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## NORTH CAROLINA COMMUNITY COLLEGE SYSTEM Dr. R. Scott Ralls, President

July 24, 2008

## MEMORANDUM

- **TO:** Data Coordinators
- FROM: Robert R. Blackmun Associate Vice President for Information Resources & Technology

Terrence Shelwood Director of DW Reporting and Data Coordination

## SUBJECT: Annual Reporting Plan

Attached for your review is an updated DRAFT copy of the 2007-2008 Annual Reporting Plan (APR) Late Reports' Status. **Please contact Terry Shelwood by August 8, if there are questions or corrections to the report.** We will present the final version of the report to the Policy Committee of the State Board.

PDF and Excel versions of the Community College Annual Reporting Plan and the System Office Annual Reporting Plan for 2008-2009 are accessible via the NCCCS Web page at:

http://www.nccommunitycolleges.edu/Reports/AnnualReportingPlan/rpttop.htm

In addition, the Report Due Dates and Status page has been updated to reflect the reports' due dates for the new ARP.

http://www.nccommunitycolleges.edu/Reports/StatusReports/statistical/duedates.htm

It is anticipated that the due dates of several reports will change due to legislative activities and of course we will notify you as soon as possible. The Due Dates and Status page will immediately reflect any changes.

Thank you for your continued support.

c: Presidents Saundra Wall Williams Keith Brown

Attachment: 2007-2008 Annual Reporting Plan Late Reports' Status

CC08-166 E-mail

MAILING ADDRESS: 5001 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5001

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Annual Reporting Plan Late Reports' Status	Due Date	Alamance CC	Asheville-Buncombe TCC	Beaufort County CC	Bladen CC	Blue Ridge CC	Brunswick CC	Caldwell CC & TI	Cape Fear CC	Carteret CC	Catawba Valley CC	Central Carolina CC	Central Piedmont CC	Cleveland CC	Coastal Carolina CC	College of the Albemarle	Craven CC	Davidson County CC	Durham TCC	Edgecombe CC	Fayetteville TCC	Forsyth TCC	Gaston College	Guilford TCC	Halifax CC	Haywood CC	Isothermal CC	James Sprunt CC	Johnston CC	Lenoir CC
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Small Business Center (SBC) 3 Annual Progress Report	07/27/07												All d	colle	ge re	eport	s on	time.										r		
4 Capital Improvement Data	08/01/07						2																							
5 Fixed Assets Reconciliation	08/01/07	26												4											17					
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Program Report-Internal 7 Equipment Audit Fund Source	08/01/07	26												6											18					
Program Report-Internal 8 Equipment Audit Inventory (DCC 4-13)	08/01/07	26												6											17					
9 Purchasing Flexibility Report	08/01/07												All c	colleg	ge re	port	s on	time.												
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13 Quarterly Certification Request	08/15/07												All c	colle	ge re	port	s on	time.												
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Multi-Campus/Off-Campus Expenditure by 15 Location	08/28/07												All d	colle	ge re	port	s on	time.												
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Annual Reporting Plan Late Reports' Status	Due Date	Alamance CC	Asheville-Buncombe TCC	Beaufort County CC	Bladen CC	Blue Ridge CC	Brunswick CC	Caldwell CC & TI	Cape Fear CC	Carteret CC	Catawba Valley CC	(の) Central Carolina CC	Central Piedmont CC	Cleveland CC	Coastal Carolina CC	College of the Albemarle	Craven CC	Davidson County CC	Durham TCC	Edgecombe CC	Fayetteville TCC	Forsyth TCC	Gaston College	Guilford TCC	Halifax CC	Haywood CC	Isothermal CC	James Sprunt CC	Johnston CC Lenoir CC
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32 Annual Report of Optional Fees	12/18/07											ŀ	All c	olleg	ge re	port	s on	time.											
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34 NCHED Library Survey (NCHED A6)	01/19/08											ŀ	All c	olleg	ge re	port	s on	time.											
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43 NCHED Financial Aid Summary Report	02/15/08																			7									

Annual Reporting Plan Late Reports' Status		Martin CC	Mayland CC	McDowell TCC		Montgomery CC	Damlico CC		Pitt CC	Randolph CC	Richmond CC	Roanoke-Chowan CC	Robeson CC	Rockingham CC	Rowan-Cabarrus CC	Sampson CC	Sandhills CC	South Piedmont CC	Southeastern CC	Southwestern CC	Stanly CC	Surry CC	Tri-County CC	Vance-Granville CC	Wake TCC	Wayne CC	Western Piedmont CC	Wilkes CC	Wilson TCC	Late Colleges
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46 HEFC Institutional Space Utilization File	02/18/08												All d	collec	ne re	ports	on t	ime.												
47 Quarterly Certification Request	03/03/08														,	ports														
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51 IPEDS Spring Survey Collection	04/09/08													3																
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Spring Continuing Education Institutional 56 Class Report	06/05/08												All c	colleg	ge re	ports	s on t	ime.												
Spring Curriculum Institution 57 Class Report	06/05/08												All c	colleg	ge re	ports	s on t	ime.												
58 Spring Continuing Education Registration	06/09/08												All c	colleg	ge re	ports	s on t	ime.												
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