

STATE BOARD OF COMMUNITY COLLEGES

Mr. Thomas Looney, Chair

January 19, 2024

North Carolina Community College System

Dr. W. Dallas Herring State Board Room

Caswell Building, 200 West Jones Street

Raleigh, North Carolina 27603

Thursday, January 18, 2024

COMMITTEE MEETINGS

TRANSFORMATIVE DISCUSSION 11:00 a.m. – 11:55 a.m. Dr. W. Dallas Herring State Board Room
Strategies for Increasing Student Completion

Presenters:

Katie Giardello, Senior Policy Advisory, ASAP|ACE National Replication Collaborative

Dr. Shun Robertson, Vice President for Access and Success Strategy, UNC System

Dr. Lisa Chapman, President, Central Carolina Community College

Scott Byington, Associate Vice President, Onboarding & Advising, Central Carolina Community College

LUNCH 12:00 p.m. – 12:40 p.m. Dr. W. Dallas Herring State Board Room

COMMITTEE MEETINGS

State Board Policy Governance

Committee 12:45 p.m. – 1:40 p.m. Dr. W. Dallas Herring State Board Room

Personnel Committee 1:45 p.m. – 2:40 p.m. Dr. W. Dallas Herring State Board Room

Finance Committee 2:45 p.m. – 3:40 p.m. Dr. W. Dallas Herring State Board Room

Programs and Student Success
Committee 3:45 p.m. – 4:40 p.m. Dr. W. Dallas Herring State Board Room

Friday, January 19, 2024

BOARD MEETING 9:00 a.m. Dr. W. Dallas Herring State Board Room

- Call to Order
- Roll Call
- Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest
- Approval of Minutes – November 17, 2023
- Approval of Agenda
- Approval of Consent Agenda (*Consent Agenda items are listed on the Consent Agenda and are designated by [CA] on the Full Agenda*)

REPORTS

- NC Association of Community College Presidents, Dr. Laura Leatherwood, President
- NC Association of Community College Trustees, Ms. Julie Woodson, President
- NC Comprehensive Community College Student Government Association (N4CSGA), Mr. Anthony Pile, President

STATE BOARD POLICY GOVERNANCE COMMITTEE, Hon. Chaz Beasley, Chair

For Future Action

Proposed Amendment of 1C SBCCC 300.1 – Presidential Selection Process (Re-election) (Attachment SBPG 01)

Proposed Amendment of 1C SBCCC 300.1 – Presidential Selection Process (Delegate Authority to Personnel Committee) (Attachment SBPG 02)

For Action

Review of Public Comments for Proposed Amendment of 2A SBCCC 300.2 – Application for License Renewal (Attachment SBPG 03)

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

For Action

Reorganization of Funds / Position Creation (Attachment PER 01)

For Information

System Office Vacancy Report – January 2024 (Attachment PER 02)

College Presidential Status Report – January 2024 (Attachment PER 03)

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

For Future Action

Propel NC (Attachment FC 01)

For Action

State Board Reserve Funds (Attachment FC 02)

Allocation to Support Modernize ERP Pilot Colleges (Attachment FC 03)

Allocation of Remaining Funds for Pamlico Prison Education Project (Attachment FC 04)

For Consent Approval

Construction and Property – January 2024 (Attachment FC 05)

For Information

Building Support for Propel NC (Attachment FC 06)

Tuition and Registration Fee Waiver Report (Attachment FC 07)

Delegated College Allocations Reports as of December 2023 (Attachment FC 08)

Estimated Receipts – December 2023 (Attachment FC 09)

PROGRAMS AND STUDENT SUCCESS COMMITTEE, Ms. Sarah West, Vice-Chair

For Future Action

Annual Report to the Joint Legislative Education Oversight Committee - Minority Male Success Initiative
(Attachment PROG 01)

For Consent Agenda

Combined Course Library – Workforce Continuing Education and College & Career Readiness
(Attachment PROG 02)

Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 03)

Curriculum Program Applications – Fast Track for Action (Attachment PROG 04)

For Information

Elementary Education Residency Licensure Certificate (C55490) and Educator Preparation Program (EPP)
Residency Request as Approved by the System President (Attachment PROG 05)

Curriculum Program Applications as Approved by the System President (Attachment PROG 06)

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 07)

Curriculum Program Terminations as Approved by the System President (Attachment PROG 08)

General Occupation Technology (A55280) as Approved by the System President (Attachment PROG 09)

NCCCS PRESIDENT’S REPORT

NEW BUSINESS

EXPIRING TERMS AND VACANCIES

There are currently no expiring terms and no vacancies for membership of the State Board.

BOARD MEMBERS QUESTIONS/COMMENTS

AWARDS COMMITTEE

DATE OF FUTURE MEETINGS

The next State Board meeting is scheduled for Thursday, February 15, 2023, and Friday, February 16, 2024, in the Dr. W. Dallas Herring State Board Room located in the Caswell Building in Raleigh, NC. More information regarding these meetings will be communicated.

ADJOURNMENT

Questions relating to items on the Agenda should be addressed
to the Office of State Board Affairs at (919) 807-6970 or
by e-mail at stateboard@nccommunitycolleges.edu

Upcoming Dates of Interest

March 13-15, 2024 – NCACCT Law & Legislative Seminar – Raleigh, NC

April 5 – 7, 2024 – N4CSGA Spring Conference, Durham Sheridan Imperial Hotel

April 17, 2024 – State Board / System Awards Dinner – Raleigh, NC

April 23-25, 2024 – Skills USA (<https://www.skillsusanc.org/>) – Greensboro, NC



CONSENT AGENDA

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

For Consent Approval

Construction and Property – December 2023 – Angela Dorman; Dorrine Fokes (Attachment FC 06)

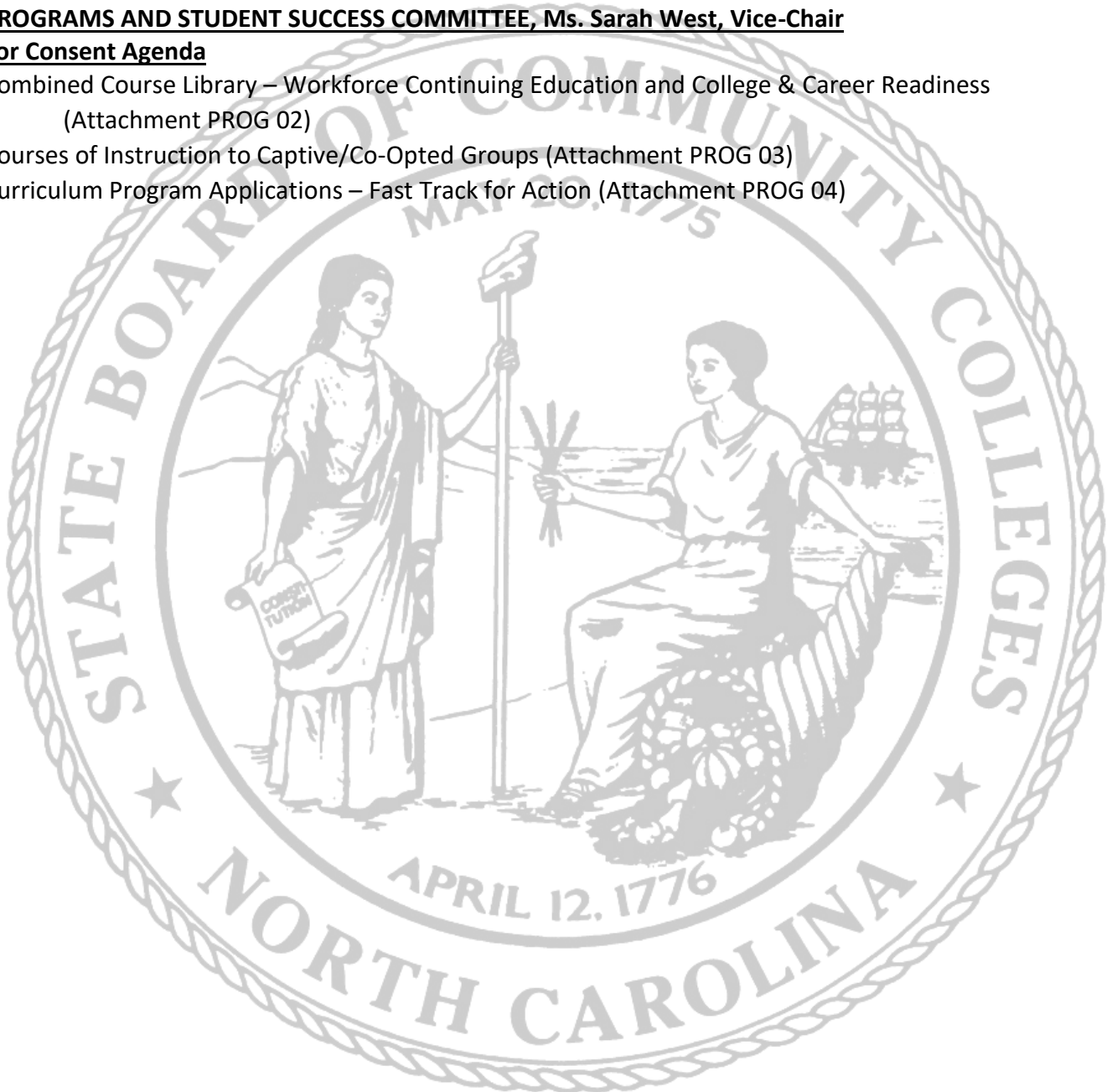
PROGRAMS AND STUDENT SUCCESS COMMITTEE, Ms. Sarah West, Vice-Chair

For Consent Agenda

Combined Course Library – Workforce Continuing Education and College & Career Readiness
(Attachment PROG 02)

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**NC COMMUNITY
COLLEGES**
CREATING SUCCESS

State Board of Community Colleges

Caswell Building, 200 West Jones Street

Raleigh, North Carolina

November 17, 2023

9:00 a.m.

CALL TO ORDER

Following proper public notification, Chairman Thomas Looney called the State Board of Community Colleges (SBCC) Meeting to order at 9:01 a.m. in Dr. W. Dallas Herring State Board Room of the Caswell Building. Chairman Looney welcomed the Board.

PLEDGE OF ALLEGIANCE AND MOMENT OF REFLECTION

Mr. Dale Yarborough led the Board in the pledge of allegiance. Mr. Yarborough is the supervisor for ApprenticeshipNC and had 22 years of active service and retired as a Master Sergeant.

Chairman Looney shared that he had attended the Dallas Herring Lecture earlier in the month. Chair Looney shared that Dr. Felicia Williams, President of Prince George's Community College in Maryland, delivered a compelling address. Facing significant challenges, she emphasized the importance of daring to be extraordinary and setting ambitious goals, urging the attendees to think boldly, emphasizing the need for a collective effort to build historic frameworks around accelerated workforce development and student success. Dr. Williams highlighted the necessity of unlearning—doing things differently. It is important to respond with thoughtful, strategic, and innovative frameworks that position us for change. Chair Looney stated that her call for building coalitions and maintaining a sense of urgency resonates with the direction that the State Board is heading. He is confident and committed to accelerating our efforts and driving transformative change through our programs and strategies.

ADMINISTRATION OF THE OATH OF OFFICE

Chairman Looney recognized Justice Allison Riggs, North Carolina Supreme Court. Justice Riggs administered the Oath of Office to Ms. Paula Benson, Mr. John Kane, and Mr. Geoffrey Lang. Chairman Looney welcomed the three new board members and had them share a little about their background with the board.

ROLL CALL

Ms. Artis called the roll, and the following members were present:

The Hon. Chaz Beasley
Ms. Paula Benson
Dr. Grant Campbell
Dr. Shirley Carraway*
Ms. Lisa Estep
Treasurer Dale Folwell
Mr. Jonathan Harris
Mr. John Kane

Mr. Geoffrey Lang
Mr. Tom Looney
Mr. Bill McBrayer
Mr. Mark Merritt*
Mr. Hari Nath
Mr. Anthony Pile
The Hon. David Price*
The Hon. Ray Russell*

Ms. Julie Ryan
Mr. Sam Searcy
Mr. Ray Trapp
The Hon. Terry Van Duyn
Ms. Sarah West
Ms. Ann Whitford

* Attended via Zoom

ETHICS AWARENESS AND IDENTIFICATION OF CONFLICTS OF INTEREST

Ms. Artis reminded members of the Board of the ethics requirements and requested members to identify any conflicts or potential conflicts of interest.

APPROVAL OF THE MINUTES

Mr. Looney asked for a motion to approve the minutes from October 20, 2023. Treasurer Folwell motioned to approve, Hon. Russell seconded the motion, and the motion was unanimously approved by voice vote.

APPROVAL OF THE AGENDA, AND CONSENT AGENDA

Chairman Looney polled the committee chairs as to any changes to the agenda. The following additional changes were requested to the agenda.

- State Board Policy and Governance – Hon. Beasley stated the committee had two items For Action and one item for the Consent Agenda.
- Personnel – Mr. McBrayer stated there was one item for Closed Session.
- Finance – Ms. Estep stated the committee is tabling FC 01
- Programs and Student Success – Ms. West stated the committee would like to move Attachment PROG 01 from Future Action to Action. PROG 02 was listed as For Future Action but was presented to the committee as a For Action item.
- Accountability and Audit – Mr. Merritt stated there are no changes.
- Strategic Planning – Ms. Whitford stated there were no changes.

Chairman Looney asked for a motion to approve the amended November 17, 2023, Agenda. Mr. Bill McBrayer made a motion to approve, seconded by Mr. Ray Trapp, and the motion was unanimously approved by voice vote.

Chairman Looney asked for a motion to approve the November 17, 2023, Consent Agenda. Dr. Campbell made a motion to approve, seconded by Treasurer Dale Folwell, and the motion was unanimously approved by voice vote.

Items approved on the Consent Agenda were as follows:

STATE BOARD POLICY GOVERNANCE COMMITTEE, Hon. Chaz Beasley, Chair

Recommendation for Initial Proprietary School Licensure (Attachment SBPG 05)

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

Allocation for Finish Line Grants (Attachment FC 07)

Allocation of State Capital Improvement Infrastructure Funds (SCIF) (Attachment FC 08)

Construction and Property – November 2023 (Attachment FC 09)

PROGRAMS AND STUDENT SUCCESS COMMITTEE, Ms. Sarah West, Vice-Chair

Combined Course Library – Workforce Continuing Education and College & Career Readiness
(Attachment PROG 02)

Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 03)

Curriculum Program Applications – Fast Track for Action (Attachment PROG 04)

REPORTS:

Mr. David Heatherly, Vice President of the North Carolina Association of Community College Presidents (NCACCP)

President Heatherly greeted the Board and presented the following:

- Acknowledged the Board, System Office Staff, President Cox, and the new Board members, and stated that President Leatherwood was not able to join today as she was with her Board at Blue Ridge Community College.
- President Heatherly recognized colleagues joining him today. President Amanda Lee from Bladen CC, and President David Loope, Beaufort CC.
- President Heatherly echoed the sentiments of Chair Looney about his experience with the Dallas Herring lecture this week. Thanking the Belk Center for their support and applauding President JB Buckton from Durham Technical CC and President Shelley White from Haywood CC for representing NCACCP in response to the challenge to dare to be extraordinary.
- President Heatherly gave kudos to President Dale McGinness and President Rusty Hunt in their leadership with the funding formula discussions. He extended special thanks to all involved, including our system rural and urban colleges, and Presidents Mark Kinlaw, Rockingham CC, Amanda Lee, Bladen CC, Tracy Mancini, Carteret CC, Scott Ralls, Wake Tech CC, Lawrence Rouse, Pitt CC, and David Shockley, Surry CC as well as President Cox and his team from the System Office. The next step for endorsing the modernization will be a vote at the virtual December meeting. President Heatherly believes that it will pass unanimously. Ms. Julie Woodson will update the Trustees Association in the coming months.
- President Heatherly stated that as we work on these transformative initiatives, we are still running our colleges, and every semester brings new graduates achieving their goals. As we approach Thanksgiving, to be thankful for what we have and stay focused on providing opportunities for others.

