



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 7, 2008

MEMORANDUM

TO: Chief GED Examiners
FROM: Lou Ann Parker, Coordinator of GED/AHS Programs
SUBJECT: GED Language Arts Writing Scoring

The GED Language Arts Writing Test parts I and II may be mailed to Oklahoma scoring via USPS, Federal Express, DHL, or UPS using a method of tracking. Please include the Batch Control form for every shipment of tests. This will identify the center number and number of documents. Both parts of the Writing test (essay and multiple choice) must be mailed.

All other tests will be scanned to Oklahoma as soon as we can clean up some of the errors in our data. Addendum site numbers, user names, and passwords that are specific to your college are forthcoming. I will also let you know when to scan the rest of the GED Tests. We will scan and FTP just as we have in the past except the Host Name will change. (172.17.8.7). Please follow Oklahoma's **Quick Start** procedures to install the VPN and to access the Oklahoma Scoring Service website. **Please become familiar with Oklahoma's website before we begin scanning.** The scoring and scanning PowerPoints and handouts used in the GED training are located on the Basic Skills website for your reference.

If you have any questions, please call Eric at 1-888-261-4729, Oklahoma Scoring Service, Inc. for immediate assistance. He is a full-time technician available to answer our questions.

Should you have any other questions, please contact me at (919) 807-7214.

C: Presidents
Senior Continuing Education Administrators
Basic Skills Directors
Dr. Delores Parker
Dr. Randy Whitfield

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