



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

March 10, 2008

Response Deadline: April 30, 2008

MEMORANDUM

TO: Basic Skills Directors
Even Start Family Literacy Directors
Community-Based Organization Directors

FROM: Bob Allen, Coordinator, NCCCLRC

SUBJECT: Angela Moore Trogdon Awards

The Angela Moore Trogdon Awards nominations for Student of the Year, Instructor of the Year, and Tutor/Volunteer of the Year are due April 30, 2008. These are very special awards to honor deserving people for outstanding accomplishments and providing instruction in Basic Skills programs across North Carolina.

Attached is the information about these awards honoring the memory of Angela Moore Trogdon. Please complete the attached forms and send in your nominations to Bob Allen at **North Carolina Community College System Office, 5016 Mail Service Center, Raleigh, NC 27699-5016**, email allenb@ncccommunitycolleges.edu or fax to (919) 807-7164.

Thank you for helping us honor these deserving people by sending in your nominations.

Attachments: Nomination Procedures
Nomination Cover Form

cc: Dr. Randy Whitfield, Assoc. Vice President, Basic Skills
Presidents
Senior Continuing Education Administrators

CC08-065
Email & Paper Copy



IN Memory of Angela Moore Trogdon

**2008 Angela Moore Trogdon Awards
Nomination Cover Form**

*Submit this nomination form with all other materials
(electronically or in paper format) to the
NCCC Literacy Resource Center no later than April 30, 2008.*

Person Nominated: _____

Award Category:

Please check the appropriate category for your nominee

- Student of the Year-Community College/Family Literacy
- Student of the Year-Community Based Organization
- Instructor of the Year
- Volunteer/Tutor of the Year

Required information:

(Please ensure that nomination submissions are edited and suitable for publication.)

- In 1,000 words or less, a biographical description of Nominee, (i.e., overcoming obstacles, how/why they stand out from others, how they contribute to your program, etc.);
- In 200 words or less, a statement from the Nominee about how they have benefited from the Program; and
- Nominee must be able to attend conference on August 6-8, 2008 to be interviewed and give a 5-minute presentation. The winners will repeat their presentation at the closing conference session.

Nominator's Information:

Name: _____ Phone Number: _____

Community College/Organization Name: _____

NOTE; If Nominee is selected as state finalist, travel/hotel expenses are to be paid by local program funds due to state restrictions.

All materials submitted will become property of the NC Community College System Office and may be used in publication and/or promotional materials.

Signature of Basic Skills Director/Date

Signature of Nominator/Date

Signature of Nominee/Date

Angela Moore Trogdon Awards Nomination Procedures

Do you have instructors or volunteers who give your program and their students exceptional service and commitment in tutoring or teaching?

Are there students in your program who deserve statewide recognition for their exceptional accomplishments in improvement of literacy or leadership skills within literacy?

Nominate them for one the statewide Angela Moore Trogdon Awards. Give them the opportunity to receive \$100 in cash, statewide publicity, and a beautiful plaque. Selected finalists will be interviewed and recognized at the 2008 Basic Skills Family Literacy Conference in August 2008.

The awards are in the following four categories:

Student of the Year – Community College/Family Literacy
Student of the Year – Community Based Organization
Instructor of the Year
Volunteer/Tutor of the Year

These awards were established in memory of Angela Moore Trogdon, former Basic Skills/HRD Director at Randolph Community College and Guilford Technical Community College who died of breast cancer. Ms. Moore Trogdon was a member of a community college Basic Skills staff for years and a vocal advocate and trainer for Basic Skills across the state. The awards are now made possible through donations to the North Carolina Literacy Association in her name.

We will invite the 3 finalists in each category to attend the conference on Thursday afternoon and Friday morning. The hotel/travel expense of the finalists is to be paid with local program funds, due to state restrictions. A selected panel of judges will interview the finalists on Thursday afternoon. All finalists will be seated on stage and be recognized at Friday's closing session. The winners will speak and receive their award at this time. Please see the attached nomination for additional information.

Send your nomination(s) to Bob Allen at the North Carolina Community College System Office, 5016 Mail Service Center, Raleigh, NC 27699-5016, by e-mail to allenb@nccommunitycolleges.edu, or fax to (919) 807-7164.

The deadline for nominations is April 30, 2008.