STATE BOARD OF COMMUNITY COLLEGES
Mr. Burr Sullivan, Chair
November 19, 2021

North Carolina Community College System
Dr. W. Dallas Herring State Board Room
Caswell Building, 200 West Jones Street
Raleigh, North Carolina 27603

Thursday, November 18, 2021
COMMITTEE MEETINGS
  Strategic Planning Committee   11:00 a.m.   J. Gregory Poole Conference Room

ISSUES LUNCHEON   12:00 p.m.   Dr. W. Dallas Herring State Board Room

NC Reconnect Adult Learning Initiative Discussion
Presenters: Ms. MC Belk Pilon – John M. Belk Endowment, Mr. Mike Krause – John M. Belk Endowment, Dr. Audrey Jaeger – NC State Belk Center, Senator Deanna Ballard – NC General Assembly, President Laura Leatherwood – Blue Ridge Community College, and President Lawrence Rouse – Pitt Community College

COMMITTEE MEETINGS
  Finance Committee   1:30 p.m.   Dr. W. Dallas Herring State Board Room
  Programs Committee   2:15 p.m.   J. Gregory Poole Conference Room
  State Board Policy and
    Governance Committee   3:00 p.m.   Dr. W. Dallas Herring State Board Room
  Personnel Committee   3:30 p.m.   Dr. W. Dallas Herring State Board Room

Friday, November 19, 2021
BOARD MEETING   9:00 a.m.   Dr. W. Dallas Herring State Board Room
- Call to Order
- Pledge of Allegiance
- Moment of Reflection
- Roll Call
- Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest
- Approval of Minutes – October 2021
- Approval of Agenda
- Approval of Consent Agenda *(Consent Agenda items are listed on the Consent Agenda and are designated by [CA] on the Full Agenda)*

Reports

- NC Association of Community College Presidents, Dr. Mark Poarch, President
- NC Association of Community College Trustees, Ms. Julie Woodson, President
- NC Comprehensive Community College Student Government Association (N4CSGA), Mr. Nathan Vasquez, President

STRATEGIC PLANNING COMMITTEE, Ms. Ann Whitford, Chair
For Information
REACH Collaborative (Attachment PLAN 01)
Progress of Strategic Plan Tactics (Attachment PLAN 02)
Enrollment Insights (Attachment PLAN 03)
Strategic Planning Process Update

FINANCE COMMITTEE, Dr. Lee Barnes, Chair
For Action
Purchasing Delegation Request – Johnston Community College (Attachment FC 01)
Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Funds for Digital Literacy Training Pilot, Phase 3 (Attachment FC 02) [CA]
Allocation of Title II Funding for Pre-Apprenticeship Implementation (Attachment FC 03) [CA]
Construction and Property – November 2021 (Attachment FC 04) [CA]
Contract for Supplemental Support of College Information System (CIS) (Attachment FC 07)

For Information
Summary of 2020-21 State Funded Financial Aid Programs for Community College Students (Attachment FC 05)
Estimated Receipts – October 2021 (Attachment FC 06)

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair
For Future Action
Proposed Amendment of 1D SBCCC 800.2 – General Provisions (Attachment PROG 01)
Proposed Amendment of 1D SBCCC 400.10 – Curriculum Program of Study (Attachment PROG 02)
Proposed Amendment of 1D SBCCC 700.98 – Instruction to Captive or Co-Opted Groups (Attachment PROG 03)
Proposed Amendment of 1G SBCCC 200.95 – Limitations in Reporting Student Membership Hours (Attachment PROG 04)

For Action
Courses of Instruction to Captive/Co-Opted Groups – Blanket Approval (Attachment PROG 05)
Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 06) [CA]
Combined Course Library – Continuing Education (Attachment PROG 07) [CA]

For Information

Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation (ASTP) (A1040T) as Approved by the System President (Attachment PROG 08)

Curriculum Program Applications for Associate in General Education Nursing (A1030N) as Approved by the System President (Attachment PROG 09)

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 10)

Curriculum Program Terminations as Approved by the System President (Attachment PROG 11)

STATE BOARD POLICY GOVERNANCE COMMITTEE, Mr. Jerry Vaughan, Chair
For Future Action

Proposed Amendment of 4B SBCCC 100.1 - Adoption of Federal Rules Regarding Equal Employment (Attachment SBPG 01)

For Action

Recommendation for Initial Proprietary School Licensure (Attachment SBPG 02)

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair
For Information

System Office Vacancy Report – November 2021 (Attachment PER 01)

College Presidential Status Report – November 2021 (Attachment PER 02)

LEGISLATIVE COMMITTEE, Mr. Bill McBrayer, Chair

PRESIDENT'S REPORT

NEW BUSINESS

BOARD MEMBERS QUESTIONS/COMMENTS

DATE OF FUTURE MEETINGS

The next State Board meeting is scheduled for Thursday, December 16, 2021 and Friday, December 17, 2021 in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES
There are currently no terms expiring and one (1) vacancy for the membership of the State Board

ADJOURNMENT

**Questions relating to items on the Agenda should be addressed
to the Office of State Board Affairs at (919) 807-6970 or
by e-mail at stateboard@nccommunitycolleges.edu**

CONSENT AGENDA

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair

Curriculum Program Application – Captive/Co-Opted (Attachment PROG 06)

Combined Course Library – Continuing Education (Attachment PROG 07)

FINANCE COMMITTEE, Dr. Lee Barnes, Chair

Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Funds for Digital Literacy Training Pilot, Phase 3 (Attachment FC 02)

Allocation of Title II Funding for Pre-Apprenticeship Implementation (Attachment FC 03)

Construction and Property – November 2021 (Attachment FC 04)

State Board of Community Colleges

Wake Technical Community College, 9101 Fayetteville Rd,
Raleigh, NC 27603
October 15, 2021
9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Burr Sullivan called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. in the Dr. W. Dallas Herring State Board Room of the Caswell Building. Chairman Sullivan welcomed the Board and introduced new Board members Mr. Nathan Vasquez and Mr. Tom Looney. Chairman Sullivan took a few moments to share his thoughts of focus as the new Chairman of the Board.

MOMENT OF REFLECTION AND PLEDGE OF ALLEGIANCE

The Board recited the Pledge of Allegiance, led by Mr. Bobby Irwin and Chairman Sullivan asked for a moment of reflection.

ROLL CALL

Mr. Bryan Jenkins called the roll, and the following members were present:

Dr. Lee Barnes	Mr. Tom Looney	Mr. Burr Sullivan
Dr. Shirley Carraway	Mr. Bill McBrayer*	Mr. Ray Trapp
Ms. Lisa Estep	Mr. Mark Merritt*	Mr. Jerry Vaughan*
Ms. Jena Gallagher*	Mr. Hari Nath	Ms. Sarah West
Mr. Jonathan Harris (Lt. Gov.	Mr. Andy Penry	Ms. Ann Whitford
Mark Robinson designee)	Ms. Julie Ryan (Comm. Josh	
Mr. William Holder	Dobson designee)	
Mr. Bobby Irwin	The Hon. Sam Searcy*	

* Attended via telephone
Absent: Treasurer Dale Folwell

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Ms. Artis reminded members of the Board of the ethics requirements and requested members identify any conflicts or potential conflicts of interest.

Ms. Artis reviewed the requirements to record actual or potential conflicts of interest as noted in NC General Statute 138(a)(15) . Ms. Artis read and noted the following actual or potential conflicts of interest, identified by the State Ethics Commission, for the following members:

<u>Ms. Lisa Estep:</u>
The State Ethics Commission did not find an actual conflict of interest for Ms. Lisa Estep, but found the potential for a conflict of interest. The potential conflict identified does not prohibit service on this entity. Ms. Estep is the Finance Director for Griffin-Estep Benefit Group Inc. Because the company could seek to provide services for the community college system, she has the potential for a conflict of interest. Therefore, Ms. Estep should exercise appropriate caution in the performance of her public duties should issues involving Griffin-Estep Benefit Group Inc. come before the Board for official action.

No other actual or potential conflicts of interest were noted by the Board.

APPROVAL OF THE MINUTES
Mr. Holder made a motion to approve the September 17, 2021 minutes. Mr. Trapp seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF AGENDA, AND CONSENT AGENDA
There were no changes to the Consent Agenda as presented. The following changes were requested to the agenda.

PER – Mr. McBrayer stated the committee has one (1) item for closed session.
PLAN – Ms. Whitford stated the committee has no changes.
FC – Dr. Barnes stated the committee has no changes.
PROG – Mr. Irwin stated the committee changed Attachment PROG 01 from For Future Action to For Action.
LEG – Mr. McBrayer stated the committee has no changes.
AUD – Mr. Holder stated the committee has no changes

Dr. Carraway made a motion to approve the agenda, Mr. Holder seconded the motion; approved by voice vote. Mr. Trapp made a motion to approve the Consent Agenda, Mr. Holder seconded the motion; approved by voice vote.

Items approved on the Consent Agenda were as follows:
PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair
Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 05)
Curriculum Program Application – Captive/Co-Opted (Attachment PROG 06)
Combined Course Library – Continuing Education (Attachment PROG 07)

FINANCE COMMITTEE, Dr. Lee Barnes, Chair
Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 01)
Service Agreement for Residency Determination Service (Attachment FC 02)

Improving Career and Technical Education with Perkins Carry Over Funds FY 2021-22 (Attachment FC 03)
Outreach and Marketing Contract Amendment for Longleaf Commitment (Attachment FC 04)
Construction and Property – October 2021 (Attachment FC 05)

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. William Holder, Chair
Internal Audit Plan FY 2020-21 (Attachment AUD 01)

REPORTS:
Dr. Mark Poarch, President of North Carolina Association of Community College Presidents
President Poarch recognized his fellow president, President Rusty Hunt, and thank him for his attendance. President Poarch took a moment to congratulate Mr. Jenkins on his new employment opportunity.

President Poarch discussed the follow:
- The President's Association meeting in September at the NCACCT meeting in Wilmington.
- Updates from myFutureNC about North Carolina's attainment goal of having two (2) million North Carolinians ages 25-44 with a post-secondary credential by 2030.
- Economic Impact Study – stated he is looking forward to having the Economic Impact Reports, as a tool to use going into the next legislative session.
- Stated the NCACCP approved the 3-year legislative concept and strategy.
- Stated the State Budget is pending the budget approval to determine the numbers for the legislative request.
  - Planning to finalize legislative request to the State Board in December 2021 or January 2022.
- Stated the Presidents Association met Wednesday in the Caswell Building with a virtual option.
  - President Poarch stated the Association had a great conversation with President and the Association heard from committees who have been very active and share a lot of information and updates.
  - President Poarch discussed a concern that was presented during the NCACCP Meeting regarding the mental health impacts of COVID and the recent suicides at the University of North Carolina at Chapel Hill. He stated anxiety, depression, and other mental health issues are "real" challenges on our campuses and continued by sharing the colleges are looking for ways to promote emotional well-being and self-care for students and employees.
    - Importance of counselors; challenges with salaries
    - The Mental Health Committee will be taking up some of these challenges.
- President Poarch briefly provided updates on the following
  - The Personnel and Professional Development Committee
  - New President's Orientation
  - Casual Conversations
  - President's Academy with the Belk Center
  - Programs Committee, Legislative, and Finance Committees

Ms. Julie Woodson, President of North Carolina Association of Community College Trustees

- Ms. Woodson greeted Chairman Sullivan, State Board, and President Stith – stating it is great to be back at the System Office and that she is thank you to the Board for including the trustees on the State Board agenda.
- Ms. Woodson discussed the 2021 Trustees Leadership Seminar in Wilmington, sharing it was a great success. She thanked Chairman Sullivan for attending the entire seminar, stating it meant a lot to the Trustees to see him participating so actively. Ms. Woodson also acknowledged her appreciation to Ms. Ann Whitford, Ms. Lisa Estep, Sen. Sam Searcy, and Mr. Tom Looney for also being there. She stated her appreciation to President Stith and his team – including Ms. Elizabeth Grovenstein and Mr. Bill Schneider – for leading sessions on important topics such as how the community colleges are funded and how Trustees can understand Performance Measures and the right questions to ask to make sure they understand how their colleges are really doing. She shared there was also a session focused on diversity, equity and inclusion and the Adult Learners Initiative that is being supported by MyFutureNC and includes several of the community colleges already.
- Ms. Woodson shared the NCACCT meeting also had a session for Board Chairs only where President Stith spoke to the leaders of the local boards and discussed his goals for the System and emphasized the critical role they serve at their college. She shared the Board Chairs really appreciated that time to meet and have asked for additional opportunities to do that.
- She shared plans to schedule another meeting through Zoom this winter for a chance to meet again as a group the Law-Legislative Seminar next spring. Ms. Woodson shared the event will be held March 30-April 1 at the Marriott City Center, located in downtown Raleigh. She stated it will be a perfect time to discuss the collaborative legislative strategy for the systemwide priorities as we get ready for the legislative short session, which will begin in May of next year.
- Ms. Woodson took a moment to acknowledge Mr. Jenkins – who she stated rebuilt many bridges between the Associations and Board. She thanked Mr. Jenkins and stated he will be missed.
- Dr. Lyn Austin took a moment to recognize Mr. Jenkins and acknowledge his work at the College System.

Mr. Nathan Vasquez, President of North Carolina Comprehensive Community College Student Government Association

Mr. Vasquez greeted the Board and introduced himself as the new President of N4CSGA and shared a with the Board his background as a dual-enrollment student at Gaston Community College and an early college high school. He shared his intent as President and his goals to foster communication and serve as a bridge to the colleges.

- Mr. Vasquez stated since July of 2021 the Association has been working with advisors to get new members for the Executive Board of N4CSGA. He highlighted the pandemic has decreased the response rate for new members.
- Mr. Vasquez stated the Association currently has seven (7) members on Executive team with representation from South Piedmont, Forsyth Technical, Gaston, Roanoke-Chowan, and Piedmont Colleges.

- Mr. Vasquez stated during the Fall Semester N4CSGA had their first division conference, which began with a speech from Dr. Spriggs, who is the liaison of the Association. He stated the remainder of the agenda consisted of regional division meetings, student workshops led by student leadership alumni and student advisors.
- October 22-23, 2021 N4CSGA will host another virtual conference on the theme of Leading for Advocacy Creating a Movement consisting of student leadership workshops, speaker engaging dialogue. The Association will decide at this meeting whether to return to in-person meetings or continue virtually for Spring Semester.
- Mr. Vaughan welcomed Mr. Vasquez and thanked him for stepping up. He acknowledged the importance of his role as the N4CSGA President and asked him to share any needs with the Board.
- Chairman Sullivan stated his acknowledgments to Mr. Vasquez for his role.

COMMITTEE REPORTS
PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

Mr. McBrayer shared his thoughts and acknowledgments to Mr. Jenkins as he departs the System Office.

Mr. McBrayer stated there are one (1) action items.

Mr. McBrayer moved to enter closed session pursuant to North Carolina General Statute section 143-318.11(a)(1) to prevent the disclosure of information that is confidential or privileged pursuant to North Carolina General Statute sections 115D-27 and 126-22. Additionally, pursuant to North Carolina General Statute section 143-318.11(a)(6) to consider the qualifications, competence, performance, and fitness of individual prospective public employees and to consider the conditions of appointment for an individual public employee. Ms. Estep seconded, and the Board entered closed session via voice vote.

Mr. McBrayer made a motion to move to open session, seconded by Dr. Barnes, and the Board moved to open session via voice vote.

On behalf of the Personnel Committee, Mr. McBrayer recommended and moved approval of the following actions:

- Conversion of position # 60087991, Director of Compliance Services from SHRA (SPA) to EHRA (EPA) effective November 1, 2021
- Conversion of position #65009703, Assistant State Director, Adult Education from SHRA (SPA) to EHRA (EPA) effective November 1, 2021
- Mr. Joshua McKinney to the position of Communications Specialist, effective November 1, 2021
- Mr. Patrick Fleming to the position of Chief Information Officer, effective October 15, 2021

Following a motion by Mr. Looney, seconded by Dr. Barnes, the item above were approved via voice vote.

The following items were presented as for information:
- System Office Vacancy Report – October 2021 (Attachment PER 01)
- College Presidential Status Report – October 2021 (Attachment PER 02)

STRATEGIC PLANNING COMMITTEE, Ms. Ann Whitford, Chair
For Action
Diversity, Equity, and Inclusion Recommendations (Attachment PLAN 01)
Ms. Whitford briefly review the item and Dr. Gold discussed the three (3) recommendations.

Dr. Gold gave a brief history of the Diversity, Equity, and Inclusion Task Force Committee and the charge of the Taskforce Committee. She highlighted the recommendation process through the System Advisory Council.

Dr. Gold reviewed the three (3) recommendations.

Ms. Estep stated her concern is not seeing North Carolina Education Assistance Authority (NCEAA) consulted in report and her concern about the recommendation to eliminate RDS without additional input from NCEAA. President Stith clarified the recommendations to eliminate RDS was from the independent DEI report, which was received by the System Advisory Council (SAC). President Stith stated the recommendation before the Board are recommendation brought by SAC and are not to eliminate the RDS. The recommendation the Board is voting on is for the System Office to review the RDS process in more detail and move forward with discussions to the college presidents.

Ms. Whitford stated the NCEAA would like to come present to the Board about statistics and data about RDS.

On behalf of the Strategic Planning Committee, Ms. Whitford recommended and moved for approval of Attachment PLAN 01. The item was approved by voice vote.

The following items were presented as For Information:
- Diversity, Equity, and Inclusion Task Force Report (Attachment PLAN 02)
  - Dr. Crane Reviewed the report in detail.
- Planning Meeting Input and Strategic Planning Process (Attachment PLAN 03)

FINANCE COMMITTEE, Dr. Lee Barnes, Chair
For Action
Dr. Barnes stated the Committee voted during Thursday's Committee meeting to approve the following consent agenda items via a combined vote.

- Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 01) [CA]
  - Dr. Barnes briefly discussed.
- Service Agreement for Residency Determination Service (Attachment FC 02) [CA]
  - Dr. Barnes briefly discussed.
- Improving Career and Technical Education with Perkins Carry Over Funds FY 2021-22 Attachment FC 03) [CA]
  - Dr. Barnes briefly discussed.
- Outreach and Marketing Contract Amendment for Longleaf Commitment (Attachment FC 04) [CA]
  - Dr. Barnes briefly discussed.
- Construction and Property – October 2021 (Attachment FC 05) [CA]
  - Dr. Barnes briefly discussed.

For Information
Dr. Barnes briefly reviewed the following for information items.
- Specialized Public Safety Waiver List (Attachment FC 06)
- Estimated Receipts – September 2021 (Attachment FC 07)
- Connect NC Bond Status Report (Attachment FC 08)

PROGRAMS COMMITTEE, Mr. Bobby Irwin, Chair
For Action
Curriculum Program Application – New to the System (Attachment PROG 01)

Mr. Irwin stated on Thursday, the Programs Committee voted to move the above For Future Action item to For Action. Dr. Gold and Mr. Irwin presented and reviewed the item.

On behalf of the Programs Committee, Mr. Irwin recommended and moved for approval of Attachment PROG 01. The item was approved by voice vote.

Review of Comments for Proposed Amendment 1D SBCCC 800.2 - General Provisions (Attachment PROG 02)

Mr. Irwin reviewed Attachment PROG 02.

On behalf of the Programs Committee, Mr. Irwin recommended and moved for approval of Attachment PROG 02. The item was approved by voice vote.

Review of Comments for Proposed Amendment 1D SBCCC 800.4 - State or Industry Recognized Credentials/Continuing Education to Curriculum Credit (Attachment PROG 03)

Mr. Irwin reviewed Attachment PROG 03.

On behalf of the Programs Committee, Mr. Irwin recommended and moved for approval of Attachment PROG 03. The item was approved by voice vote.

Review of the Comprehensive Articulation Agreement That Exists Between Constituent Institutions of the North Carolina Community College System and Constituent Institutions of the University of North Carolina System (Attachment PROG 04)
Mr. Irwin reviewed Attachment PROG 04.

On behalf of the Programs Committee, Mr. Irwin recommended and moved for approval of Attachment PROG 04. The item was approved by voice vote.

The following items were approved via the Consent Agenda:
- Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 05) [CA]
- Curriculum Program Application – Captive/Co-Opted (Attachment PROG 06) [CA]
- Combined Course Library – Continuing Education (Attachment PROG 07) [CA]

For Information
Mr. Irwin asked the Board to review the following For Information items below:

- Curriculum Program Terminations as Approved by the System President (Attachment 08)
- Curriculum Standard Revision as Approved by the System President (Attachment PROG 09)

Mr. Looney shared comments regarding computer science standard that was approved by the Board of Education last year. Mr. Looney stated he would like to review how we can lead North Carolina by bringing forward with the Board of Education, professional development (related to computer science standards) in a fixed scale within Wayne County, to use as a model through the State. Chairman Sullivan stated his support for the thoughts Mr. Looney shared.

LEGISLATIVE COMMITTEE, Mr. Bill McBrayer, Chair
Mr. McBrayer stated the Legislative Committee did not meet on Thursday and provided a brief update on the legislative budget process. Mr. Fagg shared comments and updates regarding the legislative budget, including the usual process this year to present a comprised budget proposal involving the Governor's upfront in negotiations with hopes to come to an agreeable budget that can become law. He stated discussion are ongoing and there is a expectation to see updates towards the end of October. He also stated there is still strong support in the Legislature for the Community College System.

AUDIT AND ACCOUNTABILITY COMMITTEE, Mr. William Holder, Chair
Mr. Holder briefly shared comments and acknowledgement regarding returning to the System Office, President Stith continuous improvements to the System Office and leadership, and congratulatory comments to Mr. Jenkins on his transition into another employment opportunity.

For Action
Internal Audit Plan FY 2020-21 (Attachment AUD 01) [CA]
Mr. Holder briefly reviewed Attachment SBPG 01 as a Consent Agenda item approved during Thursday's Committee meeting.

Mr. Jenkins shared details regarding Attachment AUD 01.

PRESIDENT'S REPORT

President Stith spoke about the following:

- Highlight the successful NCACCT event in Wilmington
- Congratulated Mr. Jenkins as he transitions into his new employment opportunity
- Discussed transitions at the System Office and reminded the Board of the strong support within the Community College System and System Office
- Discussed Growing Enrollment and shared statistical data and trends of current instructional FTE and student headcount
- Discussed vision and plans to improve and expand student enrollment including:
  - Accelerating Student Readiness
  - Adult Learner Pilot (Blue Ridge, Durham Tech, Fayetteville Tech, Pitt, Vance-Granville)
  - Apprenticeship expansion
  - Basic Skills Plus
  - Career and College Readiness
  - Diversity, equity, and inclusion
  - Racial Equity for Adult Credentials in Higher Ed (REACH)
  - Scholarships (GEER, GoldenLeaf, Longleaf Commitment)
  - Strategic Enrollment Teams (SEMs)
  - Statewide outreach campaigns
- Grant Award to Support Career Coaching – GlaxoSmithKline Foundation
- Discussed Student Retention
- Discussed College System's focus on Business and Industry, including corporate partnerships with Red Hat, SAS, and NC Association for County Commissioners
- Provided updates on his college visits, he has met with 33 of the 58 colleges to discuss and access each college's capacities, initiatives, programs, and meet with college stakeholders
- President Stith shared some headline news highlight related to the North Carolina Community College System
- Presented and invited the Board to the Apprentice NC booth space at the North Carolina State Fair to visit students who will participate in contest and receive awards on October 18th, for the following areas:
  - Electrical
  - Carpentry
  - HVAC
  - Masonry
  - Plumber / Pipefitter

NEW BUSINESS

Mr. Vaughan shared an article he read from the Wall Street Journal about the scope and scale of the workforce shorted, he stated it highlights the opportunity before the Community College System to be a part of the solution.

Chairman Sullivan announce the Issues Luncheon will begin again during the November Board Meeting. The topic will be on Adult Learning by the JM Belk Endowment.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for Thursday, November 18, 2021, and Friday, November 19, 2021, in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding this meeting will be communicated.

EXPIRING TERMS AND VACANCIES

There are currently zero (0) terms expiring and one (1) vacancy for the membership of the State Board.

ADJOURNMENT

The Board adjourned at 11:13 a.m.

RESPECTFULLY SUBMITTED BY: APPROVED BY:
Secretary

_____   _____
Mr. Thomas Stith III, System President   Mr. Burr Sullivan, Chair

STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report

PROGRAMS COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment of 1D SBCCC 800.2 – General Provisions	Initiation of Rulemaking Process	November 18, 2021	**PENDING**
	Publication on NCCCS Website	November 23, 2021	
	Written Comment Period Ends	December 23, 2021	
	Review Comments with SBCC Committee	January 20, 2022	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	January 21, 2022	
	Prospective Effective Date of Rule	February 1, 2022	

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment of 1D SBCCC 400.10 – Curriculum Program of Study	Initiation of Rulemaking Process	November 18, 2021	**PENDING**
	Publication on NCCCS Website	November 23, 2021	
	Written Comment Period Ends	December 23, 2021	
	Review Comments with SBCC Committee	January 20, 2022	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	January 21, 2022	
	Prospective Effective Date of Rule	February 1, 2022	

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment of 1D SBCCC 700.98 – Instruction to Captive or Co-Opted Groups	Initiation of Rulemaking Process	November 18, 2021	**PENDING**
	Publication on NCCCS Website	November 23, 2021	
	Written Comment Period Ends	December 23, 2021	
	Review Comments with SBCC Committee	January 20, 2022	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	January 21, 2022	
	Prospective Effective Date of Rule	February 1, 2022	

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment of 1G SBCCC 200.95 – Limitations in Reporting Student Membership Hours	Initiation of Rulemaking Process	November 18, 2021	**PENDING**
	Publication on NCCCS Website	November 23, 2021	
	Written Comment Period Ends	December 23, 2021	
	Review Comments with SBCC Committee	January 20, 2022	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	January 21, 2022	
	Prospective Effective Date of Rule	February 1, 2022	

STATE BOARD POLICY GOVERNANCE COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment of 4B SBCCC 100.1 - Adoption of Federal Rules Regarding Equal Employment	Initiation of Rulemaking Process	November 18, 2021	**PENDING**
	Publication on NCCCS Website	November 23, 2021	
	Written Comment Period Ends	December 23, 2021	
	Review Comments with SBCC Committee	January 20, 2022	
	2nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	January 21, 2022	
	Prospective Effective Date of Rule	February 1, 2022	

AGENDA
State Board of Community Colleges
STRATEGIC PLANNING COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, November 18, 2021 – 11:00 a.m.
Ms. Ann Whitford, Chair

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – October 14, 2021

For Information
- REACH Collaborative (Attachment PLAN 01)
- Progress of Strategic Plan Tactics (Attachment PLAN 02)
- Enrollment Insights (Attachment PLAN 03)
- Strategic Planning Process Update

New Business

Adjourn

STRATEGIC PLANNING COMMITTEE MEMBERS

Ms. Ann Whitford, Chair	Ms. Sarah West
Mr. Bobby Irwin, Vice Chair	Mr. Hari Nath
Dr. Shirley Carraway	Mr. Ray Trapp

Members Absent: Lt. Governor Mark Robinson

OTHER BOARD MEMBERS IN ATTENDANCE

Chairman Burr Sullivan
Dr. Lee Barnes
Mr. William Holder

OTHERS IN ATTENDANCE

Mr. Thomas Stith, NCCCS President	Ms. Elizabeth Grovenstein	Mr. Alex Fagg
Dr. Patrick Crane	Mr. Patrick Fleming	Ms. Sharon Gladwell
Ms. Judykay Jefferson	Ms. Anne Bacon	Ms. Kelly Barretto
	Mr. Bill Schneider	Ms. Tiffany Howell
	Dr. J.W. Kelley	

CALL TO ORDER

Chair Whitford called the meeting to order at 12:01 p.m.

ROLL CALL

Ms. Kelly Barretto took the roll of the Strategic Planning Committee members. With six members in attendance, a quorum was present.

ETHICS STATEMENT

Dr. Crane read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA AND MINUTES

Chair Whitford asked for a motion to jointly approve the agenda for today's meeting and the August Strategic Planning Committee Meeting minutes. Dr. Carraway made the motion to approve the agenda and the minutes, Mr. Irwin seconded, and the Committee approved the agenda and minutes unanimously without change.

FOR ACTION

Diversity, Equity, and Inclusion Recommendations

Chair Whitford introduced Dr. Kimberly Gold to provide the overview of System Advisory Council recommendations for the Diversity, Equity, and Inclusion (DEI) initiative. Dr. Gold reviewed the timeline and the charge given to the DEI Taskforce before discussing the resulting recommendations. President Stith summarized recommendations related to RDS, State Board of Community Colleges Code, and student debt related to small fee-related charges. General Counsel Tawanda Artis explained the

recommended updates to the State Board Code. Ms. Whitford requested a motion to approve the System Advisory Council recommendations. Ms. West made the motion, Dr. Carraway seconded, and the Committee unanimously approved the recommendations.

There were questions and discussion by the group.

FOR INFORMATION
Planning Meeting Input and Strategic Planning Process
Ms. Anne Bacon reported on Board member input from the modified SWOT analysis exercise and visioning exercise at the September State Board Planning Meeting. Dr. Crane walked the Committee through the major planning phases for the new Strategic Plan and described anticipated uses of the Plan.

There were questions and discussion by the group.

ADJOURN
There being no other business, Chair Whitford adjourned the Committee at 1:08 p.m.

Respectfully submitted,

Kelly Barretto
Recording Secretary

REACH Collaborative Overview

November 18, 2021

Overview

- **What** is the REACH Collaborative?

- **Who** is involved?

- **Why** are we focused on this?

- **How** will we achieve our goals?

