

**Minutes of CCLINC Steering Committee Meeting
Conference Call
Wednesday, January 26, 2005**

Facilitator: Ernest Avery, Chair, Piedmont CC

Attendees:

	Monique Mitchell	District I Representative, Roanoke-Chowan CC
<input checked="" type="checkbox"/>	Susan Basnight	District II Representative, Pitt CC
	Debbie Luck	District III Representative, Randolph CC
<input checked="" type="checkbox"/>	Renee Watson Dusenbury	District IV Representative, Central Carolina CC
<input checked="" type="checkbox"/>	Harry Cooke	District V Representative, Gaston College
<input checked="" type="checkbox"/>	Charles Wiggins	District VI Representative, Blue Ridge CC
<input checked="" type="checkbox"/>	Tonya Robinson	Acquisitions Subcommittee Chair, Brunswick CC
<input checked="" type="checkbox"/>	Roxanne Davenport	Cataloging Subcommittee Chair, Pitt CC
<input checked="" type="checkbox"/>	Stephanie Carter	Lending Services Subcommittee Chair, Vance-Granville CC
<input checked="" type="checkbox"/>	Peter Kracunas	Media Booking Subcommittee Chair, Alamance CC
<input checked="" type="checkbox"/>	Libby Stone	Reports Subcommittee Chair, Gaston College
<input checked="" type="checkbox"/>	Linda Kressal	Serials Subcommittee Chair, Tri-County CC
	Dr. Bill Randall	Learning Technology Services & IIPS Representative
<input checked="" type="checkbox"/>	John Wood	CCLINC/Sirsi System Administrator
<input checked="" type="checkbox"/>	Ruth Bryan	Coordinator of Learning Services Technologies
	Colleen Turnage	Coordinator of Learning Services

Ernest Avery called the meeting to order at 2:05 and greeted members.

◆ Old Business: iLink Portal Update

DISCUSSION: John announced that iLink may now be previewed on the test server (Thelma). The Committee discussed features of the new portal, including the six language options. John added that installation of iLink on the production server will require approximately ½ day, with Workflows and WebCat unavailable during the installation.

CONCLUSION: Committee recommended expeditious installation of the iLink.

ACTION: Ruth will notify CCLINC members that iLink is available for preview and will mention the options available. Committee voted to activate six language options in iLink—Arabic, Spanish, Chinese, French, Castilian Spanish, and Danish. Committee proposed Friday, March 4th as the new **tentative** date for implementation of the iLink portal.

◆ Old Business: Revised ILL Policies now on NCCCS web site

DISCUSSION: Ernest announced the above.

◆ **Old Business: Review of Cooperative Agreement**

DISCUSSION: Ernest reminded members that the CCLINC Cooperative Agreement will be sent to member colleges for review in January. The Committee will review proposals for change at the February meeting.

ACTION: Ernest will notify CCLINC members and solicit proposals for change.

◆ **Old Business: Participation in CCLINC ILL**

DISCUSSION: The Committee considered the following question from a CCLINC member: "What is the status of libraries that have their holdings in our catalog but won't lend through the catalog? Is this . . . permitted by the CCLINC guidelines? . . . [A] library that puts its holdings in the catalog implicitly agrees to fill holds. . . ." Also, a question arose concerning CCLINC libraries that remove holds without notifying the requesting library. The Committee identified two primary concerns: 1) failure to fill CCLINC hold requests, and 2) failure to notify requesting libraries of hold removal. Stephanie provided copies of her e-mail to, and response from, the director of a non-participating library. The Committee noted that the response was inadequate and unsupportable.

CONCLUSION: Non-compliance with CCLINC ILL policies constitutes a violation of the CCLINC Cooperative Agreement. Committee members agreed that the Steering Committee has no powers of enforcement.

ACTION: Stephanie will again contact the director to obtain explicit reasons for non-compliance with CCLINC ILL Policies. If non-compliance continues, the Committee will request that Bill Randall contact the appropriate administrators at the campus in question.

◆ **Next Scheduled Meeting:** February 16th, 2005, 2 p.m.

Ernest adjourned the meeting at 3:30 p.m.
Minutes submitted by Ernest Avery

SUBCOMMITTEE UPDATES

- ◆ **Acquisitions Subcommittee** – No report
- ◆ **Cataloging Subcommittee** – Roxanne reported that the Subcommittee is discussing several issues, and a meeting is forthcoming.
- ◆ **Lending Services Subcommittee** – No further items
- ◆ **Media Booking Subcommittee** – Peter requested information concerning changes to the basic toolbar.
- ◆ **Reports Subcommittee** – The subcommittee will meet on Feb. 9 to discuss the reports survey, upcoming training, and the LRA conference. (added 1/27/05)
- ◆ **Serials Subcommittee** – Linda has several items to be discussed at the next Committee meeting.