



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Dr. R. Scott Ralls, President

October 28, 2011

MEMORANDUM

TO: Presidents
Chief Academic Officers
Student Development Administrators
Business Officers and Chief Financial Officers
Financial Aid Officers
Registrars
System Administrators

FROM: Dr. Saundra W. Williams, Senior Vice President and Chief
Technology and Workforce Development

SUBJECT: **Career and College Promise – Memorandum #3**
Instructions for Registering Students for Spring 2012

Session Law 2011-145, the Appropriations Act of 2011, authorizes the State Board of Education and the State Board of Community Colleges to establish the Career and College Promise program, effective January 1, 2012. The State Board of Community Colleges approved the Career and College Promise Operating Procedures and the Core 44 College Transfer Pathways on October 21, 2011, which were distributed to colleges through a numbered memo (C11-026) on October 21, 2011. A second numbered memo (CC11-029) was released on October 24, 2011 providing instructions for filing Career and College Promise Programs of Study for Spring 2012.

The purpose of this memorandum is fourfold:

1. Provide instructions for registering Spring 2012 Career and College Promise students after a program of study has been filed and approved, including changes to Accounts Receivables/Cash Receipts (AR/CR) [Attachment 1].
2. Provide training information for Career and College Promise registration instructions [Attachment 2].
3. Provide instructions for running Financial Aid queries [Attachment 3].
4. Provide revised program codes for the four Core 44 College Transfer Pathways [Attachment 4].

CC11-030
Email

Session Law 2011-145 (Section 7.1A.(d)) requires the establishment and implementation of a program accountability plan to evaluate the short-term and long-term outcomes for Career and College Promise. Therefore, it is crucial that students be coded correctly so that accountability requirements can be met. It is imperative these temporary student registration instructions are completed prior to the registration of any Career and College Promise students for Spring 2012. Instructions for filing Career and College Promise programs of study and registration after the Spring 2012 semester will be provided at a future date. Additionally, Mr. Van Wilson will send information concerning the documentation of student eligibility in **Memorandum #4**.

Please note that the Core 44 College Transfer Pathway codes have been revised as highlighted below, which provides enhanced alignment with Colleague processes:

Core 44 College Transfer Pathway - Humanities and Social Science (**P1012A**)

Core 44 College Transfer Pathway - Business and Economics (**P1012B**)

Core 44 College Transfer Pathway - Life and Health Sciences (**P1042A**)

Core 44 College Transfer Pathway - Engineering and Mathematics (**P1042B**)

If you have questions concerning any of the attached instructions, please contact the CIS Customer Support Center at 919.807.7048. If you have questions concerning training, please contact Ms. Sondra Jarvis at 919.807.7231. If you have questions concerning Career and College Promise policy or programs of study, please contact Ms. Jennifer Frazelle at 919.807.7120 or frazellej@nccommunitycolleges.edu.

SWW/CC/dm
Attachments

c: Dr. Sharon E. Morrissey
Van Wilson
Jennifer Frazelle
Dr. Bob Witchger
Bruce Humphrey
Chris Cline
Elizabeth Self

CC11-030
Email

Attachment 1

Instructions for Student Registrations for Spring 2012

1. Instructions for Accounts Receivable

Prior to adding a new Accounts Receivable (AR) code, two new General Ledger (GL) accounts are needed. One is for setting up the AR Codes (ARCF), and the other as the corresponding waiver code for Fund 11. Below are the two GL account number examples needed for the new AR code, WCCPP. The new object code needs to follow the next available code in the 4202XX series. The component description, which is listed in the GLAA, is Waiver-Career&College Promise.

Create the first new GL account number (e.g., **55_000_11_420208_00000**) using **GLAA**. Please make sure the **Authorize Ledger year 2012** is listed as **Open** in the **Status** field whenever you add the new account numbers.

