



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**

***R. Scott Ralls, Ph.D.***

***President***

May 5, 2008

**MEMORANDUM**

**Deadline: June 1, 2008**

**To:** Vice Presidents/Deans of Student Services

**From:** Charletta Sims Evans, Associate Director  
Student Development Services

**Subject: Student Services Personnel Directory Update 2008-2009**

Student Development Services is in the process of updating the statewide directory for student services personnel. In order to provide accurate information, your assistance is needed.

Please complete the attached form to indicate any changes within your department. This information should be submitted by June 1, 2008, to Charletta Sims Evans at [simsc@nccommunitycolleges.edu](mailto:simsc@nccommunitycolleges.edu).

Thank you for your assistance in updating our Student Services Personnel Directory.

Attachment

c: Presidents  
Dr. Delores A. Parker  
Mr. Van Wilson  
Ms. Wanda White

**CC08-103  
Email Copy**

## Student Services Personnel Directory Update 2008-2009

Please complete the form to indicate any changes within your department and return to Charletta Sims Evans at [simsc@nccommunitycolleges.edu](mailto:simsc@nccommunitycolleges.edu).

**Name of College:** \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

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