



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

Extended Deadline: RESPOND BY 4:00 PM, March 7, 2008

DATE: February 07, 2008

TO: Presidents
Instructional Administrators
Auditors
Basic Skills Directors/Coordinators
Resource Development Coordinators
Student Development Administrators
Vocational Education Coordinators
Continuing Education Administrators
Chief Financial Officers

FROM: Delores A. Parker, Vice President
Academic and Student Services

SUBJECT: Call for Proposals - Reminder
2008 North Carolina Community College System Conference
Theme: Beyond the Horizon: Preparing Students for a Global Advantage

This memo extends the deadline to submit a “*Call for Proposal*” and a “*Call to Association Meetings*” for the 2008 North Carolina Community College System Conference to be held October 12-14, 2008 at the Raleigh Convention Center in Raleigh, North Carolina. Although our survey results indicate that we will have well over 3,000 people attending the conference, we have received a very limited number of responses to the call for proposals. We want to insure that all potential workshops are included for this extremely important professional development opportunity. To submit a proposal please access the proposal information via the website, review the instructions, complete the presentation form, and return it *electronically* by **March 7, 2008**. We need your support in sharing your successes for preparing students to work.

To complete the forms use a web browser to go to <http://www.ContinuingEducation.ncsu.edu/ncccs>. At this site, you will see a link for submitting your proposal. Click on the “**Call for Proposals**” or “**Call for Association Meetings**” link and continue.

If you have questions, please contact either Judith Mann at (919) 807-7108, or by email at mannj@ncccommunitycolleges.edu or Elizabeth Brown at (919) 807-7128 or by email at browne@ncccommunitycolleges.edu .

c: Mr. Martin Lancaster
System Office Senior Staff
Conference Steering Committee
Dr. Judith Mann
Ms. Elizabeth Brown
Mr. Chip Futrell, NCSU

CC08-038
Email