GLAA - GL Account Authorization

Major Account Components		
Component	Component Name	Component Description
55	Fund	AR/CR Control Fund
000	Purp	Agency
11	Voe	VEF All Aspects of an Industry
420208	Object	Waiver-Career&College Promise
00000	Unit	Undefined

Account Number:

GL Account Tag: <input type="text"/>	Authorize Ledger	Status
Rebate Tax Code: <input type="text"/>	1 2012	<input type="text" value="Open"/>
Net Asset Class Code: <input type="text"/>	2 2011	<input type="text" value="Open"/>
Activate/Inactivate: <input type="text" value="Activate"/>	3	<input type="text"/>
	4	<input type="text"/>
	5	<input type="text"/>

Comments:

Create the other GL account number (e.g.,11_000_00_420208_00000).

GLAA - GL Account Authorization

Component	Component Name	Component Description
11	Fund	State Current Unrestricted
000	Purp	Agency
00	Voe	Undefined
420208	Object	Waiver-Career&College Promise
00000	Unit	Undefined

Account Number: 11-000-00-420208-00000

GL Account Tag:

Rebate Tax Code:

Net Asset Class Code:

Activate/Inactivate:

Authorize Ledger	Status
1 2012	Open
2 2011	Open
3	
4	
5	

Comments: 1

Create the new AR code in **ARCF**. It should be set up with **Waiver-Career&College Promise** as the Description. If you use deferred revenue accounts, you need to add those accounts as well.

ARCF - AR Codes

AR Code : WCCPP

Description:

Default Charge:

Default Credit:

AR Category:

Priority:

Office Codes: 1 , 2 , 3

Appl Fee:

Fed Tax:

GL Account No/Deferred Revenue GL Account No	Percent	Amount
1 55-000-11-420208-00000 Waiver-Career&College P	100.00000	
2		
Total	100.00000	0.00

GL Distr Rules: 1 , 2

GL Subroutine:

Tax Rules/Codes: 1 , 2

Comments: 1

Go to **STTC**, enter **CCPP**, and click **Add**. In the **Description** field enter **Career & College Promise**, and then **Save**.

STTC - Student Type Codes

Student Type : CCPP

Description

Enter the Registration Rate Tables (**RGRT**) and add a new Registration Rate Table titled **CCPP (Career and College Promise Pathway)** with the Description **Career&College Promise Pathway**. Complete the **SCS.RESIDENCY.STATUS** with **IN** and the **SCS.STUDENT.TYPE** with **CCPP**. The new **SCS.STUDENT.TYPE** code needs to be set up in registration prior to creating the rate table.

RGRT - Registration Rate Tables

Reg Rate Fields ID : BILLCHAR Effective Date : 11/30/01

Reg Rate Table : CCPP

Description End Date

Periodic Billing Comments

Field Name	Required	Value
1 SCS.RESIDENCY.STATUS	Yes	IN
2 SCS.STUDENT.TYPE	No	CCPP
3		
4		
5		
6		
7		

Eff Date	Tuition Rates	Term Rates	Add/Drop/Wdrw	Waiver Policy
1 11/01/11	WAVIN11-12 Waiv	WFEE07-08 Term		CCPP Career&co
2				

Custom Subroutine

Drill into the Tuition Rate Tables (**TRTB**) and choose tuition table **WAVIN11-12**. The name may be different at each college, but it should be the same tuition table currently used for Huskins and Dual Enrolled students.

RGRT - Registration Rate Tables **TRTB - Tuition Rate Tables**

Tuition Table : WAVIN11-12

Description

Tuition Drop Reg Refund Policy

Tuition Wdrw Reg Refund Policy

Tuition Forfeit AR Code

Section Fee AR Code

Section Fee Drop Reg Ref Policy

Section Fee Wdrw Reg Ref Policy

Section Fee Forfeit AR Code

Other Charges Drop Reg Ref Policy

Other Charges Wdrw Reg Ref Policy

AR Code	Amount	CR	Calc	Sec/Cred	Min Cred	Max Cred	Rule
1 INTUI	88.50		A All	Credit		16.00	
2 INTUI	1,064.00		F Fix	Credit	16.00		
3							
4							

Comments 1

Drill into the Registration Term Rate Tables (**RTRT**) and choose the applicable Registration Term Rate Table. Each college table will be different, and the decision to waive fees is a decision each college must make. If the college is applying the same fee tables as Huskins and Dual Enrollment you will attach that Registration Term Rate Table.

