



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*Peter Hans, President*

April 28, 2020

**MEMORANDUM**

TO: Senior Continuing Education Administrators

FROM: Margaret Roberton,  
Associate Vice-President, Workforce Continuing Education

RE: State Board Course Approvals – March 19, 2020

At the March 19, 2020 meeting, the State Board approved the following Continuing Education courses for addition in the Combined Course Library. Attached is the detailed information for each course.

**New Course Requests**

Course ID	Course Title	Recommended Hours	Tier Level
CAR 3201	General Contractors Continuing Education	8	3
MNT 3112	Forklift Maintenance Technician	110	1A
FIP 6413*	Mayday/Safety & Survival (RIC 2020)	24	2

\*Note: FIP-6413 Mayday/Safety & Survival (RIC) 2020 may only be used for courses starting on or after July 1, 2020. Recently approved course FIP-3052 FF Mayday/Safety & Survival may **not** be used; this course is obsolete. Current courses FIP-3025 Safety & Survival and FIP-3026 Mayday may continue to be used until December 31, 2021.

If you have any questions concerning these courses, see the contact person listed on the attachment. If you have questions regarding the process for adding a new course or making a modification to an existing course in the CCL, contact me at [robertonm@nccommunitycolleges.edu](mailto:robertonm@nccommunitycolleges.edu) or call at 919-807-7159.

CC: Continuing Education Registrars

## Combined Course Library (CCL) Updates **Workforce Continuing Education**

### New Courses

**Requesting College or Agency: System Office**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
CAR 3201	General Contractors Continuing Education	8	H30 – Construction Occupations	3

**Description:** This course is designed to provide continuing education hours required by the NC General Contracting Licensing Board. Any course approved by the board may be selected, or a course may be submitted for approval to the board. Requirements and course specifics should reference requirements of the NC General Contracting Licensing Board ([www.nclbgc.org](http://www.nclbgc.org)).

**Contact Information**

Karen Tikkanen      919-807-7158      [tikkanenk@nccommunitycolleges.edu](mailto:tikkanenk@nccommunitycolleges.edu)

**Requesting College or Agency: System Office**

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
MNT 3112	Forklift Maintenance Technician	110	P35 – Industrial/ Manufacturing	1A

**Description:** This course covers core competency areas for front-line material handling workers to maintain, repair and service forklifts. Skills include operator orientation, engines, hydraulics, attachments, transmissions and electrical systems.

**Contact Information**

Karen Tikkanen      919-807-7158      [tikkanenk@nccommunitycolleges.edu](mailto:tikkanenk@nccommunitycolleges.edu)

**CC20-036**

## Combined Course Library (CCL) Updates **Workforce Continuing Education**

**Requesting College or Agency:** NC Fire and Rescue Commission/Certification Board  
NC Office of State Fire Marshal (OSFM)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
FIP 6413	Mayday/Safety & Survival (RIC 2020)	24	R30 – Fire and Rescue Services	2

**Description:** This course includes instructional content for Mayday and FF Safety & Survival. This course will present the candidate with the knowledge, skills, and abilities to satisfy the key requirements of NFPA 1407: Standard for Training Fire Service Rapid Intervention Crews (2020 edition). This course should be offered consistent with the most current NC Fire and Rescue Commission guidelines. Contact the Office of State Fire Marshal (OSFM) for details. Effective date July 1, 2020/2019 Edition NFPA Standard.

**\*Note: FIP-6413 Mayday/Safety & Survival (RIC) 2020 may only be used for courses starting on or after July 1, 2020.** Recently approved course FIP-3052 FF Mayday/Safety & Survival may not be used; this course is obsolete. Current courses FIP-3025 Safety & Survival and FIP-3026 Mayday may continue to be used until December 31, 2021.

**Contact:**

Kenny Weatherington      919-291-6341      [weatheringtonk@nccommunitycolleges.edu](mailto:weatheringtonk@nccommunitycolleges.edu)