



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Dr. R. Scott Ralls, President

August 29, 2008

PRE-REGISTRATION DEADLINE: September 15, 2008
Payment Deadline: September 15, 2008

MEMORANDUM

TO: Presidents
Instructional Administrators
Student Services Officers
Basic Skills Directors/Coordinators
Business Officers

SACS Coordinators
Student Development Administrators
Auditors
Vocational Education Coordinators
Resource Development Coordinators

FROM: Delores A. Parker
Senior Vice President
Chief Academic Officer

RE: 2008 North Carolina Community College System Conference Pre-Registration

This is a reminder that September 15, 2008, is the last day to pre-register for the System Conference to be held in Raleigh on October 12-14, 2008, at the \$125 rate. Participants registering after September 15, 2008, will pay the higher \$150 fee, including on-site registration.

The conference registration is available online at www.continuingeducation.ncsu.edu/ncccs.htm or you may call the office of professional development, NC State University, at 919-515-2261.

A college that expressed a preference of registering through one central office on its campus has a separate registration process for paying with a purchase order that, these colleges are listed on the web site. **Payment for all pre-registrations must be received by September 15, 2008.**

Checks must be made payable to: North Carolina State University
Office of Continuing and Professional Development
Box 7401
Raleigh, NC 27695-7401

Direct any questions about these procedures to Mr. Chip Futrell, NC State University at chip_futrell@ncsu.edu or 919-515-8179.

DAP/VW/pck

cc: Mr. Chip Futrell
Ms. Elizabeth Isler
Ms. Elizabeth Brown

Dr. Judith Mann
Mr. Van Wilson

CC08-198
Email