RGRT - Registration Rate Tables **RTRT - Registration Term Rate Tables**

Table : WFEE07-08

Description

Default Drop Reg Ref Policy

Default Wdrw Reg Ref Policy

AR Code	Amount	CR	Calc	Sec/Cred	Forft	Min Cred	Max Cred	Rule
1 ACCFE	1.25		F Fix	Credit				
2 ACCFW	1.25	Y	F Fix	Credit				
3 ACTFE	19.00		F Fix	Credit			11.00	BU01RFSP
4 ACTFE	15.00		F Fix	Credit			6.00	BU01RFSP
5 ACTFE	17.00		F Fix	Credit		6.00	11.00	BU01RFSP

Rule-Based Charges

Rule	AR Code	Amount	CR	Calculated Amount	Field Name	Rg Pol Ref
1						
2						
3						
4						

Comments 1

Drill into AR Waiver Policies (**WAVP**) and add AR Waiver Policy **CCPP**. Enter **Career&College Waiver Policy** as the Description. Choose **W** for Waiver, attach the AR code **WCCPP** (as set up above), and enter **99** as the **Max Number of Courses**. If additional AR codes are to be waived, the college can add those below in the section labeled Waived Charge AR Code and apply the appropriate Waived Pct.

RGRT - Registration Rate Tables **WAVP - AR Waiver Policies**

AR Waiver Policy : CCPP

Description

Waive or Charge

Tuition Waiver AR Code

Max Number of Courses

Max Number of Credits

Max Tuition

	Waived Charge AR Code	Waiver AR Code	Waived Pct
1	<input type="text"/>	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>	<input type="text"/>
4	<input type="text"/>	<input type="text"/>	<input type="text"/>
5	<input type="text"/>	<input type="text"/>	<input type="text"/>
6	<input type="text"/>	<input type="text"/>	<input type="text"/>
7	<input type="text"/>	<input type="text"/>	<input type="text"/>

Comments

Enter the RGRT screen and access the **HUSK rate table**. Place an **end date of 12/31/11** in the **End Date** field in the upper right hand corner. Comments are encouraged to inform others of the reason for the End Date. Complete this process for the **DUAL rate table** as well.

RGRT - Registration Rate Tables

Reg Rate Fields ID : BILLCHAR Effective Date : 11/30/01

Reg Rate Table : HUSK

Description: Huskins
 End Date: 12/31/11
 Periodic Billing: No
 Comments: [X] [E]

Field Name	Required	Value
1 SCS.RESIDENCY.STATUS	Yes	IN
2 SCS.STUDENT.TYPE	No	HUSK
3		
4		
5		
6		
7		

Eff Date	Tuition Rates	Term Rates	Add/Drop/Wdrw	Waiver Policy
1 07/01/09	WAVIND9-10 Waiv	WFEE07-08 Term		HUSK Huskins W
2 07/01/07	WAVIN07-08 Waiv	WFEE07-08 Term		HUSK Huskins W

Custom Subroutine: []

2. Setup in Student

Set up the Pathway Codes and identify high school students in these program codes.

To add the CCD Code, access CERT, and enter a **P** in the **CCD LookUp**. Click on **Add**, enter **Pathways** as the Description, and **Save**.

CERT - CCDs

CCD Code : P

Description

Type

Grantor

To add the department code, access the **DEPT** form, and enter **1012** in the department lookup. Click **Add**, and enter **Pathways Associate in Arts** as the Description. Choose **Active** from the Active or Inactive field, and then **Save**.

DEPT - Departments

Department : 1012

Description

Dean

Division/School

School

Institution

Locations

1	<input type="text"/>
2	<input type="text"/>
3	<input type="text"/>
4	<input type="text"/>
5	<input type="text"/>

Highest Degree Awarded

Desired Faculty Degree

Alternate ID

Active or Inactive

Type

National/CIP Code

To add the Major code, access the **MAJR** form, and enter **1012A**. Click **Add**, enter **Pathways AA Human & Soc Sci** as the Description, choose **Active** from the Active or Inactive field, and **Save**.

