



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

H. Martin Lancaster, President

Response required by April 10, 2008

March 13, 2008

MEMORANDUM

TO: Basic Skills Directors/Coordinators
English as a Second Language Coordinators
Volunteer/Community-Based Organization Directors

FROM: Katie Waters
Basic Skills Training Specialist

SUBJECT: CASAS State-wide Training

Comprehensive Adult Student Assessment System (CASAS) training will be offered on April 23-24, 2008, in Room 251 of the Student Services Building on the Main Campus of Wake Technical Community College located in Raleigh, North Carolina. Training is being conducted by nationally and state certified CASAS trainers who not only offer the necessary training, but also provide ongoing technical assistance and other support services in North Carolina. Please complete the attached CASAS registration form and fax or email it back by April 10, 2008.

The first day of CASAS training will be the “Implementation Training” with the *Life and Work* (formerly Life Skills) series. The **Life and Work is the pre-requisite** for all other offerings. *Life and Work* will be offered the first day from 9:00 a.m. – 4:00 p.m. On the second day, the specialized assessment training offered is:

- 1) Developmental Disability (DD) training for those who work with Compensatory Education (9:00 a.m. – 12:00 p.m.) and
- 2) English as a Second Language (ESL) training for those who work with ESL (1:15 p.m. – 4:15 p.m.).

Check the webpage http://www.ncccs.cc.nc.us/Basic_Skills/trainingCalendar.htm for additional upcoming training. For further information, please contact Katie Waters by email at: watersk@ncccommunitycolleges.edu .

c: Presidents
Senior Continuing Education Administrators
CASAS Trainers

CC08 - 061
Paper and e-mail copies

MAILING ADDRESS: 5016 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5016

Street Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-807-7100 ~ Fax 919-807-7164

AN EQUAL OPPORTUNITY EMPLOYER

Response required by April 10, 2008

Please return form to:

Katie Golinowski
North Carolina Community College System
5016 Mail Service Center
Raleigh, NC 27699-5016
Phone: (919) 807-7142
Fax: (919) 807-7164
Email: golinowskik@nccommunitycolleges.edu

Sensitive Material
Sensitive Material
Handle with Care
Handle with Care

Amount of Registration: N/A.

College/Agency Name: _____

Contact Person: _____ **phone #** _____

Email Address: _____

DATES of Training: April 23-24, 2008 (Implementation Training, ESL and DD)

Names of People Attending Training limited to two attendees from each college/agency:

Name of first participant from your program: _____

Mailing address: _____

E-mail address: _____

Phone number: _____

Role (teacher, administrator): _____

Participant will be attending: Life and Work _____ ESL _____ DD _____

Name of first participant from your program: _____

Mailing address: _____

E-mail address: _____

Phone number: _____

Role (teacher, administrator): _____

Participant will be attending: Life and Work _____ ESL _____ DD _____

Hotel Information and Area Lodging

Lodging

Fuquay-Varina

Comfort Inn
7616 Purfoy Road
919-557-9000
\$62.95 + tax
Good until March 14

Holiday Inn Express
511 N. Judd Parkway NE
919-557-2009
\$69.99 + tax
Good until March 14

Garner

Econo Lodge
1602 Mechanical Blvd.
919-779-7888
\$62.96 + tax
Good until March 31

Wingate Inn
1542 Mechanical Blvd.
919-779-7441

\$99.99 + tax
**** Reserv. Code: Wake Tech rate**

Good until FULL

Welcome to Main Campus

9101 Fayetteville Rd. [[Directions to Wake TCC](#)]
Raleigh, North Carolina 27603
919-866-5500

- Located approximately seven miles south of Raleigh on HWY 401
- Easily accessible to students from Raleigh/Wake County region

