



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM

Thomas A. Stith, III

President

NUMBERED MEMO CC21-017

TO: Senior Continuing Education Administrators
College Career Readiness/Basic Skills Directors

FROM: Nate Humphrey,
Associate Vice President, Workforce and Continuing Education Programs

Gilda Rubio-Festa,
Associate Vice President, College Career Readiness

SUBJECT: State Board Course Approvals – March 2021

DATE: March 19, 2021

The State Board has approved the following Workforce Continuing Education courses for addition or modification in the Combined Course Library. Attached is the detailed information for each course.

New Courses

Course ID	Course Title	Recommended Hours	Tier Level
BSP 4010	Transition Digital Skills	96	2
SUR 3010	Surgical Technologist	120	1A

Course Modifications (Recommended Hours and Course Description)

Course ID	Course Title	Recommended Hours	Tier Level
DIE 3011	Diesel Engines & Systems	Increase in hours from 192 to 400	3

If you have any questions concerning these courses, see the contact person listed on the attachment. If you have questions regarding the process for adding a new course or making a modification to an existing course in the CCL, contact Nate Humphrey at humphreyn@nccommunitycolleges.edu or call 919-807-7159.

CC: Continuing Education Registrars

Combined Course Library (CCL) Updates Workforce Continuing Education

New Courses

Requesting College or Agency: System Office / Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 4010	Transition Digital Skills	96	Basic Skills – Adult Secondary Education	2

Description: This course provides essential digital skills and knowledge needed for employment and post-secondary training/degree programs and using technology for civic engagement. The course is aligned to national adult education College and Career Readiness Standards and digital skills certification.

Contact Information

Gilda Rubio-Festa 919-807-7132 rubio-festag@nccommunitycolleges.edu

Requesting College or Agency: Wake Technical Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
SUR 3010	Surgical Technologist	120	L30 – Health Occupations	1A

Description: This course provides a comprehensive study of operative care, patient care concepts, and professional practice concepts within the profession of surgical technology. Topics include preoperative, perioperative, intraoperative, and postoperative care and preparation. Upon completion, students should possess the clinical skills to maintain asepsis during surgery, anticipate the surgeon's needs, remain attentive to all aspects of the surgical procedure to ensure a safe environment, and knowledge necessary to obtain certification as an entry-level Surgical Technologist.

Contact Information

Karen Tikkanen 919-807-7158 tikkanenk@nccommunitycolleges.edu

Combined Course Library (CCL) Updates Workforce Continuing Education

Course Modifications

Requesting College or Agency: Cape Fear Community College / Craven Community College

Course ID	Course Title	Current Hours	Recommended Hours	Tier Level
DIE 3011	Diesel Engines & Systems	192	400	3

Description: This course introduces the theory, design, terminology, and operating adjustments for diesel engines and systems. Emphasis is placed on safety, the theory of operation, inspection, measuring, and rebuilding of diesel engines and systems according to factory specifications. Upon completion, students should be able to measure, diagnose problems, and repair diesel engines and systems.

Contact Information

Karen Tikkanen 919-807-7158 tikkanenk@nccommunitycolleges.edu