MAJR - Majors

Major ID : 1012A

Description

Division

Active Yes

National ID

Local IDs

User Field 1

User Field 2

User Field 3

User Field 4

To add the Pathways programs you have approval to offer, access the **PROG** form, in the Acad Program Lookup, enter the Program Code needed (e.g., **P1012A**), and then click **Add**. Complete the remaining form fields as follows:

- Do not add to the Web Advisor “what if”
- Title: **Pathways Associate in Arts**
- Department : Enter the department (e.g., **1012**)
- Catalog: **2011**
- CCD’s: **P Pathways**
- Majors: enter the major code (e.g., **1012A**)
- Academic level: **CU**
- Grade Scheme: **CU**
- Stu Select: **No**
- Captive: **No**
- Tran Group: **CU**
- Allow Grad: **N**
- Create Appl: **No**

Once you have completed the form, **Save** and repeat the process for each Pathways code you are approved to offer.

PROG - Academic Programs

Program : P1012A

Title Pathways Associate in Arts

Desc 1

Status Date Appr Agency Appr Person Appr Dt

Department 1 1012 Pathways Associate in Art Division School

Catalogs 1 2011

Start/End Dt

Degree

CCDs 1 P Pathway

Majors 1 1012A Pathways Aa Human

Academic Level CU Curriculum

Grade Scheme CU Curriculum

National ID

Locations 1

LEA

Host Inst

Assoc Prog/Cat

Stu Select No

Captive No

Accred Exp

Tran Group CU Cu

Types 1

Mths to Cmpl

Allow Grad No

Create Appl No

Addnl Info

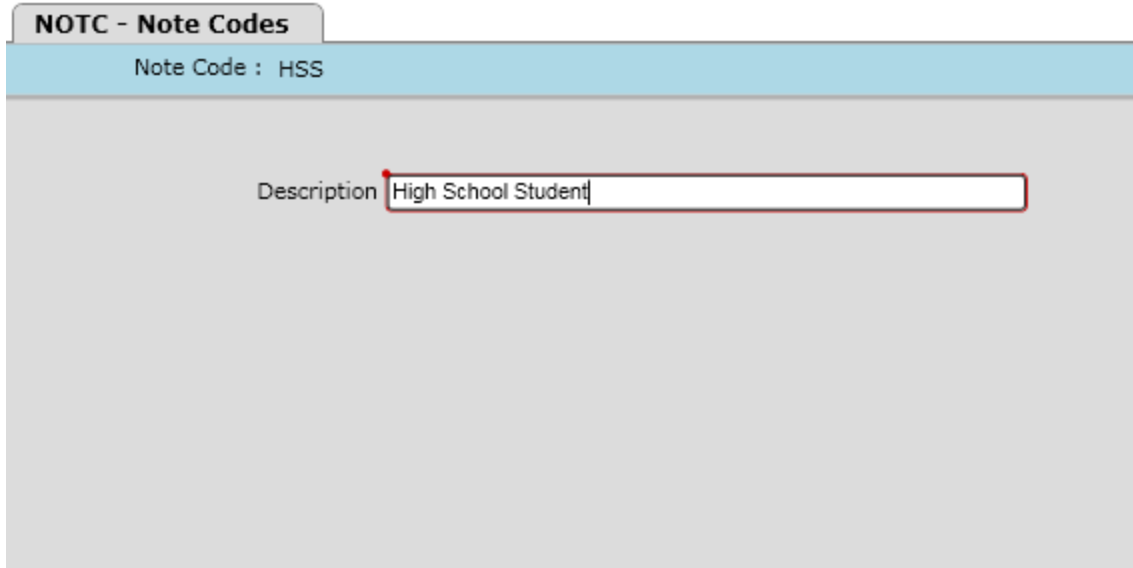
Collaborating Inst(s)

1

2

For students to be identified as high school students, a code will need to be entered for each on the STNT form after the student has been registered. This is temporary and only for the 2012SP term.