# What is the REACH Collaborative?

- REACH stands for Racial Equity for Adult Credentials in Higher Ed

- Project goal is a **two percent increase** in credential attainment for enrolled Black, Hispanic, and Native Americans ages 25-64 at participating colleges by 2023

- 24 NC Community Colleges are participating

- Six states (CA, CO, NC, NY, TX, VA) and 150+ community colleges are in the network

- Funded by Lumina Foundation and John M. Belk Endowment (co-investor in NC)

- Network partners include: Education Strategy Group (network management), Office of Community College Research and Leadership at the University of Illinois (equity resources for colleges), DVP-Praxis (research and evaluation), and Friday (communications and network collaboration)

- Project will run through May 2023

NC REACH Collaborative
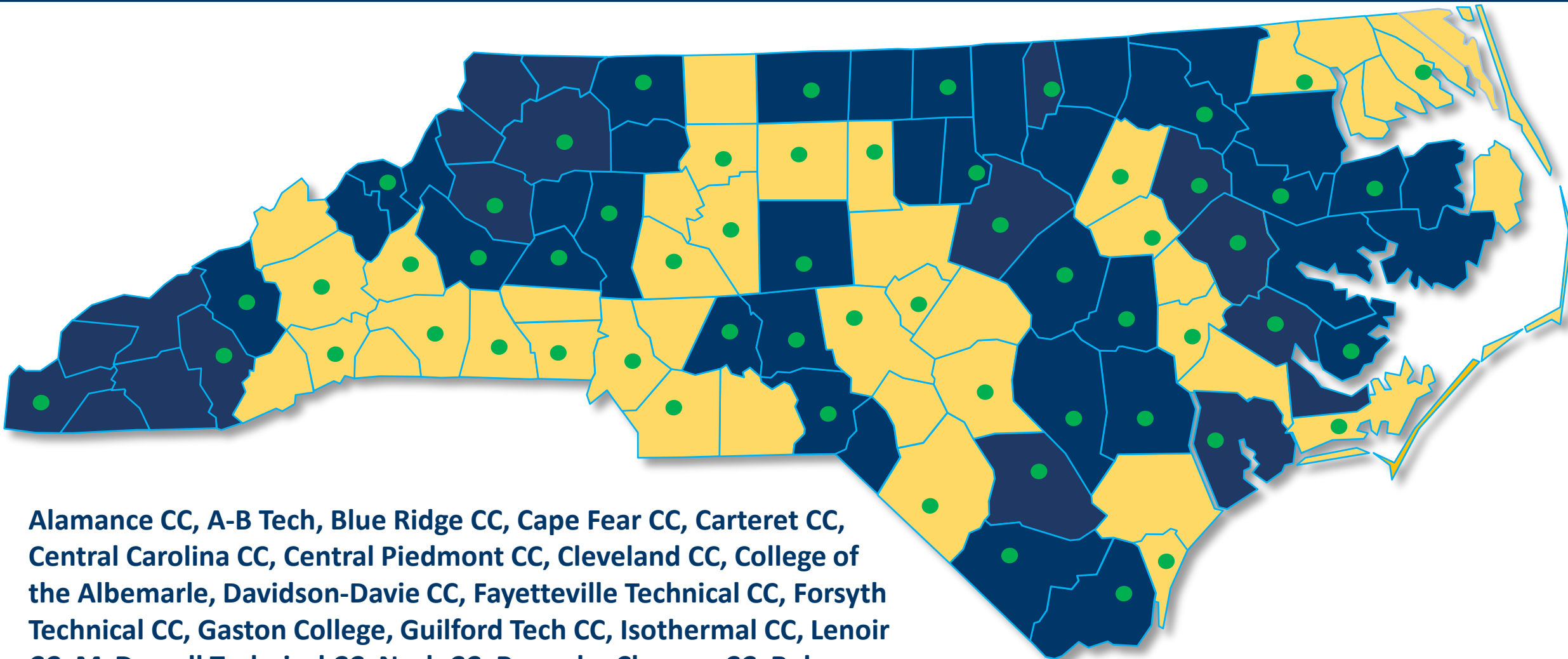
Alamance CC, A-B Tech, Blue Ridge CC, Cape Fear CC, Carteret CC, Central Carolina CC, Central Piedmont CC, Cleveland CC, College of the Albemarle, Davidson-Davie CC, Fayetteville Technical CC, Forsyth Technical CC, Gaston College, Guilford Tech CC, Isothermal CC, Lenoir CC, McDowell Technical CC, Nash CC, Roanoke-Chowan CC, Robeson CC, Rowan-Cabarrus CC, Sandhills CC, South Piedmont CC, Wilson CC

Why? Educational attainment is not equally distributed by county
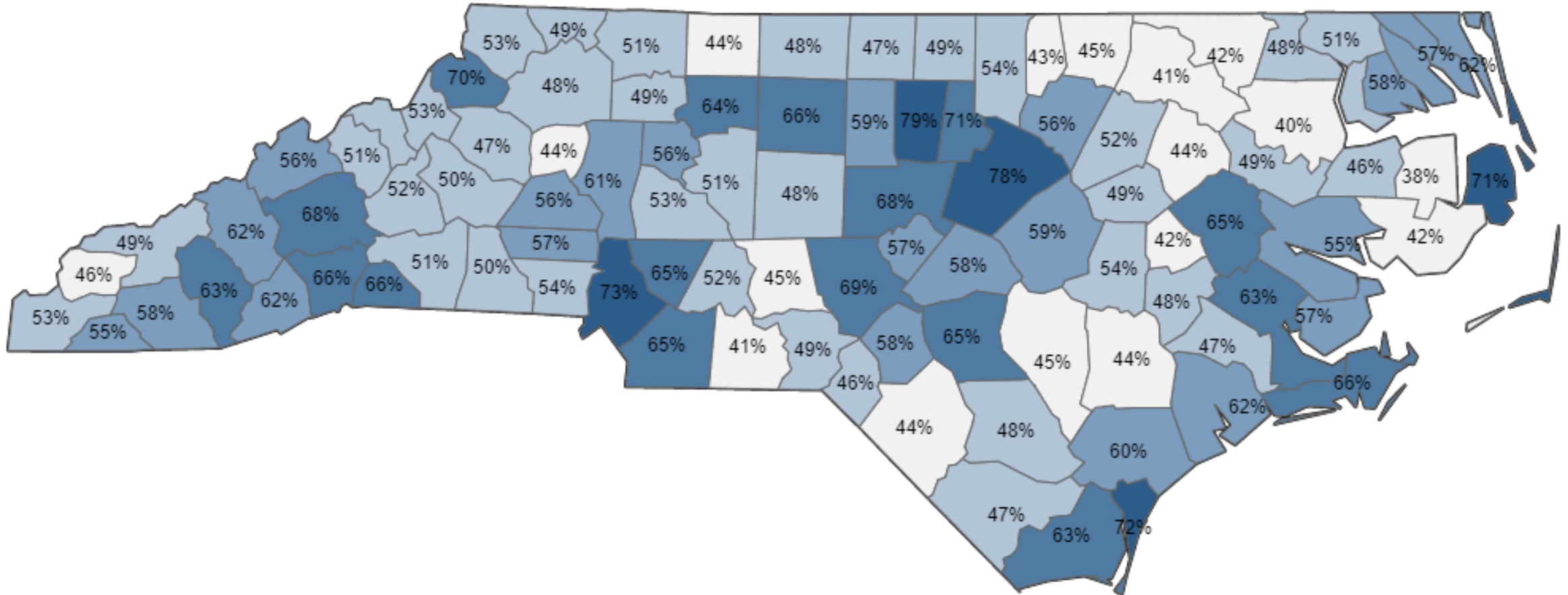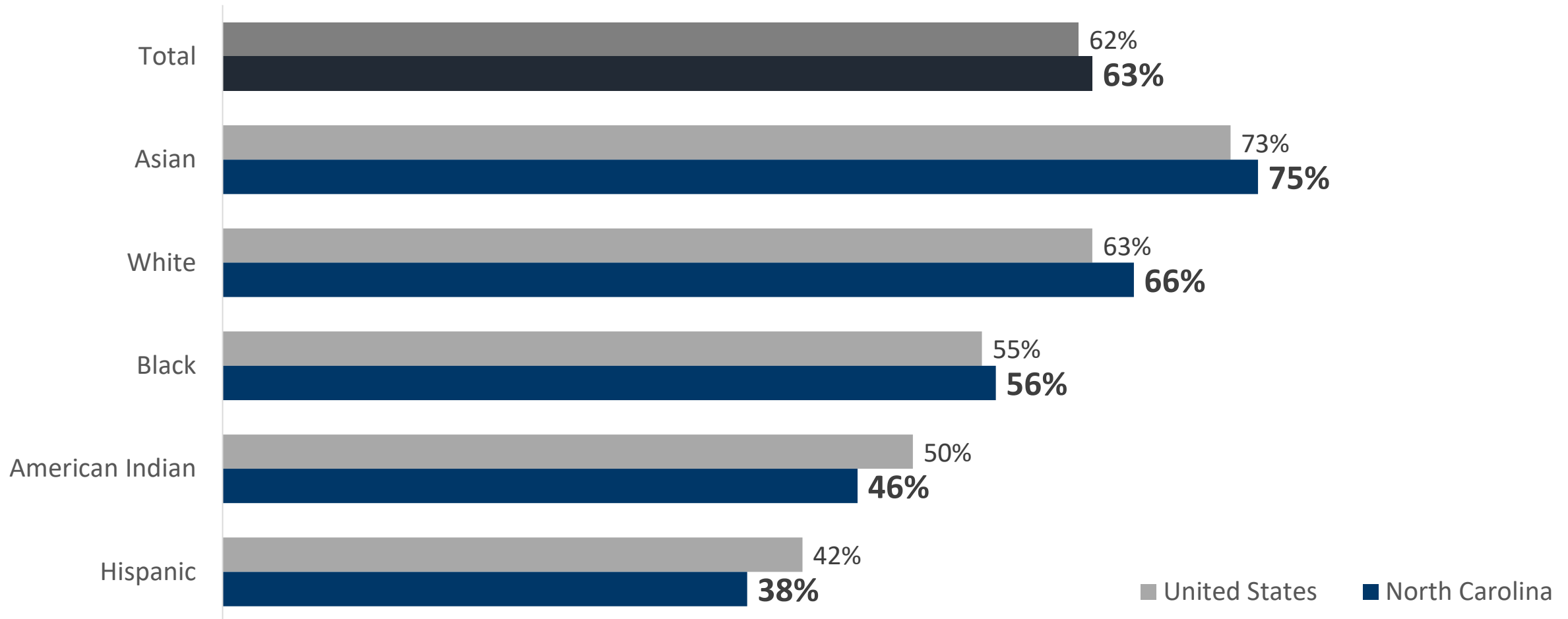
U.S. Census Bureau: Percentage of Population 25 years and over with at least some College
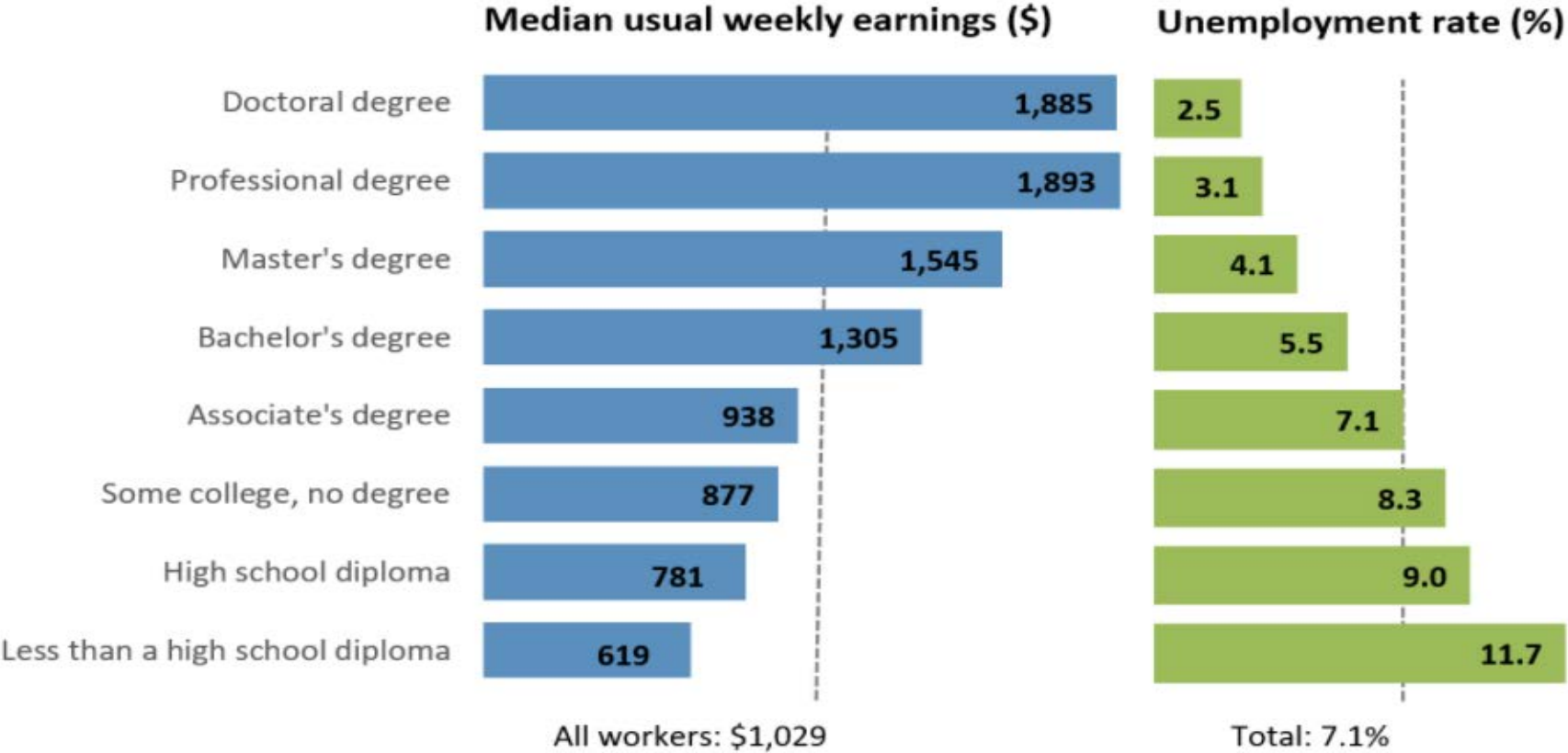
Why? Education increases salary and employability

Earnings and unemployment rates by educational attainment, 2020

Why? Adult learners want their education to connect to workforce opportunities

According to Strada-Gallup Education Surveys conducted in 2020:

- 2 in 3 (**68%**) adults considering enrolling in education in 2020 **prefer nondegree pathways**, up from 1 in 2 (**50%**) in 2019. (1)

- "Seventy-eight percent of those with a nondegree credential from a community college said it was worth the cost" (2)

- Fewer than 1 in 3 adults without degrees say they **understand available career pathways, valuable skills, and details about potential education programs** "very well". (1)

Sources: (1) "Interested But Not Enrolled: Understanding and Serving Aspiring Adult Learners" (September 16, 2020); (2) "Examining the Value of Nondegree Credentials" (July 28, 2021)

NC REACH Collaborative Components

1) **Set Equity Goals** - Equity Coaches will work with colleges to review data and set strategic priorities for the project

2) **Identify Needs** – All colleges will conduct a needs assessment, which will inform delivery of training and supports

3) **Identify Pathways** - Colleges will identify four credential pathways with embedded short-term credentials leading to family-sustaining-wage jobs in their region

4) **Provide Training** - System Office and Student Success Center will provide trainings and professional development on providing supports tailored to the needs of adult learners of color

5) **Provide Supports** - System Project Team will provide mini-grants and technical assistance to colleges based on identified needs

NC Focus Area: Building Economic Equity for College & Career Readiness Students

- 70% of students in Adult Basic Skills (ABS) and English Language Learners (ELL) are student of color

- Less than 2% of Black, Hispanic or Native American students who complete 12 contact hours enroll in a postsecondary program

- We will establish a community of practice for colleges interested in implementing structured pathways for College and Career Readiness (CCR) students that accelerate credential attainment

- Additional resources from Workforce Innovation Opportunity Act (WIOA) Title II will be available to support that work

**Progress of Strategic Plan Tactics
2nd and 3rd Quarters 2021**

Tactic	Q2 2021 (Apr-June)	Q3 2021 (July-Sept.)	Change	Pandemic Impact (Q2)
Student Interest and Access				
Career Coach Implementation	Monitor	Monitor	→	Moderate
DHHS Education Navigator	Monitor	Celebrate	⇧	None
Hispanic/Latino Outreach Initiative	Celebrate	Celebrate	→	None
Marketing and Communications	Celebrate	Celebrate	→	None
Online Learning Innovation	Celebrate	Celebrate	→	None
Clear and Supported Pathways for Student Progress and Success				
Accelerating Student Readiness	Monitor	Monitor	→	Moderate
Advising & Student Support Redesign	Celebrate	Celebrate	→	Moderate
Articulation of Credit and Alignment of Pathways	Celebrate	Celebrate	→	None
Courage to Credits	Monitor	Monitor	→	Moderate
Diversity, Equity, and Inclusion	Celebrate	Celebrate	→	None
Finish First NC	Celebrate	Celebrate	→	None
Guided Pathways	Celebrate	Celebrate	→	Minimal
Minority Male Success Initiative	Celebrate	Celebrate	→	Moderate
Prior Learning Sources and Assessments	Celebrate	Celebrate	→	None
Economic and Workforce Impact				
NC Workforce Credentials	Celebrate	Celebrate	→	Minimal
Proactive Industry Engagement/Economic Recovery	Celebrate	Celebrate	→	None
Work-based Learning	Monitor	Monitor	→	Moderate
System Effectiveness				
Business Intelligence (Data Warehouse)	Monitor	Monitor	→	None
IT Infrastructure Transformation and Cybersecurity	Celebrate	Monitor	⇩	Minimal
NCCCS Dashboards	Celebrate	Celebrate	→	None
Workforce Development Focused IT	Monitor	Monitor	→	None

Coding of pandemic impact:

None (blue)= There have been no negative impacts related to the pandemic (maybe meetings or instruction/services are now online, but the work can continue without any problems)
Minimal (tan)= Impacts are minimal and can be managed fairly easily; or impacts experienced earlier in the quarter have been resolved by the end of the quarter; or there has been a mix of negative and positive impacts but the net effect is minimal
Moderate (gold)= There are noteworthy impacts to the tactic's progress (e.g., timelines shifted significantly; events or activities cancelled or shifted significantly; or challenges are increasing)
Severe (red)= The pandemic and/or its effects pose a serious threat to the progress of the tactic

Tactics previously implemented** (not included in the table above):
- Apprenticeship Expansion
- Basic Skills Plus & Integrated Education and Training
- Construction & Contractor Careers Rebranding
- Employability Skills Alignment Project
- Establishment of System Advisory Council
- Financial Aid Leadership Academy
- Implementation and Oversight of Strategic Plan
- NC Student Aid Study Group
- Short-term Workforce Training Funding
- Student Services Leadership Academies
- Study of Programs for Students with Intellectual and Developmental Disabilities
- Transform IT Service Management (ServiceNOW)
- Workforce Program Cost Study

**"Implemented" means a tactic has already achieved its original goal – either a quantitative milestone has been reached or specific actions/deliverables that defined the tactic were carried out or completed.

Tactic Status

Each quarter, System Office staff that are responsible for strategic plan tactics submit quarterly updates on tactic progress, and they rate progress during the quarter in consultation with Vice Presidents. The rating categories are as follows:

- *Celebrate:* Tactic is on track and no significant obstacles exist.
- *Monitor:* Internal or external challenge(s) could impede progress toward tactic aims; senior leadership is aware and monitoring the situation.
- *Escalate:* Significant challenge(s) put the tactic at risk; senior leadership may intervene to help resolve problems.

As shown in the table above, the vast majority of tactic ratings remained the same in the third quarter of calendar year 2021 as in the second quarter. Examples of significant progress made during the July through September quarter include the following:

- **Diversity, Equity, and Inclusion** tactic: The Diversity, Equity, and Inclusion Task Force completed its work and presented its findings to the NC Association of Community College Presidents. These recommendations came before the State Board of Community Colleges at the beginning of the 4th quarter.
- **Articulation of Credits and Alignment of Pathways** tactic: President Stith and President Hans signed a Comprehensive Articulation Agreement in August to increase opportunities for community college students to transfer to public university teacher preparation programs.
- **Prior Learning Sources and Assessments** tactic (also known as Credit for Prior Learning) - The State Board voted to amend the State Board Code to strengthen the ability of students to earn credit toward curriculum programs through certain Continuing Education coursework. (Recommendations came before the State Board in September and October, and the Code change went into effect November 1.)

As shown in the pie chart and table below, seven tactics (21%) were rated as "Monitor" for the July through September 2021 quarter, 14 tactics (41%) were rated as "Celebrate," and 13 tactics (38%) have already been implemented. No tactics were rated "Escalate" this quarter.
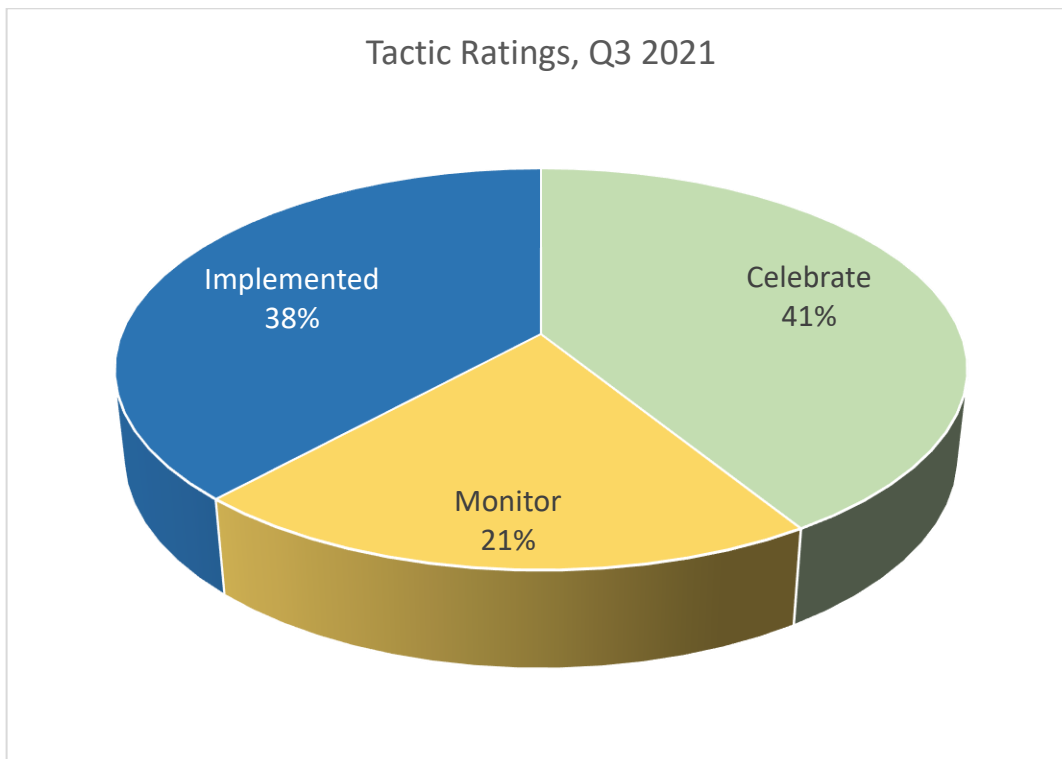
2021 Q2 Tactic Rating	# of Tactics
Escalate	0
Monitor	7
Celebrate	14
Implemented	13
Total Tactics	*34*

Pandemic Impacts

The majority of active tactics have not been impacted by the pandemic this quarter or have only been impacted in a minimal way (such as events or training occurring online).

Staff continue to monitor the Work-based Learning tactic, which is one of the tactics that has been most negatively impacted by the pandemic. In some cases, employers have pulled back from offering work-based learning experiences (through the Work-based Learning course, clinicals, and other forms of work-based learning). Activity has generally improved as the economy has more fully opened up, but some opportunities continue to be more limited.
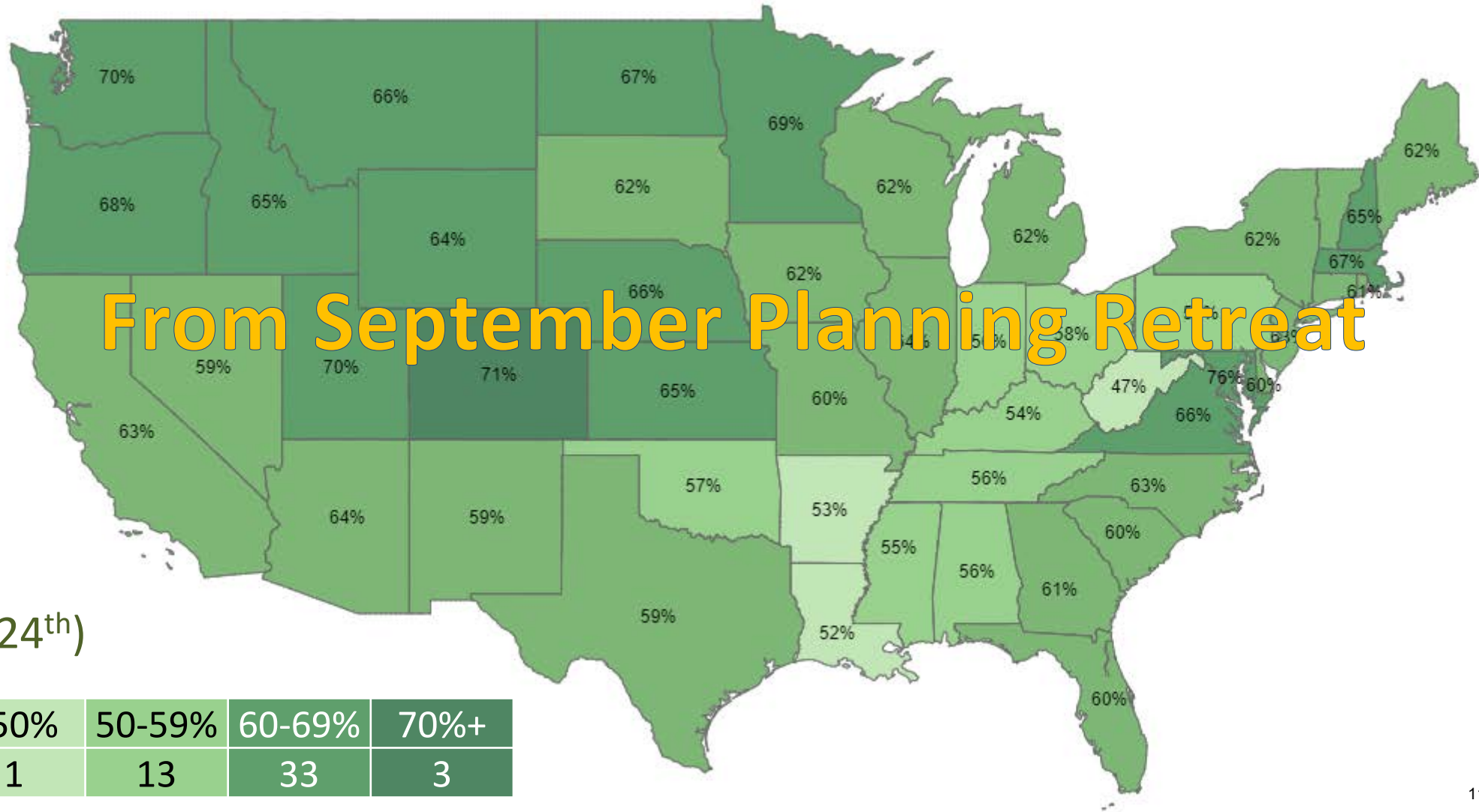
Other tactics that have been affected by the pandemic are those that rely on robust student/staff interaction or those where resources had to be reallocated for other purposes.

