portable Inventory Units to be loaned to the CCLINC libraries. Libraries will need to call LRS to schedule use of this equipment. The libraries will be notified when these units are acquired.

Committee Reports:

Acquisitions - No report.

Bridges Manual - No report.

Cataloging - Training offered by Solinet has been successful. Roxanne's RoadShow starting later this week.

Circulation and Reserves- Subcommittee will be meeting soon.

Interlibrary Loan – Patiently waiting to see how Holds work.

Serials – Subcommittee has been meeting and will work with Sure Start soon.

Materials Booking – No report. This subcommittee needs members. Please let Renee Watson at Central Carolina know if you are interested in working on this subcommittee.

The next Implementation/Steering Committee meeting will be on November 7th at 3:00 p.m.