Access the NOTC form, enter **HSS**, and click **Add**. Enter **High School Student** as the Description, and then **Save**.



The screenshot shows a web form titled "NOTC - Note Codes". Below the title, there is a light blue header bar containing the text "Note Code : HSS". The main content area is light gray and contains a label "Description" followed by a text input field. The input field contains the text "High School Student".

3. To Register Students

3.1 For Returning Students

To add the Student Type code to the student, on **RGPE**, call up student by ID or Name. Add the Stu Types/Date to **CCPP**, and once the current date appears, **Save**.

RGPE - Registration Person Entry
ID : 0076226 CUSTAFF

Prefix/ Name (LFM)

Address

Cty/St/Zp/Cnty

Res Cnty/State

Country

Phone/Ext/Type

Origin/Date

SSN Birth Date Gender

High School St Year End Year CCDs MM/YR Grad Type

Ethnic Race

Archived Ethnic Start Date End Date

Directory/Privacy

Stu Types/Date

Res Status/Date

Acad Programs Catalog Stat Admin Stat Load Intent FA

Intent Start Term

Educ Goals/Date Start Date End Date

Home Location

3.2 For New Students

To add the student type on **SHAP**, enter the Student ID or name, change the Student Type to **CCPP**, and **Save**.

SHAP - Short Application Entry

Start Term	2012SPSpring 2012	Appl Dt	10/27/11
Catalog	2011	Marital Stat	
Acad Pgm	P1012A	Res Stat	
Location		Privacy	
Department	1012 Pathways Associate in	Special Serv	1
Degree		Veteran	1
Majors	1 Pathways Aa Human & Soc	FA Intent	No
Admit Stat		Intended Load	
Ed Goals/Dt	1	Employment	
Orig Ed Goal		Student Type	CCPP Career
Citizen		Bal/Pay Now	
Language		Addnl Info	X

Appl Stat: MS Moved to Student | 10/27/11 | 10:37AM | Decision: SBAKER

Institutions Attended: 1 | Leesville Road High School | Years Attended: 2010 | Grad Type:

You can register your high school students in the new program codes once the programs codes have been approved by the System Office and created in Colleague.

After you have registered the student, go to **STNT**, enter the HS student ID or name, and select **2012SP** for the Term. Enter **HSS** under Student Notes, Choose **R** for **State Rep** under Type, and then **Save**.

STNT - Student Term Notes

Term : 2012SP Spring 2012 Start Date : 01/10/12

Student Notes		Type		
1	HSS High School Student	R State Rep	10/27/11	SBAKER
2				
3				
4				
5				

Grading	Term Notes	Midterm/Final Notes	Date	Added By
1	ENG-111-01			
2				
3				

4. Other Considerations

1. To clean up existing high school student records:
 - a. End any previous high school programs attached (e.g., T90980 and T90970)
 - b. Remove student type of DUAL or HUSK attached to students
2. Use the Financial Aid rule to ensure that HS students are not awarded FA funds.

Attachment 2

Registration Training

In order to ensure that all colleges are in compliance with the Career and College Promise initiative as described in the two numbered memos issued by Dr. Sharon E. Morrissey (CC11-026 on October 21 and CC11-029 on October 24), and to ensure understanding the setup and processes required, the College User Support team has scheduled five training sessions during the week of October 31-November 4, 2011. The training sessions are posted on the CIS training website and are available for registration. Please ensure that the appropriate staff at your college is registered for one of the sessions. The five sessions should provide flexibility with scheduling one of these sessions. We encourage you to read the instructions prior to attending these training sessions. This training is specific to the setup needed for Career and College Promise student registration for Spring 2012.

The training information can be accessed at http://www.nccommunitycolleges.edu/Training/CIS_Training/OngoingTrainingclasses.html#CU under Curriculum.

Please call Sondra Jarvis at 919.807.7231 if you have questions.