Negative Pandemic Impact on Active Tactics	# of Tactics
None	12
Minimal	3
Moderate	6
Severe	0
Total Active Tactics	*21*

Postsecondary Education Opportunity
Percent of Population 25 years and over with at least some College

Attachment PLAN 03

2019ACS

From September Planning Retreat
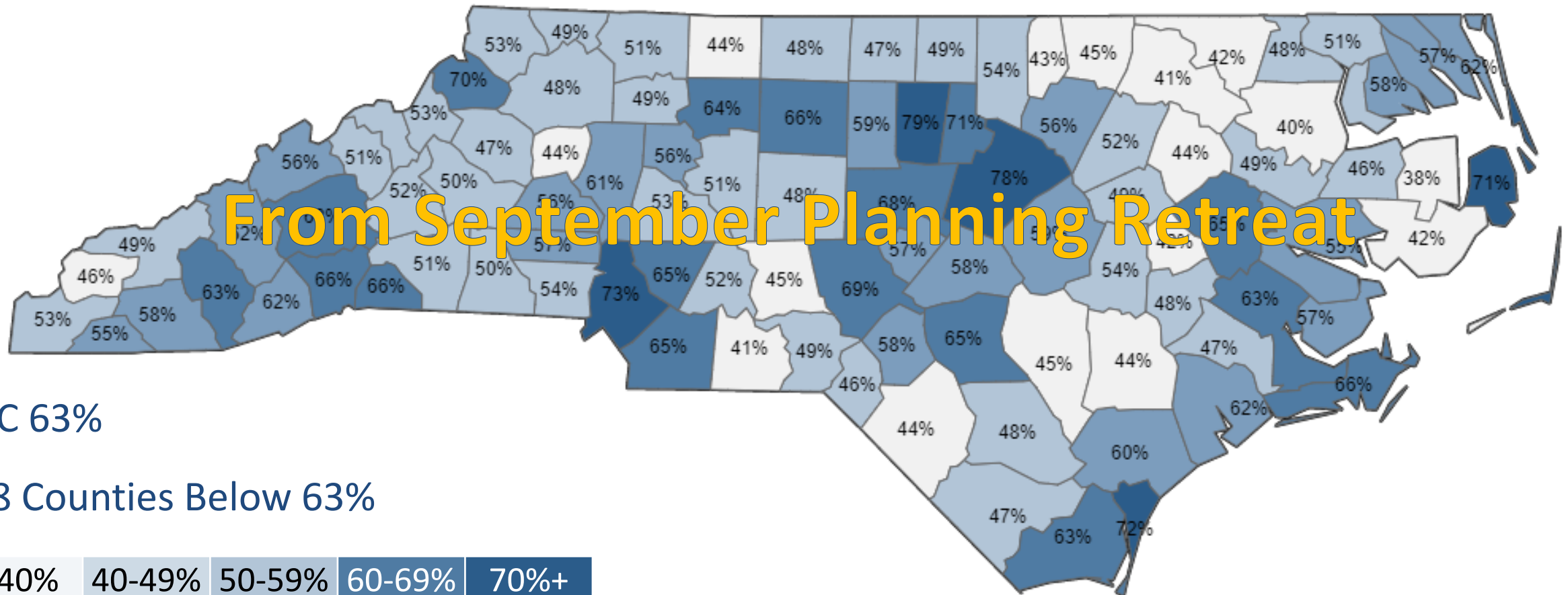
NC 63%

78 Counties Below 63%

<40%	40-49%	50-59%	60-69%	70%+
1	35	36	21	7
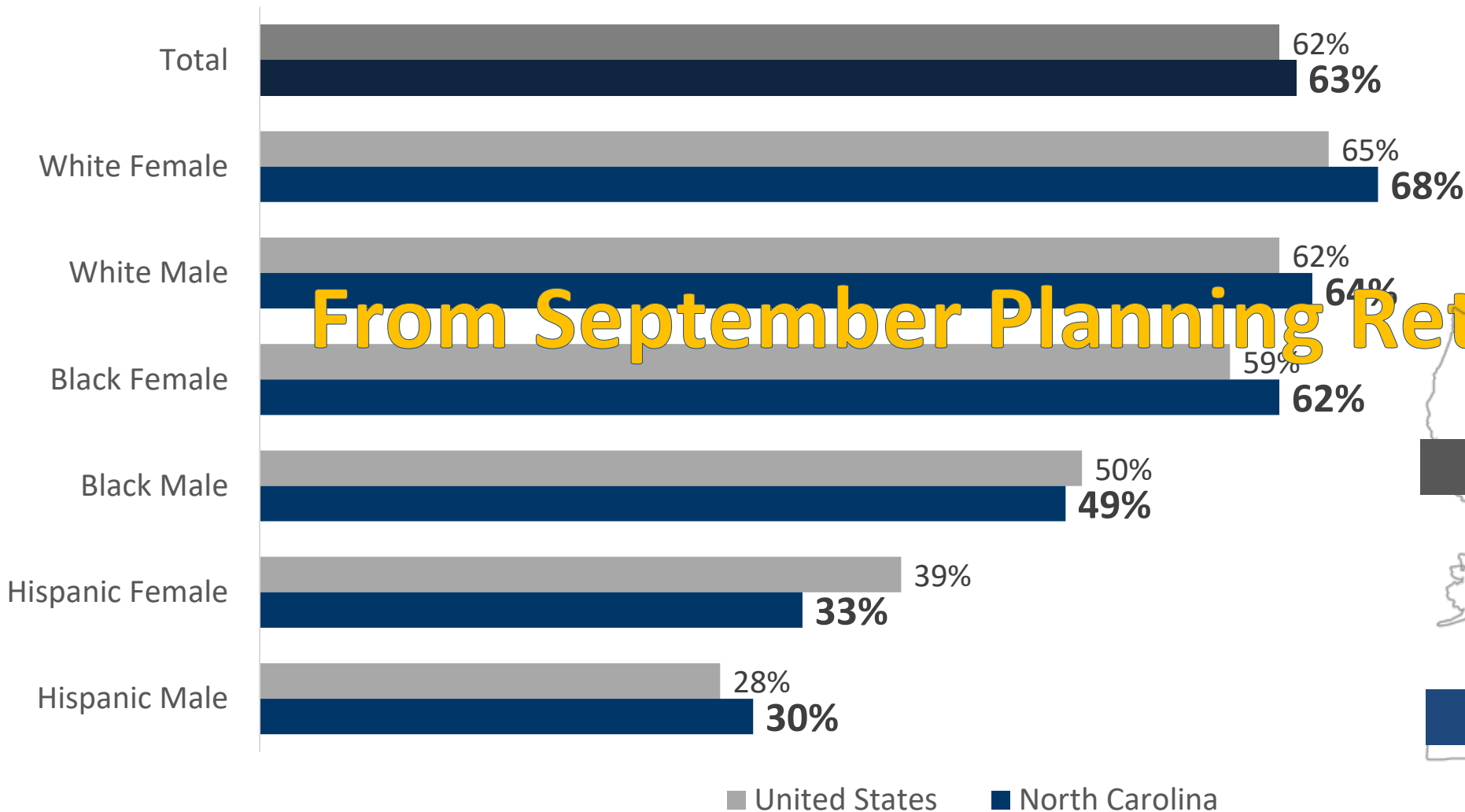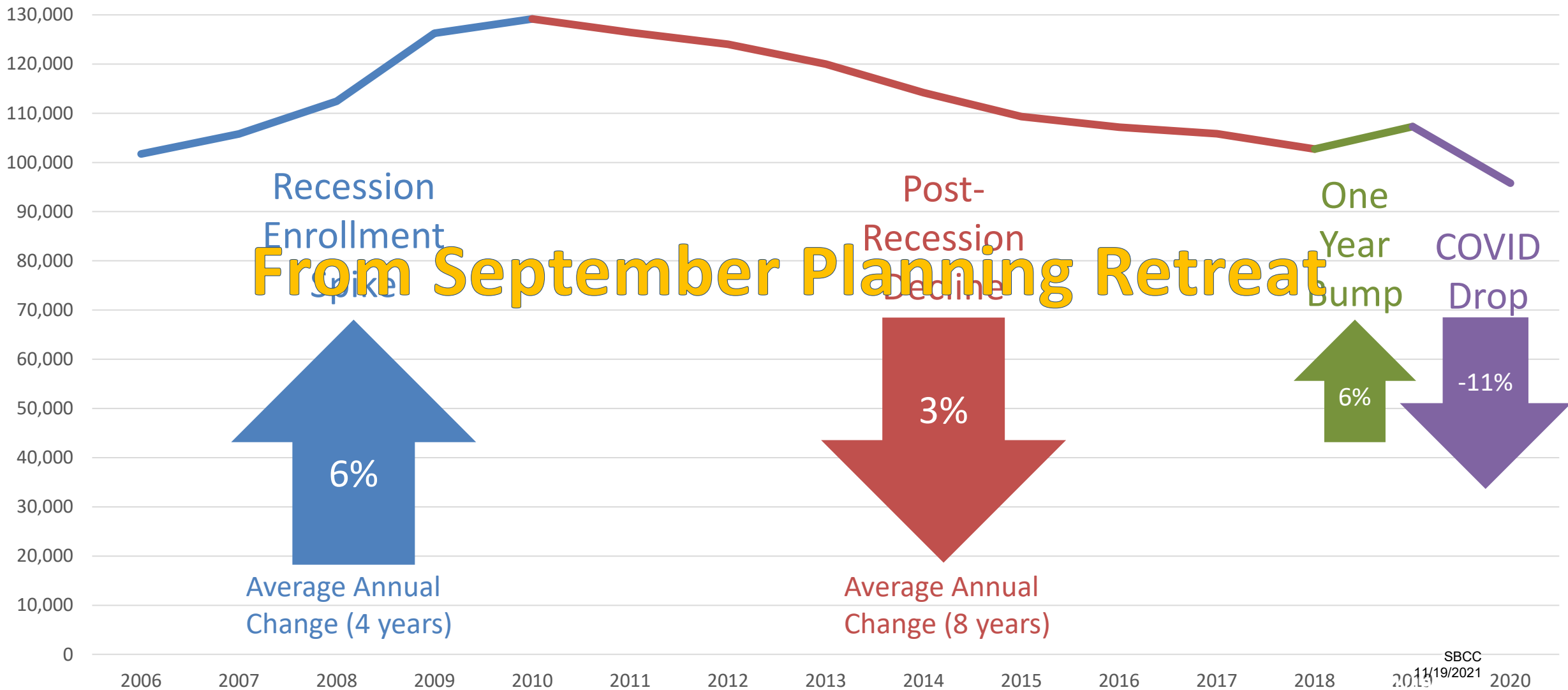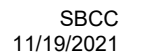
SBCC
11/19/2021

From September Planning Retreat

SBCC
11/19/2021

Indication of future enrollment?

SBCC
11/19/2021

SBCC
11/19/2021
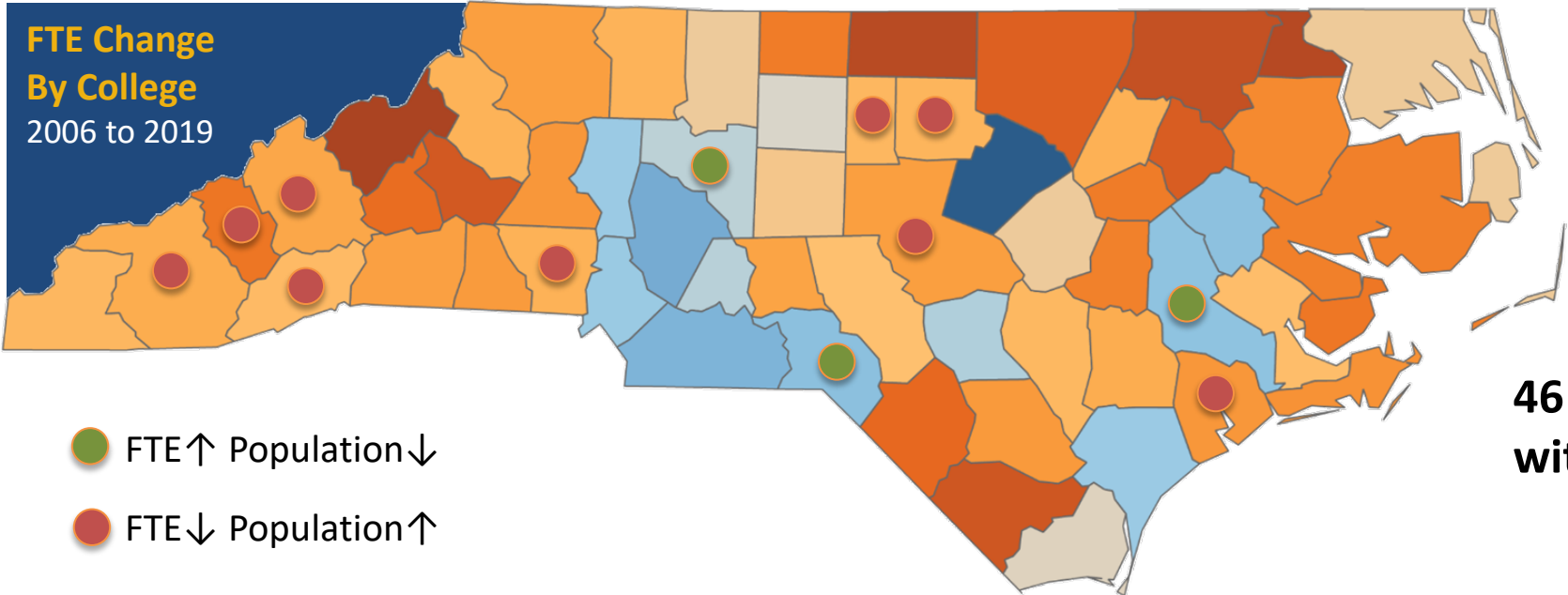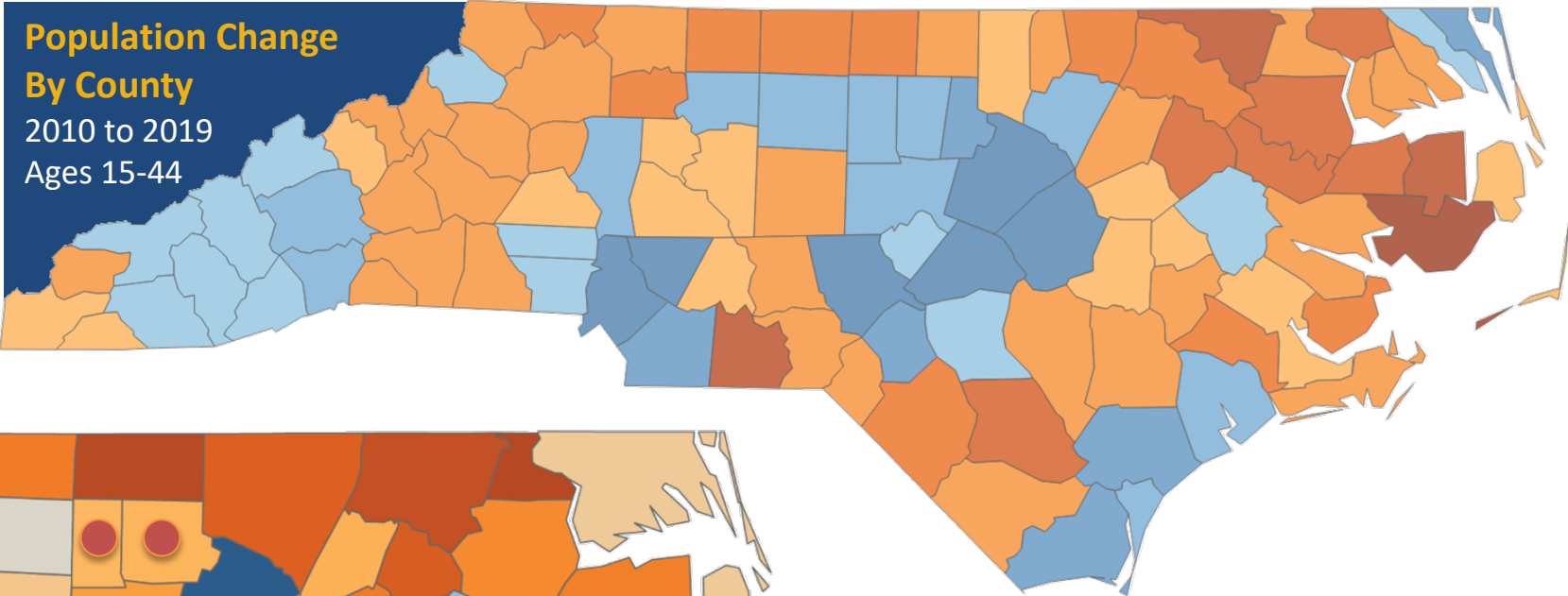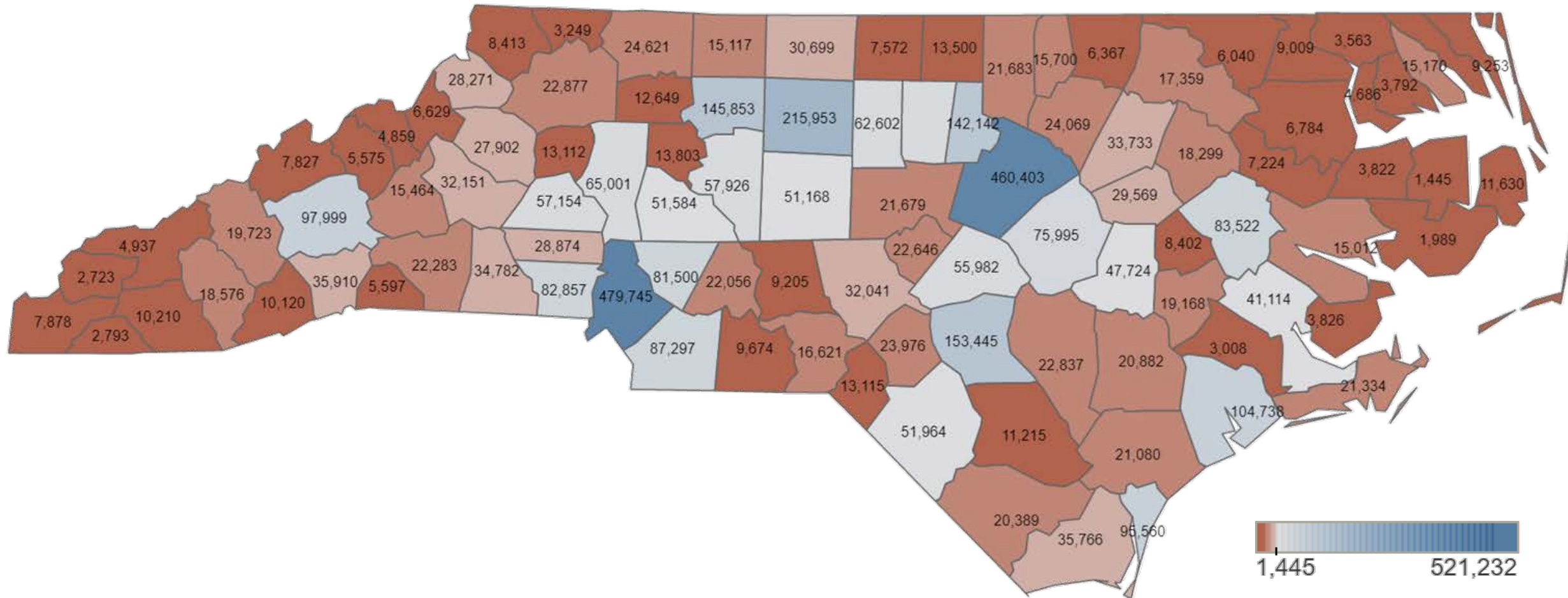
More densely populated counties will experience further growth in college-aged population as most rural counties will experience continued decline

Population By County
2019
Ages 15-44

Population Change By County
2010 to 2019
Ages 0-14

SBCC
11/19/2021
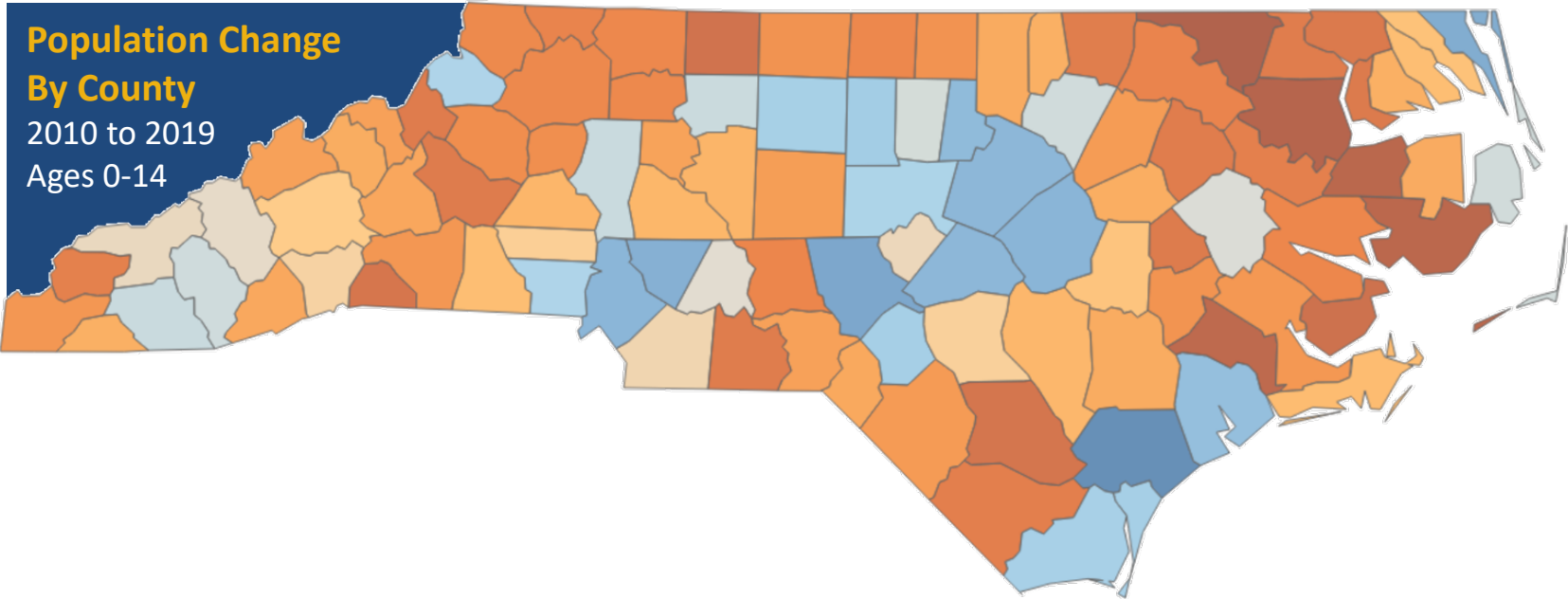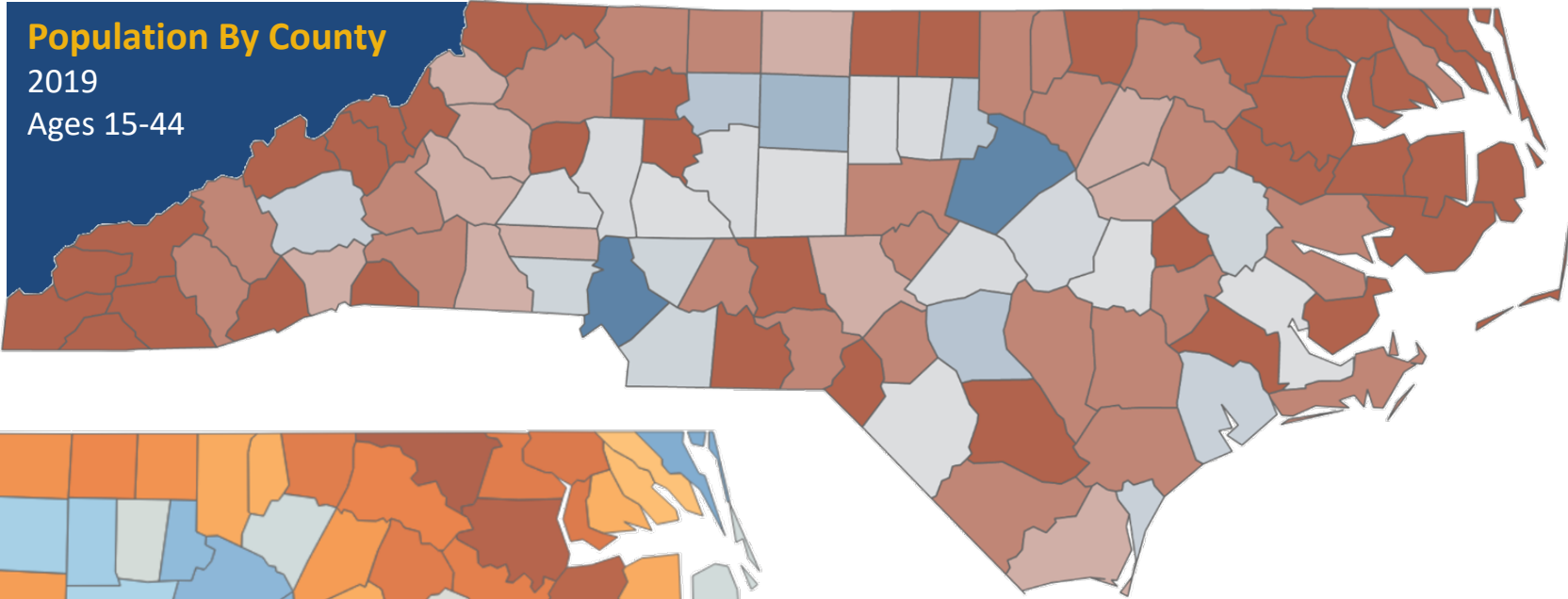
Postsecondary Enrollment Rate $=$ $\dfrac{\text{Number of fall 2019 students enrolled in credit coursework at a postsecondary institution as reported by institutions to the federal government}}{\text{Total population estimates according to the Census Bureau's 2019 American Community Survey}}$

NCCC

15 to 19
- 13% | 15% | **28%**
- 15% | 14% | **29%**

20 to 24
- 10% | 20% | **30%**
- 8% | 18% | **26%**

25 to 39
- 3% | 2% | **5%**
- 3% | 1% | **4%**

40+
- **<1%**
- **<1%**

2-Year or less | 4-Year or higher

2-Year or less | 4-Year or higher
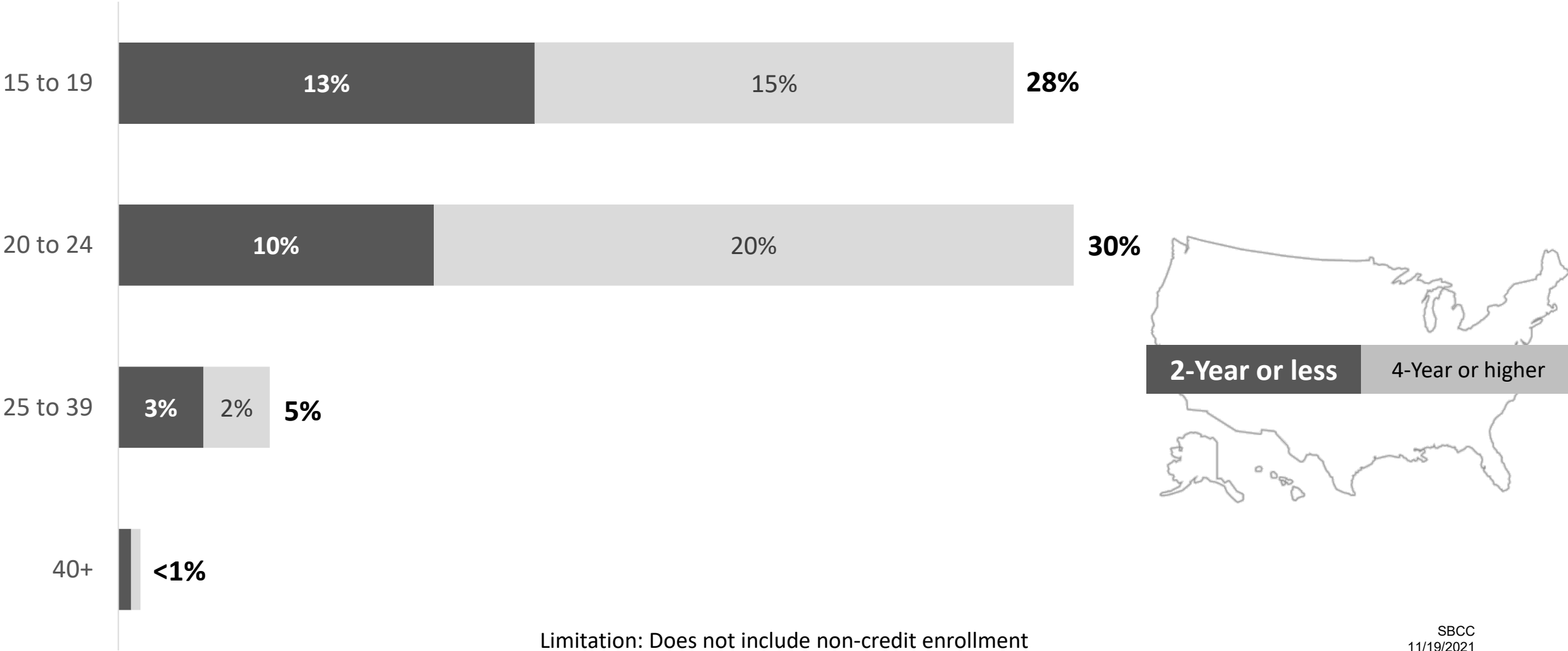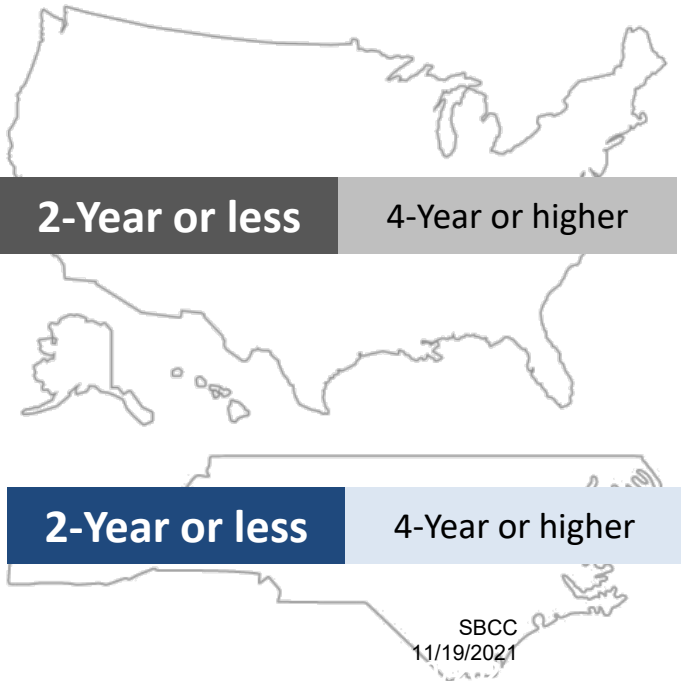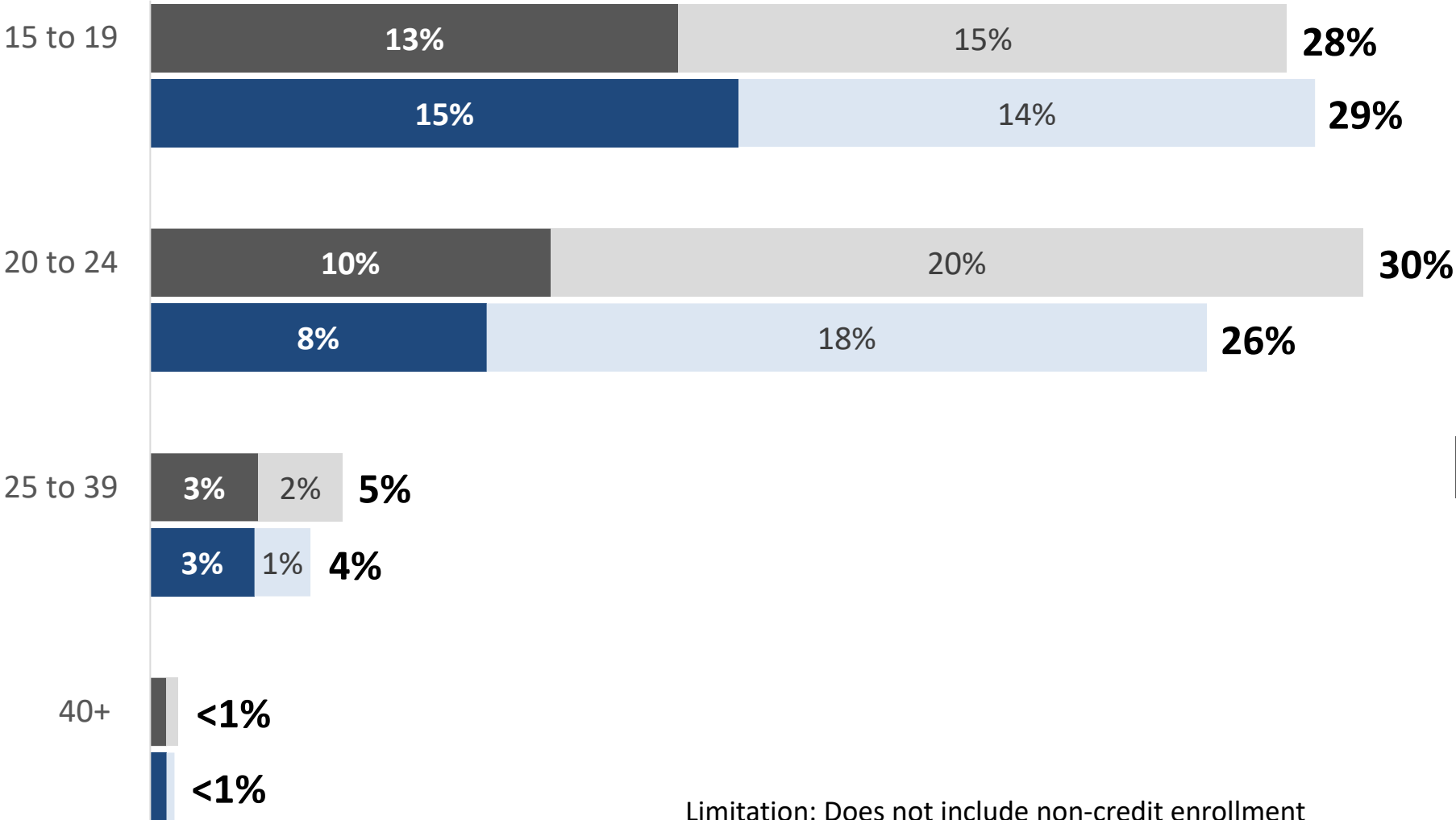
Limitation: Does not include non-credit enrollment

