



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
Dr. R. Scott Ralls, President

June 21, 2013

MEMORANDUM

TO: Chief Academic Officers
Chief Financial Officers
Student Development Administrators

FROM: Sharon Morrissey
Executive Vice President for Programs & Chief Academic Officer

SUBJECT: Career & College Promise Coding

Colleges have done an exceptional job implementing processes to ensure compliance with Session Law 2011-145, the Appropriations Act of 2011, which authorized the State Board of Education and the State Board of Community Colleges to establish the Career & College Promise program. An important component of this compliance is the accurate entry of the Student Types, Pathway Types, and Programs of Study in Colleague.

When Career & College Promise students graduate from high school and continue into college programs of study, it is important to end their Student Type, Pathway Type, and Program of Study in Colleague. These modifications are essential to ensure that ineligible students do not receive tuition waivers and that students are correctly coded for evaluation purposes. Please make sure that your college takes the following steps to re-code C&CP graduates who continue in a program of student after high school graduation:

- Add a Student Type such as “NONE”, “NORM”, “TRAD” or “NULL” in order to prevent consequential tuition waivers.
- End Career & College Promise Pathway Type.
- End Core 44 College Transfer Pathway (P10XXX) Program of Study.

Documentation on where to make these changes in Colleague is attached.

Your college should develop a validation process to ensure that only dual-enrolled high school students are classified as Career & College Promise.

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If you have any questions about the Career & College Promise program, please contact Ms. Jennifer Frazelle at (919) 807-7120 or frazellej@nccommunitycolleges.edu. Any technical support related to Colleague can be accessed through the CIS Customer Support Center at (919) 807-7048.

cc: Presidents
Wesley Beddard
Bill Schneider
Matt Williams
Jennifer Frazelle
Elizabeth Self
Rick Bundy
System Administrators
Registrars
CIS Customer Support Center
Subject Matter Experts

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Email

The following example uses a student who was a CTP student during the 2013 Spring Term. The student will be graduating from high school and continuing in a new program during the 2013 Summer Term.

RYAT - Reporting Years and Terms

Reporting Year : 2012

Terms	Description	Start Date	End Date	Report Term	Act Seq	Calc Seq
1	2012CE1	2012CE1 Spring	01/01/12	06/15/12	2012CE1	1
2	2012CE2	2012CE2 Summer	01/01/12	08/14/12	2012CE2	2
3	2012CE3	2012CE3 Fall	01/01/12	12/31/12	2012CE3	3
4	2012FA	Fall 2012	08/16/12	12/17/12	2012FA	4
5	2013SP	Spring 2013	01/07/13	05/07/13	2013SP	5
6	2013SU	Summer 2013	05/16/13	07/29/13	2013SU	6
7						
8						
9						
10						
11						
12						
13						
14						

Controller Terms Value 1/6

Garner NC 2/529 Email: ReunionClass: Social: 999-91-9999

SACP - Student Academic Program

Acad Program : P1012A Core 44 Humanities and Social Science

Academic Lvl CU Class Lvl FA Acad Lvl Standing

Status/Dt/Opr C Changed Mind 05/15/13 RBUNDY

Location/Catalog 2010

Admit Status

Dept/Div/School 1012 Pathways Associate

Acad Standing/Dt 1

Start/End Dt 01/01/12 05/07/13 Ant Cmpl Dt MM/YY

End the program on the last day of the spring semester.

Degree

CCDs 1 2

Majors 1 2

Minors 1 2

Specializations 1 2

Primary Academic Program Yes

Program Additions DA Eval/Cust Advisors Counselors Printed Comments Comments

End the pathway after the last day of the spring semester (necessary for ICR and CRPFA).

File Options Help Keep Context Open Save Save All Cancel Cancel All

XNC2 - Additional NC Demographic

Pathway
Primary Type: CTP - Core 44 College Tran
Entry: JU
Secondary Type:
Entry:
End Date: 05/10/13

History

1	2	3	4	5	
1	CTP - Core 44 College Tran	JU			
2					
3					
4					
5					

Controller Pathway Type Value 1/1

File Options Help Keep Context Open Save Save All Cancel Cancel All

RGPE - Registration Person Entry

ID : 0080634 CUSTAFF

Prefix/ Name (LFM): Bundy Norman

Address: 1

City/St/Zp/Cnty: Garner NC 27529 092 Wake

Res Cnty/State: 092 Wake NC North Carolina

Country:

Phone/Ext/Type: 1

Origin/Date:

SSN: 999-91-9999 Birth Date: 08/31/1985

High School: Trinity Academy of Raleigh St Year: 1997 End Year: 2000

Ethnic: 1 Race: 1

Archived Ethnic:

Directory/Privacy: Page 2 of 3

Stu Types/Date: 2 NULL No Student Type 05/16/13

Res Status/Date: 1

Student Info X App Info

Acad Programs: 1 CONED Catalog: 2008 Stat: AAct Admin Stat: Load Intent: FA Intent: Start Term:

Start Date End Date: 1 EN Enhance New Emp 01/01/11

Home Location: 1

Controller Student Types Value 2/2

Start the new student type on the first day of the summer term.