Chairman Looney thanked President Heatherly and stated that what has been accomplished so far is truly transformational at its best. The agreement made and the speed at which the plan was executed is commendable. Chair Looney believes the board will vote on this on February 17th. He commended the team for their outstanding work.

Ms. Julie Woodson, President of the North Carolina Association of Community College Trustees (NCACCT) Executive Board

Ms. Woodson greeted the board, President Cox, and the new State Board members. Ms. Woodson discussed the following:

- Last month, NCACCT launched a virtual training option for Trustees who needed their appointed or reappointed training but could not attend the last in-person meeting in Wilmington due to the storm. Caroline Hipple, Director of Communications and Events is tracking logins to ensure Trustees accessed all sessions for the allotted time. Updated records will be sent to colleges in the coming weeks.
- The National Association of Community College Trustees National Legislative Summit is scheduled for February 4th – 7th in Washington, DC. About a hundred Trustees and Presidents from North Carolina usually attend. We will have meetings with Senators Tillis and Budd, and each college will meet with their House of Representatives. Chair Looney and Congressman Price will join us to discuss issues impacting community colleges at the Federal level.
- Ms. Woodson stated her appreciation to the State Board, presidents, and system office for keeping the Trustees Association engaged during the transformational work on the system's funding model. Dr. McKinnis will meet through Zoom with the executive board on January 4th to discuss proposed changes and how local trustees can support the work.
- Ms. Woodson shared the next major statewide Trustees meeting is the Legislative Seminar from March 13th – 15th at the Raleigh Marriott City Center. A highlight will be a conversation with President Cox, Katherine Truitt, Superintendent of Public Instruction, and Peter Hans, President of the University System on creating a seamless education experience. Nathan Harden, Executive Director for Communications, will assist in preparing for the session. Ms. Woodson stated that she hopes that the State Board can all be there.

Mr. Lang asked Ms. Woodson if they were looking for speakers for the evening on the 13th – 15th? She stated that they are taking recommendations. He suggested they contact Brenda Berg from Best NC as an outstanding candidate with a wealth of K-12 knowledge. Mr. Looney concurred that Ms. Berg would be a good candidate. He also said we need to mobilize the 770 trustees involved in the association with our upcoming growth and modernization.

Mr. Anthony Pile, President of the North Carolina Comprehensive Community College Student Government Association (N4CSGA)

Ms. Pile thanked Chair Looney, President Cox, and the State Board for the opportunity to speak at the meeting and letting the student voice be heard:

- Erica Gallion of the Youth Legislative Assembly is organizing two events next year that the N4CSGA will participate in. These events, open to high school students, dual enrollment, and community college students, will be held on February 17th and April 19th-21st. The N4CSGA

acknowledges the invaluable support from Miss Gallion and the Youth Legislative Assembly and aims to support her endeavors.

- The N4CSGA recently had a successful fall conference with positive feedback. Motions were passed during the business meeting, including addressing food insecurities by exploring the feasibility of adding food pantries or nutritional support programs to colleges lacking such facilities. Thankfully 40 of our 58 colleges already have a food pantry available for their students.
- The State budget secured the student voice at the state level, but not at the local level. A motion passed to draft a sample letter for local SGA students to request their Board of Trustees to take a vote and secure seats across the state.
- A motion was also passed to have Quarterly town hall meetings commence, starting in December to be held virtually, to keep students informed about legislation affecting them and provide a Q&A segment. Throughout the year they will be held across the state so as many students as possible can attend.
- A motion passed to initiate a mental health awareness campaign lead by the N4CSGA Public Information Officer in January through social media, offering strategies and tools for students.
- The spring conference is in its planning stage and is scheduled for April 5th-7th at the Durham Sheridan Imperial Hotel. All are invited to attend, and those interested in hosting an informational or educational workshop in your area of expertise are encouraged to contact Mr. Pile for space.
 - Mr. Lang asked if students involved in SGA are just those that are in school to gain their associate degree or those in certificate programs also? Mr. Pile shared that it is open to any student in any program in the Community College system.
 - Treasure Dale Folwell emphasized the importance of the community college system promoting the 988 hotline for mental health issues in the Community College System.
 - Mr. Searcy asked, did you mention that your position was secured through the legislation incorporated into the budget? However, the 58 student representatives on individual Boards were disbanded. Mr. Pile states that it's essentially a board-by-board decision. It's left up to the individual boards. That's why N4CSGA is working on a letter and getting tools into the hands of our local SGAs, enabling them to approach their boards effectively. We are also planning to request the boards to make a vote in writing to retain their spots on the board. Mr. Searcy stated that this seems like an area where the board could assist. It's akin to having a governor with no legislature, which doesn't make much sense if you lack that information feeding up to you. Chair Looney stated compiling a package of the information to Mr. Trapp and Mr. Harris to explore potential actions. Any other suggestions or support are welcome.

Chair Looney thanked Mr. Pile for his report. Chair Looney mentioned he views students as customers and believes we must enhance the focus on serving our customers effectively. In a recent meeting with the Hunt Institute during President Cox's transition, there were two students present who provided invaluable feedback. Chair Looney wholeheartedly supports the Student Association and encourages Mr. Trapp and Mr. Harris to collaborate with them as liaisons from the Board. Over the next 60 to 90 days he would like recommendations for obtaining structured student feedback on how to improve our services, developing effective marketing programs, and crafting messages that resonate with and

convert students. Mr. Trapp agreed and stated It is an often-overlooked voice that we need to embrace. While we receive regular reports from Mr. Pile or the SGA president, direct interaction with students is limited. Capturing their voice is crucial, and that is why this initiative is significant. Ms. Estep mentioned that we also need to hear from the faculty and their voice and perspective to help us to help the students also.

Mr. Donnie Hicks, Chairman of the North Carolina Community College Foundation

Chair Hicks greeted the board and explained to the new members that the Foundation supports the system's mission. He also acknowledged Sarah West, the newest Foundation member serving on behalf of the State Board. She was unanimously approved by the Foundation Board of directors to serve as the ex-officio member for the State Board representative seat. Chair Hicks believes her vast fundraising experience will immensely benefit the Foundation as we gear up for a serious fundraising effort. Chair Hicks discussed the following:

- Katie Loovis, Foundation Executive Director is with Chair Hicks today. In her initial period on the job, Ms. Loovis has focused on modernizing and updating the Foundations systems, providing a base for future growth. We have also concluded this quarter with a new budget, reflecting current needs and positioning us for a strategic planning effort starting roughly two weeks from today. This will eventually lead to a comprehensive fundraising campaign.
- The Foundation welcomes your nominations of strong candidates for our board. If you have individuals in mind who could contribute to the foundation, please send those nominations to Ms. Loovis.
- The Foundation is working on delivering a new, expanded, and exceptional award ceremony on April 17th of next year. We are collaborating closely with the System Office, State Board, and Foundation Board to set up a steering committee for this event. We have already secured a venue and logistical support, setting the stage for a phenomenal event. We will be approaching you for potential financial supporters for both the awards and the ceremony.
- In two weeks, the Foundation Board will be heading to Asheville to kickstart a major strategic planning effort for the Foundation. This will be an enhanced version of our strategic plan, allowing us to expand more rapidly and broadly. We appreciate the commitment from President Cox, Chair Looney, and Ms. West, and System leadership who will be joining us.
- Mr. Beasley asked about submissions for the Board, he imagines that they want the board to be as reflective of North Carolina as possible. Are there any perspectives that are not at the table right now that you're really looking for? Any types of candidates we should consider to help your board dynamic?
 - Chair Hicks stated that we aim for our board to be as diverse as possible, reflecting all facets of North Carolina. We are looking for geographic diversity, which we still need to enhance, and diversity in every other aspect. We welcome nominations that bring different perspectives and backgrounds to our board.

Mr. Looney highlighted a significant discrepancy in funding between community colleges and other educational institutions. Although community colleges educate 41% of undergraduates, their foundations possess only 1.5% of the assets. Chair Looney sees this as a tremendous opportunity and praised the excellent board, strategy, and executive director in place. Chair Looney commended the impactful work of the board and colleges and stressed the importance of highlighting this through an upcoming event. Chair Looney expressed gratitude for the collaboration, acknowledging the efforts of colleagues and emphasizing the exciting beginning of their endeavors.

COMMITTEE REPORTS

Legislative Update, Mr. Bill McBrayer, Chair

Mr. McBrayer emphasized the quieter atmosphere around the General Assembly due to members being in their home districts. Mr. McBrayer encouraged board members and college presidents to seize the opportunity of inviting their delegations to Christmas events. Mr. McBrayer mentioned the board's uniqueness; he highlighted past members' presence in legislative roles, expressing gratitude for their advocacy. Notably, Dr. Grant Campbell's announcement of running for the 83rd District of the House was shared with permission, and congratulations were extended.

STATE BOARD POLICY GOVERNANCE COMMITTEE, Hon. Chaz Beasley, Chair

For Action

Review of the Bylaws of the State Board of Community Colleges (Attachment SBPG 01)

Mr. Beasley presented SBPG 01 and stated there had been good discussion on the commitment to improving structures for the future and aligning practices with bylaws. Mr. Beasley also recognized the constitutionally mandated status of the board and the need for alignment with statutes. Plans outlined are to start with bylaws, then proceed to Charters. Mr. Beasley expressed readiness for individual conversations with members and alignment on the strategic plan.

Mr. Lang asked a question about consistency of policies across the 58 community colleges. Mr. Beasley explained that the Community College system is not a top-down structure and the board's role as a resource. Mr. Beasley expressed that successful practices may be shared voluntarily among colleges.

On behalf of the State Board and Policy Governance Committee, Mr. Beasley recommended and moved for approval of SBPG 01 as presented, approved via voice vote.

Metrics for the Performance Evaluation for President Cox (Attachment SBPG 03)

Introduction of SBPG03, focusing on metrics for President Cox's performance evaluation. Mr. Beasley mentioned the reference to the concept of SMART goals - Specific, Measurable, Achievable, Relevant, and Time-Bound. Mr. Beasley emphasized how this alignment of goals helps with the success of the president, the board, and overall student success.

On behalf of the State Board and Policy Governance Committee, Mr. Beasley recommended and moved for approval of SBPG 03 as presented, approved via voice vote.

PERSONNEL COMMITTEE, Mr. Bill McBrayer, Chair

On behalf of the Personnel Committee, Mr. McBrayer made a motion to move into closed session pursuant to North Carolina General Statute sections 143-318.11 A1 and 115D-27. Motion was seconded by Treasurer Dale Folwell.

Mr. Lang asked why there was a motion for closed session. Ms. Artis explained that it was in accordance with state law.

After returning from closed session, Mr. McBrayer stated that the final presidential candidate for Davidson Davie Community College was approved. The name of the candidate will remain confidential until the official announcement. Mr. McBrayer confirmed five Presidential vacancies, with four to be addressed shortly. No voting required for the closed session selection.

FINANCE COMMITTEE, Ms. Lisa Estep, Chair

For Action

State Board Reserve (Attachment FC 02)

Ms. Estep stated that FC 02 is an allocation of \$24,000 from the State Board Reserve to three colleges James Sprunt CC, Sampson CC, and Lenoir CC. They are a part of the Train the East initiative targeting Latino communities. Wayne Community College was previously allocated \$10,000.

On behalf of the Finance Committee, Ms. Estep recommended and moved for approval of FC 02 and as presented, approved via voice vote.

IT Service Management Allocation for ERP Modernization Pilot Colleges (Attachment FC 03)

This is a \$1.5 million contract from December 1, 2023, to May 31, 2026. We have utilized Service Now platform at the System Office since 2019 and now the System Office will be covering cost for ERP modernization at the pilot colleges.

On behalf of the Finance Committee, Ms. Estep recommended and moved for approval of FC 03 and as presented, approved via voice vote.

Allocation for Faculty Recruitment and Retention (Attachment FC 04)

This is a total allocation of \$31.7 million per year for Tier 1A and Tier 1B faculty, these tiers are not that descriptive but would cover positions like healthcare, technical education, priority occupations, HVAC, Plumbing, Lab-based Sciences to mention a few. The funds are flexible, the college can move them around based on need and there is a reporting requirement.

On behalf of the Finance Committee, Ms. Estep recommended and moved for approval of FC 04 and as presented, approved via voice vote.

Allocation for Nursing Faculty Salary Adjustment (Attachment FC 05)

This \$7.1 million allocation is to address nursing faculty shortages and allow colleges to pay a competitive salary. This will allow a 10% increase for beginning nursing faculty pay for vacancies and up

to 15% for existing faculty if funds remain. This can be coupled with recruitment and retention funds mentioned previously if more funds are needed for vacancies.

On behalf of the Finance Committee, Ms. Estep recommended and moved for approval of FC 05 and as presented, approved via voice vote.

Allocation for High-Cost Workforce Start-Up Fund Program (Attachment FC 06)

FC06 pertains to the allocation for the High-Cost Workforce Startup Program, specifically targeting healthcare startups. To expedite the allocation process, the system office revisited a prior application process for unawarded high-cost funds designated for healthcare. They engaged with colleges involved in the previous application process to assess the current application's viability. The committee has received recommendations for approval, and the enclosed schedule details the allocation of \$5.2 million out of \$10 million currently allocated. The remainder will be distributed through an application process going out next month. These are ARPA funds.

Mr. Lang inquired about tracking and metrics to ensure effective use of the funds. Dr. Price confirmed that there is a reporting requirement, and the Programs Committee report provides visibility into how colleges utilize the allocated funds.

Mr. Nath asked about the allocation to the consideration of what programs are considered high-demand/high-cost programs. Ms. Estep explained that this is allocated for just healthcare programs, in the prior high-cost Workforce areas.

Ms. West suggested the Dr. Merritt speak to the high demand culinary arts programs that have been funded. He recommended President Amanda Lee from Bladen CC would be a good representative to speak to this topic. President Lee explained that culinary arts is a crucial program for Bladen County, supporting the tourism industry, restaurants, wineries, schools, and hospitals. The program addresses a shortage of skilled workers in these areas and emphasizes teaching nutrition and healthy eating. President Lee highlighted the positive impact of the program on the community's health and expressed gratitude for the grant support.