SBCC
11/19/2021

$$\text{Community College Enrollment Rate} = \frac{\text{Number of fall 2019 students enrolled in credit or non-credit coursework at a North Carolina Community College}}{\text{Total population estimates according to the Census Bureau's 2019 American Community Survey}}$$
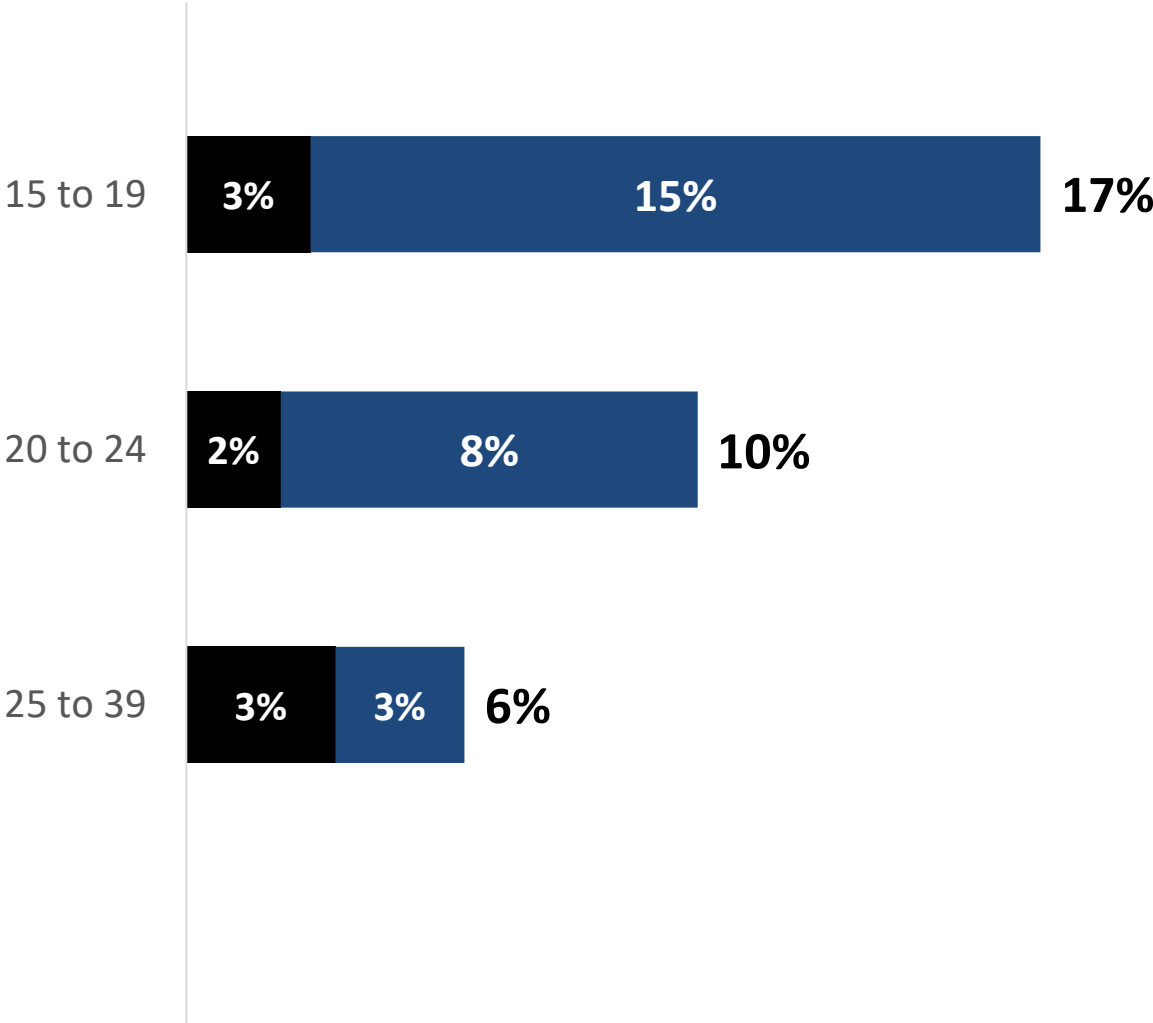
Community College Enrollment Rate
2019 Percent of NC Population Enrolled in a Community College (includes Non-Credit)
By Age Range (15-19, 20-24, 25-39)
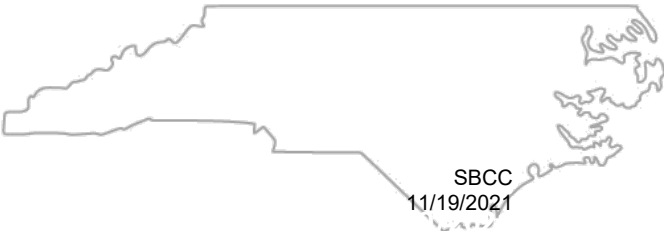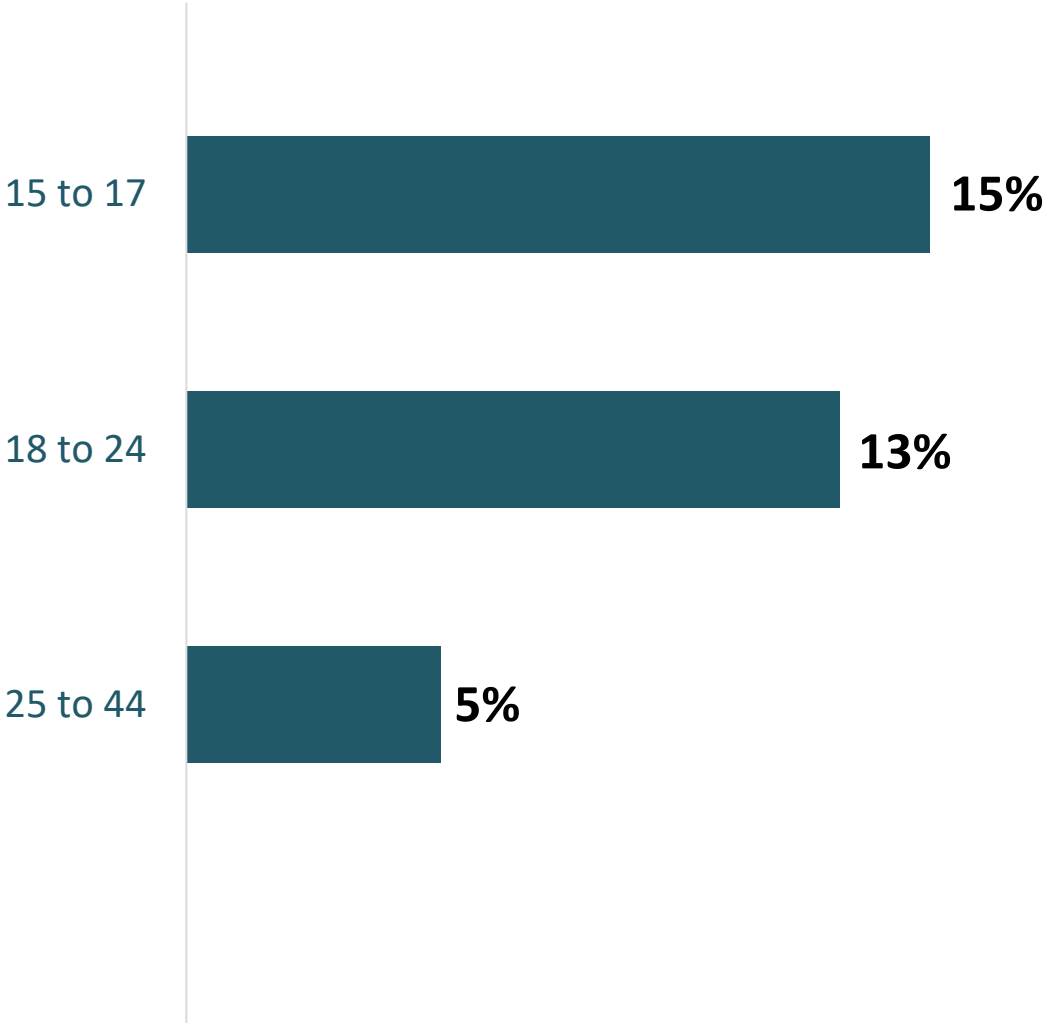
Attachment PLAN 03

RPM/2019ACS

Age Range	Percent
15 to 19	17%
20 to 24	10%
25 to 39	6%

SBCC
11/19/2021

Community College Enrollment Rate
2019 Percent of County Population Enrolled in a Community College (includes Non-Credit)
Ages 15-17

RPM/2019ACS

Community College Enrollment Rate
2019 Percent of County Population Enrolled in a Community College (includes Non-Credit)
Ages 18-24

Attachment PLAN 03

RPM/2019ACS

SBCC
11/19/2021

Community College Enrollment Rate
2019 Percent of County Population Enrolled in a Community College (includes Non-Credit)
Ages 25-44

RPM/2019ACS

SBCC
11/19/2021

Community College Enrollment Rate
Ages 25-44

Population with Some College or More
Ages 25+

SBCC
11/19/2021

Community College Enrollment Rate and Educational Attainment Comparison

RPM/2019ACS
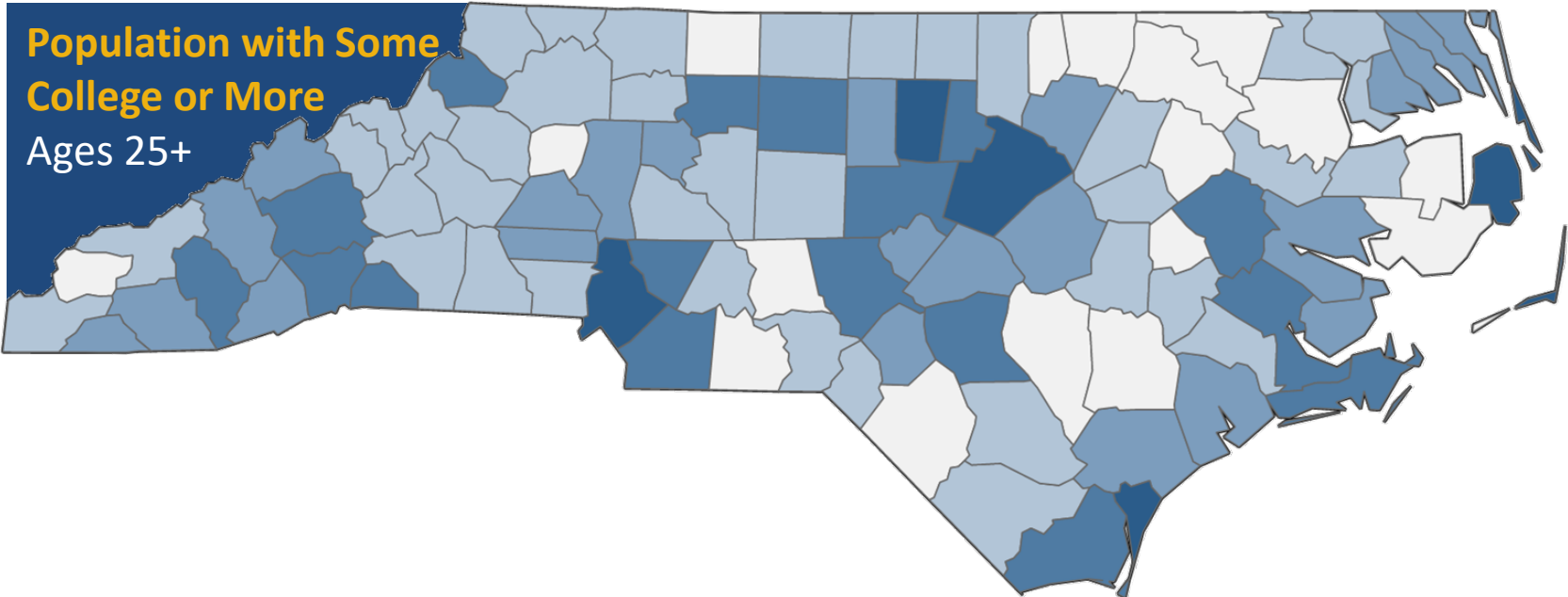
Low Community College Enrollment Rate (<=4%)

Higher Educational Attainment Rate (>55%) ?

Community College Enrollment Rate
Ages 25-44

Population with Some College or More
Ages 25+
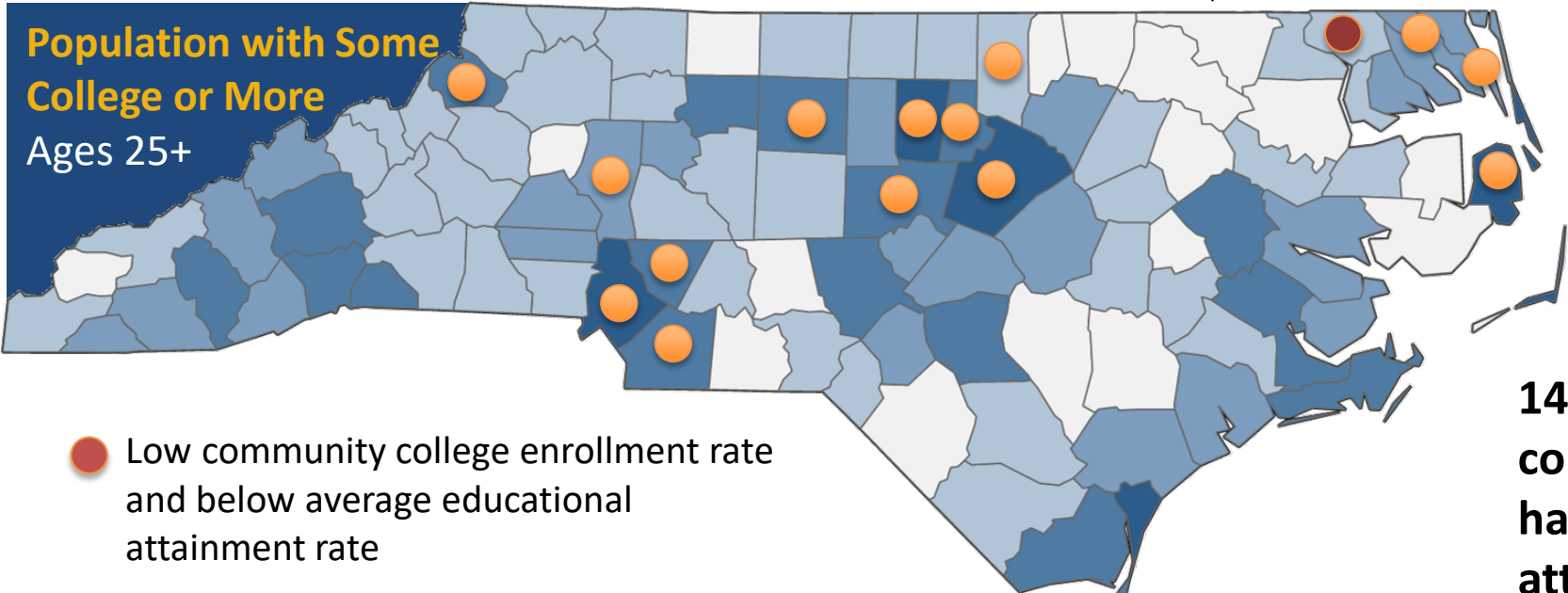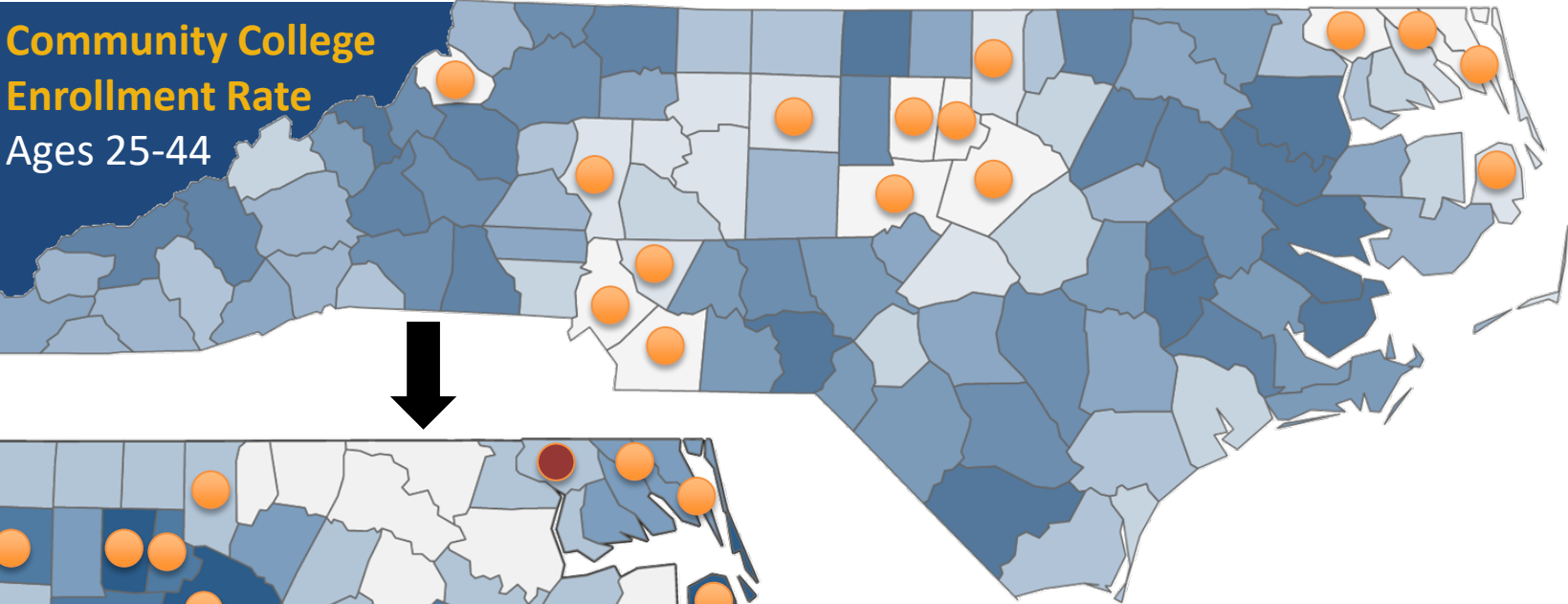
● Low community college enrollment rate and below average educational attainment rate

14 of 15 counties with the lowest community college enrollment rates had above average educational attainment rates

SBCC
11/19/2021

Community College Enrollment Rate and Educational Attainment Comparison

High Community College Enrollment Rate (>=9%)

Lower Educational Attainment Rate (<=55%) ?

Community College Enrollment Rate
Ages 25-44
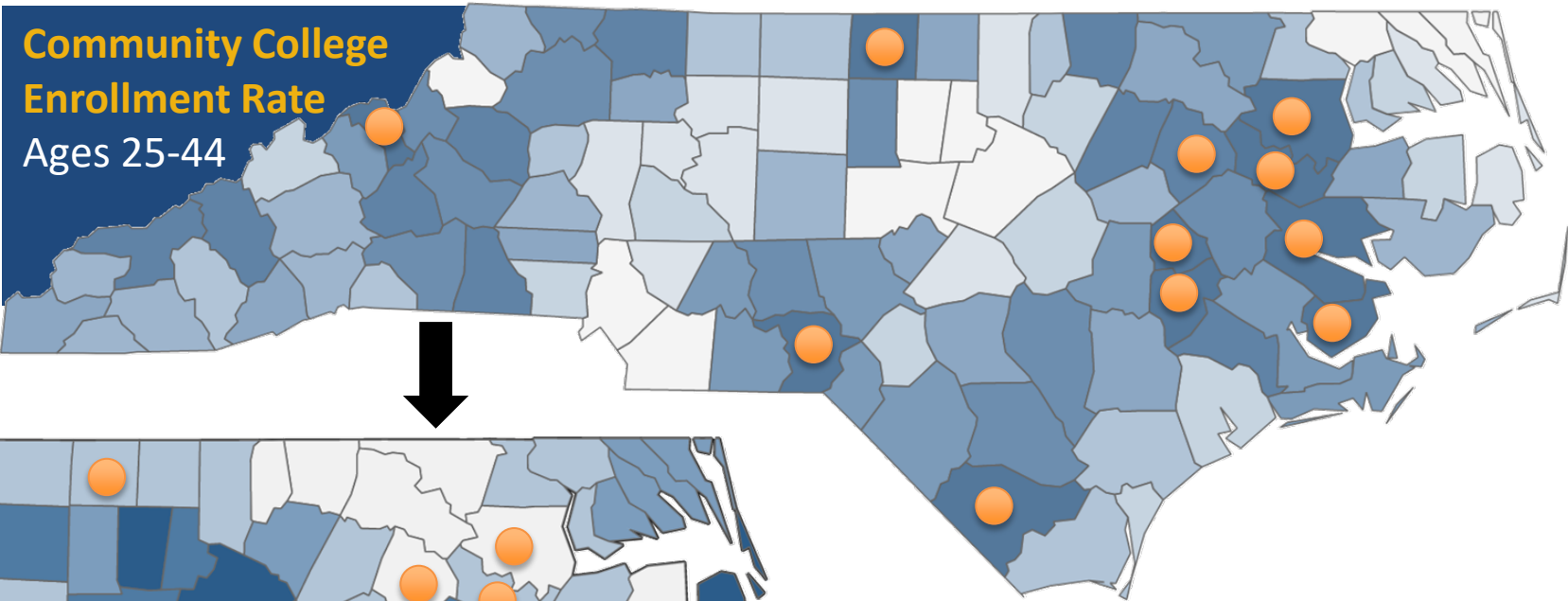
Population with Some College or More
Ages 25+
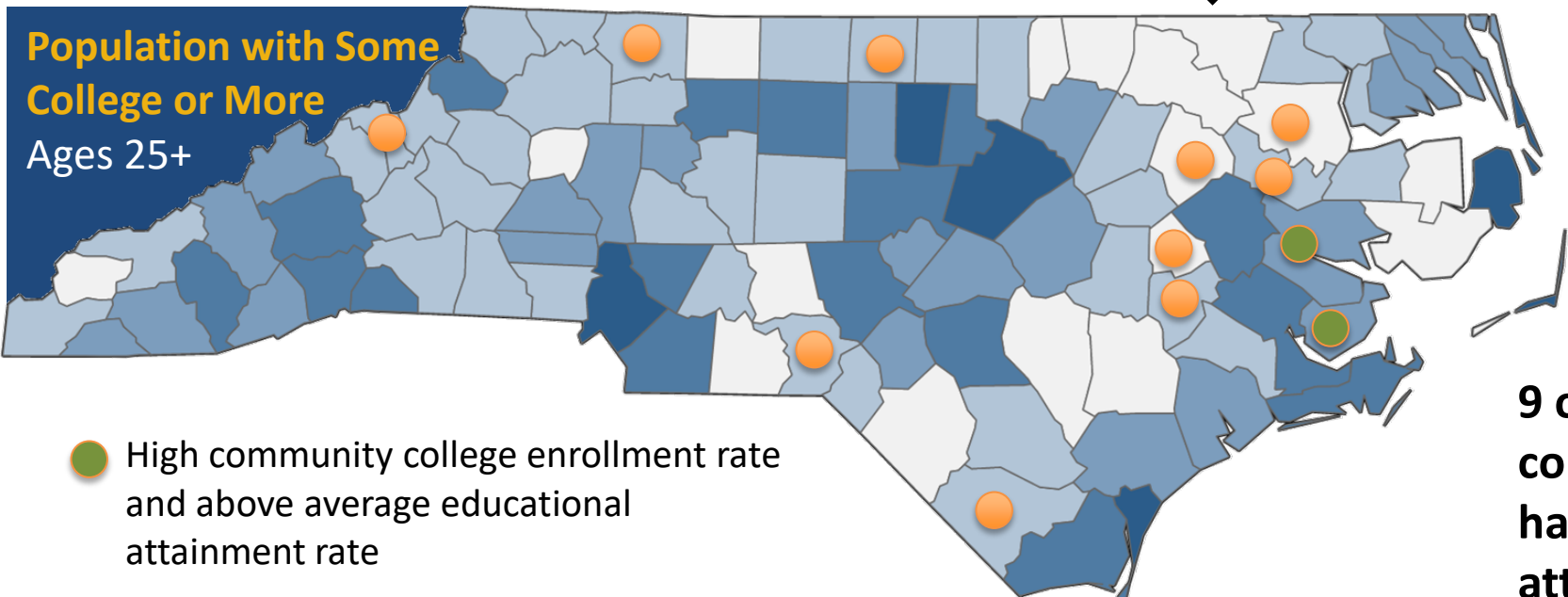
High community college enrollment rate and above average educational attainment rate

9 of 11 counties with the highest community college enrollment rates had below average educational attainment rates

SBCC
11/19/2021

Community College Enrollment Rate and Educational Attainment Comparison

RPM/2019ACS

Lower Community College Enrollment Rate (<=6%) ?

High Educational Attainment Rate (>=65%)

Community College Enrollment Rate
Ages 25-44
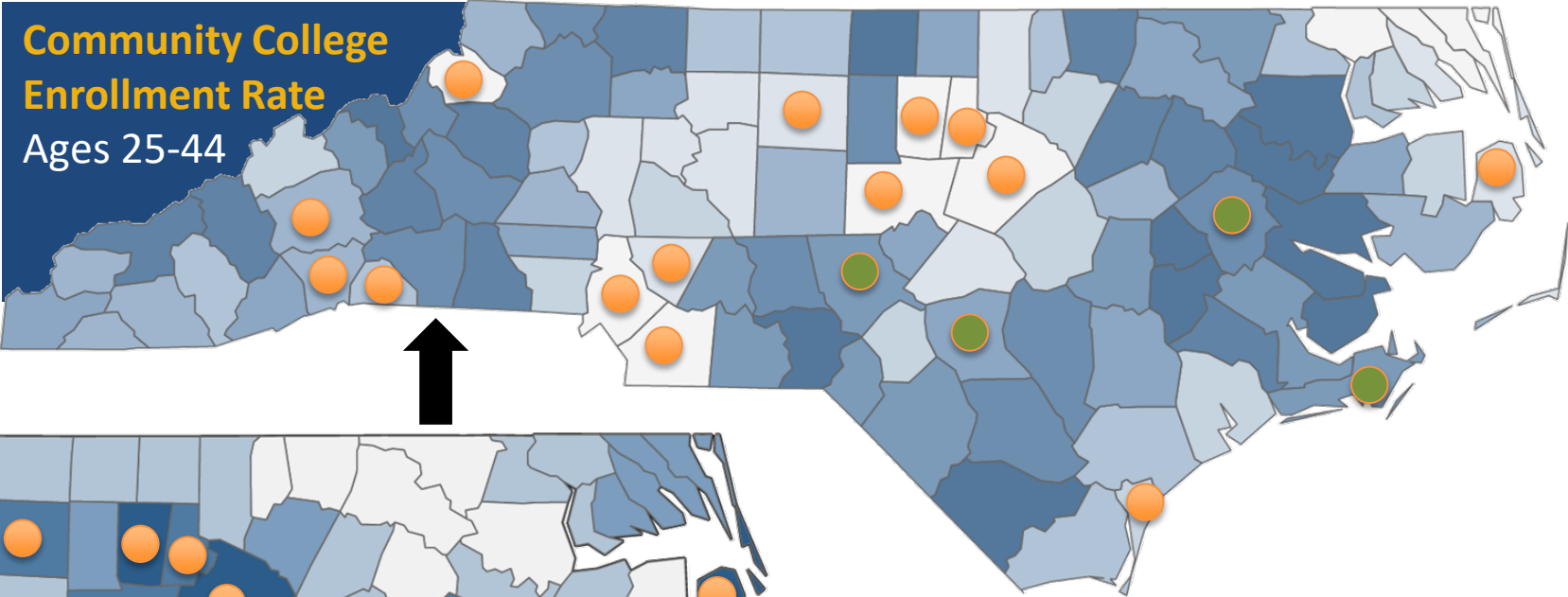
Population with Some College or More
Ages 25+
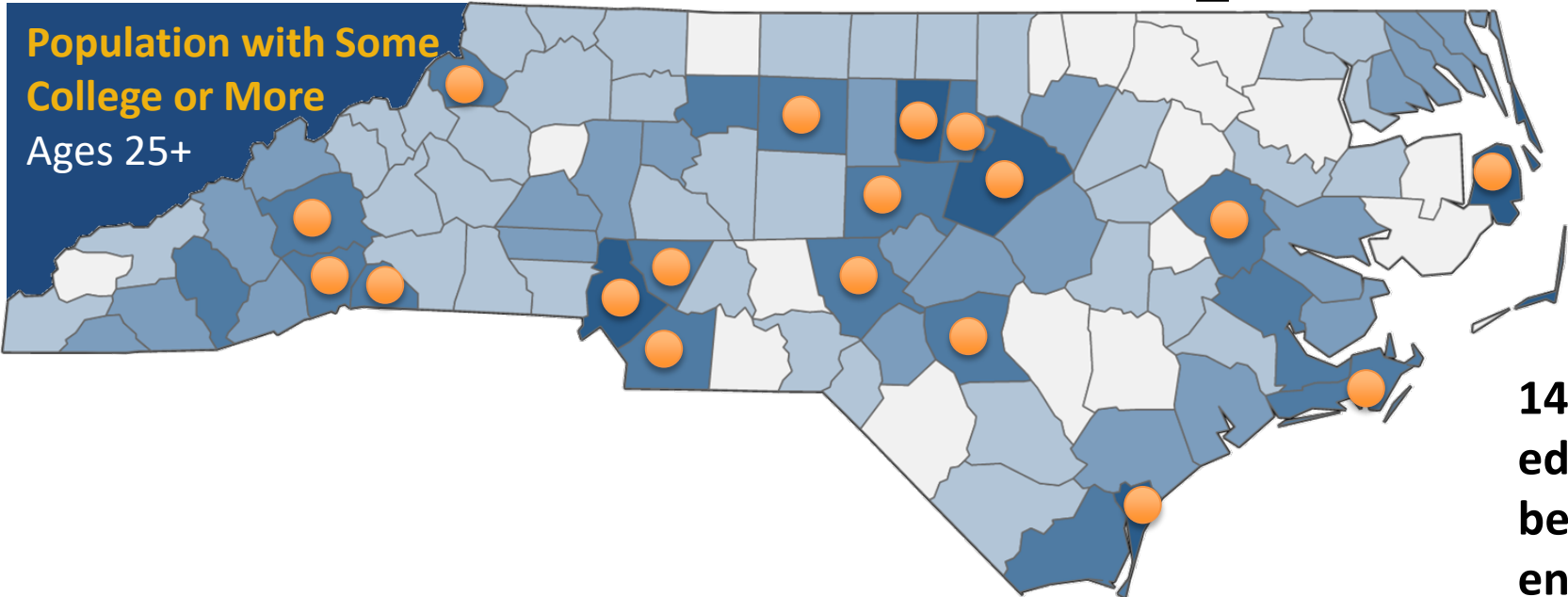
High educational attainment rate and above average community college enrollment rate

14 of 18 counties with the highest educational attainment rates had below average community college enrollment rates

SBCC
11/19/2021

Community College Enrollment Rate and Educational Attainment Comparison

RPM/2019ACS

Higher Community College Enrollment Rate (>6%)?

