



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

James C. Williamson, Ph.D.

President

24 January 2017

IMPORTANT INFORMATION

MEMORANDUM

TO: Members of the State Board of Proprietary Schools, North Carolina Proprietary School Directors, the Executive Director of Proprietary Schools, Members of the State Board of Community Colleges, Community College Presidents, & Other Interested Parties

FROM: Q. Shanté Martin, *NCCCS General Counsel*

RE: **Amendment of 2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule”**

On 20 January 2017, the State Board of Community Colleges (“SBCC”) voted to amend **2A SBCCC 300.6 – “North Carolina Proprietary School Fee Schedule”** upon the recommendation of the State Board of Proprietary Schools for the purpose of increasing license fees for initial and renewal applications by \$200. The increase is necessary to fund the adoption of an online license registration software product as well as anticipated increases in operational costs of the Office of Proprietary Schools.

The rule will be effective 1 February 2017. The new rule will be published on the NC Community College System's website, www.nccommunitycolleges.edu, under "State Board Code." For your convenience, a copy of the rule is attached to this memorandum.

**CC17-003
E-mail Copy**

Attachment



**State Board of Community Colleges Code
TITLE 2 – PROPRIETARY SCHOOLS**

CHAPTER A. PROPRIETARY SCHOOLS

SUBCHAPTER 300. LICENSURE

2A SBCCC 300.6 North Carolina Proprietary School Fee Schedule

Each proprietary school subject to Article 8 of Chapter 115D shall make payment as directed by the SBPS according to the following fee schedule:

- (1) Initial license - \$3,200 plus \$50 per program submitted for licensure.
- (2) Annual license renewal - \$1,700 plus \$50 per licensed program renewed; \$200 for each new program submitted for licensure. Any license renewal application postmarked after March 15th shall be assessed a \$500 late fee.
- (3) Program additions submitted at any point outside of the annual license renewal period - \$200.
- (4) Program revisions - \$200.
- (5) School relocations - \$500.
- (6) Remote sites - \$1,000 initial site fee, plus annual renewal fee of \$750.
- (7) Site assessments to verify statutory or SBCC Code compliance, or to approve program additions or changes - \$500.

History Note: Authority G.S. 115D-89.3; 115D-92;

Eff. [August 1, 2014](#);

Amended Eff. [February 1, 2017](#); [February 1, 2015](#).