Mr. Beasley praised President Lee's efforts and commended the positive changes made on the campus and encouraged others to visit and witness the impact of the program in a rural community setting.

On behalf of the Finance Committee, Ms. Estep recommended and moved for approval of FC 06 and as presented, approved via voice vote.

For Consent Approval

Allocation for Finish Line Grants (Attachment FC 07)

Allocation of State Capital Improvement Infrastructure Funds (SCIF) (Attachment FC 08)

Construction and Property – November 2023 (Attachment FC 09)

Ms. Estep gave a short review of the consent approval items, No questions or discussions were held regarding those times.

For Information

Estimated Receipts – October 2023 (Attachment FC 10)

**Summary of 2022-23 State Funded Financial Aid Programs for Community College Students
(Attachment FC 11)**

Ms. Estep did not review the For Information items, but information was included in the packet. No questions or discussions were held regarding those items.

Treasurer Folwell mentioned the following topics concerning the state pension system and healthcare system. He emphasized the Treasurer’s Office commitment to pursuing the appropriate process for handling these issues.

Mr. Searcy asked about any studies regarding the potential offsetting savings from diseases related to obesity, such as hypertension and heart disease. Treasurer Folwell responded that ongoing studies indicate a cost-benefit ratio of 6 to 1 in the negative, acknowledging the long-term benefits but highlighting short-term financial challenges.

PROGRAMS AND STUDENT SUCCESS COMMITTEE, Ms. Sarah West, Chair

Ms. West thanked her colleagues on the Finance committee for their collaborative work with Programs on several items.

For Action

New Curriculum Prefix - Tiered Funding Formula Recommendations (Attachment PROG 01)

Ms. West stated that this is assigning a new curriculum prefix for Neuro Diagnostic Technology to the North Carolina Community College System's tiered funding formula. In our current model, Tier 1A is allocated to curriculum budget, Full-Time Equivalent (FTE), and Healthcare and Technical Education courses.

On behalf of the Programs and Student Success Committee, Ms. West recommended and moved for approval of PROG 01 as presented, approved via voice vote.

Approval of Programs and Student Success Committee Charter (Attachment PROG 02)

Ms. West requested approving the amended Charter, which now includes language emphasizing the committee's role in supporting cross-functional collaboration across system office departments to pursue external funding for the Strategic Plan.

On behalf of the Programs and Student Success Committee, Ms. West recommended and moved for approval of PROG 02 as presented, approved via voice vote.

For Consent Agenda

**Combined Course Library – Workforce Continuing Education and College & Career Readiness
(Attachment PROG 03)**

Ms. West requested to approve the addition, modification, or removal of courses in the Combined Course Library. This includes adding barbering instructor training, a new course on Google digital marketing and e-commerce, and modifying apprenticeship requirements for the electrical program. No questions were raised during the committee's review.

Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 04)

Approval of courses to be offered to captive and co-opted groups, contingent upon fund availability. Lenior Community College seeks to add truck driver training, and Pit College seeks to add HVAC and basic electricity courses for captive and co-opted groups.

Curriculum Program Applications – Fast Track for Action (Attachment PROG 05)

Approval of adding a curriculum program in applied engineering technology at Edgecombe Community College, conditioned on the availability of equipment and operating funds. This addition is seen as beneficial for local manufacturing partners and workforce development.

For Information

RISE Up Training and Credentialing Program Report (Attachment PROG 06)

High-Cost Workforce Legislative Report (Attachment PROG 07)

Summary of 2022-23 NC Child Care Grant Program for Community College Students (Attachment PROG 08)

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 09)

Curriculum Program Terminations as Approved by the System President (Attachment PROG 10)

Food and Nutrition Services (*Discussion Only*)

Ms. West asked Dr. Merritt to discuss the High-Cost Workforce Legislative Report. He stated that the report is due to the legislature by December 1st, 2024. An overview of the report is Here's an overview of what will be included in the report:

- **Use of Funds by Community Colleges:** Examining costs related to student instruction, faculty salaries, instructional supplies, instructional equipment, and accreditation costs.
- **Student Success Outcomes:** Evaluating program outcomes such as retention, graduation, job placement, and other relevant factors.

Ms. West asked for any questions pertaining to the For Information items. No questions or discussions were held regarding those items.

ACCOUNTABILITY AND AUDIT COMMITTEE, Mr. Mark Merritt, Chair

For Action

Accountability and Audit Committee Charter (Attachment AUD 01)

Mr. Merritt presented the approval of the Accountability and Audit Charter. It has been reviewed and approved by the committee.

On behalf of the Accountability and Audit Committee, Mr. Merritt recommended and moved for approval of PROG 01 as presented, approved via voice vote.

For Information

Internal Review – 2024 PCard Transactions (Attachment AUD 02)

David King conducted an internal review of Purchase Card transactions and found that our use and accounting of purchases made on the Purchase Card are in order. The system effectively manages purchases made through this corporate credit card.

Final Audit Report – Apprenticeship NC Grant Compliance Audit (Attachment AUD 03)

There were weaknesses identified in the documentation related to the apprenticeship North Carolina Grant compliance. The management acknowledges these findings and is committed to addressing them. Efforts will be made to bring the process into compliance, especially considering the importance of having a strong infrastructure for grant management.

IT Audit Update

Patrick Fleming provided an update on the progress of the State Auditor's audit and efforts to remediate identified issues. The team is on track to meet requirements and obligations to the State Auditor. A thorough presentation is planned for February, well in advance of the June 30, 2024 compliance deadline.

Treasurer Folwell suggested that misuse of a P-card would be a terminable offense. Mr. Merritt was not aware of the current policy but clarified that there is limited use of P-cards at the System Office.

STRATEGIC PLANNING COMMITTEE, Ms. Ann Whitford, Chair

For Action

Strategic Planning Committee Charter (Attachment PLAN 01)

Ms. Whitford explained that changes made based on last month's discussions were highlighted, including the addition of a bullet point emphasizing collaboration with partners for resource pursuit. Two additional bullet points about monitoring system progress for securing grants were added, with a change from "facilitating" to "supporting" in one of them.

Ms. Whitford mentioned the flexibility of committee schedules, emphasizing the ability to call meetings as needed between quarterly sessions. Highlighted wording in the charter regarding meeting four times a year or as needed, determined by the board.

On behalf of the Strategic Planning Committee, Ms. Whitford recommended and moved for approval of PROG 01 as presented, approved via voice vote.

For Information

Transformative Discussions in 2024 (Attachment PLAN 02)

Ms. Whitford introduced the concept of transformative discussions, previously known as issues luncheon discussions. This emphasizes the goal of elevating important issues to support the strategic plan. Ms. Whitford discussed ongoing efforts in the past two years, including significant committee work and emails exchanged. Ms. Whitford encouraged board input into transformative discussions,

thanking board leadership and President Cox for the opportunity. Dr. Crane will plan and schedule transformative discussions, seeking input from all stakeholders.

NCCCS PRESIDENT'S REPORT

President Cox greeted the Board, welcomed our new Board members, and discussed the following:

- Recognition of recent achievements at NC Tech Awards:
 - Patrick Fleming and the IT team won top award for Rural Broadband initiative.
 - Dr. Mark Sorells won Difference Maker of the Year for cybersecurity leadership.
- Patrick Fleming recognized as 2023 Higher Education IT Executive of the Year by EdScoop.
- Acknowledged President Heatherly and all presidents, both in person and online, for their contributions.
- November updates on strategic goals:
 - Assessment of the current funding model and the creation of a report outlining necessary revisions.
 - Transformational conversation on modernizing the funding model deemed one of the most impactful in years.
- Emphasis on developing a Workforce Talent pipeline to position the community college system as a solution in the state.
- Commitment to ensuring North Carolina remains the top state for business Workforce.
- Announcement of plans to present the proposal and overall business plan to the finance committee in January.
- Second part of the strategic plan: Report on the redesign of the system website and marketing materials.
- Accolades to Nathan Harden for leading the transformation of the system website.
- Glad to have Zack Barricklow starting January 2024 to lead efforts in supporting rural community colleges.
- Shared a student success story from Isothermal Community College about female welders.
- Congratulations to Dr. Margaret Annunziata and her team for innovative work with female welding students.

NEW BUSINESS

Mr. McBrayer reminded about the search for four Community College presidents. Dr. Campbell motion to delegate authority to the Personnel Committee for considering College presidential candidates during the December 8th Personnel Committee Meeting. Seconded by Mr. Ray Trapp. Confirmation that all board members will be invited to the Personnel Committee meeting.

EXPIRING TERMS AND VACANCIES

There are currently no terms expiring or vacancies for State Board membership.

BOARD COMMENTS AND QUESTIONS

Member Comments:

- Mr. McBrayer acknowledgment and appreciation for the work done at the state fair for NC apprenticeships and for members to put this event on their calendar during the State Fair for 2024. Ms. Whitford appreciated the team members and the families and students.
- Mr. McBrayer showed a baseball cap that can be purchased through a company with the NCCCS logo.
- Treasurer Folwell wished Thanksgiving wishes and thoughts for those going through a tough time during the holidays because of loss.
- Mr. Looney welcomed Ms. Benson, Mr. Lang, and Mr. Kane again for their participation on this State Board.
- Mr. Looney recognized the achievements of the technology team and Patrick Fleming.
- Mr. Looney acknowledged the successful launch of the redesigned system website and positive feedback received.
- Dr. Grant Campbell stated the importance of the value of the student voices on our panels and we need that on the ground perspective and thanked Mr. Pike. Dr. Campbell thanked everything for their prayers and condolences and would ask that we adjourn in the remembrance of Joseph Ryan.

DATE OF NEXT MEETING

The next State Board meeting is scheduled for a virtual meeting on December 15, 2023.

ADJOURNMENT

The Board adjourned in memory of Joseph Ryan at 11:40a.m.

RESPECTFULLY SUBMITTED BY:

Jennifer Holloway, Secretary

APPROVED BY:

Dr. Jeff Cox, System President

Mr. Thomas Looney, Chair

**STATE BOARD OF COMMUNITY COLLEGES
SBCC Code Report**



STATE BOARD POLICY AND GOVERNANCE COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment to 2A SBCCC 300.2 – Application for License Renewal	Initiation of Rulemaking Process	October 20, 2023	COMPLETED
	Publication on NCCCS Website	October 24, 2023	COMPLETED
	Written Comment Period Ends	November 23, 2023	COMPLETED
	Review Comments with SBCC Committee	January 18, 2024	PENDING
	2 nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	January 19, 2024	
	Prospective Effective Date of Rule	February 1, 2024	

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment of 1C SBCCC 300.1 – Presidential Selection Process (Re-election)	Initiation of Rulemaking Process	January 19, 2024	PENDING
	Publication on NCCCS Website	January 23, 2024	
	Written Comment Period Ends	February 22, 2024	
	Review Comments with SBCC Committee	March 14, 2024	
	2 nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	March 15, 2024	
	Prospective Effective Date of Rule	April 1, 2024	

STATE BOARD POLICY AND GOVERNANCE COMMITTEE

RULE ACTION	RULEMAKING PROCESS	EXPECTED DATE	STATUS
Proposed Amendment of 1C SBCCC 300.1 – Presidential Selection Process (Delegate Authority to Personnel Committee)	Initiation of Rulemaking Process	January 19, 2024	PENDING
	Publication on NCCCS Website	January 23, 2024	
	Written Comment Period Ends	February 22, 2024	
	Review Comments with SBCC Committee	March 14, 2024	
	2 nd Written Comment Period Ends (if substantive changes)	N/A	
	Hearing Date (if applicable)	N/A	
	Presented to SBCC for Adoption	March 15, 2024	
	Prospective Effective Date of Rule	April 1, 2024	

AGENDA
State Board of Community Colleges
STATE BOARD POLICY AND GOVERNANCE COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, January 18, 2023 – 12:45 p.m. – 1:40 p.m.
Hon. Chaz Beasley, Chair

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – November 16, 2023

For Future Action:

- Proposed Amendment of 1C SBCCC 300.1 – Presidential Selection Process (Re-election) (Attachment SBPG 01)
- Proposed Amendment of 1C SBCCC 300.1 – Presidential Selection Process (Delegate Authority to Personnel Committee) (Attachment SBPG 02)

For Action:

- Review of Public Comments for Proposed Amendment of 2A SBCCC 300.2 – Application for License Renewal (Attachment SBPG 03)

New Business

Adjourn

MINUTES
State Board of Community Colleges
SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEETING
Thursday, November 16, 2023
Hon. Chaz Beasley

SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEMBERS PRESENT

Hon. Chaz Beasley, Chair	Mr. Mark Merritt	Ms. Sarah West
Ms. Lisa Estep, Vice Chair	Mr. Hari Nath	Mrs. Ann Whitford
Dr. Shirley Carraway	Mr. Anthony Pile	
Mr. John M. Kane	Hon. David Price	

*Attended via Zoom

Absent Members: Ms. Julie Ryan

OTHER BOARD MEMBERS PRESENT

Dr. Grant Campbell	Mr. Geoffrey J. Lang	Mr. Bill McBryer
Mr. Jonathan Harris *	Mr. Tom Looney	Dr. Ray Russell*
Hon. Terry Van Duyn		

*Attended via Zoom

OTHERS IN ATTENDANCE

Attorney Tawanda Foster Artis	Dr. Patrick Crane	Ms. Hannah McClellan, EdNC
Ms. Kelly Barretto	Mr. Patrick Fleming	Dr. Phillip Price
Ms. Laura Brown, EdNC	Dr. Kimberly Gold	Ms. Halima Sharif
Mr. Scott Corl	Mr. Nathan Hardin	Ms. Julie Woodson, NCACCT
Dr. Jeff Cox, NCCCS	Ms. Sondra Jarvis	

*Attended via Zoom

CALL TO ORDER

Mr. Beasley called the SBCC Policy and Governance Committee meeting to order at 12:28 p.m.

ROLL CALL

Attorney Artis called the roll of the SBCC Policy and Governance Committee members.

ETHICS STATEMENT

Attorney Artis read the Ethics Awareness and Conflict of Interest Statement. No conflicts were noted.

APPROVAL OF AGENDA AND MINUTES

Mr. Beasley requested a motion to approve the agenda. Mr. Merritt offered the motion, seconded by Ms. West, and approved by voice vote. Mr. Beasley requested a motion to approve the minutes from the October 19, 2023 meeting. Mrs. Whitford offered the motion, seconded by Mr. Merritt, and approved by voice vote.

MINUTES
State Board of Community Colleges
SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEETING
Thursday, November 16, 2023
Hon. Chaz Beasley, Chair

FOR ACTION

Review of the Bylaws of the State Board of Community Colleges (Attachment SBPG 01)

Mr. Beasley advised that the comments on the bylaws serve as the bridge between current practices and the bylaws. He added that this was the beginning of a comprehensive process to modernize the bylaws with the goal to implement best practices. Mr. Beasley requested for a motion to approve SBPG 01. Mr. Merritt made the motion to approve, seconded by Mrs. West, and approved by voice vote.

