



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

April 1, 2008

MEMORANDUM

To: Basic Skills Directors
Community Based Organization Directors

From: Randy Whitfield, Ed.D.
Associate Vice President, Academic & Student Services
Basic Skills Department

Subject: Free Training from the Literacy Council of Wake County

The Literacy Council of Wake County received funding through a Student Success activity grant to provide a two-day training session for community college and community based organization Basic Skills/literacy personnel on Thursday, May 22, 2008, from 10:00-4:00 and Friday, May 23, 2008, from 8:00-4:00. The session will focus on building learning communities and contextualized instruction. This session is being conducted by ProLiteracy America which provides excellent training. The training is applicable to both community colleges and community based organizations.

Not only is the training **free** to participants (except for transportation costs to the session), but it is being held at the Caraway Conference Center and Camp in Sophia, North Carolina (near High Point). Each participant will have his/her own private room and meals will be provided. It is a wonderful, relaxed setting which participants will enjoy. You are encouraged to send staff members as a team.

Since there is only room for 60 participants, I encourage you to send your registration in today and no later than April 11, 2008. See the attached information and registration form. This is a session you will not want to miss!

Attachments

c: Presidents
Senior Continuing Education Administrators

CC08-078
Email Copies

Literacy Council of Wake County

PACK YOUR GEAR, IT'S TIME FOR SUMMER LITERACY CAMP



For: Literacy Program Directors and Staff

Community Based Organizations and Community College Basic Skills staff members are encouraged to attend as a team.

When: Thursday, May 22nd, 10 a.m. to 4 p.m. through Friday, May 23rd, 8 a.m. to 4 p.m.

Where: Caraway Conference Center and Camp in Sophie, NC (Central NC)

Caraway is located in a very rural area in Sophie, NC with both indoor and outdoor classrooms. Participants will appreciate the peaceful setting as they work on their organizational development skills and their relationships with colleagues and students. Visit www.Caraway.org for more information.

Cost: NONE, it's free! All you are responsible for is your transportation. 60 participants can be accommodated and each participant will have their own private room in the lodge. Fabulous meals will also be provided including Thursday's lunch and dinner and Friday's breakfast and lunch. Funding for this training has been provided by the NC Community College System.

What: 2 Day Literacy Training

Day 1 - 10 a.m. to 4 p.m.

The first day will be a day dedicated to building strong relationships amongst basic skills providers and will include how to make a stronger impact through regionalism, collaboration, sharing resources, and leadership skill development. The focus will be on successful process and program management, methods to effectively self-organize, and how to refine our communications. Some activities will be held outdoors and will include rope courses, wall climbing, and puzzle solving which work to build teamwork and cooperation. Planned activities will be appropriate for all levels of fitness.

Day 2 - 8 a.m. to 4 p.m. The second day's training will be facilitated by ProLiteracy America and be broken into two parts.

Part 1. Building Learning Communities

Being part of a "community" and building relationships with the instructor and other students improves student motivation and persistence, retention and commitment. Participants will learn about

- the benefits of group learning for students
- what three types of students value in collaborative learning
- strategies for building community within your classroom

Part 2. Contextualized Instruction

Contextual instruction connects education to students' everyday lives, creating a bridge between the classroom and outside environment. The participant will

- understand how research supports contextualized instruction
- explore methods for identifying content and materials for contextualized instruction
- create a lesson plan based on principles of contextualized instruction

This ProLiteracy America training will provide intense instruction on building learning communities and contextualized instruction. In this workshop, participants will examine group development models and recent research from NCSALL (The National Center for the Study of Adult Learning and Literacy) on adults' "ways of knowing" (instrumental, socializing, and self-authoring) that impact their experience of learning in groups. Participants will consider the implications of this research on sample lessons and for their own lesson planning. With research on group learning as a backdrop, workshop participants will then explore how contextualized instruction contributes to learner outcomes.

916 W. Morgan Street
919-787-7782
Raleigh, North Carolina 27603
www.wakeliteracy.org



919-787-5559, fax

SUMMER LITERACY CAMP

REGISTRATION

Yes, of course I want to go to Summer Camp!

Return this form by April 11, 2008

NAME OF ORGANIZATION:

NAME(S) OF PARTICIPANT(S):

Each participant will be assigned their own private room in the lodge. Please notify us immediately if a participant cannot attend so that we may reassign the room.

ADDRESS:

TELEPHONE:

EMAIL ADDRESS:

This training is free! Fax this completed application to 919-787-7782 or mail to the above address. If you have any questions, please contact Laura Walters, Executive Director of Literacy Council of Wake County, at lwalters@wakeliteracy.org or 919-787-5559.



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Raleigh, North Carolina 27603
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919-787-5559, fax

DATE: February 25, 2008

TO: NC Community Based Organizations and NC Community College System
Basic Skills Staff

FROM: Laura Walters, Executive Director, Literacy Council of Wake County

RE: Upcoming Training

Hello Colleagues!

The Literacy Council of Wake County with funding and support of the NC Community College System is providing a free two day training for all North Carolina adult literacy program directors and staff. This two day training will be unique in that it provides opportunities for personal and professional growth along with intense training in literacy instruction techniques. There will be plenty of networking opportunities that will encourage relationships to form between and among community college staff and community based organization staff which will further the goal of sharing ideas and techniques to help our students.

Attached please find a flyer and registration form for the training. I encourage you to contact your local colleagues that are in community based organizations or at the community college level and urge their attendance at this event. This is an excellent opportunity to not only learn new teaching techniques for your students but to also create partnerships that will ensure organizational and regional success for us all.

If you have any questions, please don't hesitate to contact me. I hope to see all of you at Summer Camp!