



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

James C. Williamson, Ph.D.

President

24 July 2017

IMPORTANT INFORMATION

MEMORANDUM

TO: Members of the State Board of Community Colleges
Community College Presidents
Boards of Trustees Chairs
Community College Chief Academic Officers, Chief Admissions Officers, Business Officers, Continuing Education Officers, Customized Training Directors, Distance Learning, Chief Financial Officers, Financial Aid Officers, Planners, Public Information Officers, Registrars, Student Development Administrators, & Other Interested Parties

FROM: Q. Shanté Martin, *NCCCS General Counsel*

RE: **Temporary Adoption of 1D SBCCC 700.1 – “Audited Courses”**
Temporary Amendment of 1E SBCCC 100.1 – “Definitions”
Temporary Adoption of 1E SBCCC Subchapter 1000 – “Audited Courses”

Section 10.12 of Session Law 2017-57 allows senior citizens to audit courses at North Carolina community colleges without payment of any required registration fee or tuition for the audit. Pursuant to Session Law 2017-57, the State Board of Community Colleges (SBCC) is required by July 1, 2017 to adopt policies to implement Section 10.12. As such, the SBCC voted on 21 July 2017 to temporarily amend 1E SBCCC 100.1 – “Definitions” as well as temporarily adopt 1E SBCCC Subchapter 1000 – “Audited Courses” pursuant to 3B SBCCC 400.1(a).

Related to having rules governing senior citizens auditing courses, it is important to have a general framework for audited courses in general. There is not a general auditing rule currently in the SBCC Code, so it is imperative to have a general auditing rule accompany specific auditing rules for senior citizens. On 21 July 2017, the SBCC temporarily adopted 1D SBCCC 700.1 – “Audited Courses” pursuant to 3B SBCCC 400.1(c).

The temporary rules are effective retroactively to 1 July 2017. The temporary rules will be effective for a period of 180 days or until the permanent rules becomes effective, whichever is sooner. The temporary rules will be published on the NC Community College System's website, www.nccommunitycolleges.edu, under "State Board Code." For your convenience, a copy of the temporary rules is attached to this memorandum.

CC17-029
E-mail Copy

Attachments



**State Board of Community College Codes
TITLE 1 – COMMUNITY COLLEGES**

CHAPTER D. EDUCATION PROGRAMS

SUBCHAPTER 700. GENERAL PROVISIONS

1D SBCCC 700.1 Audited Courses

- (a) Definition. “Audit” means to enroll in a course section for self-enrichment and without the opportunity to receive a grade, academic credit, continuing education units, or certificate of completion. Students shall pay to audit courses consistent with the provisions of 1E SBCCC 1000.
- (b) Eligibility to Audit. A student may audit a course section only on a space available basis as determined by the college. A student who audits a course section shall not displace other students seeking to enroll in the course section. The student must receive approval to audit a course section consistent with the college’s local procedures.
- (c) Local Policy. Students approved to audit course sections must comply with local college policies related to auditing courses.
- (d) Transcript. The college shall specify on a student’s transcript if a student audited a course section.

History Note: Authority G.S. 115D-5;

Temporary Adoption Eff. July 1, 2017.



State Board of Community College Code
TITLE 1 – COMMUNITY COLLEGES

CHAPTER E. STUDENT TUITION AND FEES

SUBCHAPTER 100. DEFINITIONS

1E SBCCC 100.1 Definitions

The following definitions apply to this Chapter:

- (a) “Enroll” – To become a student in a course section by registering for the course section and either making payment or receiving financial aid for that course section. For the purposes of this definition, a tuition or registration fee waiver is a form of financial aid.
- (b) “Local Fees” – A fee charged to a student for a good or service provided by the college other than instruction.
- (c) “Register” – To complete the procedure defined by the college to sign up for a course section.
- (d) “Registration Fee” – The amount charged to a student to enroll in a continuing education course that earns budget FTE as described in 1G SBCCC 100.99.
- (e) “Self-Supporting Fee” – A fee charged to a student to enroll in a course that is offered on a self-supporting basis, as provided by 1E SBCCC 600.
- (f) “Tuition” - The amount charged to a student to enroll in a curriculum course that earns budget FTE as described in 1G SBCCC 100.99.
- (g) “Waive” – To exempt a student from paying a charge that would otherwise be required and adjust the student’s account accordingly. The amount waived represents revenue foregone by the entity that would have otherwise received the benefit of the revenue.
- (h) “Audit” – Shall have the same meaning as in 1D SBCCC 700.1(a).

History Note: Authority G.S. 115D-5;

Eff. May 16, 2014;

Temporary Amendment Eff. July 1, 2017.



State Board of Community College Codes
TITLE 1 – COMMUNITY COLLEGES

CHAPTER E. STUDENT TUITION AND FEES

SUBCHAPTER 1000. AUDITED COURSES

1E SBCCC 1000.1 General Provisions

- (a) Tuition and Fees Required. Except as otherwise provided by law, students who audit a course section are required to pay the applicable tuition, registration fee, and other fees charged consistent with this Chapter.

History Note: Authority G.S. 115D-5

Temporary Adoption Eff. July 1, 2017.

1E SBCCC 1000.2 Special Provisions for Senior Citizens

- (a) Definition of Senior Citizen. For the purposes of this provision, an individual is a senior citizen if the individual is at least 65 years of age as of the first day of the applicable course section. The individual must provide proof of age through a driver's license, State identification card, or other government-issued document.
- (b) No Tuition or Registration Fee Required. Notwithstanding 1E SBCCC 300.1, 1E SBCCC 400.1, and 1E SBCCC 1000.1(a) and consistent with G.S. 115B-2.2, a senior citizen may audit a course section without payment of any required tuition or registration fee.
- (c) Self-Supporting Fees Required. Senior citizens shall pay the applicable self-supporting fee to audit a self-supporting course section.
- (d) Local Fees. Senior citizens shall pay any applicable local fees to audit a course section consistent with the college's local fee policies.

- (e) Reporting: Colleges shall follow System Office procedures for tracking and reporting the number of senior citizens who audit courses under subsection (b). Student membership hours associated with senior citizens who audit courses under subsection (b) shall not be counted in the computation of enrollment for funding purposes (budget full-time equivalent students).

*History Note: Authority G.S. 115D-5; G.S. 115B-2.2;
Temporary Adoption Eff. July 1, 2017.*