Review of the State Board of Community Colleges Policy and Governance Committee Charter (Attachment SBPG 02)

Mr. Beasley confirmed that, like the bylaws, the modernization process of the charters will result in good governance structures. Mr. Beasley suggested a review of the bylaws first then focus on transferring the relative factors of the bylaws over to the charters. With that said, Mr. Beasley recommended that SBPG 02 be tabled and reconsidered at the next Committee meeting with the understanding that members provide their comments and suggestions on both the bylaws and charters in the interim of the next Committee meeting. Ms. Estep made the motion to table SBPG 02, seconded by Mr. Price, and approved by voice vote.

Metrics for the Performance Evaluation for President Cox (Attachment SBPG 03)

Mr. Beasley stated that the objective of any good framework of a performance evaluation was that the goals are measurable, strategic in nature, and time bound. In addition, these goals must be attainable and incentivized for those goals that go above and beyond. Mr. Beasley called for a motion to approve SBPG 03. Dr. Carraway made the motion to approve, seconded by Mr. Merritt, and approved by voice vote.

FOR CONSENT APPROVAL

Recommendation for Initial Proprietary School Licensure (Attachment SBPG 04) [CA]

Mr. Beasley opened the floor for questions on the consent agenda item, Recommendation for Initial Proprietary School Licensure (SBPG 04). With no questions noted, Mr. Beasley requested a motion to approve the consent agenda item. Mr. Merritt made the motion, seconded by Mrs. Whitford, and approved by voice vote.

NEW BUSINESS

No new business.

ADJOURNMENT

Ms. Estep made the motion to adjourn, seconded by Mr. Looney, and approved by voice vote. Mr. Beasley declared the meeting adjourned at 12:54 p.m.

MINUTES
State Board of Community Colleges
SBCC BOARD POLICY AND GOVERNANCE COMMITTEE MEETING
Thursday, November 16, 2023
Hon. Chaz Beasley, Chair

Respectfully submitted,
Halima Sharif
Recording Secretary



1 **State Board of Community Colleges Code**
2 **TITLE 1. COMMUNITY COLLEGES**

3
4 **CHAPTER C. PERSONNEL**

5
6 **SUBCHAPTER 300. EMPLOYMENT / HIRING PRACTICES**

7
8 **1C SBCCC 300.1 PRESIDENTIAL SELECTION AND REELECTION PROCESS**

9 (a) Once a college presidential vacancy occurs or is anticipated, the board of trustees
10 shall notify the System President and invite the System President or the System
11 President's designee to meet with the board of trustees to discuss legal
12 requirements and other procedural matters while also providing technical assistance
13 to the board of trustees as needed.

14 (b) In the selection of the college president, the board of trustees shall, at minimum,
15 consider general input from college and community stakeholders on the desired
16 attributes of a college president and evaluate more than one candidate for the
17 position. The State Board may waive this requirement at the request of the board of
18 trustees if the State Board determines it is in the college's interest to do so.

19 (c) The board of trustees shall submit at least one candidate to the System President
20 for review at least ten business days prior to the next regularly scheduled SBCC
21 Personnel Committee meeting or at least ten business days prior to a special called
22 SBCC Personnel Committee meeting.

23 (d) While completing the review process, the System President or the System
24 President's designee shall confirm that the board of trustees completed a
25 background check to include the following:

- 26 (1) Social security number verification,
27 (2) Criminal history check,
28 (3) Civil litigation history check,
29 (4) Education verification,
30 (5) Employment verification, and
31 (6) Personal credit history check.

- 32 (e) Upon completion of the review process, the System President shall present the
33 name(s) of candidate(s) to the Personnel Committee of the SBCC for consideration
34 and assessment.
- 35 (f) Following consideration and assessment of the candidate(s), the Personnel
36 Committee of the SBCC or the SBCC shall authorize the System President to
37 communicate the Personnel Committee's or the SBCC's assessment to the board of
38 trustees.
- 39 (g) The board of trustees shall proceed with the final election process and submit the board
40 of trustees' final election to the SBCC for approval. The board of trustees shall submit
41 the board's recommendation in writing to the System President at least five business
42 days prior to the next meeting of the SBCC.
- 43 (h) The SBCC shall act upon the board of trustees' election at the SBCC's regularly
44 scheduled meeting following receipt of the local board's election unless delayed for
45 cause as determined by the SBCC.
- 46 (i) The System Office shall convey in writing to the chairman of the board of trustees the
47 SBCC's action on the board of trustees' election. The action of the SBCC is final.
- 48 (j) Until the SBCC votes to approve the final candidate and communicates its approval
49 to a college, no college shall publicly communicate or publicly confirm or deny the
50 name of the final candidate submitted to the SBCC for approval.
- 51 (k) No college shall execute a contract prior to SBCC action to approve the local board's
52 presidential election without a provision specifying that the effective date of the
53 contract is subject to the SBCC's approval of the presidential election.
- 54 (l) The board of trustees shall seek State Board of Community Colleges approval of any
55 college president employment contract renewals, extensions, or amendments by
56 taking the following actions:
- 57 1. The Chair of the local board of trustees shall submit on college letterhead
58 a letter notifying the State Board of Community Colleges of its intent to
59 renew, amend, or extend a college president's contract at least ten business
60 days prior to the next regularly scheduled SBCC Personnel Committee
61 meeting or at least ten business days prior to a special called SBCC

62 Personnel Committee meeting. Said letter must include a copy of the
63 president's employment contract modification and the president's resume
64 or curriculum vitae.

65 2. The SBCC shall act upon the board of trustees' reelection or contract
66 modification at the SBCC's regularly scheduled meeting following receipt of
67 the local board's election unless delayed for cause as determined by the
68 SBCC.

69 3. The System Office shall convey in writing to the chairman of the board of
70 trustees the SBCC's action on the board of trustees' election. The action of
71 the SBCC is final.

72

73 *History Note: Authority G.S. 115D-5 and 115D-20*

74 *Eff. [October 1, 2018](#).*

75 *Amended Eff. _____; [February 1, 2020](#)*



1 **State Board of Community Colleges Code**

2 **TITLE 1. COMMUNITY COLLEGES**

3
4 **CHAPTER C. PERSONNEL**

5
6 **SUBCHAPTER 300. EMPLOYMENT / HIRING PRACTICES**

7
8 **1C SBCCC 300.1 PRESIDENTIAL SELECTION PROCESS**

9 (a) Once a college presidential vacancy occurs or is anticipated, the board of trustees
10 shall notify the System President and invite the System President or the System
11 President's designee to meet with the board of trustees to discuss legal
12 requirements and other procedural matters while also providing technical assistance
13 to the board of trustees as needed.

14 (b) In the selection of the college president, the board of trustees shall, at minimum,
15 consider general input from college and community stakeholders on the desired
16 attributes of a college president and evaluate more than one candidate for the
17 position. The State Board may waive this requirement at the request of the board of
18 trustees if the State Board determines it is in the college's interest to do so.

19 (c) The board of trustees shall submit at least one candidate to the System President
20 for review at least ten business days prior to the next regularly scheduled SBCC
21 Personnel Committee meeting or at least ten business days prior to a special called
22 SBCC Personnel Committee meeting.

23 (d) While completing the review process, the System President or the System
24 President's designee shall confirm that the board of trustees completed a
25 background check to include the following:

- 26 (1) Social security number verification,
27 (2) Criminal history check,
28 (3) Civil litigation history check,
29 (4) Education verification,
30 (5) Employment verification, and
31 (6) Personal credit history check.

- 32 (e) Upon completion of the review process, the System President shall present the
33 name(s) of candidate(s) to the Personnel Committee of the SBCC for consideration
34 and assessment.
- 35 (f) The State Board delegates authority to its Personnel Committee to consider and
36 assess the candidates submitted by the System President. Following consideration,
37 ~~and assessment~~ assessment, and approval of the candidate(s), the Personnel
38 Committee Chair of the SBCC or the SBCC Chair shall authorize the System
39 President to communicate the Personnel Committee's or the SBCC's assessment to
40 the board of trustees.
- 41 (g) The board of trustees shall proceed with the final election process and submit the board
42 of trustees' final election to the SBCC for approval. The board of trustees shall submit
43 the board's recommendation in writing to the System President at least five business
44 days prior to the next meeting of the SBCC.
- 45 (h) The SBCC shall act upon the board of trustees' election at the SBCC's regularly
46 scheduled meeting following receipt of the local board's election unless delayed for
47 cause as determined by the SBCC.
- 48 (i) The System Office shall convey in writing to the ~~chairman~~ Chair of the board of
49 trustees the SBCC's action on the board of trustees' election. The action of the SBCC
50 is final.
- 51 (j) Until the SBCC votes to approve the final candidate and communicates its approval
52 to a college, no college shall publicly communicate or publicly confirm or deny the
53 name of the final candidate submitted to the SBCC for approval.
- 54 (k) No college shall execute a contract prior to SBCC action to approve the local board's
55 presidential election without a provision specifying that the effective date of the
56 contract is subject to the SBCC's approval of the presidential election.

57

58 *History Note: Authority G.S. 115D-5 and 115D-20*59 *Eff. [October 1, 2018](#).*60 *Amended Eff. _____; [February 1, 2020](#)*



1 **State Board of Community Colleges Code**
2 **Title 2 – PROPRIETARY SCHOOLS**

3
4 **CHAPTER A. PROPRIETARY SCHOOLS**

5
6 **SUBCHAPTER 300. LICENSURE**

7
8 **2A SBCCC 300.2 Application for License Renewal**

- 9 (a) All licenses issued shall expire on June 30.
- 10 (b) All issued licenses shall extend from July 1 through June 30, inclusive; except that
11 any license initially issued on or after April 1 shall expire on June 30 of the following
12 calendar year.
- 13 (c) Schools desiring the renewal of their license shall submit an application on or before
14 ~~March 15~~ March 1 of each year. The application shall be accompanied by the
15 following:
- 16 (1) All information required of schools applying for an initial license that has not been
17 previously submitted;
- 18 (2) For a school that has been licensed for one year but less than six years, verification
19 that the guaranty bond or alternative to the guaranty bond is in an amount equal
20 to the greatest amount of unearned paid tuition in the school's possession at any
21 time during the prior fiscal year. This verification shall be in the form of quarterly
22 reports to the President of the North Carolina Community College System
23 evaluating the amount of the guaranty bond or alternative to the guaranty bond.
24 Quarterly evaluation reports requiring an increase of five percent or more in the
25 amount of the bond held by the school must show an immediate increase in the
26 bond amount at the time of the evaluation. At the time of the school's annual
27 license renewal, the guaranty bond or alternative to the guaranty bond shall be an
28 amount equal to the greatest amount of unearned paid tuition in the school's
29 possession at any time during the prior fiscal year;

- 1 (3) Copy of current catalog containing all information required of schools applying for
2 initial license; and
- 3 (4) Any supplementary information necessary to bring information on the school up to
4 date.
- 5 (d) A certified check or money order in the amount established by the SBPS and published
6 annually under the North Carolina Proprietary School Fee Schedule made payable to
7 the North Carolina State Treasurer shall be received on or before March 15.
- 8 (e) Proprietary schools shall make payment to the Student Protection Fund in the amount
9 set forth in G.S. 115D-95.1. The full and timely payment into the Student Protection
10 Fund is a condition of licensure. The State Board of Community Colleges shall not
11 refund any payment to the Student Protection Fund in the event that a school's license
12 is suspended or revoked.
- 13 (f) Proprietary schools shall make adjustments to the guaranty bond or alternative to the
14 guaranty bond requirements of schools based on G.S. 115D-95. A guaranty bond or
15 alternative to the guaranty bond shall be required for license renewal for a school that
16 has been continuously licensed to operate for more than five years in the State, as
17 follows:
- 18 (1) If the balance of the Student Protection Fund in G.S. 115D-95.1 is below the
19 catastrophic loss amount, the school shall file a guaranty bond or alternative to the
20 guaranty bond in an amount equal to the maximum amount of prepaid tuition held
21 by the school during the prior fiscal year multiplied by the percentage amount the
22 fund is deficient.
- 23 (2) If the school held prepaid tuition in excess of the Student Protection Fund
24 catastrophic loss amount during the prior fiscal year, in addition to any guaranty
25 bond or alternative to a guaranty bond amount required by Subparagraph (1) of
26 this Paragraph, the school shall file a guaranty bond for the difference between the
27 prepaid tuition amount held in the previous fiscal year and the Student Protection
28 Fund catastrophic loss amount.

1 (g) The SBPS will tabulate the balance of the Student Protection Fund as of December
2 31 of each year and establish the percentage amounts identified in Subparagraph
3 (e)(1) of this Rule.
4

5 *History Note: Authority G.S. 115D-89; 115D-91; 115D-92; 115D-95.1; S.L. 2009-562 s.4;*

6 *Eff. September 1, 1993;*

7 *Amended Eff. _____; [August 1, 2014](#); July 1, 2010; August 13,*

8 *2005; December 1, 2004.*
9

DRAFT

AGENDA
State Board of Community Colleges
PERSONNEL COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, January 18, 2024 – 1:45 p.m. – 2:40 p.m.
Mr. Bill McBrayer, Chair

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – November 16, 2023

For Action

- Reorganization of Funds / Position Creation (Attachment PER 01)

For Information

- System Office Vacancy Report – January 2024 (Attachment PER 02)
- College Presidential Status Report – January 2024 (Attachment PER 03)

New Business

Adjourn

MINUTES
State Board of Community Colleges
PERSONNEL COMMITTEE
Thursday, November 16, 2023

PERSONNEL COMMITTEE MEMBERS

Chair Mr. Bill McBrayer	Mr. John Kane	Mr. Mark Merritt
Vice Chair Sam Searcy	Mr. Geoffrey Lang	The Hon. Ray Russell*
Ms. Lisa Estep	Mr. Tom Looney	

Absent: Mr. Ray Trapp

OTHER STATE BOARD MEMBERS PRESENT

Ms. Paula Benson	Dr. Grant Campbell	Ms. Ann Whitford
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OTHERS IN ATTENDANCE

President Jeff Cox	Ms. Tawanda Foster Artis	Ms. Lillie Rhodes
Dr. Kimberly Gold	Ms. Magnolia Lugo	Ms. Veronica Watson
Ms. Sondra Jarvis	Ms. Jennifer Holloway	

Attended in Via Zoom*

CALL TO ORDER

Chair McBrayer called the Personnel Committee Meeting to order at 1:10 p.m. in the Gregory Pool Conference Room in the Caswell Building, Raleigh, NC.

ROLL CALL

Dr. Gold took the roll of the Personnel Committee members. Quorum met.

ETHICS STATEMENT

Dr. Gold read the Ethics Awareness and Conflict of Interest Statement. No conflicts noted.

