



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

March 17, 2008

**MEMORANDUM**

**RESPOND BY: April 9, 2008**

**TO:** Academic Excellence Award Campus Coordinators

**FROM:** Karen Yerby, Associate Director  
Student Development Services

**SUBJECT: College Banners and Flags for Luncheon**

Plans for the April 16<sup>th</sup> 2008 Academic Excellence Award luncheon are well under way. We will continue the tradition of showcasing our campuses by displaying your college banner or college flag during the ceremony. Please send or deliver your banner or flag by **5:00 pm on April 9, 2008**. The banner or flag should be sent to:

Karen Yerby, Associate Director  
Student Development Services  
NC Community College System  
5016 Mail Service Center  
Raleigh, NC 27699-5016

Courier #: 56-50-00

If you plan to deliver the flag or banner, the building is located at 200 West Jones Street, Raleigh, NC. Please plan to retrieve your item immediately following the conclusion of the program on April 16, 2008. We will have staff to assist you.

Thank you.

c: Presidents  
Vice Presidents/Deans of Academic Services  
Vice President/Deans of Student Development Services

CC08-072  
E-mail