Attachment 3 Financial Aid Queries

Instructions for Financial Aid Administrators

The following queries will allow FA administrators to identify Career and College Promise (C&CP) students (high school students). Once these students are identified, it is important that FA administrators ensure no Title IV Financial Aid funds are awarded or transmitted to these student accounts. It is important to note that some C&CP students may be assigned a program of study that is eligible for Title IV based on the college's **Eligibility and Certification Approval Report (ECAR)** but the student is still in high school. These high school students must be identified so that financial aid is not awarded. The first query identifies the students who have been assigned the **HSS** code on the **STNT** form.

Query Builder

Open... Save... OK Cancel

Verb: SELECT

File: STUDENT.TERM.NOTES File...

Items: WITH STTN.NOTES EQ 'HSS' Items...

Sort: Sort...

Output: SAVING UNIQUE STTN.STUDENT Output...

Heading: Heading...

Footing: Footing...

Grand Total: Grand total...

Output To:

- Screen
- Report Viewer
- Host Printer
- Local Printer
- PC/Process PC...

Suppress:

- Detail lines
- Item ID
- Page heading
- Col. heading

Clear

Set Default

Before:

After: SAVE.LIST HSS.LIST.BY.STUD.ID

Help

The next query will provide an output list of the students. The query is provided below along with a sample of the query's output.

Query Builder

Open... Save... OK Cancel

Verb: LIST

File: FIN.AID File...

Items: Items...

Sort: Sort...

Output: FA.SSN FA.LAST FA.FIRST Output...

Heading: Heading...

Footing: Footing...

Grand Total: Grand total...

Output To:

- Screen
- Report Viewer
- Host Printer
- Local Printer
- PC/Process PC...

Suppress:

- Detail lines
- Item ID
- Page heading
- Col. heading

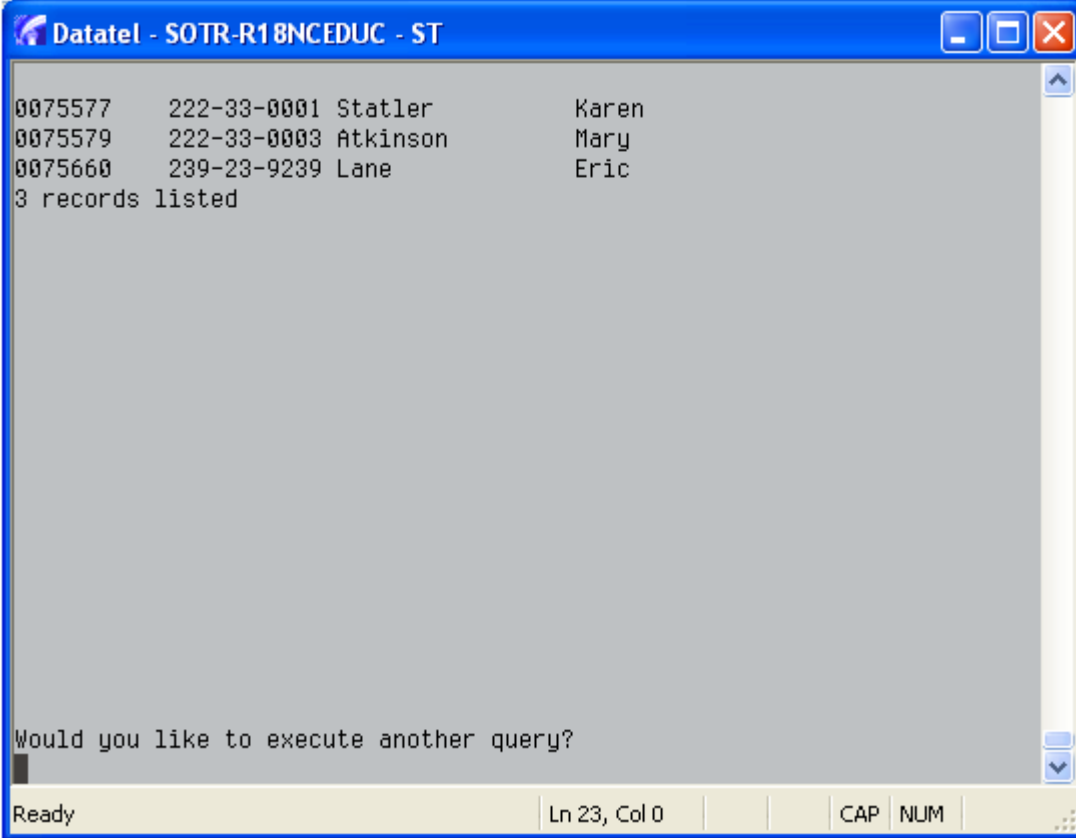
Clear

Set Default

Before: GET.LIST HSS.LIST.BY.STUD.ID Help

After:

Sample Output



```
Datatel - SOTR-R18NCEDUC - ST
0075577    222-33-0001 Statler      Karen
0075579    222-33-0003 Atkinson   Mary
0075660    239-23-9239 Lane       Eric
3 records listed

Would you like to execute another query?
Ready          Ln 23, Col 0          CAP NUM
```

Attachment 4

Revised Codes for Pathways

Core 44 College Transfer Pathway - Business and Economics (P1012B)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (31-32 SHC)*
<p>English Composition (6 SHC) ENG 111 Expository Writing (3 SHC) The second composition course must be selected from the following: ENG 112 Argument-Based Research (3 SHC) <i>or</i> ENG 113 Literature-Based Research (3 SHC)</p>
<p>Humanities/Fine Arts (3 SHC) ENG 131 Introduction to Literature (3 SHC)</p>
<p>Social/Behavioral Sciences (9 SHC) HIS 121 Western Civilization I (3 SHC) SOC 210 Introduction to Sociology (3 SHC) ECO 251 Principles of Microeconomics (3 SHC)</p>
<p>Natural Sciences/Mathematics (7 SHC) BIO 111 General Biology I (4 SHC) MAT 161 College Algebra (3 SHC) <i>(or higher)</i> <i>Quantitative options may not be selected.</i></p>
<p>Other Required General Education (6-7 SHC) CIS 110 Introduction to Computers (3 SHC) COM 231 Public Speaking (3 SHC)**</p>
<p><i>*In order to offer the College Transfer Pathway (Business and Economics), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.</i></p> <p><i>A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.</i></p> <p><i>**The following courses may be utilized as substitutions for COM 231:</i></p> <p>BIO 112 General Biology II (4 SHC) ECO 252 Principles of Macroeconomics (3 SHC) MAT 151 Statistics I (3 SHC)</p>
OTHER REQUIRED HOUR (1 - 2 SHC)
<p>The following course is required: ACA 122 College Transfer Success (1 SHC)</p> <p>An additional 1 SHC may be included to meet local requirements for a mathematics lab.</p>
<u>Total Semester Hours Credit (SHC) in Program: 32 - 34</u>

Core 44 College Transfer Pathway – Engineering and Mathematics (P1042B)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (29 SHC)*
English Composition (6 SHC) ENG 111 Expository Writing (3 SHC) The second composition course must be selected from the following: ENG 112 Argument-Based Research (3 SHC) <i>or</i> ENG 113 Literature-Based Research (3 SHC)
Humanities/Fine Arts (3 SHC) ENG 131 Introduction to Literature (3 SHC)
Social/Behavioral Sciences (6 SHC) HIS 121 Western Civilization I (3 SHC) ECO 251 Principles of Microeconomics (3 SHC)
Natural Sciences/Mathematics (14 SHC) <i>Natural Sciences (4 SHC)</i> CHM 151 General Chemistry I (4 SHC) <i>Mathematics (10 SHC)</i> MAT 171 Precalculus Algebra (3 SHC) MAT 172 Precalculus Trigonometry (3 SHC) MAT 271 Calculus I (4 SHC) <i>Quantitative options may not be selected.</i>
<i>*In order to offer the College Transfer Pathway (Engineering and Mathematics), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.</i>
<i>A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.</i>
OTHER REQUIRED HOUR (1-3 SHC)
The following course is required: ACA 122 College Transfer Success (1 SHC) An additional 2 SHC may be included to meet local requirements for mathematics labs.
<u>Total Semester Hours Credit (SHC) in Program: 30-32</u>