APPROVAL OF THE AGENDA AND MINUTES

Chair McBrayer requested an amendment to the agenda to add one (1) For Action items for closed session consideration. Mr. McBrayer asked for a motion to approve the November 16, 2023, meeting agenda with the amendments. Mr. Merritt made the motion, seconded by Ms. Estep. Unanimously approved.

Chair McBrayer requested a motion to approve minutes for the October 19, 2023, meeting. Ms. Estep made the motion, seconded by Mr. Merritt Unanimously approved.

MINUTES
State Board of Community Colleges
PERSONNEL COMMITTEE
Thursday, November 16, 2023

FOR ACTION

Personnel Committee Charter (Attachment PER 01)

Chair McBrayer stated that in the prior meetings a decision was made to postpone approval of the charters for State Board Policy Governance and Finance till the February meeting. Staff will work with the committee chairs to align language. Chair McBrayer noted that the number of meetings has been updated to reflect eight meetings.

Chair McBrayer asked for a motion to approve the language change currently proposed. Mr. Merritt made the motion, seconded by Ms. Estep.

Chair McBrayer made a motion to go into closed session at 1:15 p.m. pursuant to NC General Statute 143-318.11 A1 to prevent the disclosure of information that is confidential, privileged, in pursuit of NC General Statute 115-D-27 and 126-22. Mr. Merritt made a motion, seconded by Ms. Estep.

OPEN SESSION

The Committee went into open session at 1:26 pm.

For Information

System Office Vacancy Report – November 2023

Discussion about recruitment for the System Office and local community colleges

- Vacancy rates
- Vacancy reports & accuracy of data
- Positions on hold/not filled
- Recruitment strategies & creativeness
- Timeframe from separation/vacant position to hire/filled
- Advertising vacancies
- Metrics on declined offers
- Competitive job & salary offers
- Applicant tracking system/ NEOgov
- EPA and SPA hiring process

General Counsel Tawanda Artis suggested to implement an anonymous “Suggestion/Recommendation Box” Program to welcome thoughts, ideas, encourage involvement and creative processes. Discussed delays in processes related to recruitment involve multiple state agency & timeliness of completion.

President Cox announced an asset of the recruitment process and other HR processes (mapping processes) are forthcoming.

MINUTES
State Board of Community Colleges
PERSONNEL COMMITTEE
Thursday, November 16, 2023

ADJOURNMENT

The Chair asked if there was any new business.

The Committee adjourned at 1:44 p.m.

Recording Secretary, Veronica Watson

STATE BOARD OF COMMUNITY COLLEGES
Reorganization of Funds/ Position Creation
State Director of College Ready Graduates and Developmental Education

Request:

The State Board is asked to approve a reorganization request to move \$135,000 in funds from Budget Fund 105414 (Specialized Programs and Centers – Colleges) to Budget Fund 105340 (Academic and Program Services) to create a new System Office Position entitled State Director of College Ready Graduates and Developmental Education. The majority of the funds will be utilized for personnel salary and benefits, the remainder will be utilized for travel cost and other expenses directly related to the delivery of professional development and support for colleges and high school personnel.

Background:

S.L. 2015-241, Section 10.13 amended by S.L. 2016-94, Section 10.5 and S.L. 2018-5, Section 9.4, Career and College Ready Graduates, requires the State Board of Community Colleges (SBCC), in consultation with the State Board of Education (SBE), to develop a program that introduces the college developmental mathematics and developmental reading and English curriculums in the high school senior year and provides opportunities for college remediation for students prior to high school graduation. Implementation of select model partnerships began in the 2016/2017 academic year. Since the 2016/2017 Academic year, the Career & College Readiness Graduate (CCRG) program has continued to move forward in collaboration with the NC Department of Public Instruction. The most recent legislative report was approved by the State Board of Community Colleges in September 2023 (reference [PROG 02 – Annual Report to the North Carolina General Assembly – Career and College Ready Graduate Program Outcomes](#))

Rationale:

Recurring Funding provided in Session Law 2018-5 was designated for personnel to coordinate Professional Development for CCRG and related efforts. Since 2018, the System has contracted with a college staff member for a percentage of their time to provide this support. The State Director of College Ready Graduates and Developmental Education will provide a full-time dedicated staff member to focus their efforts on the coordination and further development of these efforts.

Base Salary: \$88,000

Attachment: Job description

**STATE BOARD OF COMMUNITY COLLEGES
System Office Vacancy Report - January 2024**

Attachment PER 02

DIVISION	POSITION	POSITION DESCRIPTION	DATE VACANT	VACANCY REASON	STATUS	BUDGET AMOUNT	NUMBER OF DAYS VACANT	FTE COUNT
ECONOMIC	60013024	Admin Assc II ApprenticeshipNC	2/13/2023	Separation	ON HOLD	40,000.00	326	1.000
ECONOMIC	65031926	Workforce Development Trn	11/4/2023	Separation	Recruitment Process	65,000.00	62	1.000
ECONOMIC	65032454	Workforce Development Training Spec I	1/11/2023	Internal Tranfer	Recruitment Process	58,348.00	359	1.000
ECONOMIC	65038302	Workforce Development Spec/ANC West	11/1/2023	New Position	Recruitment Process	62,400.00	65	1.000
ECONOMIC	65038303	ANC East Region Admin Support Specialist	11/1/2023	New Position	Recruitment Process	62,400.00	65	1.000
ECONOMIC	60088170	AVP Bus Eng & National and Int Partnersh	1/1/2024	Retirement	Vacant	130,244.00	4	1.000
ECONOMIC	65038304	ApprenticeshipNC CC Liaison	11/1/2023	New Position	Recruitment Process	70,000.00	65	1.000
ECONOMIC	65038305	ApprenticeshipNC CC Wrkfrc Board Liaison	11/1/2023	New Position	Recruitment Process	70,000.00	65	1.000
EXECUTIVE	65038301	Director of Grants	10/1/2023	New Position	Recruitment Process	105,000.00	96	1.000
EXECUTIVE	60087989	Agency HR Consultant I	11/14/2023	Separation	Recruitment Process	62,000.00	52	1.000
EXECUTIVE	60088138	Social Research Specialist I	7/8/2023	Separation	Recruitment Process	76,424.00	181	1.000
FINANCE	60095042	Accounting Technician II	7/1/2023	Separation	Reclass Pending	46,575.00	188	1.000
FINANCE	60088100	Procurement Technician	10/9/2023	Separation	Reclass Pending	43,470.00	88	1.000
FINANCE	60088117	Adm Svcs and Health/Safety Coordinator	5/1/2023	Retirement	Recruitment Process	53,061.00	249	1.000
FINANCE	60088110	Business Officer II	10/12/2021	Promotion	Reclass Pending	72,278.00	815	1.000
PROGRAMS	65037945	IDD-Education Program Director	7/1/2023	New Position	Recruitment Process	100,000.00	188	1.000
PROGRAMS	65037946	IDD Training Program Associate Director	7/1/2023	New Position	Recruitment Process	80,000.00	188	1.000
PROGRAMS	60088048	Research and Information Mgr.	10/4/2022	Separation	Vacant	47,870.00	458	1.000
PROGRAMS	65009703	Asst Director of Adult Education	6/21/2023	Promotion	Recruitment Process	101,430.00	198	1.000
PROGRAMS	60088135	Director for Public Safety Programs	1/1/2024	Retirement	Recruitment Process	97,790.00	4	1.000
PROGRAMS	65009395	Criminal Justice Training Specialist	12/1/2023	Retirement	Recruitment Process	71,976.00	35	1.000
TECHNOLOGY	60088014	AVP, IT Service Management & Strategy	10/1/2023	Separation	Vacant	153,868.00	96	1.000
TECHNOLOGY	60088016	Applications Systems Analyst I	5/13/2023	Separation	ON HOLD pending Reorganization	84,000.00	237	1.000
TECHNOLOGY	60088032	Director of Data Warehousing	9/3/2022	Separation	Recruitment Process	127,305.00	489	1.000
Total						2,148,631.00		24.000

JANUARY METRICS	
BUDGETED POSIT	240
HEADCOUNT	216
VACANCIES	24
VACANCY RATE	10.00%
SEPARATIONS	3

STATE BOARD OF COMMUNITY COLLEGES
College President Status Report

Attachment PER 03

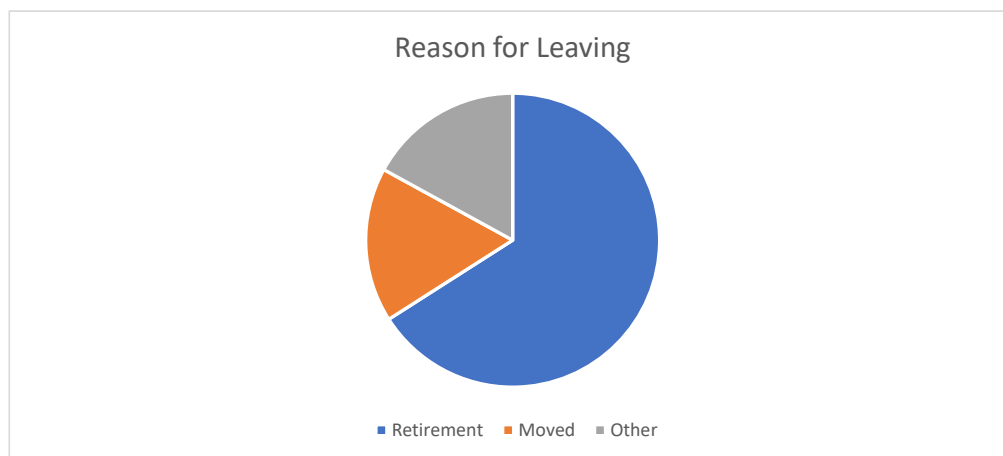
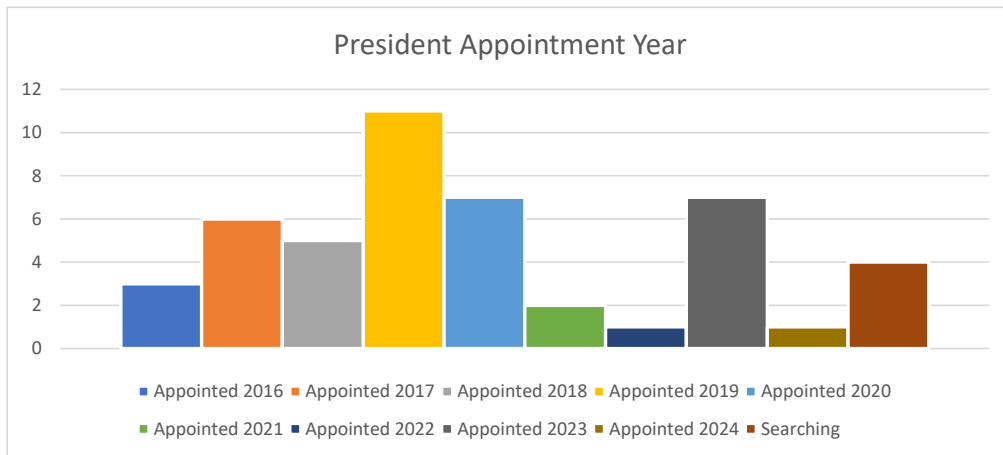
College	President	Appt. Date
Alamance Community College	Dr. J. Larry Keen (Interim) Dr. Ken Ingle	7/1/2023 2/1/2024
Asheville Buncombe Technical Community College	Dr. John Gossett *	7/1/2020
Beaufort County Community College	Dr. David Loope	6/1/2017
Bladen Community College	Dr. Amanda Lee *	2/1/2019
Blue Ridge Community College	Dr. Laura Leatherwood	7/1/2017
Brunswick Community College	Dr. Gene Smith	1/1/2019
Caldwell Community College & Technical Institute	Dr. Mark Poarch	7/1/2016
Cape Fear Community College	Mr. Jim Morton	4/20/2018
Carteret Community College	Dr. Tracy Mancini	6/1/2020
Catawba Valley Community College	Dr. Garrett Hinshaw	8/1/2006
Central Carolina Community College	Dr. Lisa Chapman	4/1/2019
Central Piedmont Community College	Dr. Kandi Deitemeyer *	1/1/2017
Cleveland Community College	Dr. Jason Hurst	4/1/2018
Coastal Carolina Community College	Mr. David Heatherly	1/1/2017
College of The Albemarle	Dr. Jack Bagwell	12/2/2019
Craven Community College	Dr. Raymond Staats	7/20/2015
Davidson-Davie Community College	Ms. Jenny Varner	7/11/2023
Durham Technical Community College	Mr. John Buxton	7/20/2020
Edgecombe Community College	Dr. Gregory McLeod	8/15/2018
Fayetteville Technical Community College	Dr. Mark Sorrells	1/1/2023
Forsyth Technical Community College	Dr. Janet Spriggs	1/1/2019
Gaston College	Dr. John Hauser *	6/1/2020
Guilford Technical Community College	Dr. Anthony Clarke *	11/1/2019
Halifax Community College	Dr. Patrena Elliott	1/1/2023
Haywood Community College	Dr. Shelley White	1/1/2020
Isothermal Community College	Dr. Margaret Annuziata	2/1/2021
James Sprunt Community College	Dr. Jay Carraway	4/29/2019
Johnston Community College	Dr. Vern Linqvist	1/15/2023
Lenoir Community College	Dr. Russell Hunt	10/1/2016
Martin Community College	Dr. Brian Busch (Acting)	1/1/2024
Mayland Community College	Dr. John C. Boyd	1/1/2011
McDowell Technical Community College	Mr. Ryan Garrison (Interim)	9/3/2023
Mitchell Community College	Dr. Tim Brewer	3/1/2012
Montgomery Community College	Dr. Chad Bledsoe	4/6/2015
Nash Community College	Dr. Lew Hunnicutt	11/1/2019
Pamlico Community College	Ms. Michelle Willis Kraus (Acting)	11/21/2023
Piedmont Community College	Dr. Pamela Senegal	7/1/2017
Pitt Community College	Dr. Lawrence Rouse *	8/1/2018
Randolph Community College	Dr. Shah Ardalan	7/1/2023
Richmond Community College	Dr. W. Dale McInnis	3/1/2010
Roanoke-Chowan Community College	Dr. Murray Jean Williams	5/1/2021
Robeson Community College	Ms. Melissa Singler	11/1/2019
Rockingham Community College	Dr. Mark Kinlaw	1/20/2015
Rowan-Cabarrus Community College	Dr. Carol S. Spalding	8/11/2008
Sampson Community College	Dr. Bill Starling	3/1/2018
Sandhills Community College	Dr. Alexander "Sandy" Stewart	7/1/2023
South Piedmont Community College	Dr. Maria Pharr	1/1/2017
Southeastern Community College	Dr. Chris English	8/3/2020
Southwestern Community College	Dr. Don Tomas	7/1/2011
Stanly Community College	Dr. John Enamait	8/15/2016
Surry Community College	Dr. David R. Shockley	1/1/2012
Tri-County Community College	Dr. Donna Tipton-Rogers	10/19/2007
Vance-Granville Community College	Dr. Rachel Desmarais	8/11/2018
Wake Technical Community College	Dr. Scott Ralls *	2/1/2019
Wayne Community College	Dr. Patty Pfeiffer	1/1/2022
Western Piedmont Community College	Dr. Joel Welch	7/1/2020
Wilkes Community College	Mr. Morgan Francis (Interim)	6/1/2023
Wilson Community College	Dr. Jami Woods	6/1/2023