Low Educational Attainment Rate (<=45%)

Community College Enrollment Rate
Ages 25-44
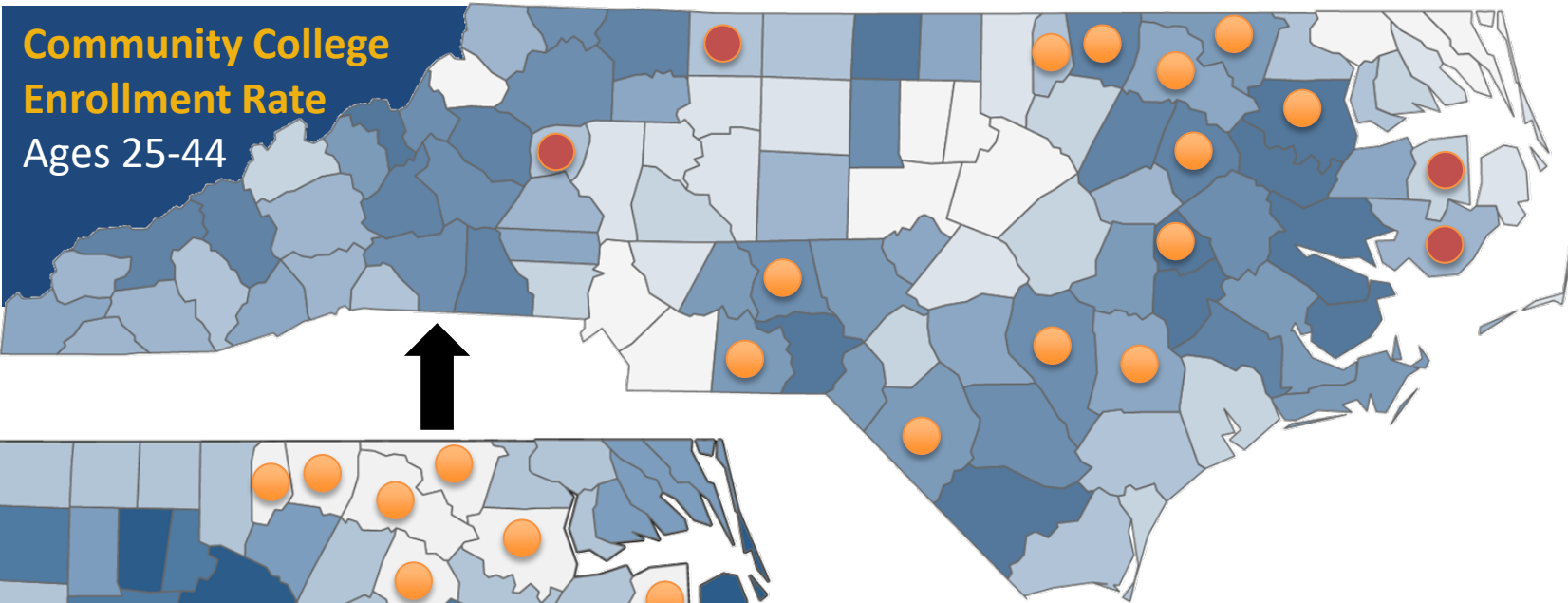
Population with Some College or More
Ages 25+
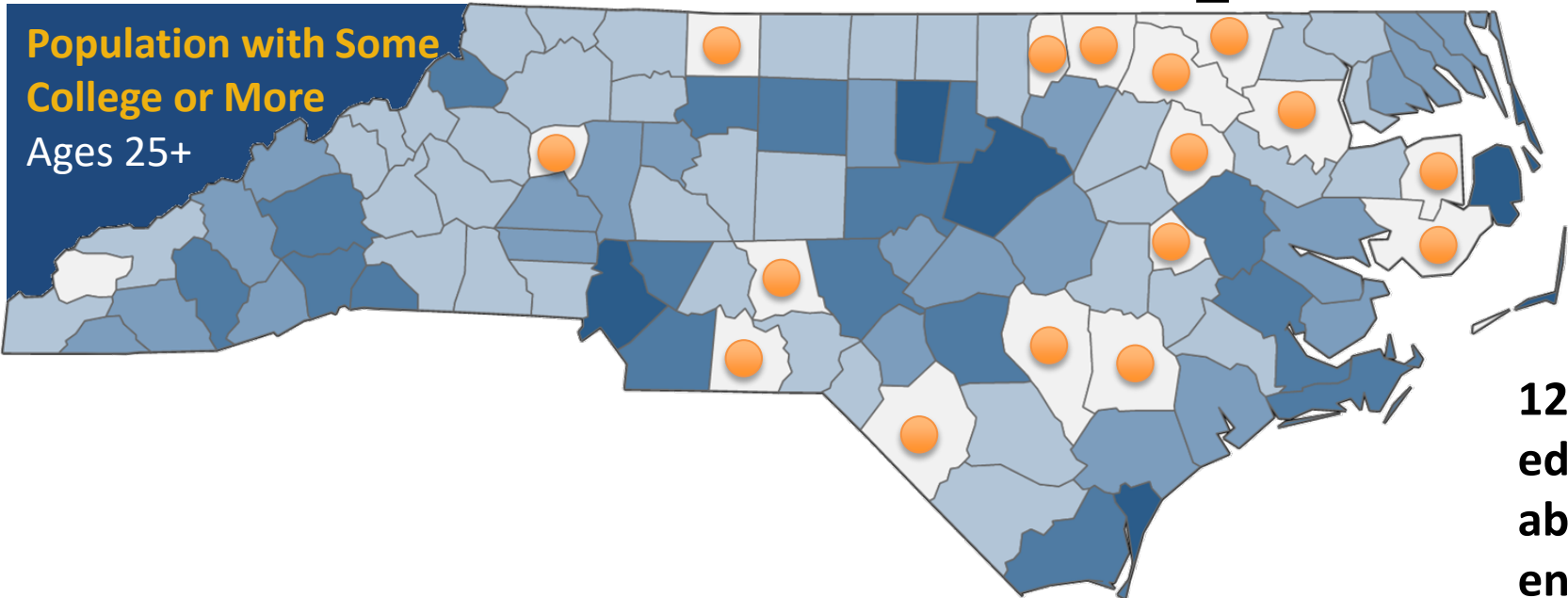
● Low educational attainment rate and below average community college enrollment rate

12 of 16 counties with the lowest educational attainment rates had above average community college enrollment rates

SBCC
11/19/2021

AGENDA
State Board of Community Colleges
FINANCE COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, November 18, 2021 – 1:30 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – October 14, 2021

For Action
- Purchasing Delegation Request – Johnston Community College (Attachment FC 01)
- Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Funds for Digital Literacy Training Pilot, Phase 3 (Attachment FC 02) [CA]
- Allocation of Title II Funding for Pre-Apprenticeship Implementation (Attachment FC 03) [CA]
- Construction and Property – November 2021 (Attachment FC 04) [CA]
- Contract for Supplemental Support of College Information System (CIS) (Attachment FC 07)

For Information
- Summary of 2020-21 State Funded Financial Aid Programs for Community College Students (Attachment FC 05)
- Estimated Receipts – October 2021 (Attachment FC 06)

New Business

Adjourn

Questions relating to items on the agenda should be addressed to
the Office of State Board Affairs at (919) 807-6970 or by e-mail at stateboard@nccommunitycolleges.edu

<p style="text-align:center"><u>MINUTES</u>
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, October 14, 2021 –1:00 p.m.
Dr. Lee Barnes, Chair</p>

Finance Committee Members Present

Dr. Lee Barnes, Chair	Mr. Andy Penry	The Honorable Sam Searcy*
Dr. Shirley Carraway	Ms. Sarah West	

Attended via phone or Zoom technology*

Members absent: Treasurer Dale Folwell

Other SBCC Members:

Mr. Mark Merritt*
Ms. Ann Whitford
Mr. William Holder
Mr. Hari Nath
Mr. Wade Irwin, Jr.
Mr. Tom Looney
Mr. William Holder

OTHERS IN ATTENDANCE:

President Thomas Stith III	Mr. Alex Fagg	Dr. Robert Witchger
Ms. Elizabeth Grovenstein	Dr. Kimberly Gold	Dr. Rusty Hunt
Mr. Bryan Jenkins	Dr. James Kelley	(Lenior CC)
Dr. Kimberly Gold	Mr. Nate Humphrey	Ms. Julie Woodson
Ms. Tawanda Artis	Ms. Tiffany Howell	(NCACCT)
Ms. Sharon Gladwell	Ms. Petrina Herring	Ms. Emily Thomas
Mr. Patrick Flemming	Ms. Brandy Andrews	(Education NC)
Ms. Judy Jefferson	Ms. Jonnell Carpenter	

CALL TO ORDER

Dr. Barnes called the meeting to order at 1:15 p.m.

ROLL CALL

Ms. Herring took the roll of the Finance Committee members.

ETHICS STATEMENT

Ms. Grovenstein read the required ethics statement. There were no conflicts of interest.

APPROVAL OF THE AGENDA

Dr. Barnes asked for a motion to approve the agenda of the meeting as presented. Dr. Carraway moved, seconded by Ms. West, and the motion was unanimously approved.

APPROVAL OF THE MINUTES

Dr. Barnes asked for a motion to approve the minutes of the September 16, 2021 Finance Committee meeting. Mr. Penry moved, Ms. West seconded the motion, and the motion was unanimously approved.

FOR ACTION

Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 01)

Ms. Grovenstein explained this is an item that has come before the Board in prior years, and this is the fifth year it is being presented to the Finance Committee.

Ms. Grovenstein stated it is a request to approve an allocation of funds for Pamlico Community for a joint pilot project between Pamlico Community College and Pamlico Correctional Institution with the goal to reduce recidivism among offenders.

Ms. Grovenstein stated this program was established in the 2017 Appropriation Act and it provides recurring funding for this pilot project. Ms. Grovenstein explained the college will receive $412,340 and the college will be able invoice the Department of Public Safety for the tuition of students' enrollment in this program.

Ms. West motioned for approval; Dr. Carraway second the motion. The Committee approved Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 01).

Service Agreement for Residency Determination Service (Attachment FC 02)

Ms. Grovenstein explained this service is a Legislative required service that is delivered to NCCCS, the UNC system, and independent college students who receive a state financial aid grant through the NC State Education Assistance Authority. That organization is administratively housed under the UNC System, and they were tasked with the developing this system that establishes residency of postsecondary students.

Ms. Grovenstein explained the System Office is responsible for paying for the ongoing cost and each sector of the three sectors pays the full amount towards the cost.

Ms. Grovenstein reviewed the annual and cumulative cost in the table of the item.

Mr. Penry motioned for approval; Dr. Carraway second the motion. The Committee approved Service Agreement for Residency Determination Service (Attachment FC 02).

Improving Career and Technical Education with Perkins Carry Over Funds FY 2021-22
(Attachment FC 03)
Ms. Grovenstein explained this item has been approved historically before by the Board; this item has $2,000,000 in Perkins carryover funds. Ms. Grovenstein explained when we say Perkins funds, we are referring to a federal grant from the US Department of Education for Career and Technical Education Programs.

Ms. Grovenstein reviewed the table in item FC 03.

Ms. Grovenstein, Dr. Witchger, and the Committee discussed the item.

Dr. Carraway motioned for approval; Ms. West second the motion. The Committee approved Improving Career and Technical Education with Perkins Carry Over Funds FY 2021-22 (Attachment FC 03).

Outreach and Marketing Contract Amendment for Longleaf Commitment (Attachment FC 04)
Ms. Grovenstein stated back in June of this year, the State Board approved an item to establish a marketing and outreach contract for Longleaf Commitment.

Ms. Grovenstein explained the Longleaf Commitment is a program that was established by the Governor's Office through the GEER funds. These are federal funds through COVID-19 relief that have been awarded to the Office of the Governor. The Governor decided to establish this Longleaf Commitment program. Ms. Grovenstein explained it is a program that provides financial aid for the graduating high school students of 2021 to enroll in a community college by this fall.

Ms. Grovenstein stated the contract we established for marketing was to be able to get the word out to the 2021 high school graduating students to encourage them to enroll in a community college. Ms. Grovenstein explained it is a need-based financial aid program. Ms. Grovenstein stated we currently have data that over ten thousand high school students met the criteria and were awarded a grant. But it was determined that not all of the funding will be awarded and at least nine million in financial aid dollars are still available.

Ms. Grovenstein explained we have worked with the Governor's Office, and they have agreed that we can bring this item to you. Ms. Grovenstein stated the Governor's Office is now allowing financial aid for 2021 high school graduates to continue to be eligible if they enroll in spring 2022.

Ms. Grovenstein stated this additional funding would enable us to amend this existing marketing contract and go back out to reach additional 2021 high school graduates who did not enroll in fall to encourage them to enroll in the spring. We also expect the program to be expanded to allow 2020 high school graduates to enroll in spring and receive an award.

Ms. Grovenstein stated we are currently still working with the Governor's Office regarding this matter.

Ms. Grovenstein, Ms. Gladwell, President Stith, and the Committee discussed the item.

Mr. Penry motioned for approval; Dr. Carraway second the motion. The Committee approved Outreach and Marketing Contract Amendment for Longleaf Commitment. (Attachment FC 04)

Construction and Property – October 2021 (Attachment FC 05)
Ms. Grovenstein reviewed the requested construction and property items.

Ms. West motioned for approval; Dr. Carraway second the motion. The Committee approved Construction and Property – September 2021. (Attachment FC 05)

For Information
Specialized Public Safety Waiver List (Attachment FC 06)
Ms. Grovenstein reviewed FC 06.

Ms. Grovenstein and the Committee discussed the item.

Estimated Receipts – September 2021 (Attachment FC 07)
Ms. Grovenstein reviewed FC 07.

Ms. Grovenstein and the Committee discussed the item.

Connect NC Bond Status Report (Attachment FC 08)
Ms. Grovenstein reviewed FC 08.

ADJOURNMENT
Dr. Barnes adjourned the meeting at 2:06 p.m.

Respectfully Submitted,

Petrina L. Herring,
Recording Secretary

STATE BOARD OF COMMUNITY COLLEGES
Purchasing Delegation Request – Johnston Community College

Request: The State Board of Community Colleges is requested to approve an increase in Johnston Community College's purchasing delegation authority to Tier 2 with a delegation authority of $25,000.

Background: G.S. 115D-58.14(c) authorizes the State Board of Community Colleges, in consultation with the Department of Administration, "to increase or decrease the purchasing/delegation benchmark for each community college based on the college's overall capabilities, including staff resources, purchasing compliance reviews, and audit reports." 1H SBCCC 500.2 sets out the State Board's special purchasing delegation policy, including the application and evaluation processes. This policy provides for four tiers of purchasing delegation authority: (1) $10,000, (2) $25,000, (3) $50,000, and (4) $100,000.

Currently, four colleges (Central Piedmont CC, Guilford Technical CC, Pitt CC, and Wake Tech CC) have Tier 3 ($50,000), and five colleges (Cape Fear CC, Central Carolina CC, Davidson County CC, Fayetteville Tech CC, and Vance-Granville CC) have Tier 2 ($25,000) purchasing delegation authority; the remaining 49 colleges have Tier 1 ($10,000) purchasing delegation authority. Johnston CC followed the noted process and requests an increase in its purchasing delegation. Its request has been reviewed and System Office staff recommends approval by the State Board. The System Office has received concurrence from the Department of Administration, Division of Purchase and Contract.

Conditions of Approval: If approved, the new delegation will be effective for two years, assuming the college does not receive a negative compliance review or demonstrate any other problems managing the increased delegation. At the end of those two years, the college may request an increase up to the next tier. The College understands and accepts the responsibilities of assuming an increase of delegation and continues to be subject to all other statutes and rules governing community college purchasing policies. A college that is granted an increase in purchasing delegation authority must agree to maintain a level of staffing, legal representation, and professional expertise that is consistent with what was represented on its increase in purchasing delegation application. If for any reason the college cannot maintain such a level, the college must notify the Procurement Services Section of the System Office.

Effective Date: First day of the following month after approval of the State Board of Community Colleges.

Contact:
Elizabeth P. Grovenstein
Vice President and Chief Financial Officer

STATE BOARD OF COMMUNITY COLLEGES
Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Funds Digital Literacy Training Pilot, Phase 3
FY 2021-22

Request: The State Board of Community Colleges is requested to approve an allocation of $1,075,000 Title II, Adult Education and Family Literacy Act (AEFLA) funds (50% from State Leadership and 50% from Section 243, Integrated English Literacy and Civics Education) to support Phase III of the Digital Literacy Project to 43 Title II providers. The purpose of Phase III-Digital Navigator Network is to scale up the Digital Literacy Project by supplementing funds for staff resources and materials to build capacity to offer digital literacy skills training and support services. All Title II providers were invited to apply to participate in the Digital Navigator Network project. The providers listed in the table below submitted applications.

Strategic Plan Reference(s):

Theme: Student Interest and Access

GOAL: Increase the percentage of North Carolinians, particularly within underserved populations, pursuing and easily accessing education or training through North Carolina community colleges.

1. Objective 1.3: Identify and reduce access barriers for all prospective students, particularly among underserved populations.

Theme: Economic and Workforce Impact

GOAL: Increase the percentage of North Carolinians, particularly within underserved populations, pursuing and easily accessing education or training through North Carolina community colleges.

2. Objective 1.3: Identify and reduce access barriers for all prospective students, particularly among underserved populations.

Background:

College and Career Readiness Title II State Leadership Activities Strategic Focus:

To maximize Title II initiatives and funding during the 2021-22 program year, three focus areas have been identified to inform and guide Title II State Leadership Activities. These focus areas are: Build Economic Equity, Identify Opportunity, and Create Digital Transformation. The Digital Navigator Network is aligned to digital transformation and building economic equity. Research indicates that the rapid switch to digital environments for work, health, and education and other life necessities, exacerbated the historical digital skills gap problem among communities of color. Access to reliable internet connection, devices, and having the skills to navigate online

platforms are essential for participation in all areas of modern life, and these skills are essential in the COVID-19 recovery.

As we rebuild our economy, the Digital Literacy Project is a framework to ensure an equitable recovery for the adults served in our programs. In 2019-20, Title II adult education programs served over 54,000 students with over 60% from African American and Latino communities. The goal of Title II, College and Career Readiness (CCR) is to provide instruction and services to adults that lead to or facilitate transition to job training or family sustaining wage credentials. These job seekers, parents and workers need digital skills training, and support to navigate the different educational and workplace platforms to participate in regional economic recovery plans.

Rationale:

The Digital Literacy Project builds programs' capacity to improve digital inclusion in NC. This request allows the Digital Literacy Project Phase III to scale up so all programs can implement instruction and support student services with a Digital Navigator. In fall 2020-spring 2021, the NCCCS supported the Digital Literacy project with NC 2020 COVID-19 Recovery Act and Title II funds. Six adult education providers (5 colleges and 1 community-based organization) representing varying NC regions, program size and expertise in providing digital literacy instruction and distance learning options, were selected to lead this work. This work resulted in curriculum, courses and student services support needed to improve students' capacities to navigate workforce development sites and services platforms and to be prepared to navigate academic learning platforms. In Phase II, Title II funds were allocated to a cohort of 5 adult education providers to support course instruction, digital literacy project development, and digital navigator professional development and training for statewide dissemination.

The focus on Phase III - Digital Navigator Network is to create a network of trained student support staff to provide support to programs to implement the courses Transition Digital Skills (BSP 4010) and Transition Digital Skills Application (BSP 4011), and to assist students to navigate resources to transition to post-secondary programs of study or credentialed training. The lead advisor, Coastal Carolina Community College, will manage the Digital Navigator Network with training and technical assistance. Title II will provide training on the use of online curriculum.

The providers that submitted a Digital Navigator Network Application have agreed to the following requirements for participation.

Deliverables:

Digital Navigator Network Participants

1. Identify a one or more Digital Navigator.
2. Attend the Digital Navigator Training.
3. Participate in Digital Navigator Network, to include monthly meetings and reporting.

4. Develop a plan to sustain digital inclusion for students.
5. Offer a minimum of one BSP 4010 Transition Digital Skills and/or BSP 4011 Transition Digital Skills Applications courses at their campuses, community-based organizations and/or employers as a membership section.
6. Promote digital skills training as necessary for transition to post-secondary programs of study or credential attainment.
7. Manage the application of the state NorthStar license (digital literacy software used in these courses.)
8. Complete and submit to the state office via the lead consultant one quarterly and an end-of-year report reflecting the status of the Digital Navigator duties.

Funds can be used for: Salaries, both instructional and non-instructional, staff travel, educational supplies, and materials.

Funding Amount and Time Period: The $1,075,000 request is for the period of December 1, 2021, through June 30, 2022.

Fund Source and Availability: Funding is available from the Title II Adult Education and Family Literary Act funds (50% from State Leadership and 50% from Section 243, Integrated English Literacy and Civics Education).

Title II Providers	Allocation
Alamance CC	$25,000
Beaufort County CC	$25,000
Brunswick CC	$25,000
Caldwell CC/TI	$25,000
Cape Fear CC	$25,000
Carteret CC	$25,000
Catawba Valley CC	$25,000
Central Carolina CC	$25,000
Cleveland CC	$25,000
Coastal Carolina CC	$25,000
College of The Albemarle	$25,000
Craven CC	$25,000
Davidson-Davie CC	$25,000
Edgecombe CC	$25,000
Fayetteville Urban Ministry	$25,000
Forsyth Technical CC	$25,000
Gaston College	$25,000
Guilford Technical CC	$25,000
Halifax CC	$25,000
Isothermal CC	$25,000
Lenoir CC	$25,000

Martin CC	$25,000
Mayland CC	$25,000
McDowell Technical CC	$25,000
Moore County Literacy Council	$25,000
Nash CC	$25,000
Orange Literacy	$25,000
Pamlico CC	$25,000
Piedmont CC	$25,000
Pitt CC	$25,000
Randolph CC	$25,000
Rockingham CC	$25,000
Sandhills CC	$25,000
South Piedmont CC	$25,000
Southwestern CC	$25,000
Surry CC	$25,000
Tri-County CC	$25,000
Vance-Granville CC	$25,000
Wake Technical CC	$25,000
Western Piedmont CC	$25,000
Wilkes CC	$25,000
Wilson CC	$25,000
YMCA Literacy of Northwest NC	$25,000
Total	**$1,075,000**

Contact(s):

Gilda Rubio-Festa
Associate VP, College and Career Readiness

Claudia Farnandez
Academic and Career Navigator & High School Equivalency State Administrator

STATE BOARD OF COMMUNITY COLLEGES
Allocation of Title II Funding for Pre-Apprenticeship Implementation
FY 2021-22

Request: The State Board of Community Colleges is requested to approve an allocation of $350,000 of Title II Adult Education and Family Literacy Act (AEFLA) State Leadership funds to expand the use of pre-apprenticeships to Apprenticeship model for increasing credential attainment for adult education students. The purpose of this funding is to support programs that were Finalists in the competitive request for proposals for the national Rethink Adult Education Challenge. Each program will be allocated $50,000 to implement its pre-apprenticeship model between November 01, 2021, through June 30, 2022.

Strategic Plan Reference(s):
Theme: Economic and Workforce Impact
GOAL: To ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and in the future.

- Objective 3.1: Collaborate with the stakeholders to promote a workforce system that fosters innovation and establishes seamless connections among community colleges, K-12 education, universities, workforce and economic development partners, and business and industry.

Theme: Clear and Supported Pathways for Student Progress and Success
GOAL: Provide a continuum of education, training, advising, and support to help learners make informed decisions that lead to credentials and careers.

- Objective 2.3: Increase completion of credentials for a successful transition to careers and/or further education.
  - Strategy 2.3.4: Support effective advising and coaching to help students determine, pursue, and achieve their educational and career goals.
  - Strategy 2.3.5: Promote guided educational pathways within broader career pathways.

Background: Pre-apprenticeships support adult learners by equipping people with the knowledge and skills they need to enter and succeed in apprenticeships. Pre-apprenticeship participants learn academic skills, such as math and literacy, and workplace skills, such as time management and conflict resolution. Participants also learn about their specific industries — including workplace norms and expectations or the tools and machinery they might use on the job. High-quality pre-apprenticeship programs align to industry demand, set clear pathways into apprenticeships and other industry roles, and provide support services for their participants. These programs have the potential to drive greater and more diverse participation in apprenticeships and the broader workforce.

Rationale: The U.S. Department of Education recently invited AEFLA-funded adult education providers to submit preliminary designs for pre-apprenticeship programs. Programs had to be designed to lead into an apprenticeship or similar role in an industry with high demand. The review panel selected 95 finalists to progress to Stage 2. Out of the 95, seven programs were from North Carolina. These finalists were provided access to a range of digital resources - such as case studies, activities, and webinars with subject matter experts – to help them refine their program designs. The expertise that these seven programs developed allows them to lead a pre-apprenticeship development and implementation model for Title II programs in North Carolina.

The seven finalists from North Carolina, unfortunately, were not selected as Rethink Adult Ed Challenge winners and, therefore, were not given funding from the U.S. Department of Education to implement their developed pre-apprenticeship models. These programs have expressed a need for additional funding from the System Office to operationalize the developed pre-apprenticeship models. This funding will enable these seven programs to expand workforce learning, which will allow for increased credential attainment.

Deliverables:
Providers agree to the following deliverables:

1. Implement a pre-apprenticeship program in Spring of 2022, as developed for the Rethink Adult Education Challenge.
2. Provide mid-year and end-of-year written reports via email.
3. Attend monthly check-ins to share project progression, best practices, and challenges.
4. Develop and submit a budget. Funds can be used to pay for:
   a. Salaries of staff and faculty to develop and implement a flexible model for pre-apprenticeship,
   b. Employment of curriculum design specialists to develop industry specific, contextualized curriculum to facilitate concurrent enrollment that equips participants with the necessary academic, occupational, and credentials needed to enter the workforce with opportunities for progression.
   c. Development and implementation of a comprehensive outreach and recruitment campaign for pre-apprenticeships.
   d. Student support services
   e. Instructional software to assist in the implementation of pre-apprenticeship
5. Partnership with WIOA core partners and ApprenticeshipNC.

Evaluation of Success
These seven programs will have a compendium of best practices articles in the newsletter from the professional development team.

Programs will be evaluated on successfully operationalizing their pre-apprenticeship models.

Funding Amount and Time Period: The $350,000 request is for the period of November 01, 2021, through June 30, 2022.

Fund Source and Availability: Funding is available from the Title II Adult Education and Family Literacy Act State Leadership funds.

