



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**

***R. Scott Ralls, Ph.D.***

***President***

December 21, 2011

**AMENDS CC11-016**

**MEMORANDUM**

**TO:** Chief Business Officers  
Continuing Education Administrators  
Continuing Education Registrars

**FROM:** Jennifer Haygood, Vice President for Business and Finance and  
Chief Financial Officer

Dr. Sandra Williams, Senior Vice President and Chief  
Technology and Workforce Development

**SUBJECT:** Appropriate Reference for Waiver for Emergency Management Training

We have received questions about the appropriate reference for the authorized tuition and registration fee waiver for eligible local, county, and State Emergency Management personnel. The purpose of this memo is to provide clarification.

As discussed in CC11-016, the waiver provided by 23 NCAC 02D .0203 (a)(5)(F) for individuals engaged in civil preparedness is no longer authorized as of July 1, 2011. The State Board will soon be pursuing the process necessary to delete this waiver from the State Board Code to ensure consistency with G.S. 115D-5(b). Therefore, colleges should no longer be applying 23 NCAC 02D .0203 (a)(5)(F) when issuing waivers.

Many individuals who had been previously waived under 23 NCAC 02D .0203 (a)(5)(F) may continue to be eligible for waived instruction under the following statute (emphasis added):

**General Statute 115D-5(b):** “The State Board of Community Colleges may provide by general and uniform regulations for waiver of tuition and registration fees for the following:

...

(2) Courses requested by the following entities that support the organizations’ training needs and are on the specialized course list approved by the State Board of Community Colleges:

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- ...
- (c) Volunteer EMS or **rescue and lifesaving** departments;
  - (d) Municipal, county or State EMS or **rescue and lifesaving** departments...”

Under this statute, colleges may waive registration fees on behalf of municipal, county, and State Emergency Management personnel enrolled in State Board-approved continuing education courses starting the with EPT prefix, as well as other specialized courses approved by the State Board. Under this statute, colleges may also waive registration fees on behalf of individuals identified in municipal, county, and State emergency management operations plans under the following conditions: at this time, these individuals may only enroll in continuing education courses beginning with the EPT prefix.

If you have additional questions, please contact Tracy McPherson, Director, Public Safety Training Programs, at [mcperson@nccommunitycolleges.edu](mailto:mcperson@nccommunitycolleges.edu) or 919-807-7117.

- c: Presidents
- Mr. Kennon Briggs
  - Ms. Barbara Boyce
  - Ms. Tracy McPherson
  - Ms. Elizabeth Self
  - Ms. Shante Martin
  - Doug Hoell, NCEM

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