Core 44 College Transfer Pathway - Humanities and Social Science (P1012A)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (31 SHC)*

English Composition (6 SHC)

ENG 111 Expository Writing (3 SHC)

The second composition course must be selected from the following:

ENG 112 Argument-Based Research (3 SHC) *or*

ENG 113 Literature-Based Research (3 SHC)

Humanities/Fine Arts (6 SHC)

ENG 131 Introduction to Literature (3 SHC)

ART 111 Art Appreciation (3 SHC)

Social/Behavioral Sciences (6 SHC)

HIS 121 Western Civilization I (3 SHC)

PSY 150 General Psychology (3 SHC)

Natural Sciences/Mathematics (7 SHC)

BIO 111 General Biology I (4 SHC)

MAT 161 College Algebra (3 SHC)

Other Required General Education (6 SHC)

COM 231 Public Speaking (3 SHC)**

SPA 111 Elementary Spanish I (3 SHC)

**In order to offer the College Transfer Pathway (Humanities and Social Science), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.*

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.

***The following courses may be utilized as substitutions for COM 231:*

HIS 122 Western Civilization II (3 SHC)

HUM 115 Critical Thinking (3 SHC)

SOC 210 Introduction to Sociology (3 SHC)

OTHER REQUIRED HOUR (1 - 3 SHC)

The following course is required:

ACA 122 College Transfer Success (1 SHC)

An additional 1 SHC may be included to meet local requirements for a mathematics lab.

An additional 1 SHC may be included to meet local requirements for a foreign language lab.

Total Semester Hours Credit (SHC) in Program: 32 - 34

Core 44 College Transfer Pathway – Life and Health Sciences (P1042A)

The Core 44 College Transfer Pathway is designed for high school juniors and seniors who wish to begin the pathway towards a baccalaureate degree. The Core 44 Pathway is a structured set of general education courses leading to completion of the Associate in Arts or Associate in Science diploma (44 hours) or degree (64 hours). Upon completion of the diploma or degree and admission to a North Carolina public university or a participating independent college or university, students will receive credit for the undergraduate, lower-division general education core as established in the Comprehensive Articulation Agreement between the University of North Carolina and the North Carolina Community College System.

GENERAL EDUCATION (31 SHC)*

English Composition (6 SHC)

ENG 111 Expository Writing (3 SHC)

The second composition course must be selected from the following:

ENG 112 Argument-Based Research (3 SHC) *or*

ENG 113 Literature-Based Research (3 SHC)

Humanities/Fine Arts (3 SHC)

ENG 131 Introduction to Literature (3 SHC)

Social/Behavioral Sciences (3 SHC)

HIS 121 Western Civilization I (3 SHC)

Natural Sciences/Mathematics (19 SHC)

BIO 111 General Biology I (4 SHC)

BIO 112 General Biology II (4 SHC)

CHM 151 General Chemistry I (4 SHC)

CHM 152 General Chemistry II (4 SHC)

MAT 171 Precalculus Algebra (3 SHC) (*or higher*)

Quantitative options may not be selected.

**In order to offer the College Transfer Pathway (Life and Health Sciences), a college must submit a program of study for review and receive approval prior to implementation. The program of study must consist of courses approved for college transfer.*

A college may substitute courses in the program of study; however, course substitutions must be indicated on the submitted program of study, must fulfill the appropriate general education category, and must match the prefix of the required course (with the exception of foreign language prefixes). A literature course is required; therefore, only transfer courses classified as general education literature may be substituted for ENG 131.

OTHER REQUIRED HOUR (1 - 2 SHC)

The following course is required:

ACA 122 – College Transfer Success (1 SHC)

An additional 1 SHC may be included to meet local requirements for a mathematics lab.

Total Semester Hours Credit (SHC) in Program: 32 - 33