Professional Development and Technical Assistance for Pre-Apprenticeship Development	
Colleges and Community-Based Organizations	Allocation
Asheville-Buncombe TCC	$50,000
Central Carolina CC	$50,000
Lenoir CC	$50,000
Nash CC	$50,000
Pitt CC	$50,000
Reading Connections, Inc.	$50,000
Wake TCC	$50,000
Total	**$350,000**

Contact(s):
Gilda Rubio-Festa
Associate VP, College and Career Readiness

Michael Tilley
Adult Education Coordinator - Assessment and Instruction

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
A.	**Project Approval - New (Non-State and Other State Funds)**									
	1	Edgecombe	Main Campus	2593	Cosmetology Building Renovations	Renovate the Vichy shower room into an office allowing additional space in the esthetics lab. The lab will have a window overlooking the lab to observe students.	41220	$0.00	$37,063.13	$37,063.13
							Total	**$0.00**	**$37,063.13**	**$37,063.13**
	2	Fayetteville	Firefighting Facility Center	2605	Swift Water Rescue Trainer	The college plans to construct a metal building with a brick facade to house a 40X80 swift water rescue training tank. The total building will be approximately 8,400 square feet. FTCC plans to include a small classroom, locker rooms with showers. This will allow FTCC to simulate a variety of rescue training scenarios including rescuing individuals from submerged automobiles and dwellings, including air rescue using booms, helicopter rescue baskets, and winches to lift individuals from danger. Training is designed for, but not limited to, fire, rescue, and law enforcement personnel.	Non-State	$0.00	$1,700,000.00	$1,700,000.00
							State Equipment	$0.00	$1,800,000.00	$1,800,000.00
							Total	**$0.00**	**$3,500,000.00**	**$3,500,000.00**
	3	Haywood	Haywood	2595	Regional High Technology Center / Regional Business Advancement Center - Renovations	The project will include building programming and advanced planning services for renovations to both centers and the peripheral parking and service areas connecting the two structures.	Non-State	$0.00	$200,000.00	$200,000.00
							Total	**$0.00**	**$200,000.00**	**$200,000.00**
*	4	Rowan-Cabarrus	Main Campus	2602	North Campus N101 HVAC Improvements	Upgrade HVAC systems which include replacing thirteen (13) of the existing, original 1960s air handlers with a new, single air handler unit with disinfecting ultraviolet (UV). Replacing thirteen (13) Variable Air Volume (VAV) boxes with new digitally controlled VAV units on the east side of the building, bringing additional outside air into the building, and replaces approximate 1/3 of the ductwork in the building with new ducts. This project will improve the air quality and teaching environment by providing additional fresh air inside the building, controlling humidity, providing new control systems, and providing an updated air distribution network. **Contingent upon written approval from the Department of Education.**	Federal	$0.00	$1,470,000.00	$1,470,000.00
							Total	**$0.00**	**$1,470,000.00**	**$1,470,000.00**

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
B.	**Project Approval - Amended (Non-State and Other State Funds)**									
	1	Edgecombe	Tarboro Campus	2514	Auto Body Paint Booth Repair and Roof Restoration	Project is amended for a decrease in cost for Final Project Close-out.	41220	$48,063.13	($37,063.13)	$11,000.00
							Total	**$48,063.13**	**($37,063.13)**	**$11,000.00**
C.	**Project Approval - New (Connect NC Bond Funds)**									
	1	Davidson-Davie	Davie County	2599	Health Technical & Community Building Renovation	Renovate the Health Technology and Community buildings at the Davie Campus. The interior is extremely dated. Renovations will provide for more collaborative learning environments to include flexible instructional spaces.	46620 (R&R)	$0.00	$1,100,000.00	$1,100,000.00
							Total	**$0.00**	**$1,100,000.00**	**$1,100,000.00**
	2	Tri-County	Main Campus	2598	West Building Renovation	This project will remove existing bathrooms and convert the vacated space into additional multi-instructional space. The entrance of the building will be reconfigured to meet ADA compliance regulations.	46620 (R&R)	$0.00	$393,603.46	$393,603.46
							Total	**$0.00**	**$393,603.46**	**$393,603.46**

D. Project Approval - Amended (Connect NC Bond Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
*						Project is amended to increase contingency funds with the remainder of funds left over from project no. 2573 - Final Project Close Out July 16, 2021. **Contingent on Bond Counsel approval.**	40720	$22,632.00	$0.00	$22,632.00
							41220	$43,378.58	$0.00	$43,378.58
							46620 (New)	$3,742,915.00	$0.00	$3,742,915.00
					Advanced Manufacturing & Corporate Training Center		46620 (R&R)	$0.00	$2,787.30	$2,787.30
	1	Halifax	Main Campus	2364			Federal	$2,000,000.00	$0.00	$2,000,000.00
							Total	**$5,808,925.58**	**$2,787.30**	**$5,811,712.88**
	2	Stanly	Albemarle Campus	2357	Structural / Settlement to the Kelley and Patterson Buildings	Project is amended to increase cost due to ADA accommodations that were more involved than originally calculated (slope, ramps). Also the rising engineering, construction and concrete costs.	46620 (R&R)	$330,000.00	$350,000.00	$680,000.00
							Total	**$330,000.00**	**$350,000.00**	**$680,000.00**

E. Project Approval - Final-Close out (Connect NC Bond Funds)

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
	1	Halifax	Main Campus	2566	200 Building Chiller Replacement and DDC System Replacement Project	Project is submitted for close out.	46620 (R&R)	$467,319.00	$0.00	$467,319.00
							Total	**$467,319.00**	**$0.00**	**$467,319.00**
							46620 (R&R)	$698,700.00	($16,124.90)	$682,575.10
					Hall Building - Voc/Technical Building Infrastructure Renovation	Project is amended for a decrease in cost for close out.	Non-State	$150,000.00	$0.00	$150,000.00
	2	James Sprunt	Main Campus	2367			**Total**	**$698,700.00**	**($16,124.90)**	**$832,575.10**
	3	Roanoke-Chowan	Main Campus	2265	Updating ADA Access	Project is amended for a decrease in cost for close out.	46620 (R&R)	$917,356.00	($23,832.35)	$893,523.65
							Total	**$917,356.00**	**($23,832.35)**	**$893,523.65**

F. Acquisition and Disposal of Real Property

	Item	College	Campus or County	Project Number	Acquisition and/or Disposal	Action Requested
	1	Durham	Durham	N/A	Disposal	The Board of Trustees of Durham Technical Community College requests permission as per G.S. 115D-15, to dispose of by sale approximately 10.07 acres of property located at 902 S. Briggs Avenue. The Board of Trustees have determined that the property is unnecessary for college purposes.
*	2	Montgomery	Montgomery	N/A	Disposal	The Board of Trustees of Montgomery Community College requests permission as per G.S. 115D-15 to cut and sell approximately 43.1 acreage of property. This timber harvest is needed as an instructional tool for the colleges Forest Management Technology students as well as for the overall health of the stand itself. All proceeds from the sale of the timber will be used in accordance with general statutes. **Contingent on BOT approval.**

	Item	College	Campus or County	Project Number	Project Name	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget
G.		**Project Approval - Hurricane Florence Funds**								
	N/A									

State Fund Legend
40720 - Equipment to Capital
41120 - Equipment to Capital
41220 - Equipment to Capital
41720 - Special Project SL 2017-57
41820 - Special Project SL 2018-5
41820 - Hurricane Relief funds SL 2018-136
41920 - Special Project SL 2019-235
42020 - Special Project SL 2019-235
46620 - 2016 Connect NC Bonds

STATE BOARD OF COMMUNITY COLLEGES
Summary of 2020-21 State Funded Financial Aid Programs for Community College Students

 The N.C. Community College Grant Program – Since 1991, the State Board of Community Colleges has been authorized by G.S. 115D-40.1(c) to approve disbursement of need-based financial assistance to community college students. During the 2020-21 fiscal year, 20,057 students received $14,314,094 in Community College Grants. This represents a decrease of 2260 students and a decrease of $5,014,429 from the $19,328,523 disbursed during 2019-20. These grants are based upon the eligibility guidelines which are standard federal financial aid methodology. They are targeted at students who receive little or no Pell assistance and are below the Hope Scholarship Tax Credit threshold. The average award for students from this funding source was $713.67.

Targeted Assistance – Since 2001, the State Board of Community Colleges has been authorized by G.S. 115D-40.1(b) to allocate no more than ten percent (10%) of the funds appropriated for Financial Assistance for Community College students to:

> (1) Students who do not qualify for need-based assistance but who enroll in low-enrollment programs that prepare students for high-demand occupations, and

> (2) Students with disabilities who have been referred by the Division of Vocational Rehabilitation and are enrolled in a community college.

During the 2020-21 fiscal year, colleges self-reported Targeted Assistance Funds totaling $433,476 were awarded at 52 colleges that requested assistance for students in credit programs and non-credit programs. (Attached Spreadsheet)

Less Than Half Time – Since 2003, the State Board of Community Colleges has authorized *"The Less than Half-Time"* program which provides need-based assistance to students enrolled 6 hours or less (less than half-time) in certificate, diploma, or associate degree programs. During the 2020-21 fiscal year, colleges self-reported the Less than Half-Time Grant program provided $75,517 in assistance to 33 colleges. (Attached Spreadsheet)

Contact Person:
Mrs. Brenda Burgess
Associate Director of Student Aid

North Carolina Community College
Targeted Assistance and Less Than Half Time
Fund Expenditure
(As Reported by Colleges)

Colleges	College Allocation	Targeted Assistance			Less than Half Time			Total Awarded	Unexpended Funds
		# Students	Total Awarded	Avg. Award	# Students	Total Awarded	Avg. Award		
Alamance	$9,554.00	19	$ 8,566.00	$ 450.84	11	$ 988.00	$ 89.82	$ 9,554.00	$0.00
Asheville-Buncombe	$12,554.00	43	$ 10,199.00	$ 237.19	8	$ 2,355.00	$294.38	$ 12,554.00	$0.00
Beaufort County	$4,007.00	24	$ 2,987.00	$ 124.46	9	$ 1,020.00	$113.33	$ 4,007.00	$0.00
Bladen	$4,737.00	12	$ 4,737.00	$ 394.75	0	$ -	$ -	$ 4,737.00	$0.00
Blue Ridge	$4,553.00	21	$ 4,133.00	$ 196.81	4	$ 420.00	$105.00	$ 4,553.00	$0.00
Brunswick	$4,190.00	0	$ -	$ -	0	$ -	$ -	$ -	$4,190.00
Caldwell	$8,069.00	42	$ 7,079.00	$ 168.55	8	$ 990.00	$123.75	$ 8,069.00	$0.00
Cape Fear	$18,778.00	29	$ 14,500.00	$ 500.00	0	$ -	$ -	$ 14,500.00	$4,278.00
Carteret	$5,036.00	8	$ 4,527.00	$ 565.88	0	$ -	$ -	$ 4,527.00	$509.00
Catawba Valley	$10,358.00	0	$ -	$ -	31	$ 3,390.00	$109.35	$ 3,390.00	$6,968.00
Central Carolina	$10,412.00	6	$ 10,412.00	$ 1,735.33	0	$ -	$ -	$ 10,412.00	$0.00
Central Piedmont	$41,738.00	93	$ 41,738.00	$ 448.80	0	$ -	$ -	$ 41,738.00	$0.00
Cleveland	$6,954.00	42	$ 6,324.00	$ 150.57	5	$ 630.00	$126.00	$ 6,954.00	$0.00
Coastal Carolina	$12,249.00	28	$ 12,249.00	$ 437.46	0	$ -	$ -	$ 12,249.00	$0.00
College of the Albemarle	$4,651.00	11	$ 4,651.00	$ 422.82	0	$ -	$ -	$ 4,651.00	$0.00
Craven	$8,062.00	42	$ 8,062.00	$ -	0	$ -	$ -	$ 8,062.00	$0.00
Davidson-Davie	$10,673.00	3	$ 3,230.00	$ 1,076.67	62	$ 6,600.00	$106.45	$ 9,830.00	$843.00
Durham	$11,031.00	46	$ 11,031.00	$ 239.80	0	$ -	$ -	$ 11,031.00	$0.00
Edgecombe	$8,406.00	6	$ 5,453.00	$ 908.83	16	$ 2,953.00	$184.56	$ 8,406.00	$0.00
Fayetteville	$38,121.00	34	$ 33,000.00	$ 970.59	46	$ 5,121.00	$111.33	$ 38,121.00	$0.00
Forsyth	$9,406.00	126	$ 9,406.00	$ 74.65	0	$ -		$ 9,406.00	$0.00
Gaston	$12,376.00	0	$ -	$ -	60	$ 6,360.00	$106.00	$ 6,360.00	$6,016.00
Guilford	$34,481.00	49	$ 25,860.75	$ 527.77	0	$ -	$ -	$ 25,860.75	$8,620.25
Halifax	$3,187.00	14	$ 3,187.00	$ 227.64	0	$ -	$ -	$ 3,187.00	$0.00
Haywood	$4,425.00	37	$ 4,085.00	$ 110.41	3	$ 270.00	$ 90.00	$ 4,355.00	$70.00
Isothermal	$5,533.00	9	$ 3,150.00	$ 350.00	15	$ 2,010.00	$134.00	$ 5,160.00	$373.00
James Sprunt	$4,727.00	12	$ 4,000.00	$ 333.33	6	$ 727.00	$121.17	$ 4,727.00	$0.00
Johnston	$8,649.00	18	$ 7,929.00	$ 440.50	8	$ 720.00	$ 90.00	$ 8,649.00	$0.00
Lenoir	$6,627.00	10	$ 5,880.00	$ 588.00	4	$ 475.00	$118.75	$ 6,355.00	$272.00
Martin	$2,244.00	12	$ 2,094.00	$ 174.50	1	$ 150.00	$150.00	$ 2,244.00	$0.00
Mayland	$2,809.00	11	$ 2,389.00	$ 217.18	4	$ 420.00	$105.00	$ 2,809.00	$0.00
McDowell	$2,983.00	8	$ 2,563.00	$ 320.38	4	$ 420.00	$105.00	$ 2,983.00	$0.00
Mitchell	$6,229.00	12	$ 3,349.00	$ 279.08	22	$ 2,580.00	$117.27	$ 5,929.00	$300.00
Montgomery	$2,484.00	32	$ 1,644.00	$ 51.38	8	$ 840.00	$105.00	$ 2,484.00	$0.00

North Carolina Community College
Targeted Assistance and Less Than Half Time
Fund Expenditure
(As Reported by Colleges)

Colleges	College Allocation	Targeted Assistance			Less than Half Time			Total Awarded	Unexpended Funds
		# Students	Total Awarded	Avg. Award	# Students	Total Awarded	Avg. Award		
Nash	$8,114.00	32	$ 8,114.00	$ 253.56	0	$ -	$ -	$ 8,114.00	$0.00
Pamlico	$1,959.00	6	$ 982.00	$ 163.67	6	$ 977.00	$162.83	$ 1,959.00	$0.00
Piedmont	$2,949.00	4	$ 1,301.00	$ 325.25	15	$ 1,648.00	$109.87	$ 2,949.00	$0.00
Pitt	$26,748.00	35	$ 18,362.21	$ 524.63	15	$ 8,385.79	$559.05	$ 26,748.00	$0.00
Randolph	$7,299.00	14	$ 7,299.00	$ 521.36	0	$ -	$ -	$ 7,299.00	$0.00
Richmond	$9,373.00	10	$ 3,591.00	$ 359.10	0	$ -	$ -	$ 3,591.00	$5,782.00
Roanoke-Chowan	$2,865.00	6	$ 1,540.00	$ 256.67	16	$ 1,325.00	$ 82.81	$ 2,865.00	$0.00
Robeson	$7,074.00	6	$ 2,000.00	$ 333.33	39	$ 5,070.00	$130.00	$ 7,070.00	$4.00
Rockingham	$4,458.00	16	$ 4,301.00	$ 268.81	0	$ -	$ -	$ 4,301.00	$157.00
Rowan-Cabarrus	$14,813.00	14	$ 14,813.00	$ 1,058.07	0	$ -	$ -	$ 14,813.00	$0.00
Sampson	$4,480.00	19	$ 4,090.00	$ 215.26	4	$ 390.00	$ 97.50	$ 4,480.00	$0.00
Sandhills	$9,022.00	15	$ 9,022.00	$ 601.47	0	$ -	$ -	$ 9,022.00	$0.00
South Piedmont	$4,381.00	0	$ -	$ -	32	$ 3,390.00	$105.94	$ 3,390.00	$991.00
Southeastern	$4,811.00	5	$ 3,000.00	$ 600.00	5	$ 1,811.00	$362.20	$ 4,811.00	$0.00
Southwestern	$6,258.00	8	$ 5,947.00	$ 743.38	0	$ -	$ -	$ 5,947.00	$311.00
Stanly	$7,003.00	0	$ -	$ -	57	$ 5,880.00	$103.16	$ 5,880.00	$1,123.00
Surry	$6,810.00	14	$ 6,810.00	$ 486.43	0	$ -	$ -	$ 6,810.00	$0.00
Tri-County	$3,510.00	11	$ 1,755.00	$ 159.55	15	$ 1,755.00	$117.00	$ 3,510.00	$0.00
Vance-Granville	$7,010.00	14	$ 7,010.00	$ 500.71	0	$ -	$ -	$ 7,010.00	$0.00
Wake	$44,820.00	48	$ 44,820.00	$ 933.75	0	$ -	$ -	$ 44,820.00	$0.00
Wayne	$9,047.00	25	$ 8,297.00	$ 331.88	8	$ 750.00	$ 93.75	$ 9,047.00	$0.00
Western Piedmont	$5,121.00	12	$ 5,121.00	$ 426.75	0	$ -	$ -	$ 5,121.00	$0.00
Wilkes	$7,086.00	46	$ 6,886.00	$ 149.70	0	$ -	$ -	$ 6,886.00	$0.00
Wilson	$4,696.00	0	$ -	$ -	33	$ 4,696.00	$142.30	$ 4,696.00	$0.00
Total	$550,000.00	1219	$433,475.96	$ 355.60	580	$75,516.79	$130.20	$ 508,992.75	$40,807.25

STATE BOARD OF COMMUNITY COLLEGES
ESTIMATED TUITION AND FEES COLLECTED THROUGH
October 31, 2021

	2019-20	2020-21	2021-22*	INCR/DECR OVER PRIOR YEAR
BUDGETED RECEIPTS	$ 315,214,272	$ 315,104,272	$ 315,104,272	0.0%
ACTUAL NET RECEIPTS COLLECTED	139,162,536	130,464,735	128,569,525	-1.5%
BUDGETED RECEIPTS UNCOLLECTED	$ 176,051,736	$ 184,639,537	$ 186,534,747	
PERCENT OF BUDGET COLLECTED	44.15%	41.40%	40.80%	

PERCENT OF BUDGET BENCHMARK (3 year average)	44.01%
COLLECTION BENCHMARK	$ 138,678,064
DIFFERENCE BETWEEN ACTUAL & BENCHMARK (3 year average)	$ (10,108,539)
PERCENT OVER-REALIZED / (SHORTFALL)	-7.3%

PERCENT OF BUDGET BENCHMARK (last year)	44.20%
COLLECTION BENCHMARK	$ 139,273,339
DIFFERENCE BETWEEN ACTUAL & BENCHMARK (last year)	$ (10,703,814)
PERCENT OVER-REALIZED / (SHORTFALL)	-7.7%

*2021-22 budgeted receipts based on baseline budget submitted
to and approved by SBCC on 8/20/2021.
Figures subject to change upon final budget approval by NCGA.

STATE BOARD OF COMMUNITY COLLEGES
Contract for Supplemental Support of College Information System (CIS)
FY 2021-22

Request: The State Board of Community Colleges is requested to approve an amount not to exceed $600,000 to utilize the existing managed services contract for supplemental support with the North Carolina customizations of the College Information System (CIS) template.

Strategic Plan Reference(s):
Theme: System Effectiveness
Goal 4: To advance organizational effectiveness, operations, and decision-making in order to support a cohesive system of nimble, empowered and community-driven colleges.
  • Objective 4.1: Ensure that colleges within the System have access to technology and related infrastructure in order to meet student and institutional needs.

Background: The CIS is, and has been since its inception, based on the Ellucian Colleague® application with customizations to support North Carolina specific reporting requirements. The CIS maintains the student record and other faculty, staff, and institutional information at our 58 community colleges. Since late October 2021, the System Office has received four key staff members' notice of separation. Three of the four staff members are critical to supporting these North Carolina customizations. Ellucian provides updates to Colleague several times a year, and the customizations must be incorporated in each release prior to being used by the colleges.

A Managed Services Contract was established to provide comprehensive expertise in the areas of CIS administration of the Ellucian Colleague application, database, underlying database application services, operating systems, and security support for the CIS through selected vendors. Ferrilli and CampusWorks, Inc. currently are the selected vendors for this contract. On July 16, 2021, the SBCC approved "Contract for Migration and Support of College Information System (CIS) in the Cloud" to expedite Cloud migrations.

Rationale: The System Office wants to utilize the Managed Services Contract to provide the necessary knowledge, skills and ability while the System Office recruits new permanent staff. The contractors will incorporate the North Carolina customizations for each release of Colleague, to then be made available to the colleges while the positions are transitioned to the new hires. This support will ensure that colleges receive necessary updates for Colleague and assist with the transition for new staff.

Method of Procurement: In accordance with the procurement practices of the State of North Carolina, approval for the Managed Services Contract, as an Agency Specific Contract, was awarded by the NC Department of Information Technology. Approval for the services provided by Ferrilli is contingent upon State Board approval.

Contract Amount and Time Period: The service period is from December 1, 2021, through June 30, 2023, for an amount not to exceed $600,000.

Fund Source and Availability: Funding is available from the IT project budget code 26802, which is used for upgrading the existing CIS.

Contact(s):
Patrick Fleming
Senior Vice President & Chief Information Officer

AGENDA
State Board of Community Colleges
PROGRAMS COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, November 18, 2021 – 2:15 p.m.

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – October 14, 2021

For Future Action
- Proposed Amendment of 1D SBCCC 800.2 – General Provisions (Attachment PROG 01)*
- Proposed Amendment of 1D SBCCC 400.10 – Curriculum Program of Study (Attachment PROG 02)*
- Proposed Amendment of 1D SBCCC 700.98 – Instruction to Captive or Co-Opted Groups (Attachment PROG 03)*
- Proposed Amendment of 1G SBCCC 200.95 – Limitations in Reporting Student Membership Hours (Attachment PROG 04)*

For Action
- Courses of Instruction to Captive/Co-Opted Groups – Blanket Approval (Attachment PROG 05)
- Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 06) [CA]
  - o Wake Technical Community College – Wake County Detention Division (6187)
    - ▪ Microsoft Office Applications (OST-3100)
      - (Microsoft Office Applications)
    - ▪ Maintenance Mechanics (MNT-3054)
      - (Maintenance Mechanics)
- Combined Course Library – Continuing Education (Attachment PROG 07) [CA]
  - o New Course Approvals, Modifications, and Tier Designations
    - ▪ New Course Approval – Coastal Carolina Community College
      - NRS Beginning ABE Literacy Level 1 (BSP-3100)
      - NRS Beginning ABE Math Level 1 (BSP-3150)
      - NRS Beginning Basic Education Level 2 (BSP-3200)
      - NRS Beginning Basic Education Math Level 2 (BSP-3250)
      - NRS Beginning ESL Literacy Level 1 (BSP-5100)
      - NRS Beginning ESL Literacy Level 2 (BSP-5200)
    - ▪ New Course Approval – NC Community Colleges System Office – Public Safety Team & Advisory Committees
      - Criminal Justice Special Topics (CJC-3600)

AGENDA
State Board of Community Colleges
PROGRAMS COMMITTEE
Caswell Building, J. Gregory Poole Conference Room
Thursday, November 18, 2021 – 2:15 p.m.

- New Course Approval – NC Community Colleges System Office and NC Office of State Fire Marshal
  - Fire Officer I – 2020 Ed (FIP-3718)
  - Fire Officer II – 2020 Ed (FIP-3719)
- Modification Request – NC Community Colleges System Office – Public Safety Team & Advisory Committees
  - Special Topics: Fire and Rescue (FIP-4728)
- Modification Request – Wake Technical Community College
  - Network Operating Systems (NOS-3100)

For Information
Programs Committee

- Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation (ASTP) (A1040T) as Approved by the System President (Attachment PROG 08)
  - Pamlico Community College
- Curriculum Program Applications for Associate in General Education Nursing (A1030N) as Approved by the System President (Attachment PROG 09)
  - Wilson Community College
- Curriculum Standard Revisions as Approved by the System President (Attachment PROG 10)
  - Associate in Fine Arts in Music (A10700)
  - Advanced Medical Coding (D45530)
- Curriculum Program Terminations as Approved by the System President (Attachment PROG 11)
  - Stanly Community College
    - Pharmacy Technology (A45580)
  - Wake Technical Community College
    - General Occupation Technology (A55280)

Finance Committee

- Allocation of Title II Adult Education and Family Literacy Act (AEFLA) Funds for Digital Literacy Training Pilot, Phase 3 (Attachment FC 02) [CA]
- Allocation of Title II Funding for Pre-Apprenticeship Implementation (Attachment FC 03) [CA]
- 2020-21 State Funded Financial Aid Programs (Attachment FC 05)

New Business

Adjourn

*The Programs Committee will be asked to suspend the rules and move this item to the FOR ACTION agenda. The Full Board will then be asked to suspend the rules and place this item on the ACTION agenda.

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MINUTES
State Board of Community Colleges
PROGRAMS COMMITTEE
Thursday, October 14, 2021

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MEMBERS PRESENT:

Bobby Irwin, Chair	William Holder	Sarah West
Hari Nath	Ann Whitford	Tom Looney
Shirley Carraway	Nathan Vasquez	Mark Merritt
Jena Gallagher*	Ray Trapp	Andy Penry

*Attended via phone or Zoom technology

NCACCP LIAISONS
Amanda Lee, President, Bladen CC
David Heatherly, President, Coastal Carolina CC

SYSTEM OFFICE STAFF AND OTHERS:

Kimberly Gold, Senior Vice President	Judy Jefferson	Gilda Rubio-Festa
	Tawanda Artis	Nate Humphrey
Alex Doles	Elizabeth Grovenstein	Elizabeth Grovenstein
Thomas A. Stith III, NCCCS President	Alex Fagg	Julie Woodson (NCACCT)
	Tiffany Howell	Patty Pfeiffer (Wayne
Patrick Fleming	Bryan Jenkins	Community College)
Sharon Gladwell	JW Kelley	

WELCOME AND ETHICS STATEMENT: Chairman Irwin called the meeting to order at 2:01 p.m. in the Dallas Herring State Board Room in the Caswell Building. Roll was taken and there was a quorum. Chairman Irwin read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Chairman Irwin requested a motion to approve the October 14, 2021, agenda. Mr. Holder made a motion to approve the agenda and Mr. Nath seconded the motion. The agenda was unanimously approved by the committee.

APPROVAL OF THE MINUTES: Chairman Irwin made a motion to approve the September 16, 2021, minutes. Mr. Holder made a motion to approve the minutes and Dr. Carraway seconded the motion. It was unanimously approved by the committee.

FOR FUTURE ACTION:
Curriculum Program Application – New to the System (Attachment PROG 01)*
- Artificial Intelligence (A25710)

Dr. Gold and Dr. Pfeiffer reviewed the item. All documents are in order.

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SBCC
11/19/2021

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The Committee members expressed their support of this program as one of the two community college Artificial Intelligence programs in the country and extended their congratulations to Wayne Community College for initiating this program. They noted that this program should be highlighted when discussing the North Carolina community colleges.

Mrs. Whitford asked if this program would now be available to the other community colleges to implement. Yes, once the State Board approves this program, the other colleges could start their own Artificial Intelligence program.

Mrs. Whitford asked if Seymour Johnson Air Force Base is involved with this program. They are not at this time, but it is expected in the future as the military is making large investments in artificial intelligence.

On a motion made by Mr. Holder, seconded by Dr. Carraway, the full Board will be asked to suspend the rules. On a motion made by Mr. Holder, seconded by Mr. Nath, PROG 01 was approved for the "For Action" agenda at their meeting on October 15, 2021. The motion was approved by voice vote.

FOR ACTION:
Review of Comment for Proposed Amendment 1D SBCCC 800.2 – General Provisions (Attachment PROG 02)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

On a motion made by Dr. Carraway, seconded by Mr. Nath, PROG 02 was approved for the "For Action" agenda at their meeting on October 15, 2021. The motion was approved by voice vote.

Review of Comments for Proposed Amendment 1D SBCCC 800.4 – State or Industry Recognized Credentials/Continuing Education to Curriculum Credit (Attachment PROG 03)
Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Dr. Carraway, PROG 03 was approved for the "For Action" agenda at their meeting on October 15, 2021. The motion was approved by voice vote.

Review of the Comprehensive Articulation Agreement That Exists Between Constituent Institutions of the North Carolina Community College System and Constituent Institutions of the University of North Carolina System (Attachment PROG 04)
Dr. Gold and Dr. Kelley reviewed the item. All documents are in order. Dr. Kelley noted the successes community college transfer students were experiencing when transferring to four-year institutions and that there are still technological and operational barriers needing to be addressed to ease student transfer. He noted that the Community Colleges System and the University of North Carolina System is currently holding conversations to address these recommendations.

Mr. Nath asked if graduation rates are part of the Comprehensive Articulation Agreement (CAA) evaluation. It is not a part of the current criteria, but the information is available on the dashboards. There is a partnership with the UNC System and Independent Colleges System to do a self-study to analyze that data to determine where there are weaknesses in policies and procedures so that improvements can be made. Mr. Nath suggested that the Transfer Advisory Committee (TAC) could consider adding it to their evaluation criteria.

Dr. Gold noted that, on Chairman Irwin's request, there will talking points on the Comprehensive Articulation Agreement provided to the State Board that summarizes the report and the Legislative committee members who will receive the report.

On a motion made by Mr. Holder, seconded by Dr. Carraway, PROG 04 was approved for the "For Action" agenda at their meeting on October 15, 2021. The motion was approved by voice vote.

Curriculum Program Applications – Fast Track for Action (FTFA) (Attachment PROG 05) [CA]
- o Cape Fear Community College
  - Medical Laboratory Technology (A45420)
- o Wayne Community College
  - Entertainment Technologies (A25190)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Mr. Nath, PROG 05 was approved for action and placed on the full board "Consent Agenda" for action at their October 15, 2021, meeting. The motion was approved by voice vote.

Curriculum Program Application – Captive/Co-Opted (Attachment PROG 06) [CA]
- o Beaufort County Community College – Hyde Correctional Institute
  - Agribusiness (A15100)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Holder, seconded by Mr. Nath, PROG 06 was approved for action and placed on the full board "Consent Agenda" for action at their October 15, 2021, meeting. The motion was approved by voice vote.

Combined Course Library – Continuing Education (Attachment PROG 07) [CA]
- o New Course Approvals, Modifications, and Tier Designations
  - New Course Approval – Coastal Carolina Community College
    - Transition Digital Skills Applications (BSP-4011)
  - New Course Approval – Guilford Technical Community College

- Composite Adhesive Bonding (MEC-3016)

Dr. Gold reviewed the item. All documents are in order.

The committee had no questions or concerns.

On a motion made by Mr. Nath, seconded by Dr. Carraway, PROG 07 was approved for action and placed on the full board "Consent Agenda" for action at their October 15, 2021, meeting. The motion was approved by voice vote.

FOR INFORMATION
Programs Committee Information Items
Curriculum Program Terminations as Approved by the System President (Attachment PROG 08)
- College of The Albemarle
  - Supply Chain Management (A25620)

Dr. Gold reviewed the item. All documents are in order.

Mr. Nath asked what the criteria are for terminating a program and if there are evaluations conducted prior to programs being terminated. Staff review a program accountability report that requires the colleges review their new programs every three years. There was a yearly report that listed the terminations each year, but the System Office is reviewing the reporting process to provide feedback on the mix of programs and how they address employer needs.

The committee asked if there are areas in the state where the community colleges could make recommendations on key jobs. North Carolina receives funds from the Perkins federal grant. The grants are jointly administered and the NCCCS Career and Technical Education team works closely with partners. There are also the Council of Associations for Engagement meetings where employers are brought in to discuss employer needs with the colleges. Also, when there are programs that have high employment needs, the System Office will request that program to be placed on the Special Applications list so that the System President can approve the program and allow the colleges to offer those programs in a more expedited manner.

Curriculum Standard Revision as Approved by the System President (Attachment PROG 09)
- Human Services Technology/Substance Abuse (A4538E)

Dr. Gold reviewed the item. All documents were in order.

The committee had no questions or concerns.

Finance Committee Information Items
Allocation for Pamlico Community College Recidivism Pilot Project (Attachment FC 01)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Service Agreement for Residency Determination Services (Attachment FC 02)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Improving Career and Technical Education with Perkins Carry Over Funds (Attachment FC 03)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

Specialized Public Safety Waiver List (Attachment FC 06)
Dr. Gold reviewed the item.

The committee had no questions or concerns.

OTHER BUSINESS

ADJOURN
The meeting was adjourned at 2:46 p.m. on a motion from Mr. Holder, seconded by Dr. Carraway.

Recording Secretary
Alex Doles

State Board of Community Colleges Code
Title 1 – COMMUNITY COLLEGES

CHAPTER D.   EDUCATIONAL PROGRAMS

SUBCHAPTER 800.   CREDIT FOR PRIOR LEARNING

1D SBCCC 800.2 General Provisions

(a)   The purpose of this Subchapter is to guarantee that all North Carolina Community Colleges follow consistent academic conventions to ensure the integrity of the CPL process and to establish minimum standards for all NC community colleges.

