



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

R. Scott Ralls, Ph.D.

President

July 26, 2011

AMENDS CC10-018
and CC10-021

MEMORANDUM

TO: Chief Business Officers

FROM: Jennifer Haygood, Vice President for Business and Finance and Chief Financial Officer

SUBJECT: Reimbursement for Instructional Contracts with Local School Administrative Units

On May 7, 2010, Kennon Briggs issued numbered memo CC10-018, which clarified restrictions on instructional contracts with local school administrative units. Per the memo, G.S. 115D-41 prohibits a college from generating budget FTE if it contracts with a local school administrative unit for a public high school teacher to teach a college level course and provides that the college shall be reimbursed for direct instructional costs contained in the contract plus 15% for administrative costs. On July 18, 2010, I issued numbered memo CC10-021 to explain the process colleges must follow to seek this reimbursement

To receive reimbursement for FY2010-11, a college must submit the attached form and a copy of the instructional contract with the local school administrative unit to Tracy Williams Pender (pendert@ncccommunitycolleges.edu) by **August 31, 2011**. Reimbursements will be paid to colleges in September unless circumstances delay the System Office's ability to process the reimbursements. As a reminder, G.S. 115D-41 does not apply to situations where a college may contract directly with the public high school teacher to teach a college level course. Furthermore, colleges are not eligible to seek reimbursement for general education courses (excluding math, science, and technology), physical education, and college success skills offered to high school students during FY 2010-11.

Section 7.1A.(g) of S.L. 2011-145 repealed the portion of G.S. 115D-41 that prohibited generating budget FTE effective January 1, 2012. Colleges that enter into instructional contracts with LEAs for the Fall 2011 semester will need to seek reimbursement next summer for these direct instructional costs plus 15% for administrative costs. **Beginning Spring 2012, however, community colleges contracted with a local school administrative unit for a public high school teacher to teach a college level course shall generate budget FTE for that course.** Colleges will no longer be allowed to receive reimbursement for direct instructional costs contained in the contract plus 15% for administrative costs for instruction provided after the Fall 2011 term.

/jh
Attachment
pc: Presidents

CC11-020
E-Mail