

Time: 2:00pm

CTO –

Meeting via Zoom: <https://zoom.us/j/480133842>

Attendees

Joel Ferdon (Stanly CC) Steering Committee Chair

Staci Wilson (Catawba Valley CC) Vice-Chair

Libby Stone (Gaston College) Past Chair

B.J. Thompson (Central Carolina CC) Cataloging/Serials Subcommittee Chair

Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair

Paula Hopper (Beaufort CCC) Reference/Instruction Subcommittee Chair 2019-2020

Jennifer Mincey (Wake Tech CC) – Reports Subcommittee Chair

Todd Nuckolls (Wake Tech) District 1 Representative

Sally Goodman (Coastal Carolina CC) District 2 Representative

Lisa Shores (Rowan-Cabarrus CC) District 3 Representative

Kris Obele Bele (Fayetteville Tech CC) District 4 Representative

Beverly Rufty (Mitchell CC) District 5 Representative

Alicia Hartley (Caldwell CC) District 6 Representative

Colleen Turnage (NCCCS) Director of Library Services

John Wood* SirsiDynix System Administrator

Kathy Davis* (Guest) Director of Distance Learning

**Non-voting member*

Unable to attend:

Alicia Hartley (Caldwell CC) District 6 Representative

Minutes for the 2/18/2020 meeting were approved by e-mail and posted on the NCCCS website on 2/21/2020.

Call to order 2:05 p.m.

I. Old Business

- a. **Help sessions with John Wood** – None scheduled at this time.
- b. **Analytics** – Sarah Murphy is assigned to work on this with us. Colleen has sent out a request to the catalogers list and directors and has gotten feedback on it. Joel will attend that meeting.
- c. **In-person trainings** – Saving credits until summer or fall due to teleworking.
- d. **Overdue Threshold blocking and Configuration settings in Workflows - Rich Garafolo - District Reps** – reach out to directors/deans and ask for their opinions. **Beverly Rufty** makes the motion to raise the overdue threshold for faculty/staff to “unlimited” ; **Sally** seconds, most in favor, one opposed. **John** will make this change – it’s a global change. **Beverly Rufty** –There is a grace period so that fines are not charged if your library has it set up that way.

Motion to Table student discussion; sally seconds. Motion unanimously passed.— Discussion was held at our last meeting as to whether we can change the overdue threshold at the library level – currently it is set by the user profile. Setting the number of overdue items controls when the user will be blocked. Faculty currently has an overdue threshold of 1 – so this requires an override to check out. Changing these settings would mean we would need to rebuild the entire circ map. If we have access to view configuration settings, we would have access to make changes. After the meeting, John reported: I did check the system settings and the help screens, and the overdue threshold is set at the user profile, not the library. So, since all the CCLINC libraries use faculty, staff, student, etc as the patron profiles, changes there apply to all libraries.

- e. **Fine threshold – Lisa Dees – Lending Services-** This was referred back to Lending Services after the last SC meeting– different amounts for different user profiles? **In regards to the bill thresholds, the Lending Services Subcommittee voted to recommend keeping NON-STDNT, PUBLIC, and COMMUNITY user profiles at .05 and raising the bill threshold to \$2.00 for student profiles. Lisa makes the motion, Staci seconds; unanimous. John will make the change for all libraries.**

II. *New Business*

- a. **CCLINC Cooperative Agreement Voting** – Cooperative Agreement passed vote by both the Steering Committee and the Membership. The document is currently with the SO Legal Affairs. If there are any changes that have to be made, Steering Committee will discuss. Next step is to send to Presidents & Directors/Deans for signing.
- b. **Closed Dates Vote**—The Steering Committee had an emergency email vote on 3/17/2020 to extend closed dates for all of the CCLINC libraries until April 30. Since our next meeting is not until after that time, discussion needs to be had about extending due dates out further and taking a vote. Motion by Sally to extend closed dates until May 19, 2020; Colleen seconded; unanimously approved. John will take care of this by the end of the week.
- c. **Syndetics Book Covers problem – Colleen**
For information: this item was tabled from our last meeting as we did not have time to discuss. Issues will be handled on a case by case basis. Typically, companies like Syndetic are going to use the book jacket cover image for volume 1 of a volume set to represent that volume set. If you really want book jacket covers to match exactly, then you'll need to work out in advance which ISBN goes with the book jacket cover of your volume, then let me know. I'll then remove all the extra ISBNs in the record so the correct book jacket cover displays. One hitch to all this though... book jacket covers for titles often CHANGE when the title is republished as a paperback (after being originally

published as a hardback). This could get very sticky very fast because a good many records cite both the hardback and paperback ISBNs (we're talking DLC copy!). What if we have one consortium member library who owns the hardback while another owns the paperback? Who gets dibs on which book jacket cover ends up displaying in the library catalog? Yes, we could have separate bibs for each volume in a volume set, but that greatly increases the # of bibs in the library catalog. And we'd still have the problem of dealing with different book jacket covers for hardbacks vs. paperbacks.

III. **Subcommittee and District Reports**

- a. **District Reports** – NCCCLA has a Zoom account if any districts would like to have a virtual meeting! Reach out to Jennifer Seagraves or Cheryl Ann Coyle if you need access!

District 1: Todd Nuckolls, Wake Tech CC – no report

District 2: Sally Goodman, Coastal Carolina – District 2 met at the NCCCLA conference and voted in new officers. Rich Garafolo is now the new CCCLA rep

District 3: Lisa Shores, Rowan-Cabarrus – met at the NCCCLA conference and chose new officers; meeting in the summer

District 4: Kris Obele-Bele, Fayetteville - We met at the conference, decided that Fayetteville Tech will host district 4 meeting in July, but no date set.

District 5: Beverly Rufty, Mitchell – Met at the conference; Charles Wiggins will remain as the Advocacy/CCCLA rep for NCCCLA. Hosting a meeting at Mitchell in the fall.

District 6: Alicia Hartley - Caldwell – met at the conference; next meeting will be in July in person hopefully at Blue Ridge CC.

- b. Lending Services – Lisa Dees – The Lending Services subcommittee did not have March meeting. The CCLINC Contacts and Directory has been updated and emailed to all members. The Lending Services subcommittee has not received the information from the Reciprocal Lending Agreement ad hoc committee.
- c. **Cataloging/Serials – B.J. Thompson** – The cataloging subcommittee will report that we are currently working on a procedure recommendation for the original batch load items project. **We also have a request for a new item type: EVIDEO. Currently using ONLINE location and item type for a streaming film that was purchased at the request of a faculty member. BJ makes the motion that we add this new item type; Colleen seconds; unanimously passes. John has added.**
- d. Reports—Jennifer Mincey – new subcommittee – Colleen, Michele Milken (Sampson), Carl Danis (Sandhills), Alicia Hartley (CCCTI); Symphonyweb works great for reports, but only 5 wizards open at once.

e. Reference/Instruction Services – Paula Hopper – no report

IV. **Next meeting May 19, 2020 at 2:00 pm**

V. Meeting adjourned 3:20 pm