**Previously served as president at another NCCCS college*

STATE BOARD OF COMMUNITY COLLEGES
College President Status Report

Attachment PER 03

Appointed 2016	3		
Appointed 2017	6		
Appointed 2018	5		
Appointed 2019	11		
Appointed 2020	7		
Appointed 2021	2		
Appointed 2022	1		
Appointed 2023	7	Retirement	31
Appointed 2024	1	Moved	8
Searching	4	Other	8
Total:	47	Total:	47



AGENDA
State Board of Community Colleges
FINANCE COMMITTEE
Caswell Building, Dr. W. Dallas Herring State Board Room
Thursday, January 18, 2024 – 2:45 p.m. – 3:40 p.m.
Ms. Lisa Estep, Chair

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – November 16, 2023

For Future Action

- Propel NC (Attachment FC 01)

For Action

- State Board Reserve Funds (Attachment FC 02)
- Allocation to Support Modernize ERP Pilot Colleges (Attachment FC 03)
- Allocation of Remaining Funds for Pamlico Prison Education Project (Attachment FC 04)

For Consent Approval

- Construction and Property – January 2024 (Attachment FC 05)

For Information

- Building Support for Propel NC (Attachment FC 06)
- Tuition and Registration Fee Waiver Report (Attachment FC 07)
- Delegated College Allocations Reports as of December 2023 (Attachment FC 08)
- Estimated Receipts – December 2023 (Attachment FC 09)

New Business

Adjourn

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, November 16, 2023 – 1:45 p.m. – 2:40 p.m.
Ms. Lisa Estep, Chair

Finance Committee Members Present

Ms. Lisa Estep	Mr. Bill McBrayer	The Hon. Terry Van Duyn
Dr. Shirley Carraway	Ms. Sarah West	The Hon. Chaz Beasley*
Ms. Paula Benson	Mr. Mark Merritt	The Hon. Sam Searcy
Mr. John Kane		

Attended via phone or Zoom technology*

Members absent: Treasurer Dale Folwell, Ms. Julie Ryan

Other SBCC Members:

Mr. Tom Looney
Mr. Ray Trapp
Mr. Hari Nath
Mrs. Ann Whitford
Mr. Johnathan Harris

OTHERS IN ATTENDANCE:

Dr. Jeff Cox (President)	Mr. Deante Tyler	Mr. David L. Heatherly (Coastal Carolina CC)
Dr. Phillip Price	Mr. Jason Cobb	Dr. W. Dale McInnis (Richmond CC)
Dr. Kimberly Gold	Dr. Andrew Gardner	Dr. Rusty Hunt (Lenoir CC)
Dr. Patrick Crane	Ms. Brenda Burgess	Ms. Hannah McClellan (EducationNC)
Dr. Brian Merritt	Ms. Jonnell Carpenter	Ms. Laura Browne (EducationNC)
Mr. Patrick Fleming	Ms. Delany Davis	
Mr. Alex Fagg	Ms. Tawanda Foster Artis	
Ms. Sondra Jarvis	Mr. Dwight Miller	
Ms. Petrina Herring	Dr. Amanda Lee	
Ms. Dorrine Fokes	(Bladen CC)	

CALL TO ORDER

Ms. Estep called the meeting to order at 1:52 p.m.

ROLL CALL

Ms. Herring took the roll of the Finance Committee members.

ETHICS STATEMENT

Ms. Estep read the required ethics statement. There were no conflicts of interest.

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, November 16, 2023 – 1:45 p.m. – 2:40 p.m.
Ms. Lisa Estep, Chair

APPROVAL OF THE AGENDA

Ms. Estep asked for a motion to approve the agenda of the meeting as presented. Mr. Merritt moved, seconded by Ms. Van Duyn, and the motion was unanimously approved via voice vote.

APPROVAL OF THE MINUTES

Ms. Estep asked for a motion to approve the minutes of the October 18, 2023, Finance Committee meeting. Mr. Merritt moved, Dr. Carraway seconded the motion, and the motion was unanimously approved via voice vote.

For Action

Finance Committee Charter (Attachment FC 01)

Ms. Estep requested for FC 01 to be tabled until the February Finance Committee meeting to allow the Finance Committee a chance to review and develop common language across the charters and to determine if an amendment related to the Finance Committee role in the President’s performance measures are appropriate.

Dr. Carraway motioned for approval; Mr. Merritt second the motion. The Committee approved Finance Committee Charter (Attachment FC 01) via voice vote.

State Board Reserve (Attachment FC 02)

Ms. Estep stated that a similar item came before the Finance Committee last month for Wayne CC. The other colleges in this partnership are James Sprunt CC (\$10,000), Lenior CC (\$10,000), and Sampson CC (\$4,000). These colleges came fourth with a similar funding request for this initiative. The funding would be in the same percentage that we funded Wayne CC (forty percent of the match requirement) This request will be \$24,000 dollars in total and would encumber \$34,000 in State Board Reserves for the “Train the East” initiative.

Ms. Estep and Dr. Price discussed the item with the Committee.

Ms. West motioned for approval; Mr. Merritt second the motion. The Committee approved State Board Reserve (Attachment FC 02) via voice vote.

IT Service Management Allocation for ERP Modernization Pilot Colleges (Attachment FC 03)

Ms. Estep stated that we approved the five pilot colleges for our ERP modernization project a few months ago, we have had a contract in place since 2019 at the System Office level for this software.

Ms. Estep explained this would be an expansion of the service management software and now with this expansion, we are above the delegated authority amount. This \$1,532,500 request would run the contract from December 1, 2023, to May 31, 2026, and the funding source would be from the ERP funds.

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
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Ms. Lisa Estep, Chair

Mr. Fleming discussed the item with the Committee.

Mr. Merritt motioned for approval; Mr. Merritt second the motion. The Committee approved State Board Reserve (Attachment FC 03) via voice vote.

Allocation for Faculty Recruitment and Retention (Attachment FC 04)

Ms. Estep explained this is a total allocation of \$31.7 million dollars in 2023 -. There was a \$12-million-dollar allocation in the prior budget and another \$19 million was in this year's budget. Faculty recruitment and retention are for Tier 1A and/or Tier 1B faculty.

Ms. Estep explained the meaning of Tier 1A it is defined as healthcare, IT, and other priority occupations. The meaning of Tier1B can mean HVAC, plumbing, and lab base sciences.

Ms. Estep explained these recurring funds will allow for payment of recruitment bonuses and salary increases. The colleges have a reporting requirement documenting the use of these funds.

Ms. Estep stated that we will be able to report back to the General Assembly on how these funds are being utilized.

Ms. Estep, Dr. Cox, and Dr. Price discussed the item with the Committee.

Dr. Carraway motioned for approval; Mr. Merritt second the motion. The Committee approved Allocation for Faculty Recruitment and Retention (Attachment FC 04) via voice vote.

Allocation for Nursing Faculty Salary Adjustment (Attachment FC 05)

Ms. Estep stated that this is an allotment to the colleges based on the percentage of nursing classes with prefixes such as NUR and NAS. The total allocation for FC 05 is \$7,131,565.

Ms. Estep explained that if you would have a nursing vacancy the General Assembly is wanting the colleges to increase those vacancies/new positions salaries by ten percent. If there is any money left after that then, existing faculty can receive up to a fifteen percent increase in pay.

Ms. Estep reviewed the table in FC 05.

Dr. Price stated throughout the System Office, we have heard from sometime the issue of trying to hire new nursing faculty and the difficulty with this process.

Dr. Price explained the General Assembly provided the funding for the purpose of increasing the starting salary for nurses and existing nursing faculty members.

Dr. Price stated that we completed background research to ensure which programs is extended to

MINUTES
State Board of Community Colleges
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Thursday, November 16, 2023 – 1:45 p.m. – 2:40 p.m.
Ms. Lisa Estep, Chair

and what does the term nursing mean?

Dr. Price explained that we will be able to determine the faculty that teach NUR and NAS courses will fit the requirement. Dr. Price stated that we use that as our basis for allocation for the number of full-time equivalent students in those course prefixes and determined an allocation from that.

Dr. Price stated that Ms. Estep made a good point regarding the ability to use these funds along with the faculty recruitment and retention to be able to really help with this process.

Dr. Price, Ms. Estep, and the Committee discussed the item.

Mr. Merritt motioned for approval; Mr. Searcy second the motion. The Committee approved Allocation for Nursing Faculty Salary Adjustment (Attachment FC 05) via voice vote.

Allocation for High-Cost Workforce Start-Up Fund Program (Attachment FC 06)

Ms. Estep stated that this is a \$10 million-dollar allocation that are specifically for health care program start-ups. Ms. Estep explained back in the prior biennial we did have some funds for high-cost workforce funding. The System Office went back and looked at those applications to see which ones were not funded but were healthcare related to try to get these funds out to colleges as soon as possible. Ms. Estep explained that when they went back and looked at the prior applications, we were able to allocate \$5.2 million of this allocation.

Ms. Estep stated the funding is from ARPA funds and the rest of the funds will be available around April.

Ms. Estep explained this is a good example of how the System Office is trying to streamline the process, get the funds to the colleges as soon as possible by going back, and looking at existing applications.

Ms. Estep stated there is a limit of \$500,000 per program.

Ms. Estep, Dr. Merritt, Dr. Price, and the Committee discussed the item.

Ms. West motioned for approval; Dr. Carraway second the motion. The Committee approved Allocation for High-Cost Workforce Start-up Fund Program (Attachment FC 06) via voice vote.

For Consent Approval

Allocation for Finish Line Grants (Attachment FC 07)

Ms. Estep stated the Finish Line Grants have been around since 2018 and the grants started in the Governor's Office.

MINUTES
State Board of Community Colleges
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Thursday, November 16, 2023 – 1:45 p.m. – 2:40 p.m.
Ms. Lisa Estep, Chair

Ms. Estep explained that the funding source and the percent completion has changed so the funding source was initiated through the WOIA discretionary fund, it moved EANS fund, and now it is in Session Law 2023-14, Senate Bill 20, section 6.10.

Ms. Estep stated that this is \$1.5 million-dollar allocation from the General Fund. Ms. Estep explained when it first begins it was seventy-five completion, then it moved to fifty percent completion, now it is twenty-five percent completion.

Mr. Merritt motioned for approval; Ms. Van Duyn second the motion. The Committee approved Allocation for Finish Line Grants (Attachment FC 07) via voice vote.

Allocation of State Capital Improvement Infrastructure Funds (SCIF) (Attachment FC 08)

Ms. Estep stated originally in 2021 \$400 million dollars was allocated by the General Assembly in SCIF funding.

Ms. Estep explained the NC Community Association of Community College Presidents agreed on twenty- five percent being allocated per year The \$200 million dollars in SCIF funding is being allocated the same way as the first \$200 million.

Ms. Estep stated that we are asking the Finance Committee to approve the allocation of SCIF funding \$100 million this year and \$100 million next year.

Dr. Carraway motioned for approval; Ms. Van Duyn second the motion. The Committee approved Allocation of State Capital Improvement Infrastructure Funds (SCIF) (Attachment FC 08) (Attachment FC 08) via voice vote.

Construction and Property – November 2023 (Attachment FC 09)

Ms. Fokes reviewed the construction and property items.

Mr. Merritt motioned for approval; Ms. Van Duyn second the motion. The Committee approved State Board Reserve (Attachment FC 09) via voice vote.

Estimated Receipts– October 2023 (Attachment FC 10)

Dr. Price reviewed the item.

Summary of 2022-23 State Funded Financial Aid Programs for Community College Students (Attachment FC 11)

Ms. Burgess reviewed the item.

New Business

MINUTES
State Board of Community Colleges
FINANCE COMMITTEE
Thursday, November 16, 2023 – 1:45 p.m. – 2:40 p.m.
Ms. Lisa Estep, Chair

ADJOURNMENT

Dr. Carraway motioned for approval; Ms. West second the motion. The Committee adjourned the meeting at 2:32 p.m. via voice vote.

Respectfully Submitted,
Petrina L. Herring,
Recording Secretary

PROPEL NC

A New Community
College Business
Model for the New
North Carolina
Economy

**NC COMMUNITY
COLLEGES**
CREATING SUCCESS

North Carolina's investments in economic and workforce development have created booming business and job growth in key sectors that will drive our state's economy for generations to come. Now we need to make sure North Carolinians fill those great North Carolina jobs.

The Challenge

NC Is No. 1 State for Business - But We Have a Skilled Workforce Shortage

North Carolina is booming, but we do not have enough skilled workers to meet the growing demand. If we don't change the way our community colleges do business, our residents and our communities will miss out on this once-in-a-generation period of economic growth. Yet, the current funding model limits our speed, capacity, and innovation. It needs an overhaul. And we must move with urgency.

- By 2031, there are projected to be 576,000 annual job openings and potential workforce shortages especially in healthcare, advanced manufacturing, biotechnology, and information technology
- 68% of all jobs will require a post-secondary or high-quality credential
- We have a short window of opportunity to deliver this highly skilled workforce

The Solution

PROPEL NC Will Help NC Community Colleges Meet the Challenge

PROPEL NC is a first-of-its-kind plan to directly align our program funding to North Carolina's most urgent workforce needs. That means funding will be based on outcomes that drive economic development and meet employer demand across all 100 counties.

- 98 percent of NC Community College System students are North Carolinians
- More than half of our community college students are Adult Learners (25+)
- Nearly 80 percent of students stay and work in the communities where they train and learn

PROPEL NC

- Builds on Recent Legislative Investments
- Targeted Funding for Job Training/Continuing Education
- Courses Linked to Actual Workforce Needs
- Prioritized by Job Demand Data
- Strengthens Rural Communities
- Transparent, Accountable, Results-Driven

Workforce Sectors

Challenge

The current tier-based resource allocation model was developed and implemented in fiscal year 2011-2012 with minor modifications after this point. Funding for curriculum and continuing education courses varies in some cases for the same program areas.

Proposed Modernization

The current tier-based allocation process will be shifted to a labor market driven model. Courses will be linked to workforce sectors which will be ranked and valued by statewide salary job demand data. All curriculum and continuing education courses would reside in the same workforce sector.

Request

We are proposing to update the current resource allocation process to a labor-market driven model. The estimated additional funding needed to implement is \$68,583,610.

Base Allotment Modernization

Challenge

The existing model does not match historical spending patterns for colleges or recognize student support needs. The existing allocations for other costs have not been adjusted in recent history.

Proposed Modernization

Base funding would be increased 5.8%, which closes the gap to actual spending patterns and account for inflation. This modification would also increase the enrollment allotment above 750 FTE based on this increase in other costs funding.

Request

We are proposing to increase the base funding per college by 5.8% to account for increases in the cost of providing education to students. The estimated additional funding needed to implement is \$24,435,946.

