



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

March 24, 2008

MEMORANDUM:

TO: Basic Skills Directors

FROM: Sillar G. Smith, NCCCS Coordinator of Special Populations

SUBJECT: *Basic Skills' Correctional Education Training*

The Basic Skills' Correctional Education Training will focus on Learning Disabilities -- the Bridges to Practice Approach. Four individual training sessions will be held. The individual sessions are April 15, 16, May 22 and 23, 2008. **On each of these dates the same training will be offered; therefore, a participant can only attend one day of training.** The locations of the training sessions are indicated below.

Due to the amount of content information to be provided, attendance each day is limited to thirty (30) participants. The 30 seats for this training will be filled on a "first come basis." For a seat in this training you must complete the attached registration form and submit it on or before the deadline dates indicated below.

April 15 and 16, 2008 (Registration Deadline April 10, 2008)

Location: North Carolina Community College System Office
Caswell Building/5th Floor Conference Room
200 West Jones Street
Raleigh, North Carolina 27603

May 22 and 23, 2008 (Registration Deadline May 5, 2008)

Location: Catawba Valley Community College
East Campus/Hickory Metro Higher Education Center (HMHEC)
Room 1122
2550 Hwy. 70 SE
Hickory, NC 28602

CC08-075
Email and paper copies

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***Please Note: There are two separate deadline dates for returning registration forms. Due to limited seating space there will be no on site registration at any location.**

The training sessions are provided at no cost; however, you must complete the enclosed registration form and indicate by names the participants who will be attending from your program. **Please note that we are no longer allowed to provide refreshments during breaks when there is no registration fee.** Although sometimes the college hosting the training will provide light refreshments, you should come prepared to purchase your own if necessary.

Enclosed you will find an agenda, information regarding lodging and direction for a link to Catawba Valley Community College's website. You can find the link to this website at the North Carolina Community College System website <http://www.ncccs.edu/>.

If you have any questions about registration for the training sites, contact Katie Golinowski at (919) 807-7142 or e-mail her at golinowskik@ncccommunitycolleges.edu. I can be reached at (919) 807-7134 or e-mail me at smiths@ncccommunitycolleges.edu.

C: Presidents
Senior Continuing Education Administrators

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North Carolina Community College System

Basic Skills Correctional Education Training

Agenda

<u>April 15, 16, May 22, 23, 2008</u>	
8:15 – 8:45 a.m.	Session Check-in
8:45 – 9:00 a.m.	Opening/Welcome Sillar Smith, NCCCS
9:00 – 10:15 a.m.	Bridges to Practice /LD Training Constance Nealon, Bridges to Practice Master Trainer Formerly of the New York State Department of Correctional Services
10:15 –10:30 a.m.	Break
10:30 – 12:00 Noon	Bridges to Practice /LD Training Continues
12:00 – 1:15 p.m.	Lunch
1:15 – 2:45 p.m.	Bridges to Practice /LD Training Continues
2:45 – 3:00 p.m.	Break
3:00 – 4:15 p.m.	Bridges to Practice /LD Training Continues
4:15 – 4:30 p.m.	Closing Remarks

***Note:** See attached information regarding content information on Bridges to Practice for Correctional Educators and brief biographical information on Trainer.

Bridges to Practice for Correctional Educators

Bridges to Practice: A Research-based Guide for Literacy Practitioners Serving Adults with Learning Disabilities from the National Institute for Literacy

Through activities and discussion, participants will explore learning disabilities awareness, characteristics, legal issues, and best practices for correctional programs. This training is appropriate for correctional instructors, counselors, coordinators and administrators.

Content:

- Overview of Bridges to Practice
- Definition of a learning disability
- Characteristics and consequences of LD
- Disability laws
- The difference between screening and a diagnosis of learning disabilities
- The importance of assessment as the cornerstone of instruction
- Elements of an LD appropriate environment
- Curricular options
- Strategies to modify instruction with informed planning, appropriate instructional materials and accommodations/adaptations
- Method by which the tutor/teacher and the adult learner can evaluate and acknowledge progress
- Resources for awareness, instruction and program improvement

Trainer Biographical Sketch:

Constance S. Nealon is a Bridges to Practice Master Trainer for the National Institute for Literacy. She worked for New York State Department of Correctional Services as Teacher, Supervisor of Volunteer Tutoring, and Education Director and Supervisor.

She is a trainer for Literacy NY Trainer Corps and a volunteer tutor using the Wilson Reading System.

An active member of the Correctional Education Association, she serves as Rep-at-Large on the Region I CEA Board and is a Certified Auditor of adult and juvenile correctional facilities for the CEA Accreditation Standards Commission. Her academic background includes a Master's Degree in Education and NY State Certifications as Teacher and School Administrator.

REGISTRATION FORM

**BASIC SKILLS CORRECTIONAL EDUCATION
NO REGISTRATION FEE REQUIRED**

Please read carefully. Indicate with a check mark the training location you will be attending. The same training is offered on each day; therefore, a participant can only attend one day of training.

Return Registration Form by April 10, 2008

North Carolina Community College System Office
Caswell Building/5th Floor Conference Room
200 West Jones Street
Raleigh, North Carolina 27603

_____ Yes, I will attend training on April 15, 2008

_____ Yes, I will attend training on April 16, 2008

Return Registration Form by May 5, 2008

Catawba Valley Community College
East Campus/Hickory Metro Higher Education Center (HMHEC)
Room 1122
2550 Hwy. 70 SE
Hickory, NC 28602

_____ Yes, I will attend training on May 22, 2008

_____ Yes, I will attend training on May 23, 2008

Names of Participants (please print as you wish it to appear on nametag)

Name of College: _____

Return registration form to: Katie Golinowski
North Carolina Community College System
Caswell Building
5016 Mail Service Center Raleigh, NC 27699-5024

Telephone: (919) 807-7142 Fax: (919) 807-7164

Hotels/Raleigh, NC

April 15 and 16, 2008

Raleigh Clarion Hotel State Capital
320 Hillsborough Street
Raleigh, NC 27603
(919) 832-0501

Days Inn/downtown Raleigh
(Located right behind the NCCCS Office Caswell Building on corner of Jones and
McDowell Street) 1 block from training site
(919) 828-9081 (877) 264-6766

Hotels/Hickory, NC

May 22 –23, 2008

Lodgings off Exit 125

Holiday Inn Select
(828) 323-1000

Courtyard Marriott
(828) 267-2100

Fairfield Inn-Marriott
(828) 431-3000

Hampton Inn
(828) 323-1150

Lodging off exit 128

Days Inn
(828) 465-2378

Ramada Inn
(828) 465-1100

