

NORTH CAROLINA COMMUNITY COLLEGE SYSTEM H. Martin Lancaster, President

January 11, 2008

MEMORANDUM

TO: Community College Business Officers

Community College Controllers-Bookkeepers Community College System Administrators

FROM: Arthur E. Hohnsbehn

Director of Information Services

SUBJECT: 2008 Payroll Tax Table Updates

Please forward the following tax table withholding information for tax year 2008 to the person responsible for completing the payroll process for your college.

The updated 2008 Tax Table document has been published on the CIS Documentation webpage under the Payroll section of Human Resources. The tax tables must be updated before you can complete your January 2008 payroll.

If you have questions that the vendor cannot answer, please contact the CIS Help Desk at CIS Help Desk@nccommunitycolleges.edu or 919-807-7048.

c: Community College Presidents

CIS Help Desk

CIS Financial Support

Dr. Saundra Williams

Mr. Robert Blackmun

Mr. Rick Bundy

Ms. Suzanne Baker

Ms. Gloria Jones

Mr. Dick Poole

Mr. Danny Gilchrist

CC08-009 Email