(b)   Consistent with the provisions of this Subchapter colleges are authorized to award CPL using the following prior learning methods:

   (1)   Apprenticeship

   (2)   State or Industry Recognized Credentials/Continuing Education to Curriculum Credit

   (3)   Courses listed in high school to community college articulation agreements.

   (4)   Military education and training

   (5)   Standardized examinations

   (6)   Challenge exams/Proficiency

   (7)   Portfolio assessment

   (8)   Public Safety Training (PST) prefix courses

(c)   Colleges may award curriculum CPL when the documentation of prior learning meets or exceeds a demonstration of learning outcomes at the institutions' standards for awarding credit for the corresponding curriculum course. Institutions may award CPL that exceeds the minimum standards established in this Subchapter.

(d)   Colleges may only award curriculum CPL that is directly applicable to a student's declared curriculum program of study.

(e)   CPL for advanced courses does not negate the requirement to meet requisite learning outcomes.

1   (f)   CPL may be used to fulfill program requirements except for mandatory institutional
2   requirements. Examples may include, but are not limited to, requirements of
3   external agencies that specifically prohibited the use of CPL to fulfill the program
4   requirements.

5   (g)   CPL cannot be used to satisfy the college's institutional credit requirements, which
6   prescribes the minimum percentage of credit hours a student must earn through
7   instruction offered by the institution awarding the credential. No greater than
8   seventy-five percent (75%) of the credit hours required for graduation from a
9   curriculum program of study may be earned through CPL.

10 (h)   Any CPL awarded by a college shall be reflected in the student's records by the
11   college's Registrar Office without quality points assigned, except for allowances for
12   graded military credit as described in 1D SBCCC 800.6"

13 (i)   Course Credit CPL standards approved by the CCRC shall be considered for
14   transfer to any college in the North Carolina Community College System.

15 (j)   The local board of trustees shall adopt a policy governing the awarding of CPL. At
16   a minimum, the local policy shall be consistent with standards established by this
17   Subchapter. The local policy may include additional opportunities for students to
18   receive CPL. Each college shall publish its CPL policy in the college's educational
19   catalog.

20 (k)   Colleges shall establish a procedure that students must follow to request a prior
21   learning assessment. This procedure shall be published in the college's
22   educational catalog.

23 (l)   To be eligible to receive CPL, students must meet all of the following criteria:
24   (1)   Meet all admission requirements for their program of study.
25   (2)   Be enrolled in a curriculum program to which the credit will directly apply; and
26   (3)   Request a prior learning assessment consistent with the college's CPL
27   procedures and provide all documentation by the published deadlines.

28 (m) Nothing in this rule shall be construed to supersede limitations imposed by an
29   accreditation, credentialing, licensure, or other external agency on the application
30   of CPL towards credentials under their purview. In such instances, the college shall
31   document the applicable limitations in the student's file.

1   (n)   It is possible that CPL from (b)(1), (b)(2), (b)(3), (b)(6), (b)(7), or (b)(8) may not be

2   transferable to UNC System constituent institutions. Furthermore, UNC System

3   SBCC institutions may request documentation to determine potential course credit.

4   Colleges should encourage students to consult a UNC System transfer advisor

5   before using these CPL sources to attain credit at a community college institution.

6   *History Note: Authority   G.S. 115D-5;*

7   *Eff. April 1, 2021.*

8   *Amended Eff. November 1, 2021.*

9

State Board of Community Colleges Code
Title 1 – COMMUNITY COLLEGES

CHAPTER D.   **EDUCATIONAL PROGRAMS**

SUBCHAPTER 400.   **CURRICULUM PROGRAM OF STUDY**

1D SBCCC 400.10 Curriculum Program of Study

(a) Each curriculum program shall be designed based on criteria established by the curriculum standard for the individual program.

(b) In all programs, colleges shall comply with the Southern Association of Colleges and Schools Commission on Colleges' general education requirements and the general education areas identified by the State Board of Community Colleges.

(c) The initial and revised program of study shall be filed with and approved by the North Carolina Community College System Office prior to implementation. If a curriculum standard is revised, a revised program of study shall be submitted and approved by the North Carolina Community College System Office within one year following the effective term, unless immediate implementaton is required by the State Board of Community Colleges.

(d) The associate in general education and general occupational technology programs shall be comprised of courses from the college's other approved programs of study. Colleges are not required to file programs of study for the associate in general education or general occupational technology programs with the North Carolina Community College System Office for review or approval.

(e) The following components shall be included in the development of a curriculum program of study:

(1) Semester Hour Credits Required: The total semester hours of credit required are as follows:

(A) Certificate: A certificate program which is a stand-alone curriculum program title or which is the highest credential level awarded under an approved associate in applied science degree or diploma program shall include a minimum of twelve semester hours of credit from core courses as defined in 1D SBCCC 400.10(e)(3)(A) and as indicated on the curriculum standard as

1 defined in 1D SBCCC 400.9. The certificate program shall consist of a
2 minimum of twelve and a maximum of eighteen semester hours of credit from
3 curriculum courses at the 100-299 level.

4 (B) Diploma: A diploma program which is a stand-alone curriculum program title or
5 which is the highest credential level awarded under an approved associate

6 in applied science degree shall include a minimum of twelve semester hours of
7 credit from core courses as defined in 1D SBCCC 400.10(e)(3)(A) as indicated
8 on the curriculum standard as defined in 1D SBCCC 400.9. The diploma
9 program shall consist of a minimum of thirty-six and a maximum of forty-eight
10 semester hours of credit from curriculum courses at the 100-299 level.

11 (C) Associate in Applied Science: The associate in applied science program shall
12 consist of a minimum of sixty-four and a maximum of seventy-six semester
13 hours of credit from curriculum courses at the 110-199 and 210-299 levels.
14 Within the Associate in Applied Science program the college shall include
15 opportunities for the achievement of competence in reading, writing, oral
16 communication, fundamental mathematical skills, and basic use of computers.

17 (D) Associate in Arts, Science, and Engineering: The associate in arts, science,
18 and engineering programs shall consist of a minimum of sixty and a maximum
19 of sixty-one semester hours of credit from approved college transfer curriculum
20 courses at the 110-199 and 210-299 levels. Within the Associate in Arts,
21 Science, and Engineering program, the college shall include opportunities for
22 the achievement of competence in reading, writing, oral communication,
23 fundamental mathematical skills, and basic use of computers.

24 (E) Associate in Fine Arts in Music, Visual Arts and Theatre: The associate in fine
25 arts in music, visual arts, and theatre programs shall consist of a minimum of
26 sixty and a maximum of sixty-one semester hours of credit from approved
27 college transfer curriculum courses at the 110-199 and 210-299 levels. Within
28 the associate in fine arts in music, visual arts, and theatre programs, the college
29 shall include opportunities for the achievement of competence in reading,
30 writing, oral communication, fundamental mathematical skills, and basic use of
31 computers.

32 (F) Associate in General Education: The associate in general education program

1   shall consist of a minimum of sixty-four and a maximum of sixty-five semester

2   hours of credits from curriculum courses at the 110-199 and 210-299 levels and

3   that are comprised of courses from the college's other approved programs of

4   study. Within the associate in general education program, the college shall

5   include opportunities for the achievement of competence in reading, writing,

6   oral communication, fundamental mathematical skills, and basic use of

7   computers.

8   (G) Associate in General Education Nursing: The associate in general education

9   nursing program shall consist of a minimum of sixty and a maximum of sixty-

10   one semester hours of credits from curriculum courses at the 110-199 and 210-

11   299 levels. Within the associate in general education nursing program, the

12   college shall include opportunities for the achievement of competence in

13   reading, writing, oral communication, fundamental mathematical skills, and

14   basic use of computers.

15   (2) General Education: The general education hours required are as follows:

16   (A) Certificate: General education is optional in certificate curricula.

17   (B) Diploma: A diploma program shall include a minimum of six semester hours of

18   credit from general education curriculum courses selected from the Combined

19   Course Library, including:

20   (i) a minimum of three semester hours in communications; and

21   (ii) a minimum of three semester hours in humanities/fine arts,

22   social/behavioral sciences, natural sciences or mathematics.

23   (C) Associate in Applied Science and Associate in General Education: An

24   associate in applied science and an associate in general education program

25   shall include a minimum of 15 semester hours of credit from general education

26   curriculum courses selected from the Combined Course Library, including:

27   (i) a minimum of six hours in communications. ENG 111 shall be utilized for

28   three of these hours. ENG 110 may be utilized as a substitute for ENG 111

29   if included in the approved program of study;

30   (ii) a minimum of three hours in humanities/fine arts;

31   (iii) a minimum of three hours in social/behavioral sciences; and

32   (iv) a minimum of three hours in either natural sciences or mathematics.

1   (D) Associate in Arts: An associate in arts program shall include a minimum of 45
2   semester hours of credit from courses classified as general education within
3   the Comprehensive Articulation Agreement from the Combined Course Library,
4   including:
5   (i) 31-32 semester hours of credit from universal general education transfer
6   component courses that shall include the following:
7   (I) six semester hours of English composition;
8   (II) nine semester hours of communications and/or humanities/fine arts;
9   (III)   nine semester hours of social/behavioral science;
10   (IV)   three to four semester hours of mathematics; and
11   (V) four semester hours of natural sciences.
12   (ii) An additional 13-14 semester hours of credit from courses classified as
13   general education within the Comprehensive Articulation Agreements.
14   (E) Associate in Science: An associate in science program shall include a minimum
15   of 45 semester hours of credit from courses classified as general education
16   within the Comprehensive Articulation Agreement from the Combined Course
17   Library, including:
18   (i) 34 semester hours of credit from universal general education transfer
19   component courses that shall include the following:
20   (I) six semester hours of English composition;
21   (II) six semester hours of communications or humanities/fine arts;
22   (III)six semester hours of social/behavioral science;
23   (IV)   eight semester hours of mathematics; and
24   (V) eight semester hours of natural sciences.
25   (ii) An additional 11 semester hours of credit from courses classified as general
26   education within the Comprehensive Articulation Agreement.
27   (F) Associate in Fine Arts in Music: An associate in fine arts in music program shall
28   include a minimum of 25 semester hours of credit from courses classified as
29   general education within the Comprehensive Articulation Agreement from the
30   Combined Course Library, including:
31   (i) a minimum of 22 semester hours of credit from universal general education
32   transfer component courses that shall include the following:

1   (I) six semester hours of English composition;

2   (II) three semester hours of communications and/or humanities/fine arts;

3   (III)   six semester hours of social/behavioral science;

4   (IV)   three to four semester hours of mathematics; and

5   (V) four semester hours of natural sciences.

6   (ii) An additional 3 semester hours of credit from courses classified as general

7   education within the Comprehensive Articulation Agreement.

8   (G) Associate in Fine Arts in Theatre: An associate in fine arts in theatre program

9   shall include a minimum of 31 semester hours of credit from universal general

10   education component courses selected from the Combined Course Library,

11   including:

12   (i) six semester hours of English composition;

13   (ii) nine semester hours of communications or humanities/fine arts;

14   (iii) nine semester hours of social/behavioral science;

15   (iv) three to four semester hours of mathematics; and

16   (v) four semester hours of natural sciences.

17   (H) Associate in Fine Arts in Visual Arts: An associate in fine arts in visual arts

18   program shall include a minimum of 25 semester hours of credit from universal

19   general education component courses selected from the Combined Course

20   Library, including:

21   (i) six semester hours of English composition;

22   (ii) six semester hours of communications or humanities/fine arts;

23   (iii) six semester hours of social/behavioral science;

24   (iv) three to four semester hours of mathematics; and

25   (v) four semester hours of natural sciences.

26   (I) Associate in Engineering: An Associate in Engineering program shall include a

27   minimum of 42 semester hours of credit from universal general education

28   component courses selected from the Combined Course Library, including:

29   (i) six semester hours of English composition

30   (ii) three semester hours of humanities

31   (iii) three semester hours of humanities/fine arts or communications

32   (iv) six semester hours of social/behavioral science

1   (v) twelve semester hours of mathematics; and

2   (vi) twelve semester hours of natural sciences.

3   (J) Associate in General Education Nursing: An Associate in General Education

4   Nursing program shall include a minimum of 52 and a maximum of 54 semester

5   hours of credit from general education curriculum courses selected from the

6   Combined Course Library, including:

7   (i) six hours in communications.

8   (ii) nine hours in humanities/fine arts;

9   (iii) fifteen hours in social/behavioral sciences;

10   (iv) fifteen to sixteen hours in natural sciences; and

11   (v) seven to eight hours in mathematics.

12 (3) Major Hour Requirements are as follows:

13   (A) Core: Courses identified as curriculum core courses or core subject areas on

14   the curriculum standard for each program title are required for each associate

15   in applied science, diploma and certificate. These criteria do not apply to local

16   certificate or diploma programs if they are not the highest degree level offered

17   at the college.

18   (B) Concentration: Courses identified on the curriculum standard as required

19   beyond the core for a specific related employment field are required for each

20   program that has been identified as a concentration.

21   (C) Other Major Hour: Other Major Hour Courses shall be selected from prefixes

22   identified on the curriculum standard. A maximum of nine semester hours of

23   credit may be selected from any non-core prefix listed, with the exception of

24   restricted prefixes as noted on the curriculum standard. An unlimited number

25   of semester hours of credit may be selected from core course prefixes as long

26   as the number of hours selected are in compliance with the maximum number

27   allowed for the Other Major Hour category and the program. These criteria also

28   applies to local certificate, diplomas and associate degree programs.

29 (4) Other Required Hours: Other required hour requirements are as follows:

(A) Courses that meet graduation or local employer requirements may be included in a certificate, diploma or associate in applied science program of study with the following range of semester hours of credit:

(i) Certificate: Maximum of one semester hour of credit.

(ii) Diploma: Maximum of four semester hours of credit.

(iii) Associate in Applied Science: Maximum of seven semester hours of credit.

(B) Courses designated as college transfer may be included in the Other Required area of college transfer programs with the following range of semester hours of credit:

(i) Associate in Arts, Science and Engineering: A minimum of 15 semester hours of credit. One semester hour of credit may be included in a 61 semester hours of credit program of study. The transfer of this hour is not guaranteed. The receiving senior institution will determine the transferability of the course.

(ii) Associate in Science: A minimum of 15 semester hours. One semester hour of credit may be included in a 61 semester hours of credit program of study. The transfer of this hour is not guaranteed. The receiving senior institution will determine the transferability of the course.

(iii) Associate in Engineering: A minimum of 18 semester hours of credit. One semester hour of credit may be included in a 61 semester hours of credit program of study. The transfer of this hour is not guaranteed. The receiving senior institution will determine the transferability of the course.

(iv) Associate in Fine Arts in Theater and Visual Arts: A minimum of 16 semester hours of credit. One semester hour of credit may be included in a 61 semester hours of credit program of study. The transfer of this hour is not guaranteed. The receiving senior institution will determine the transferability of the course.

(v) Associate in Fine Arts in Music: A minimum of 34 semester hours of credit. One semester hour of credit may be included in a 61 semester hours of credit program of study. The transfer of this hour is not guaranteed. The receiving senior institution will determine the transferability of the course.

(5) Selected Topic and Seminar Courses: Selected topic and seminar courses are designed to be temporary courses and shall be revised each semester. Selected topic courses provide an opportunity to explore areas of current interest in specific program or discipline areas with an emphasis on subject matter appropriate to the program or discipline. Seminar courses provide an opportunity to explore topics of current interest with an emphasis on the development of critical listening skills and ability to critically analyze issues to establish informed opinions. Courses designed to be long-term shall be submitted for inclusion in the Combined Course Library. Selected topic and seminar courses may be included in the Other Required Hours as defined in 1D SBCCC 400.10(e)(4) of a program of study with the following range of semester hours of credit:

(A) Certificate, Diploma and Associate in Applied Science: Maximum of three semester hours of credit for both selected topics and seminar courses.

(B) Associate in Arts, Science, Engineering, and Fine Arts in Music, Theatre and Visual Arts: Maximum of one semester hour credit, utilized as the 61st hour, for both selected topic and seminar courses. The transfer of this hour is not guaranteed. The receiving senior institution will determine the transferability of the course.

(C) Associate in General Education. Maximum of three semester hours of credit for both selected topics and seminar courses.

(D) Associate in General Education Nursing: Selected topic and seminar courses may not be included.

(6) Work-Based Learning:

(A) Work-Based Learning is the development of job skills and an opportunity for career exploration by providing the ~~non-captive or~~ non-special credit curriculum student with employment that is coordinated with the educational program. Credit of one semester hour is awarded for each 160 hours of Work-Based Learning ~~i.e.~~i.e., WBL curriculum prefix courses. Work-Based Learning curriculum courses may be included in a program of study with the following range of semester hours of credit:

(i) Certificate: Maximum of two semester hours of credit

1   (ii) Diploma: Maximum of four semester hours of credit. Students participating
2   in an apprenticeship registered under the State's Apprenticeship Program
3   may use up to sixteen semester hours of credit in the diploma program.

4   (iii) Associate in Applied Science: Maximum of eight semester hours of credit.
5   Students participating in an apprenticeship registered under the State's
6   Apprenticeship Program may use up to sixteen semester hours of credit in
7   the associate in applied science program.

8   (iv) Associate in Arts, Science, Engineering and Fine Arts in Music, Theatre and
9   Visual Arts: Maximum of one semester hour credit which may be utilized as
10   the 61st hour.

11   (v) Associate in General Education: Maximum of seven semester hours of
12   credit.

13   (vi) Associate in General Education Nursing: Work-Based Learning shall not be
14   included.

15 (B) The following are required components for offering Work-Based Learning
16   curriculum courses:

17   (i) A college faculty coordinator or college work-based learning director shall
18   plan and coordinate student activity in Work-Based Learning

19   (ii) The employer is responsible for the supervision of the student on the job.

20   (iii) If a Work-Based Learning curriculum course is required for program
21   completion, the Work-Based Learning curriculum course must be included
22   in a program of study which has been approved by the System Office.

23   (iv) Students shall meet age and employment requirements established by the
24   ~~State's Apprenticeship Program.~~<u>North Carolina Department of Labor.</u>

25   (v) A college shall utilize work-based learning (~~i.e.~~<u>i.e.,</u> WBL curriculum prefix)
26   course information as listed in the Combined Course Library.

27   (vi) Consultation between the college representative, employer, and student
28   must occur during the Work-Based Learning experience. Each Work- Based
29   Learning student must receive one mandatory site visit for consultation by
30   college faculty or the work-based learning director. Alternative methods of
31   consultation with the employer and student may be

1   utilized if a physical visit is not feasible as determined by the college faculty

2   or work-based learning director responsible for the site visit.

3   (vii)   Students enrolled in Work-Based Learning curriculum courses must be

4   enrolled in an approved curriculum program which includes WBL prefix

5   curriculum course(s).

6   (C) Colleges must retain a file for Work-Based Learning students that contain the

7   following items:

8   (i)   A current student transcript or Final Grade Report;

9   (ii)   A student time/wage report worksheet;

10   (iii) A completed Work-Based Learning application;

11   (iv) A measurable learning outcomes (MLOs) worksheet or a job description.

12   The MLOs are agreed upon experiences that the student will obtain while

13   working. The job description must contain a list of general tasks, or

14   functions, and responsibilities of a position. The employer, college faculty,

15   or work-based learning director, and the student must develop the MLO

16   within the first two weeks of employment. The student, employer and the

17   faculty coordinator (or Work-Based Learning director) shall sign the MLO

18   worksheet. The minimum number of MLOs that must be completed and

19   evaluated are:

20   (I)   160 contact hours (1 Semester Hour Credit) = 1 MLO

21   (II) 320 contact hours (2 Semester Hour Credits) = 2 MLOs

22   (III)   480 contact hours (3 Semester Hour Credits) = 3 MLOs

23   (IV)   640 contact hours (4 Semester Hour Credits) = 4 MLOs

24   (v) Documentation of an employer evaluation; and

25   (vi) Documentation of employer consultation.

26 Colleges may substitute an apprenticeship agreement in lieu of requirements in

27 1D SBCCC 400.10(e)(6)(C)(iii-vi) for individuals enrolled in a college program who

28 are participating in an apprenticeship agreement.

29 (D) Budget FTE

30   (i)   Work-Based Learning curriculum courses shall earn budget/FTE at the 100

31   percent rate of assigned Work-Based Learning hours and shall not exceed

1   a maximum of 320 membership hours per student per semester. Students
2   that are participating in a registered apprenticeship program through the
3   State's Apprenticeship Program shall not exceed 640 membership hours
4   per student per semester.

5   (ii) Students shall meet class membership requirements and shall also begin
6   the Work-Based Learning experience before a college may claim class
7   hours for budget FTE.

8   (iii) The college is responsible for assuring that Work-Based Learning
9   experiences are established prior to the beginning of the Work-Based
10   Learning course. The college may report Work-Based Learning activities
11   either as membership hours or contact hours if the following criteria are
12   met:

13   (I) A student is considered to be in class membership when the student
14   meets the following criteria: enrolled as evidenced by payment of
15   applicable tuition and fees, or obtained a waiver as allowed for in G.S.
16   115D-5(b); attended one or more classes prior to or on the 10 percent
17   point in the class; and has not withdrawn or dropped the class prior to
18   or on the 10 percent point.

19   (II) Contact hours. Students may begin and end the Work-Based Learning
20   at any time during the semester or term enrolled. The college reports
21   only the contact hours that the student actually worked within the term.

22   (III) Work-Based Learning Orientation. In situations where a college
23   chooses to offer a Work-Based Learning orientation, no more than two
24   contact hours of Work-Based Learning orientation may be counted
25   toward the student's work-based learning experience hours. The
26   orientation may occur prior to the beginning of the semester (although
27   those hours may not be counted towards FTE) provided that the
28   college has a written policy for such services.

30   *History Note:*   *G.S. 115D-5;*
31   *Amended Eff.* *November 1, 2017*
                 Amended Eff. _____

State Board of Community Colleges Code
Title 1 – COMMUNITY COLLEGES

CHAPTER D.   EDUCATIONAL PROGRAMS

SUBCHAPTER 700.   GENERAL PROVISIONS

1D SBCCC 700.98 INSTRUCTION TO CAPTIVE OR CO-OPTED GROUPS

(a) A college shall obtain State Board approval ~~prior to~~ before providing instruction to classified Captive or Co-opted students.~~students who are classified captive or co-opted.~~ Captive or ~~co-opted~~ Co-opted groups of students are defined as ~~inmates~~ individuals residing in a correctional facility; clients of sheltered workshops, domiciliary care facilities, nursing ~~facilities, mental retardation centers; substance abuse rehabilitation centers; and in-patients of psychiatric hospitals.~~ facilities including neuro-medical treatment centers, intellectual and developmental disabilities (IDD) centers, alcohol and drug abuse treatment Centers (ADATC); and residents of psychiatric residential treatment facilities. Approval by the State Board of Community Colleges shall constitute approval of the curriculum program or ~~occupational extension~~ workforce continuing education course(s) and the group to be served by the college.

(b) Instruction to ~~captive~~ Captive or ~~co-opted~~ Co-opted groups may be approved when the State Board determines that the proposed instruction for the group is not a function of the requesting agency, and the instruction is within the purpose of the community ~~college.~~college as defined in G.S. 115D-1.

(c) Instruction to ~~captive~~ Captive or ~~co-opted~~Co-opted groups may be approved in the form of curriculum programs as defined in 1D SBCCC 400.3(a) ~~or courses~~ and workforce continuing education ~~occupational extension courses.~~ courses as defined in 1D SBCCC 300.3. State Board of Community Colleges (SBCC) approved curricula for Captive or ~~co-opted~~ Co-opted groups shall include changes in programs of study and SBCC approved ~~occupational extension~~ workforce continuing education course modifications. Physical education ~~or work experience~~ may not be a part of a curriculum program in a correctional setting.

1   (d) Policies governing student enrollment in curriculum programs or courses and

2   ~~occupational extension~~ <u>workforce continuing education</u> courses shall be consistent

3   with general college policies.

4   *History Note: Authority G.S. 115D-1; 115D-5;*

5   *Emergency Adoption Eff. July 1, 1979 For a Period of 120 days to*

6   *Expire on October 29, 1979;*

7   *Made Permanent By Amendment Eff. October 5, 1979;*

8   *Amended Eff. April 1, 2003; January 1, 1996; September 1, 1993;*

9   *December 1, 1984*

10 *Amended Eff. _____*

State Board of Community Colleges Code
Title 1 – COMMUNITY COLLEGES

CHAPTER G.   FULL-TIME EQUIVALENT (FTE)

SUBCHAPTER 200.   FTE REPORTING CATEGORIES/CRITERIA

1G SBCCC 200.95 Limitations in Reporting Student Membership Hours

(a) Student hours shall not be reported for ~~budget/FTE~~ budget/FTE, which result from:

(1) Conferences or visits.

(2) Seminars or Meetings.

(3) Programs of a service nature rather than instructional classes.

(4) Enrollment of high school students not in compliance with 1D SBCCC 400.2, 1D SBCCC 300.4(c) and 1D SBCCC 200.95.

(5) Unsupervised classes.

(6) Proficiency or challenge exams except that the actual time required to take the exam may be counted in membership; students shall be registered in the class consistent with 1E SBCCC Subchapter 300 or 1E SBCCC Subchapter 400.

(7) Homework assignments.

(8) Inter-institutional or intramural sports ~~activities~~ activities.

(b)   Self-supporting classes shall not be reported for regular budget purposes (those classes supported by student fees or a class in which instruction is provided gratis); all recreational ~~extension~~ continuing education classes fall in this category.

(c) ~~Occupational extension~~Workforce Continuing Education instruction shall not be offered in sheltered workshops and adult developmental activity centers (ADAP) except sheltered workshops and ADAP centers may contract with the community college to provide ~~occupational extension~~ workforce continuing education courses on a self-supporting basis.

History Note: Authority G.S. 115D-5;

Eff.   September 1, 1988;

Temporary Amendment Eff.   October 15, 1992, for a period of 180

1   *days to expire on April 15, 1993;*

2   *Amended Eff.   September 1, 1993;*

3   *Temporary Amendment Eff.   November 1, 1993, for a period of 180*

4   *days or until the permanent rule becomes effective, whichever is sooner;*

5   *Amended Eff.   May 1, 2017; February 1, 2015; December 1, 2012;*

6   *April*

7   *1, 2010; June 1, 2008; April 1, 1997; June 1, 1994.*

8   *Temporary Amendment Eff.   01 February 2020.*

9   *Amended Eff. _____*

10

STATE BOARD OF COMMUNITY COLLEGES
Courses of Instruction to Captive/Co-Opted Groups – Blanket Approval

Request: The State Board is asked to approve all current and future College and Career Readiness (CCR) and Human Resources Development (HRD) courses in the Combined Course Library to be offered to all Captive/Co-opted groups in State Prisons and County Jails under current operating procedures, State Board of Community Colleges Code, the local agreement between facility and college partners, and contingent on local availability of funds.

Strategic Plan:
Theme: Economic and Workforce Impact
Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.
- Objective 2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Career Readiness (CCR) and Human Resources Development (HRD): Courses of Instruction:
All Community Colleges – All BSP and HRD Courses – All Captive/Co-opted Groups in State Prisons and County Jails.

Background:
At the December 2019 meeting, the State Board expanded blanket approval for the operation of College and Career Readiness (CCR)) and Human Resources Development (HRD) courses within Captive/Co-opted facilities. This action provided approval for colleges to operate BSP-2000, BSP-4002, BSP-4003, all HRD courses, and the local course derivatives of these State Master Courses in state prisons and jails. Since then, the CCR and HRD teams have developed new state master courses to facilitate the System's alignment with NRS reporting and better understand enrollment trends and student success factors by course.

These new courses continue to be developed and brought to the State Board for approval and inclusion in the Combined Course Library; however, without this action, each course will require State Board approval for offering to Captive/Co-opted groups. Staff maintains that the State Board intended to provide approval for any BSP or HRD course in its December 2019 action. This item will provide technical clarification of that intention by providing approval of all existing and future BSP and HRD courses, thereby allowing colleges to report BFTE when delivering these courses to Captive/Co-opted groups in State Prisons and County Jails.

Contact (s):
Karen Tikkanen
Director, Workforce Continuing Education

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

STATE BOARD OF COMMUNITY COLLEGES
Courses of Instruction to Captive/Co-Opted Groups

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Strategic Plan Reference:
Theme: <u>Economic and Workforce Impact</u>
Goal 3: Ensure the educational pipeline prepares a workforce possessing the interest, knowledge, skills, and abilities to meet the needs of employers, now and into the future.
- Objective 2: Offer relevant, high-quality instructional programs that meet the needs of business and industry for existing and future jobs.

Continuing Education: Courses of Instruction

- Wake Technical CC – Wake County Detention Division (6187)
  - OST-3100 Microsoft Office Applications
    - Microsoft Office Applications
  - MNT-3054 Maintenance Mechanics
    - Maintenance Mechanics

Contact(s):
Karen Tikkanen
Director, Workforce Continuing Education

Continuing Education and Basic Skills

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. In addition, they have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the NC Department of Public Safety and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLES: **WLD 3106 P** indicates the continuing education course offered in the Prison/ Corrections setting.

BSP 2000 S indicates the basic skills course offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and **BASIC SKILLS** courses are reported in class hours.
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For NC Department of Public Safety (DPS) Prison Facilities

Matrix Category	North Carolina Community College System Programming Options
1	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)
2	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)
3	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)
4	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)
*	Only Division of Adult Correction and Juvenile Justice (DACJJ) prisons are assigned matrix categories

Continuing Education Courses
Captive & Co-opted

Community College	Facility	Facility Code	Matrix Class.	Course Number	Master Course List Title (Local Title)	Contact Hours
Wake Technical CC	Wake County Detention Division	6187	2	OST-3100	Microsoft Office Applications (Microsoft Office Applications)	108
Wake Technical CC	Wake County Detention Division	6187	2	MNT-3065	Maintenance Mechanics (Maintenance Mechanics)	396

STATE BOARD OF COMMUNITY COLLEGES
Combined Course Library
Workforce and Continuing Education & College and Career Readiness
New Course Approvals, Modifications, and Tier Designations

The State Board is requested to approve the following courses for placement or modification in the Combined Course Library (CCL).

Request for New Course 1 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3100	NRS Beginning ABE Literacy Level 1	96	A30 Adult Basic Education	3

Description: This course provides foundational English literacy skills that College and Career students need for employment and higher basic skills courses. The curriculum framework and the content of the instructional materials will focus on fundamental reading, writing, and speaking and listening skills. This curriculum is aligned with the Adult Education Content Standards for English.