Enrollment Increase Reserve

Challenge

The existing method of funding enrollment increases is not a predictable, reliable or sustainable method as it relies on prior year over-collection of receipts as the funding source.

Proposed Modernization

An enrollment increase reserve fund would be established using \$6 million in non-recurring funds. This reserve fund would be replenished annually through the enrollment growth request. Colleges would be funded at one half of the average FTE value (currently \$2,089) per FTE for the greater of FTE increases in excess of 5% for each category (curriculum, continuing education, and basic skills) or increases in total FTE greater than 325. If enrollment growth exceeds the \$6 million fund in a given year, the value per FTE would be reduced proportionately. These funds would be distributed no later than February based on actual FTE reported for the fall semester.

Request

We are proposing to revise NCGS 115D-31(e) to create a stable and predictable method to fund enrollment increases in the fiscal year in which the increase occurs. The additional funding needed for this request is \$6 million in non-recurring funds.

Excess Tuition Retention

Challenge

The existing method of funding enrollment increases is not a predictable, reliable or sustainable method as it relies on prior year over-collection of receipts as the funding source. We are requesting to decouple excess tuition receipts from the enrollment increase reserve.

Proposed Modernization

We are proposing that when total system actual receipts exceed total budgeted receipts.

1. Hold excess receipts carry forward from preceding fiscal year in a non-reverting reserve at the System Office to help protect from potential reversions in the current fiscal year.
2. If the System Office determines that no budget call-back will be necessary (determination will usually be made in November/December), system total excess receipts will be returned proportionally to the individual colleges based on their actual receipts collected.

Request

We are proposing to revise NCGS 115D-31(e) to serve firstly as a buffer against budget callbacks, and should that be unnecessary, to return system total excess receipts proportionally to colleges based on actual receipt collections.

Workforce Sectors Projections

	New Model			Old Model (excludes base)			Increase in	
	CU and CE	CT and SBC	Total New	Curriculum	WCE	Total Old	Funding	% Variance
Alamance CC	\$ 17,095,372	\$ 38,182	\$ 17,133,555	\$ 14,028,189	\$ 1,881,302	\$ 15,909,491	\$ 1,224,064	7.14%
Asheville-Buncombe TCC	24,457,608	7,528	24,465,136	20,637,248	2,136,151	22,773,399	1,691,737	6.91%
Beaufort County CC	8,518,677	20,757	8,539,434	6,135,914	1,670,885	7,806,799	732,635	8.58%
Bladen CC	5,236,412	16,294	5,252,706	4,450,510	719,286	5,169,796	82,910	1.58%
Blue Ridge CC	11,903,252	26,146	11,929,398	9,059,740	1,750,007	10,809,747	1,119,651	9.39%
Brunswick CC	8,542,873	22,432	8,565,305	6,214,851	1,558,933	7,773,784	791,521	9.24%
Caldwell CC & TI	17,470,993	30,449	17,501,442	13,370,777	3,206,160	16,576,937	924,505	5.28%
Cape Fear CC	39,269,015	33,911	39,302,926	32,413,882	4,789,667	37,203,549	2,099,377	5.34%
Carteret CC	8,154,559	11,836	8,166,395	6,092,605	1,370,005	7,462,610	703,785	8.62%
Catawba Valley CC	20,270,687	27,756	20,298,443	15,405,777	3,298,392	18,704,169	1,594,274	7.85%
Central Carolina CC	21,825,428	80,007	21,905,435	17,780,220	2,567,976	20,348,196	1,557,239	7.11%
Central Piedmont CC	69,978,590	64,901	70,043,491	64,173,308	3,115,006	67,288,314	2,755,177	3.93%
Cleveland CC	14,854,015	83,141	14,937,156	10,487,101	3,161,331	13,648,432	1,288,724	8.63%
Coastal Carolina CC	16,983,763	26,341	17,010,104	13,676,368	2,224,650	15,901,018	1,109,086	6.52%
College of The Albemarle	10,527,652	12,983	10,540,636	8,379,093	1,287,560	9,666,653	873,983	8.29%
Craven CC	13,563,225	25,455	13,588,680	10,034,739	2,507,607	12,542,346	1,046,334	7.70%
Davidson-Davie CC	16,642,845	43,577	16,686,422	13,970,627	1,535,808	15,506,435	1,179,987	7.07%
Durham TCC	20,695,865	112,591	20,808,456	16,155,563	2,985,378	19,140,941	1,667,515	8.01%
Edgecombe CC	8,052,542	18,026	8,070,568	5,812,656	1,547,638	7,360,294	710,274	8.80%
Fayetteville TCC	54,547,109	31,516	54,578,625	38,549,866	12,420,715	50,970,521	3,608,104	6.61%
Forsyth TCC	34,898,012	30,707	34,928,718	30,454,764	2,528,775	32,983,539	1,945,179	5.57%
Gaston College	20,843,433	4,595	20,848,027	18,284,804	1,270,249	19,555,053	1,292,974	6.20%
Guilford TCC	42,414,306	62,763	42,477,069	35,697,561	4,080,285	39,777,846	2,699,223	6.35%
Halifax CC	4,795,742	46,848	4,842,590	3,531,815	727,978	4,259,793	582,797	12.03%
Haywood CC	5,383,288	12,949	5,396,238	4,395,619	800,685	5,196,304	199,934	3.71%
Isothermal CC	8,585,676	10,146	8,595,822	7,368,243	653,809	8,022,052	573,770	6.67%
James Sprunt CC	7,963,343	12,197	7,975,541	4,966,332	2,306,283	7,272,615	702,926	8.81%
Johnston CC	18,243,018	27,125	18,270,143	14,766,751	2,180,888	16,947,639	1,322,504	7.24%
Lenoir CC	14,950,484	9,822	14,960,306	8,354,265	5,739,962	14,094,227	866,079	5.79%
Martin CC	3,718,251	9,411	3,727,662	2,714,620	693,924	3,408,544	319,118	8.56%
Mayland CC	4,468,038	5,823	4,473,862	2,728,211	1,069,874	3,798,085	675,777	15.10%
McDowell TCC	5,460,901	17,564	5,478,465	4,026,384	894,029	4,920,413	558,052	10.19%
Mitchell CC	12,296,330	25,492	12,321,821	10,012,216	1,502,171	11,514,387	807,434	6.55%
Montgomery CC	4,773,006	13,474	4,786,480	3,582,865	666,727	4,249,592	536,888	11.22%
Nash CC	11,800,001	19,314	11,819,315	9,029,131	1,838,846	10,867,977	951,338	8.05%
Pamlico CC	2,557,882	2,618	2,560,499	1,215,022	768,346	1,983,368	577,131	22.54%
Piedmont CC	6,565,122	14,544	6,579,666	4,224,003	1,653,446	5,877,449	702,217	10.67%
Pitt CC	30,202,615	46,049	30,248,665	26,437,021	2,209,399	28,646,420	1,602,245	5.30%
Randolph CC	11,486,177	24,114	11,510,291	8,894,475	1,569,780	10,464,255	1,046,036	9.09%
Richmond CC	11,070,998	22,094	11,093,092	7,530,097	2,537,335	10,067,432	1,025,660	9.25%
Roanoke-Chowan CC	2,833,565	1,723	2,835,288	1,915,895	516,361	2,432,256	403,032	14.21%
Robeson CC	13,965,303	5,905	13,971,208	7,689,132	4,407,798	12,096,930	1,874,278	13.42%
Rockingham CC	7,216,893	13,064	7,229,957	5,527,858	1,175,740	6,703,598	526,359	7.28%
Rowan-Cabarrus CC	27,667,037	44,749	27,711,787	20,670,374	4,241,235	24,911,609	2,800,178	10.10%
Sampson CC	8,703,335	25,374	8,728,709	6,473,857	1,719,443	8,193,300	535,409	6.13%
Sandhills CC	15,993,858	10,732	16,004,590	13,281,525	2,016,258	15,297,783	706,807	4.42%
South Piedmont CC	13,096,264	32,151	13,128,414	9,265,718	2,606,518	11,872,236	1,256,178	9.57%
Southeastern CC	7,772,327	16,142	7,788,470	5,059,583	1,635,813	6,695,396	1,093,074	14.03%
Southwestern CC	10,161,617	17,043	10,178,661	8,017,054	1,293,855	9,310,909	867,752	8.53%
Stanly CC	11,456,865	8,023	11,464,888	7,683,481	2,426,718	10,110,199	1,354,689	11.82%
Surry CC	12,622,803	24,809	12,647,612	9,746,948	1,836,065	11,583,013	1,064,599	8.42%
Tri-County CC	4,420,533	8,938	4,429,471	3,680,551	644,702	4,325,253	104,218	2.35%
Vance-Granville CC	11,734,744	11,948	11,746,692	9,488,408	1,447,988	10,936,396	810,296	6.90%
Wake TCC	91,624,059	123,524	91,747,583	76,500,178	9,059,442	85,559,620	6,187,963	6.74%
Wayne CC	13,662,915	12,166	13,675,081	11,185,381	1,515,197	12,700,578	974,503	7.13%
Western Piedmont CC	7,963,398	5,406	7,968,804	6,501,586	780,494	7,282,080	686,724	8.62%
Wilkes CC	11,883,611	77,278	11,960,889	8,900,028	2,001,631	10,901,659	1,059,230	8.86%
Wilson CC	7,259,053	18,426	7,277,479	5,826,473	920,845	6,747,318	530,161	7.28%
Systemwide totals	\$ 951,105,287	\$ 1,608,877	\$ 952,714,164	\$ 752,457,203	\$ 131,673,351	\$ 884,130,554	\$ 68,583,610	

Base Allotment Modernization Projections

	2023-2024 Current Base Allotments						New Funding Model - Projected Estimated Base Allotments						Increase in Funding
	2023-24 BTFE	Curriculum Base	Workforce Con Ed Base	Institutional & Academic Support Base	Enrollment Allotment > 750 BTFE	Total Base + Enrollment Allotment	Curriculum Base	Workforce Con Ed Base	Institutional & Academic Support Base	Enrollment Allotment > 750 BTFE	Total Base + Enrollment Allotment		
Alamance CC	4,197	\$ 512,144	\$ 85,357	\$ 2,845,820	\$ 6,638,922	\$ 10,082,243	\$ 556,678	\$ 92,779	\$ 2,993,761	\$ 6,880,212	\$ 10,523,430	\$ 441,187	
Asheville-Buncombe TCC	5,743	512,144	85,357	2,845,820	9,616,518	13,059,839	556,678	92,779	2,993,761	9,966,028	13,609,246	549,407	
Beaufort County CC	2,031	512,144	85,357	2,845,820	2,467,206	5,910,527	556,678	92,779	2,993,761	2,556,876	6,200,094	289,567	
Bladen CC	1,274	512,144	85,357	2,845,820	1,009,224	4,452,545	556,678	92,779	2,993,761	1,045,904	4,689,122	236,577	
Blue Ridge CC	2,787	512,144	85,357	2,845,820	3,923,262	7,366,583	556,678	92,779	2,993,761	4,065,852	7,709,070	342,487	
Brunswick CC	2,150	512,144	85,357	2,845,820	2,696,400	6,139,721	556,678	92,779	2,993,761	2,794,400	6,437,618	297,897	
Caldwell CC & TI	3,964	512,144	85,357	2,845,820	6,190,164	9,633,485	556,678	92,779	2,993,761	6,415,144	10,058,362	424,877	
Cape Fear CC	9,111	512,144	85,357	2,845,820	16,103,286	19,546,607	556,678	92,779	2,993,761	16,688,556	20,331,774	785,167	
Carteret CC	1,964	512,144	85,357	2,845,820	2,338,164	5,781,485	556,678	92,779	2,993,761	2,423,144	6,066,362	284,877	
Catawba Valley CC	4,744	512,144	85,357	2,845,820	7,692,444	11,135,765	556,678	92,779	2,993,761	7,972,024	11,615,242	479,477	
Central Carolina CC	5,334	512,144	85,357	2,845,820	8,828,784	12,272,105	556,678	92,779	2,993,761	9,149,664	12,792,882	520,777	
Central Piedmont CC	17,375	512,144	85,357	2,845,820	32,019,750	35,463,071	556,678	92,779	2,993,761	33,183,500	36,826,718	1,363,647	
Cleveland CC	3,347	512,144	85,357	2,845,820	5,001,822	8,445,143	556,678	92,779	2,993,761	5,183,612	8,826,830	381,687	
Coastal Carolina CC	4,111	512,144	85,357	2,845,820	6,473,286	9,916,607	556,678	92,779	2,993,761	6,708,556	10,351,774	435,167	
College of The Albemarle	2,444	512,144	85,357	2,845,820	3,262,644	6,705,965	556,678	92,779	2,993,761	3,381,224	7,024,442	318,477	
Craven CC	3,160	512,144	85,357	2,845,820	4,641,660	8,084,981	556,678	92,779	2,993,761	4,810,360	8,453,578	368,597	
Davidson-Davie CC	4,115	512,144	85,357	2,845,820	6,480,990	9,924,311	556,678	92,779	2,993,761	6,716,540	10,359,758	435,447	
Durham TCC	4,887	512,144	85,357	2,845,820	7,967,862	11,411,183	556,678	92,779	2,993,761	8,257,452	11,900,670	489,887	
Edgecombe CC	1,850	512,144	85,357	2,845,820	2,118,600	5,561,921	556,678	92,779	2,993,761	2,195,600	5,838,818	276,897	
Fayetteville TCC	12,694	512,144	85,357	2,845,820	23,004,144	26,447,465	556,678	92,779	2,993,761	23,840,224	27,483,442	1,035,977	
Forsyth TCC	7,989	512,144	85,357	2,845,820	13,942,314	17,385,635	556,678	92,779	2,993,761	14,449,044	18,792,262	706,627	
Gaston College	4,907	512,144	85,357	2,845,820	8,006,382	11,449,703	556,678	92,779	2,993,761	8,297,372	11,940,590	490,887	
Guilford TCC	10,396	512,144	85,357	2,845,820	18,578,196	22,021,517	556,678	92,779	2,993,761	19,253,416	22,896,634	875,117	
Halifax CC	1,088	512,144	85,357	2,845,820	650,988	4,094,309	556,678	92,779	2,993,761	674,648	4,317,866	223,557	
Haywood CC	1,303	512,144	85,357	2,845,820	1,065,078	4,508,399	556,678	92,779	2,993,761	1,103,788	4,747,006	238,607	
Isothermal CC	1,985	512,144	85,357	2,845,820	2,378,610	5,821,931	556,678	92,779	2,993,761	2,465,060	6,108,278	286,347	
James Sprunt CC	1,831	512,144	85,357	2,845,820	2,082,006	5,525,327	556,678	92,779	2,993,761	2,157,676	5,800,894	275,567	
Johnston CC	4,188	512,144	85,357	2,845,820	6,621,588	10,064,909	556,678	92,779	2,993,761	6,862,248	10,505,466	440,557	
Lenoir CC	3,762	512,144	85,357	2,845,820	5,801,112	9,244,433	556,678	92,779	2,993,761	6,011,952	9,655,170	410,737	
Martin CC	855	512,144	85,357	2,845,820	202,230	3,645,551	556,678	92,779	2,993,761	209,580	3,852,798	207,247	
Mayland CC	1,101	512,144	85,357	2,845,820	676,026	4,119,347	556,678	92,779	2,993,761	700,596	4,343,814	224,467	
McDowell TCC	1,366	512,144	85,357	2,845,820	1,186,416	4,629,377	556,678	92,779	2,993,761	1,229,536	4,872,754	243,017	
Mitchell CC	2,975	512,144	85,357	2,845,820	4,285,350	7,728,671	556,678	92,779	2,993,761	4,441,100	8,084,318	355,647	
Montgomery CC	1,053	512,144	85,357	2,845,820	583,578	4,026,899	556,678	92,779	2,993,761	604,788	4,248,006	221,107	
Nash CC	2,724	512,144	85,357	2,845,820	3,801,924	7,245,245	556,678	92,779	2,993,761	3,940,104	7,583,322	338,077	
Pamlico CC	647	512,144	85,357	2,845,820	-	3,443,321	556,678	92,779	2,993,761	-	3,643,218	199,897	
Piedmont CC	1,460	512,144	85,357	2,845,820	1,367,460	4,810,781	556,678	92,779	2,993,761	1,417,160	5,060,378	249,597	
Pitt CC	7,014	512,144	85,357	2,845,820	12,064,464	15,507,785	556,678	92,779	2,993,761	12,502,944	16,146,162	638,377	
Randolph CC	2,831	512,144	85,357	2,845,820	4,008,006	7,451,327	556,678	92,779	2,993,761	4,153,676	7,796,894	345,567	
Richmond CC	2,730	512,144	85,357	2,845,820	3,813,480	7,256,801	556,678	92,779	2,993,761	3,952,080	7,595,298	338,497	
Roanoke-Chowan CC	686	512,144	85,357	2,845,820	-	3,443,321	556,678	92,779	2,993,761	-	3,643,218	199,897	
Robeson CC	3,382	512,144	85,357	2,845,820	5,069,232	8,512,553	556,678	92,779	2,993,761	5,253,472	8,896,690	384,137	
Rockingham CC	1,691	512,144	85,357	2,845,820	1,812,366	5,255,687	556,678	92,779	2,993,761	1,878,236	5,521,454	265,767	
Rowan-Cabarrus CC	6,569	512,144	85,357	2,845,820	11,207,394	14,650,715	556,678	92,779	2,993,761	11,614,724	15,257,942	607,227	
Sampson CC	2,142	512,144	85,357	2,845,820	2,680,992	6,124,313	556,678	92,779	2,993,761	2,778,432	6,421,650	297,337	
Sandhills CC	3,869	512,144	85,357	2,845,820	6,007,194	9,450,515	556,678	92,779	2,993,761	6,225,524	9,868,742	418,227	
South Piedmont CC	3,249	512,144	85,357	2,845,820	4,813,074	8,256,395	556,678	92,779	2,993,761	4,988,004	8,631,222	374,827	
Southeastern CC	2,003	512,144	85,357	2,845,820	2,413,278	5,856,599	556,678	92,779	2,993,761	2,500,988	6,144,206	287,607	
Southwestern CC	2,393	512,144	85,357	2,845,820	3,164,418	6,607,739	556,678	92,779	2,993,761	3,279,428	6,922,646	314,907	
Stanly CC	2,708	512,144	85,357	2,845,820	3,771,108	7,214,429	556,678	92,779	2,993,761	3,908,168	7,511,386	336,957	
Surry CC	2,963	512,144	85,357	2,845,820	4,262,238	7,705,559	556,678	92,779	2,993,761	4,417,148	8,060,366	354,807	
Tri-County CC	1,104	512,144	85,357	2,845,820	681,804	4,125,125	556,678	92,779	2,993,761	706,584	4,349,802	224,677	
Vance-Granville CC	2,779	512,144	85,357	2,845,820	3,907,854	7,351,175	556,678	92,779	2,993,761	4,049,884	7,693,102	341,927	
Wake TCC	22,154	512,144	85,357	2,845,820	41,224,104	44,667,425	556,678	92,779	2,993,761	42,722,384	46,365,602	1,698,177	
Wayne CC	3,241	512,144	85,357	2,845,820	4,797,666	8,240,987	556,678	92,779	2,993,761	4,972,036	8,615,254	374,267	
Western Piedmont CC	1,896	512,144	85,357	2,845,820	2,207,196	5,650,517	556,678	92,779	2,993,761	2,287,416	5,930,634	280,117	
Wilkes CC	2,761	512,144	85,357	2,845,820	3,873,186	7,316,507	556,678	92,779	2,993,761	4,013,956	7,657,174	340,667	
Wilson CC	1,712	512,144	85,357	2,845,820	1,852,812	5,296,133	556,678	92,779	2,993,761	1,920,152	5,563,370	267,237	
Systemwide totals	226,789	\$ 29,704,352	\$ 4,950,706	\$ 165,057,560	\$ 353,336,256	\$ 553,048,874	\$ 32,287,324	\$ 5,381,182	\$ 173,638,138	\$ 366,178,176	\$ 577,484,820	\$ 24,435,946	

