

STATE BOARD OF COMMUNITY COLLEGES
Legislative Affairs Committee Charter

I. Background

The State Board of Community Colleges (State Board) derives its authority from Chapter 115D of the North Carolina General Statutes and the State Board of Community Colleges Code (the Code). The structure of the State Board standing committees are defined by the Bylaws of the State Board.

The Legislative Affairs Committee was established in August of 2015.

II. Purpose

The purpose of the Legislative Affairs Committee is to recommend legislative priorities and provide support for and overview of legislation and activities that impact the North Carolina Community College System (NCCCS). The Legislative Affairs Committee will ensure that the State Board's legislative activities comply with all applicable N.C. General Statutes.

III. Organization

The Legislative Affairs Committee shall be a standing committee of the State Board. Per Article II of the Bylaws of the State Board of Community Colleges, the Chair of the State Board shall appoint the membership, designate the chair and vice-chair, and determine the size of the committee. The membership of the committee may be rotated at the discretion of the Chair of the State Board.

IV. Meetings

Per G.S. 115D 2.2(i) The State Board shall meet at stated times established by the State Board, but not less frequently than 10 times a year. The Legislative Affairs Committee shall meet on the same schedule as the other standing committees or as needed, but no less than four times a year, as determined by the State Board.

V. Responsibilities

The responsibilities of the Legislative Affairs Committee shall be:

- To build strong relationships with members of the North Carolina General Assembly with the goal of building legislative support for the NCCCS.
- To identify key legislators and to encourage State Board members to develop relationships with legislators
- To work with the Governor's Office and Executive Branch to advance the priorities of the NCCCS.
- To work with all levels of the Federal government to advance the priorities of the NCCCS.

- To provide State Board members with materials that can be provided to legislators and other stakeholders that explain and support the legislative priorities of the NCCCS.
- To educate members of the General Assembly on the System's goals, priorities, and achievements, including its progress on the implementation of the Strategic Plan.
- To proactively advocate for the NCCCS with members of the General Assembly.
- To recommend legislative priorities that benefit the NCCCS.
- To report to the full Board on an on-going basis on legislation or legislative activities that impact the NCCCS.
- To build and maintain relationships with stakeholders of the NCCCS, including business, industries, and community leaders, that can assist the NCCCS in advancing its legislative priorities.

VI. Duties

The specific duties of the Legislative Affairs Committee shall include:

- Meet with or contact legislators regarding legislation impacting the NCCCS.
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- Determine and make recommendations for legislative priorities and strategies to the State Board for approval.
- Identify, review, and make recommendations to the State Board on legislation that may affect the NCCCS or the State Board.
- Approve the System's expansion budget request and supports its adoption by the General Assembly;
- Be an effective spokesperson, communicating the legislative priorities and initiatives of the North Carolina Community College System to key stakeholders.
- Provide advocacy materials to State Board members for them to use in advocating the State Board's legislative priorities to legislators and other stakeholders.

The Committee may modify or supplement these duties and responsibilities as needed.

The Committee will have oversight of the relevant elements of the strategic plan and the annual operating plan.

The Committee should annually review and assess the adequacy of the Legislative Affairs Committee Charter in accordance with the Bylaws.