

**NUMBERED MEMO CC23-025**

**TO:** Members of the State Board of Community Colleges, Chairs of the Community College Boards of Trustees, Community College Presidents, Chief Academic Officers, Chief Admissions Officers, Basic Skills Directors, Business Officers, Continuing Education Officers, Customized Training Directors, Chief Financial Officers, Financial Aid Officers, Personnel Directors, Student Development Administrators, Public Information Officers, Registrars, & Other Interested Parties

**FROM:** Tawanda Foster Artis  
NCCCS General Counsel

**SUBJECT:** Amendment of 1A SBCCC 200.5 – System Advisory Council

**DATE:** July 25, 2023

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On July 21, 2023, the State Board of Community Colleges voted to amend State Board Code, **1A SBCCC 200.5 – System Advisory Council**. This amendment will clarify the purpose of the System Advisory Council by adding a statement focusing the work of the Council on capacity building, innovation, guidance, and support for the System’s strategic plan.

**The amendment will be effective August 1, 2023.** The new rule will be published in the North Carolina Community College System’s website, [www.nccommunitycolleges.edu/sbcccode](http://www.nccommunitycolleges.edu/sbcccode). For your convenience, a copy of the code in its final form is attached to this memorandum.

CC23-025

E-mail Copy  
Attachments

**State Board of Community College Codes  
TITLE 1 – COMMUNITY COLLEGES**



**CHAPTER A. STATE BOARD GOVERNANCE**

**SUBCHAPTER 200. STATE BOARD AUTHORITY**

**1A SBCCC 200.5 SYSTEM ADVISORY COUNCIL**

To promote communication, transparency, and the consideration of diverse perspectives, the System Advisory Council is established as a standing body whose charge is to discuss and make recommendations to the State Board of Community Colleges on issues of system-wide or inter-college importance. The council will focus on capacity building, innovation, guidance, and support for the Strategic Plan.

(a) Membership: The System Advisory Council shall consist of the following members.

- (1) The Chair of the State Board of Community Colleges shall appoint four State Board members, including at least one member appointed to the State Board by the current Governor, one member appointed to the State Board by the House, and one member appointed to the State Board by the Senate.
- (2) The Chair of the North Carolina Association of Community College Trustees shall appoint four community college board of trustee members, including one member representing a college from the western (Trustee Association Regions 1 and 2 as defined in G.S. 115D-62); central (Trustee Association Regions 3 and 4), and eastern (Trustee Association Regions 5 and 6) regions, and one at-large member. Appointees shall represent at least one small (defined as Presidents' Salary Grade 1), medium (Salary Grade 2), and large college (Salary Grade 3).
- (3) The President of the North Carolina Association of Community College Presidents shall appoint four community college presidents including one member representing a college from the western (defined as Trustee Association Regions 1 and 2 as defined in G.S. 115D-62), central (Trustee Association Regions 3 and 4), and eastern (Trustee Association Regions 5 and 6) regions, as well as one at-large member. Appointees shall represent at least one small (defined as

Presidents' Salary Grade 1), medium (Salary Grade 2), and large college (Salary Grade 3).

(4) The President of the North Carolina Comprehensive Community College Student Government Association or his or her designee shall be an ex-officio voting member.

(5) The System President shall be an ex-officio, non-voting member, except in the case of a tie. The System President shall serve as the presiding officer.

(b) Terms. To establish regularly overlapping terms, two of the initial appointments by the Chair of the State Board, two of the initial appointments by the Chair of the North Carolina Association of Community College Trustees, and two of the initial appointments by the President of the North Carolina Association of Community College Presidents shall expire one year after the initial appointment. Each subsequent regular appointment by all appointing bodies shall be for a term of two years.

(1) No member of the System Advisory Council shall serve more than two consecutive terms of two years. This limitation does not prohibit an individual from serving future terms after a period of non-service of at least one year.

(2) All vacancies occurring on the System Advisory Council shall be filled for the remaining of the unexpired term by the appointing body making the original appointment.

(c) Meetings and Agendas. The System President shall be responsible for convening the System Advisory Council at least quarterly. The System President shall also convene the System Advisory Council at the request of four or more members of the System Advisory Council.

(1) The System President shall be responsible for meeting coordination, including scheduling the meeting, developing the agenda based on recommendations from Council members, and ensuring appropriate staff are available to support the Council.

(2) Any member of the System Advisory Council may submit agenda items for consideration at meetings. If the time allotted for the meeting does not allow for

addressing all submitted agenda items, the System Advisory Council shall review the list of pending agenda items and prioritize items for future meetings.

*History Note: Authority G.S. 115D-5;*

*Eff. [August 1, 2018](#)*

*Amend Eff. [August 1, 2023](#)*