Rationale:
- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning ABE Literacy Level 1 classes as membership hour classes.

Contact(s):
Michael Tilley
Adult Education Coordinator - Assessment and Instruction

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 2 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3150	NRS Beginning ABE Math Level 1	96	A30 Adult Basic Education	3

Description: This course provides foundational math literacy skills that College and Career students need for employment and higher education courses. The curriculum framework and the content of the instructional materials will focus on math skills for numeracy, measurement, geometry, data analysis, and algebraic thinking. This curriculum is aligned with the Adult Education Content Standards for Math.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs to offer Beginning ABE Math Level 1 classes as membership hour classes.

Contact(s):
Matthew Brown
Professional Development and Distance Education Specialist

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 3 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3200	NRS Beginning Basic Education Level 2	96	A30 Adult Basic Education	3

Description: This course is designed to prepare students functioning academically below a college level to transition to job training, workforce, or post-secondary education. This course contextualizes academic skills listed below to either occupation, workforce preparation, or career exploration and is aligned to college and career readiness standards. Students will be able to read various literary, functional, and informational texts with speed and accuracy. Students will develop and apply knowledge of grammatical concepts and sentence structure. Students will be able to present on topics using multimedia to enhance the development of main ideas or themes. The content of the course is based on the NRS Beginning Basic Level Descriptors and aligned to the NCCC Adult Education Content Standards for ABE Level 2 students

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning Basic Education Level 2 English classes as membership hour classes.

Contact(s):
Michael Tilley
Adult Education Coordinator - Assessment and Instruction

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 4 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 3250	NRS Beginning Basic Education Math Level 2	96	A30 Adult Basic Education	3

Description: This course provides foundational math literacy skills that College and Career students need for employment and higher education courses. The curriculum framework and the content of the instructional materials will focus on math skills for numeracy, measurement, geometry, data analysis, and algebraic thinking. This curriculum is aligned with the Adult Education Content Standards for Math.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning Basic Education Math Level 2 classes as membership hour classes.

Contact(s):
Matthew Brown
Professional Development and Distance Education Specialist

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 5 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 5100	NRS Beginning ESL Literacy Level 1	96	A50 English Language Acquisition	3

Description: This course provides College and Career Readiness ESL students with real-life communication skills in all four competency areas necessary for employment and higher education courses. The curriculum framework and content of instructional materials will focus on ten key areas, supplemented with foundational digital literacy skills for basic operations, such as keyboarding, email, and Internet skills, and learning technology-based job search strategies using resources.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs the ability to offer Beginning ESL Literacy Level 1 classes as membership hour classes.

Contact(s):
Daniel Loges
Director, Professional Development and Distance Education

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 6 of 9

Requesting College or Agency: Coastal Carolina Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
BSP 5200	NRS Beginning ESL Literacy Level 2	96	A50 English Language Acquisition	3

Description: This course provides College and Career Readiness ESL students with real-life communication skills in all four competency areas necessary for employment and higher education courses. The curriculum framework and content of the instructional materials will focus on ten key areas, supplemented with foundational digital literacy skills for basic operations, such as keyboarding, email, and Internet skills, and learning technology-based job search strategies using resources.

Rationale:

- CCR Programs offer literacy activities and services to adults functioning below the post-secondary level, including English language learners, to become literate and obtain knowledge and skills for employment and economic self-sufficiency. This course provides knowledge and skills for the attainment of secondary credentials, transition to post-secondary education and training, and obtaining employment. In addition, this course is designed to give College and Career Readiness programs to offer Low Beginning ESL Level 2 as membership hour classes.

Contact(s):
Daniel Loges
Director, Professional Development and Distance Education

Gilda Rubio-Festa
Associate Vice President, College and Career Readiness

Request for New Course 7 of 9

Requesting College or Agency: System Office Public Safety Team & Advisory Committees

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
CJC 3600	Criminal Justice Special Topics	80	R20 Criminal Justice	3

Description: This course is designed to focus on new and emerging issues and special topics in any
area of the criminal justice field.

Rationale:
- NCCCS already has dedicated "special topics" courses in the Combined Course Library (CCL) in the other public-safety disciplines of Fire and Rescue, Emergency Medical Services, and Emergency Management. This request is to add one in the Criminal Justice area.

Contact(s):
Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for New Course 8 of 9

Requesting College or Agency: System Office and NC Office of State Fire Marshal (OSFM)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
FIP 3718	Fire Officer I-2020 Ed	36	R30 – Fire & Rescue Services	3

Description: This certification-related course covers the knowledge, skills, and requirements referenced in the National Fire Protection Association (NFPA) 1021 Standard, 2020 edition, for Fire Officer I training. Topics include officer roles and responsibilities, community risk reduction, budgets, fire cause determination, inspections, education, leadership, management, public relations, and other requirements included in the NFPA standard. Upon completion, students should be able to demonstrate an understanding of relevant NFPA standards as required for state Fire Officer I certification. This course should be offered consistent with the most current NC Fire and Rescue Commission guidelines; contact Office State Fire Marshal for details. Effective date January 1, 2022.

Rationale:

- The NC Office of State Fire Marshal has requested this course to replace the current version to support the NC Fire and Rescue Commission's pending transition to the 2020 Edition of the NFPA 1021 Standard for Fire Officer I, effective for courses starting on or after January 1, 2022.

Contact(s):
Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for New Course 9 of 9

Requesting College or Agency: System Office and-NC Office of State Fire Marshal (OSFM)

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
FIP 3719	Fire Officer II-2020 Ed	36	R30 – Fire & Rescue Services	3

Description: This certification-related course covers the knowledge, skills, and requirements referenced in the National Fire Protection Association (NFPA) 1021 Standard, 2020 edition, for Fire Officer II training. Topics include officer roles and responsibilities, community risk reduction, budgets, fire cause determination, inspections, education, leadership, management, public relations, and other requirements included in the NFPA standard. Upon completion, students should be able to demonstrate an understanding of relevant NFPA standards as required for state Fire Officer II certification. This course should be offered consistent with the most current NC Fire and Rescue Commission guidelines; contact Office State Fire Marshal for details. Effective date January 1, 2022.

Rationale:
- The NC Office of State Fire Marshal has requested this course to replace the current version to support the NC Fire and Rescue Commission's pending transition to the 2020 Edition of the NFPA 1021 Standard for Fire Officer II, effective for courses starting on or after January 1, 2022.

Contact(s):
Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for Modification 1 of 2
Requesting College or Agency: System Office – Public Safety Team & Advisory Committees

Course ID	Course Title	Current Hours	Requested Hours	Program Area	Tier Designation
FIP 4728	Special Topics: Fire and Rescue	33	80	R30 – Fire & Rescue Services	3

Description: This course focuses on new and emerging issues and special topics in fire and rescue training.

Rationale:
- The increase in hours will align this Fire and Rescue special topics course with similar courses in the other public safety disciplines and will increase options for the creation of continuing education courses that might align with local credit for prior learning opportunities.

Contact(s):
Tracy McPherson
Director, Public Safety Training Programs

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

Request for Modification 2 of 2

Requesting College or Agency: Wake Technical Community College

Course ID	Course Title	Current Hours	Requested Hours	Program Area	Tier Designation
NOS 3100	Network Operating Systems	60	128	F30 Computer Training	3

Description: This course introduces students to a broad range of Network Operating System (NOS) concepts, including installation and maintenance.

Rationale:
- In response to labor market demand, the college is requesting to increase the number of hours to better align with the time required to prepare students to earn industry-recognized credentials in the network operating systems field, including Red Hat Certified Administrator I & II. Top occupations with network operating system skillsets include software developers, network engineers, business analysts, IT project managers, and system engineers. Each shows strong labor market demand with median salaries for individuals with Red Hat/Linux skills in the $90,000 range.

<u>**Contact(s):**</u>
Karen Tikkanen
Director, Workforce Continuing Education Training & Standards

Nate Humphrey
Associate Vice President, Workforce & Continuing Education Programs

STATE BOARD OF COMMUNITY COLLEGES
Associate in Arts in Teacher Preparation (AATP) (A1010T) and
Associate in Science in Teacher Preparation (ASTP) (A1040T) Approved by the System President

Information: The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the following college to offer the Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation (ASTP) (A1040T) with an effective term of <u>Fall 2022</u>:

Pamlico Community College

Background: The Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation (ASTP) (A1040T) program applications must include the following items in order to be approved by the System President:

1. Letter of request from the President of the College indicating the proposed effective term.
2. Copy of the proposed program of study which is compliance with the AATP and ASTP curriculum standard.
3. Copy of the minutes from the Board of Trustees meeting(s) where the proposed program was discussed and approved.
4. Certification of the following which is signed by the college President and Board of Trustees chair:

   a. *The program will enhance the workforce of North Carolina and will provide educational and training opportunities consistent with the mission of the college.*

   b. *The college has assessed the need for the program and the facilities and resources required to maintain a viable program and certifies that the college can operate this program efficiently and effectively within the facilities and resources available to the college.*

   c. *The college has evidence of sufficient student demand to offer the program and will provide master's credentialed faculty for each course provided under the Associate in Arts in Teacher Preparation (AATP) (A1010T) and Associate in Science in Teacher Preparation (ASTP) (A1040T) degrees.*

Contact:
Dr. Lisa Eads
Associate Vice President of Programs

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Applications for Associate in General Education Nursing (A1030N) as
Approved by the System President

Information: The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the following college to offer the Associate in General Education Nursing program with an effective term of Fall 2022:

Wilson Community College

Background: Approval of the AGE Nursing program requires that the college be approved to offer the Associate Degree in Nursing. The AGE Nursing program assist students who wish to begin their study toward the Associate in Nursing degree and a Baccalaureate degree in Nursing as based on Blocks 1 through 3 of the *Uniform Articulation Agreement between the University of North Carolina's Registered Nurse (RN) to Bachelor of Science in Nursing (BSN) programs and the North Carolina Community College Associate Degree Nursing Programs* which was approved by the State Board of Community Colleges and the UNC Board of Governors in February 2015. The AGE Nursing shall be granted for a planned program of study consisting of a minimum of 60 semester hours of credit (SHC) of courses.

Contact(s):
Dr. Lori Byrd
Associate Director

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Standard Revisions as Approved by the System President

The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the curriculum program applications listed below:

Cape Fear Community College
Associate of Fine Arts in Music (A10700)

Central Carolina Community College
Advanced Medical Coding (D45530)

Contact(s)
Dr. Lisa Eads
Associate Vice President of Programs

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Standard Revision Approved by the System President

Information: The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the curriculum standard revision listed below:

Curriculum Program: Associate of Fine Arts in Music (A10700)

Revision: Add MAT 152 Statistical Methods I and MAT 271 Calculus I to the mathematics options.

Rationale: This change will align with math requirements for Associate in Fine Arts in Visual Arts (A10600) and Associate of Fine Arts in Theatre (A10800) keeping the Associate in Fine Arts programs consistent. The existing Career and College Promise pathway (P1072C) already includes MAT 152 and MAT 271 so the proposed changes align with the CCP and parent programs.

 Background: 1D SBCCC 400.9 (b) states:

A revision of an existing curriculum standard shall:
   (1) Have written concurrence by two-thirds of colleges approved to offer the curriculum program; and
   (2) Be in alignment with criteria outlined in 1D SBCCC 400.10(e).
   (3) The President of the North Carolina Community College System shall have the authority to approve or deny the revision of an existing curriculum standard. If only two colleges are approved to offer the curriculum, and written concurrence is not obtained from both colleges, the State Board of Community Colleges shall have the authority to approve or deny the revision to the existing curriculum standard.

Contact(s):
Dr. Lisa Eads
Associate Vice President of Programs

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Standard Revision as Approved by the System President

Information: The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the curriculum standard revision listed below:

Curriculum Program: Advanced Medical Coding (D45530)

Revision: Revise curriculum description for entry requirements.

Rationale: Per the current curriculum description, enrollment in this program is limited to graduates of an associate degree in a healthcare field or health informatics from a regionally accredited college or university. The proposed revisions will provide colleges the opportunity to offer the program to a greater student population by removing this requirement, which has been a barrier for enrollment. This change is in line with industry standards as the professional association, American Health Information Management Association, recently released a microcredential in coding that is very similar to the curriculum standard and does not require any entry requirements. In addition, this curriculum standard will continue to meet credentialing requirements for the Certified Coding Specialist (CCS) and Certified Coding Specialist-Physician (CCS-P) by removing this requirement.

Background: 1D SBCCC 400.9 (b) states:

A revision of an existing curriculum standard shall:
  (1) Have written concurrence by two-thirds of colleges approved to offer the curriculum program; and
  (2) Be in alignment with criteria outlined in 1D SBCCC 400.10(e).
  (3) The President of the North Carolina Community College System shall have the authority to approve or deny the revision of an existing curriculum standard. If only two colleges are approved to offer the curriculum, and written concurrence is not obtained from both colleges, the State Board of Community Colleges shall have the authority to approve or deny the revision to the existing curriculum standard.

Contact(s):
Dr. Lori Byrd
Associate Director

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Terminations as Approved by the System President

Information: The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the program terminations listed below:

Background: 1D SBCCC 400.6 (b) states the following: *The college shall terminate a curriculum program when there has been no enrollment for two consecutive years or if the college has not offered the program or has not had enrollment in the program within two years of the date the program was approved by the State Board of Community Colleges. A college may request a one year extension of a curriculum program upon justification of the potential for employment opportunities and student enrollment.*

Stanly Community College
Pharmacy Technology (A45580)
Rationale: Low Enrollment. Stanly Community College will transition future interested students to the continuing education pharmacy technology courses.
Termination Semester: **Fall 2022**

Wake Technical Community College
General Occupation Technology (A55280)
Rationale: No Enrollment. In the past, students chose to enroll in this program while they were waiting to be accepted into the limited admission health programs. Students are now accepted directly into health science programs that are not competitive and coded accordingly.
Termination Semester: **Spring 2022**

Contact(s):
Dr. Lisa Eads
Associate Vice President of Programs

State Board of Community Colleges
STATE BOARD POLICY AND GOVERNANCE COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, November 18, 2021 – 3:00 p.m.
Mr. Jerry Vaughan, Chair

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – October 14, 2021

For Future Action
- Proposed Amendment of 4B SBCCC 100.1 - Adoption of Federal Rules Regarding Equal Employment (Attachment SBPG 01)

For Action
- Recommendation for Initial Proprietary School Licensure (Attachment SBPG 02)

New Business

Adjourn

MINUTES
State Board of Community Colleges
SBCC BOARD POLICY AND GOVERNANCE COMMITTEE
Thursday, September 16, 2021

SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEMBERS PRESENT

Mr. Jerry Vaughan, Chair	Ms. Julie Ryan	Ms. Ann Whitford
Mr. William Holder, Vice-Chair	Mr. Mark Merritt	
Dr. Shirley Carraway	Mr. Hari Nath	

OTHER BOARD MEMBERS PRESENT

Dr. Lee Barnes	Mr. Bobby Irwin	Mr. Burr Sullivan
Ms. Lisa Estep	Mr. Bill McBrayer	Mr. Ray Trapp
Ms. Jena Gallagher	Mr. Andy Penry	Ms. Sarah West

OTHERS IN ATTENDANCE

Ms. Tawanda Foster Artis	Mr. Patrick Fleming	Mr. Bryan Jenkins
Ms. Anne Bacon	Ms. Sharon Gladwell	Dr. Bruce Mack
Ms. Kelly Barretto	Dr. Kimberly Gold	Ms. Anne Pogarcic, EdNC
Mr. Scott Corl	Ms. Elizabeth Grovenstein	Mr. Bill Schneider
Dr. Patrick Crane	Mr. Jonathan Harris	Pres. Thomas Stith, NCCCS
Mr. Kevin Daniels	Ms. Tiffany Howell	
Mr. Alex Fagg	Ms. Judy Jefferson	

CALL TO ORDER
Mr. Vaughan called the SBCC Policy and Governance Committee meeting to order at 3:02 p.m. in the Second Floor Conference Center, Building L, at the South Campus at Wake Technical Community Colleges.

ROLL CALL
Mr. Jenkins took the roll of the SBCC Policy and Governance Committee members.

ETHICS STATEMENT
Mr. Jenkins read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA AND MINUTES
Mr. Vaughan requested a motion to approve the September 16, 2021 meeting agenda, Ms. Whitford motioned to approve, seconded by Mr. Holder, and the motion was unanimously approved by voice vote. Mr. Holder motioned to approve the August 19, 2021 meeting minutes, seconded by Dr. Carraway, and the motion was unanimously approved by voice vote.

FOR ACTION

Recommendations for Initial Proprietary School Licensure (Attachment SBPG 01)
Mr. Corl reviewed the recommendation from the State Board of Proprietary Schools to license one new

dental school—Kannapolis Dental Academy.

Dr. Carraway made a motion to approve Attachment SBPG 01, seconded by Mr. Holder, the item was approved by a voice vote.

New Business
No new business noted.

ADJOURNMENT
Mr. Vaughan declared the meeting adjourned at 3:06 p.m.

Respectfully submitted,
Tiffany Howell
Recording Secretary

**State Board of Community Colleges Code
Title 4 – APPRENTICESHIPNC**

CHAPTER B.   EQUAL EMPLOYMENT OPPORTUNITY IN APPRENTICESHIPS

4B SBCCC 100.1 – Adoption of Federal Rules Regarding Equal Employment Opportunity in Apprenticeship

As the State Apprenticeship Agency, the North Carolina Community Colleges System

Office (through ApprenticeshipNC) is responsible for implementing equal opportunity

standards relating to apprenticeship. These standards are established in Title 29, Part

30 of the Code of Federal Regulations. All apprenticeship programs registered in North

Carolina must comply with the requirements incorporated herein by the effective date of

this section, in accordance with 29 CFR 30.18.   The following federal regulations are

hereby incorporated and adopted, to be administered by ApprenticeshipNC:

(a) 29 CFR 30.2 – Definitions.

(b) 29 CFR 30.3 – Equal opportunity standards applicable to all sponsors.

(c) 29 CFR 30.4 – Affirmative action programs.

(d) 29 CFR 30.5 – Utilization analysis for race, sex, and ethnicity.

(e) 29 CFR 30.6 – Establishment of utilization goals for race, sex, and ethnicity.

(f) 29 CFR 30.7 – Utilization goals for individuals with disabilities.

(g) 29 CFR 30.8 – Targeted outreach, recruitment, and retention.

(h) 29 CFR 30.9 – Review of personnel processes.

(i) 29 CFR 30.10 – Selection of apprentices.

(j) 29 CFR 30.11 – Invitation to self-identify as an individual with a disability.

(k) 29 CFR 30.12 – Recordkeeping.

(l) 29 CFR 30.13 – Equal employment opportunity compliance reviews.

(m)29 CFR 30.14 – Complaints.

1   (n) 29 CFR 30.15 – Enforcement actions.

2   (o) 29 CFR 30.16 – Reinstatement of program registration.

3   (p) 29 CFR 30.17 – Intimidation and retaliation prohibited.

4   <u>(q) 29 CFR 30.18 – State Apprenticeship Agencies</u>

5   ~~(q)~~ (r) 29 CFR 30.19 – Exemptions.

6

7   *History Note: Authority G.S. 115D-11.6; 115D-11.7; 115D-11.8*

8   *Eff. <u>September 1, 2021</u>.*

9   *Amended Eff. _____*

10

11

STATE BOARD OF COMMUNITY COLLEGES

Recommendation for Initial Proprietary School Licensure

The State Board of Proprietary Schools recommends approval to license the following Proprietary Schools, as required under Article 8, Chapter 115D, North Carolina General Statutes, starting upon approval by the State Board of Community Colleges and ending June 30, 2022 to offer the programs listed.

ARCH DENTAL ASSISTANT ACADEMY - CHARLOTTE

1220 Prosperity Park Drive, Suite 100
Charlotte, NC 28269

Program	Clock Hours
Dental Assisting	143

DA 1.5 DENTAL ASSISTING SCHOOL

2375 Brewer Road
Winston-Salem, NC 27127

Program	Clock Hours
Dental Assisting	103

DENTAL ASSISTING PREPARATORY ACADEMY

13425 Hoover Creek Boulevard, Suite 204
Charlotte, NC 28273

Program	Clock Hours
Dental Assisting	121

EHC HEALTH CAREER INSTITUTE

1135 Four Oaks Drive, Suite H
Matthews, NC 28105

Program	Clock Hours
Nurse Aide I	129

NATIONAL INSTITUTE OF DENTAL ASSISTING

1250 Shipyard Boulevard, Suite 14
Wilmington, NC 28403

Program	Clock Hours
Dental Assisting	81

PHLEBOTOMY TRAINING SPECIALISTS
756 Tyvola Road, Suite 114
Charlotte, NC 28217

Program	Clock Hours
Phlebotomy	96

SEMBRASCHOOL
4000 Blue Ridge Road, Suite 190
Raleigh, NC 27612

Program	Clock Hours
Nurse Aide I	120

State Board of Community Colleges
PERSONNEL COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, November 18, 2021 – 3:30 p.m.
Mr. Bill McBrayer, Chair

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – October 14, 2021

For Information
- System Office Vacancy Report – November 2021 (Attachment PER 01)
- College Presidential Status Report – November 2021 (Attachment PER 02)

New Business

Adjourn

Position#	Division	Position Title	Date Vacated	Vacant Reason	Status
65024553	Business and Finance	Accountant II	3/31/2020	Separation - Other	Screening/Interviewing
60088105	Business and Finance	State Aid Acct Technician	6/1/2021	Internal Promotion	Screening/Interviewing
60088116	Business and Finance	Coordinator of Building Services	7/1/2021	Retirement	Screening/Interviewing
60088100	Business and Finance	Accounts Payable Technician	8/21/2021	Separation - Other	Position Under Review
60088117	Business and Finance	Administrative Specialist II	10/13/2021	Separation - College	Accepting Applications
60088102	Business and Finance	Accounting Manager I	9/30/2021	Retirement	Accepting Applications
60088095	Business and Finance	AVP, State Level Accounting & Operations	12/7/2021	Separation - Other	Pending SBCC Approval
60088096	Business and Finance	Budget Manager I	10/17/2021	Separation - Other	Accepting Applications
60088098	Business and Finance	Accounting Specialist	10/29/2021	Separation - Other	Accepting Applications
60088110	Business and Finance	Business Officer II	10/11/2021	Internal Promotion	Position Under Review
60088113	Business and Finance	Procurement Specialist I	11/30/2021	Retirement	Position Under Review
60088178	Economic Dev	Workforce Development Training Specailist	11/30/2021	Retirement	Position Under Review
60087980	Executive	Paralegal/Office Manager	4/1/2021	Internal Promotion	Screening/Interviewing
60088138	Executive	Applications Systems Analyst I	5/1/2021	Retirement	Position Under Review
60088090	Executive	Chief of Staff	10/6/2021	Separation - State	Pending SBCC Approval
60088103	Executive	Sr, VP, External and State Board Affairs	10/29/2021	Separation - Other	Position Under Review
60087991	Executive	Dir of Compliance Services	10/29/2021	Retirement	Position Under Review
60087975	Executive	Internal Auditor I	11/5/2021	Separation - Other	Position Under Review
60088134	Programs	Social Research Specialist I	1/3/2020	Separation - College	Position Under Review
60088159	Programs	Administrative Specialist I	8/13/2021	Separation - Other	Position Under Review
60088156	Programs	Education Program Admin I	8/31/2020	Retirement	Position Under Review
65024104	Programs	Program Coordinator II	6/26/2019	Redesigned position	Screening/Interviewing
65009703	Programs	Asst Director of Adult Education	10/1/2021	Retirement	Pending SBCC Approval
60088089	Technology	Business Systems Analyst Supervisor	1/1/2022	Retirement	Position Under Review
60088028	Technology	Network Analyst	9/1/2021	Internal Promotion	Accepting Applications
60088070	Technology	Operating Systems Software Programmer II	9/2/2021	Internal Promotion	Accepting Applications
60088082	Technology	Applications Systems Analyst II	9/3/2021	Internal Promotion	Accepting Applications
60088130	Technology	User Support Tech I	1/15/2021	Internal Promotion	Accepting Applications
60088010	Technology	IT Architect & CTO	10/1/2021	Retirement	Accepting Applications
60088075	Technology	AVP, Infrastructure & Operations	4/20/2020	Internal Promotion	Pending SBCC Approval
60088130	Technology	Computer Systems Analyst	1/15/2021	Internal Promotion	Accepting Applications
60088082	Technology	System Programmer Analyst	7/1/2021	Retirement	Accepting Applications
60088084	Technology	Business Systems Analyst-Fixed Assets/AP	7/1/2021	Retirement	Accepting Applications
60088077	Technology	Director, IT Operations	11/12/2019	Separation - Other	Accepting Applications
60088040	Technology	CIO-Distance Learning Technologies	7/1/2019	Separation - State	Accepting Applications
60088014	Technology	AVP, IT Service Management & Strategy	10/22/2021	Internal Promotion	Pending SBCC Approval

Position Count for Fiscal Year 2021-2022

# of budgeted positions	219		Retirements	12
# of filled positions after 7/1/2021	22		Separations	13
# positions vacant as of 7/1/2021	31		Position Abolished	0

College	President	Appt. Date	Status
Alamance Community Colleg	Dr. Algie C. Gatewood	10/1/2013	
Asheville Buncombe Technical Community Colle	Dr. John Gossett *	7/1/2020	2020 NEW
Beaufort County Community Colleg	Dr. David Loope	6/1/2017	2017 NEW
Bladen Community Colleg	Dr. Amanda Lee *	2/1/2019	2019 NEW
Blue Ridge Community Colleg	Dr. Laura Leatherwood	7/1/2017	2017 NEW
Brunswick Community Colleg	Dr. Gene Smith	1/1/2019	2019 NEW
Caldwell Community College & Technical Institu	Dr. Mark Poarch	7/1/2016	2016 NEW
Cape Fear Community Colleg	Mr. Jim Morton	4/20/2018	2018 NEW
Carteret Community Colleg	Dr. Tracy Mancini	6/1/2020	2020 NEW
Catawba Valley Community Colleg	Dr. Garrett Hinshaw	8/1/2006	
Central Carolina Community Colleg	Dr. Lisa Chapman	4/1/2019	2019 NEW
Central Piedmont Community Colleg	Dr. Kandi Deitemeyer *	1/1/2017	2017 NEW
Cleveland Community Colleg	Dr. Jason Hurst	4/1/2018	2018 NEW
Coastal Carolina Community Colleg	Mr. David Heatherly	1/1/2017	2017 NEW
College of The Albemarl	Dr. Jack Bagwell	12/2/2019	2019 NEW
Craven Community Colleg	Dr. Raymond Staats	7/20/2015	
Davidson-Davie Community Colleg	Dr. Darrin Hartness	1/1/2019	2019 NEW
Durham Technical Community Colleg	Mr. John Buxton	7/20/2020	2020 NEW
Edgecombe Community Colleg	Dr. Gregory McLeod	8/15/2018	2018 NEW
Fayetteville Technical Community Colleg	Dr. J. Larry Keen	8/1/2007	
Forsyth Technical Community Colleg	Dr. Janet Spriggs	1/1/2019	2019 NEW
Gaston College	Dr. John Hauser *	6/1/2020	2020 NEW
Guilford Technical Community Colleg	Dr. Anthony Clarke *	11/1/2019	2019 NEW
Halifax Community Colleg	Dr. Michael Elam	2/1/2017	2017 NEW
Haywood Community Colleg	Dr. Shelley White	1/1/2020	2020 NEW
Isothermal Community Colleg	Dr. Margaret Annuziata	2/1/2021	2021 NEW
James Sprunt Community Colleg	Dr. Jay Carraway	4/29/2019	2019 NEW
Johnston Community College	Dr. David N. Johnson	7/1/2009	
Lenoir Community College	Dr. Russell Hunt	10/1/2016	2016 NEW
Martin Community College	Mr. Wesley Beddard	7/1/2020	2020 NEW
Mayland Community Colleg	Dr. John C. Boyd	1/1/2011	
McDowell Technical Community Colleg	Dr. Brian S. Merritt	1/1/2021	2021 NEW
Mitchell Community Colleg	Dr. Tim Brewer	3/1/2012	
Montgomery Community Colleg	Dr. Chad Bledsoe	4/6/2015	
Nash Community Colleg	Dr. Lew Hunnicutt	11/1/2019	2019 NEW
Pamlico Community Colleg	Dr. James Ross	7/25/2016	2016 NEW
Piedmont Community Colleg	Dr. Pamela Senegal	7/1/2017	2017 NEW
Pitt Community Colleg	Dr. Lawrence Rouse *	8/1/2018	2018 NEW
Randolph Community Colleg	Dr. Robert S. Shackleford, Jr.	1/1/2007	
Richmond Community Colleg	Dr. W. Dale McInnis	3/1/2010	
Roanoke-Chowan Community Colleg	Dr. Murray Jean William	5/1/2021	2021 NEW
Robeson Community Colleg	Ms. Melissa Singler	11/1/2019	2019 NEW
Rockingham Community Colleg	Dr. Mark Kinlaw	1/20/2015	
Rowan-Cabarrus Community Colleg	Dr. Carol S. Spalding	8/11/2008	
Sampson Community Colleg	Dr. Bill Starling	3/1/2018	2018 NEW
Sandhills Community Colleg	Dr. John R. Dempsey	1/1/1989	
South Piedmont Community Colleg	Dr. Maria Pharr	1/1/2017	2017 NEW
Southeastern Community Colleg	Dr. Chris English	8/3/2020	2020 NEW
Southwestern Community Colleg	Dr. Don Tomas	7/1/2011	
Stanly Community Colleg	Dr. John Enamait	8/15/2016	2016 NEW
Surry Community Colleg	Dr. David R. Shockley	1/1/2012	
Tri-County Community Colleg	Dr. Donna Tipton-Rogers	10/19/2007	
Vance-Granville Community Colleg	Dr. Rachel Desmarais	8/11/2018	2019 NEW
Wake Technical Community Colleg	Dr. Scott Ralls *	2/1/2019	2019 NEW
Wayne Community Colleg	Dr. Patty Pfeiffer (Interim)	7/26/2021	SEARCHING
Western Piedmont Community Colleg	Dr. Joel Welch	7/1/2020	2020 NEW
Wilkes Community Colleg	Dr. Jeffrey A. Cox	7/1/2014	
Wilson Community Colleg	Dr. Tim Wright	8/1/2015	

Previously served as president at another NCCCS college

Totals:				
New 2016	4		**Retirement**	26
New 2017	7		**Moved**	8
New 2018	5		**Other**	6
New 2019	12			40
New 2020	8			
New 2021	3			
Searching	1			
	40			