Enrollment Increase Reserve Model - Fall 2022

	Curriculum FTE Inc > 5%	Occupational FTE Inc > 5%	Basic Skills FTE Inc > 5%	Total FTE > 325	Greater of 5% or 325	\$2,089/FTE
Alamance CC	-	-	-	-	-	\$ -
Asheville-Buncombe TCC	-	21	30	-	51	107,375
Beaufort County CC	-	39	13	-	52	108,315
Bladen CC	-	-	-	-	-	-
Blue Ridge CC	-	15	23	-	38	78,546
Brunswick CC	-	10	1	-	11	22,561
Caldwell CC & TI	36	-	11	-	47	98,392
Cape Fear CC	-	10	-	-	10	21,412
Carteret CC	-	-	13	-	13	27,993
Catawba Valley CC	-	24	22	-	46	96,094
Central Carolina CC	-	-	-	-	-	-
Central Piedmont CC	16	-	36	66	66	137,874
Cleveland CC	73	19	-	-	93	193,337
Coastal Carolina CC	-	-	30	-	30	62,461
College of The Albemarle	-	23	5	-	27	57,030
Craven CC	-	42	22	-	64	133,174
Davidson-Davie CC	18	34	23	-	75	157,302
Durham TCC	-	14	34	-	48	100,481
Edgecombe CC	-	-	2	-	2	3,760
Fayetteville TCC	-	-	-	-	-	-
Forsyth TCC	41	-	6	-	46	96,407
Gaston College	137	19	0	-	156	325,780
Guilford TCC	-	-	54	-	54	111,970
Halifax CC	-	24	0	-	24	51,076
Haywood CC	-	-	-	-	-	-
Isothermal CC	-	-	-	-	-	-
James Sprunt CC	-	91	3	-	94	196,470
Johnston CC	7	31	10	-	49	102,257
Lenoir CC	-	-	-	-	-	-
Martin CC	11	9	-	-	20	41,676
Mayland CC	-	47	14	-	61	126,802
McDowell TCC	-	-	30	-	30	63,297
Mitchell CC	-	-	-	-	-	-
Montgomery CC	28	-	3	-	31	63,715
Nash CC	-	50	2	-	52	108,210
Pamlico CC	11	45	16	-	72	149,364
Piedmont CC	12	28	-	-	41	84,918
Pitt CC	-	14	2	-	16	34,260
Randolph CC	19	3	29	-	50	104,972
Richmond CC	-	8	60	-	68	141,739
Roanoke-Chowan CC	-	-	-	-	-	-
Robeson CC	-	-	-	-	-	-
Rockingham CC	-	8	7	-	15	30,395
Rowan-Cabarrus CC	-	18	13	-	31	64,341
Sampson CC	-	10	-	-	10	20,368
Sandhills CC	-	-	9	-	9	19,532
South Piedmont CC	2	34	40	-	76	159,182
Southeastern CC	36	12	33	-	80	167,956
Southwestern CC	-	-	3	-	3	6,894
Stanly CC	2	4	11	-	16	34,364
Surry CC	-	20	-	-	20	41,362
Tri-County CC	-	1	10	-	11	22,979
Vance-Granville CC	-	-	6	-	6	11,594
Wake TCC	-	-	82	95	95	198,455
Wayne CC	-	11	5	-	16	33,842
Western Piedmont CC	-	6	3	-	10	20,368
Wilkes CC	-	20	11	-	31	64,968
Wilson CC	-	-	8	-	8	16,503
Systemwide totals	448	763.2	734.3	161	1,973.25	\$ 4,122,119

FY 2022-23 Excess Receipts Returned Based on Actual % of Total Collection

	Actual	% of Total	Returned
Alamance CC	\$ 5,389,559	1.83%	\$ 140,986
Asheville-Buncombe TCC	7,439,450	2.53%	194,609
Beaufort County CC	2,065,515	0.70%	54,032
Bladen CC	1,264,761	0.43%	33,085
Blue Ridge CC	3,663,901	1.25%	95,844
Brunswick CC	2,409,987	0.82%	63,043
Caldwell CC & TI	4,685,928	1.59%	122,580
Cape Fear CC	14,069,222	4.78%	368,038
Carteret CC	2,350,471	0.80%	61,486
Catawba Valley CC	5,360,547	1.82%	140,227
Central Carolina CC	6,140,609	2.09%	160,633
Central Piedmont CC	29,870,971	10.16%	781,397
Cleveland CC	3,690,025	1.25%	96,528
Coastal Carolina CC	5,659,791	1.92%	148,055
College of The Albemarle	2,445,217	0.83%	63,965
Craven CC	3,580,565	1.22%	93,664
Davidson-Davie CC	4,404,590	1.50%	115,220
Durham TCC	7,962,224	2.71%	208,284
Edgecombe CC	2,072,254	0.70%	54,208
Fayetteville TCC	17,157,777	5.83%	448,832
Forsyth TCC	13,536,924	4.60%	354,113
Gaston College	6,361,839	2.16%	166,420
Guilford TCC	15,314,851	5.21%	400,622
Halifax CC	1,035,836	0.35%	27,097
Haywood CC	1,644,322	0.56%	43,014
Isothermal CC	2,287,547	0.78%	59,840
James Sprunt CC	1,683,120	0.57%	44,029
Johnston CC	5,147,270	1.75%	134,648
Lenoir CC	3,150,364	1.07%	82,411
Martin CC	657,324	0.22%	17,195
Mayland CC	780,308	0.27%	20,412
McDowell TCC	1,145,809	0.39%	29,973
Mitchell CC	3,232,879	1.10%	84,569
Montgomery CC	960,946	0.33%	25,137
Nash CC	3,132,485	1.06%	81,943
Pamlico CC	455,328	0.15%	11,911
Piedmont CC	1,350,665	0.46%	35,332
Pitt CC	10,663,306	3.63%	278,942
Randolph CC	2,822,890	0.96%	73,844
Richmond CC	2,455,568	0.83%	64,235
Roanoke-Chowan CC	538,115	0.18%	14,077
Robeson CC	3,101,124	1.05%	81,123
Rockingham CC	1,890,614	0.64%	49,457
Rowan-Cabarrus CC	7,385,833	2.51%	193,207
Sampson CC	1,893,750	0.64%	49,539
Sandhills CC	4,639,073	1.58%	121,354
South Piedmont CC	2,940,239	1.00%	76,914
Southeastern CC	1,890,802	0.64%	49,462
Southwestern CC	2,684,132	0.91%	70,214
Stanly CC	3,120,155	1.06%	81,620
Surry CC	3,272,604	1.11%	85,608
Tri-County CC	972,319	0.33%	25,435
Vance-Granville CC	3,022,824	1.03%	79,074
Wake TCC	36,445,548	12.39%	953,382
Wayne CC	4,167,325	1.42%	109,013
Western Piedmont CC	2,034,495	0.69%	53,221
Wilkes CC	2,866,560	0.97%	74,987
Wilson CC	1,777,671	0.60%	46,502
Systemwide totals	\$ 294,146,128	100.00%	\$ 7,694,592

STATE BOARD OF COMMUNITY COLLEGES
State Board Reserve Funds
FY 2023-24

Request: The State Board of Community Colleges is requested to approve up to \$6,750 in State Board Reserve Funds to support the development of evidence-based resources and professional development to help ensure the successful start-up of new course delivery by practitioners across the North Carolina Community College System (NCCCS).

Strategic Plan References:

Goal 3: Provide resources inside and outside the classroom for all students to successfully enroll, persist, and complete education or training in a chosen career path.

- Objective 3.2: Promote excellence in teaching and address the academic needs of learners.
 - Strategy 3.2.1: Provide research-based teaching strategies that promote student learning and foster academic resilience.

Background/Rationale:

In January 2023, the NC Association of Community College Presidents approved the proposal: *NCCCS Developmental Education Redesign: Reimagining Student Success*. This document included a set of guiding policy recommendations to guide the future of developmental education across the System. The Developmental Education Advisory Council was formed to lead, provide guidance, and support for the statewide developmental education redesign efforts taking place within the NCCCS. The Council is comprised of various stakeholders from NC community colleges that periodically reviews and discusses research, data, and other useful information to inform the direction of developmental education at our 58 colleges. The Council continues to provide recommendations and strategies that support student success.

Since approval of the proposal, faculty teams across the System have collaborated to produce new developmental courses and proposed policies that will allow for a researched-based developmental education model that fits the diverse set of student demographics and institutions across the NC Community College System.

These redesigned courses will be presented for consideration to the Curriculum Course Review Committee during its February 2024 meeting. If approved, colleges may choose to adopt the courses as early as Summer 2024. The proposal will require implementation of the new courses by Fall 2025.

Colleges across the System have expressed the need for professional development to help them choose the best model and course delivery methods that best fit their respective institutions.

Project Request: In anticipation of the new developmental courses being approved, support is required to provide our 58 colleges with start-up assistance and support for course delivery, design, and evaluation of the new model. This request will allow the development of evidence-based resources to support practitioners in the North Carolina Community College System (NCCCS) to choose developmental/supplemental course models to support students in gateway courses. An expert consultant will complete five deliverables to share research-based evidence for best practices in the

developmental/supplemental course design, and to support the NCCCS' transition to new course structures, including: (1) research on best practices for pre-requisite and corequisite course design in English and math; (2) presentations and engagements with chief academic officers and developmental faculty via three regional meetings, in the East, West and Central regions; (3) Office hour sessions for each region of the state, during which college representatives may drop in to engage in conversation about corequisite/prerequisite model choice and considerations; (4) Development of a terminology sheet detailing research-based terms and definitions relevant to pre-requisite and corequisite course structures and placement; and (5) review of the Developmental Education Alignment Project (DEAP) Evaluation Plan and suggestions for improvement.

Fund Source and Availability:

The total cost for this project is \$9,750.00. The NC Student Success Center has committed \$3,000 towards the project.

FY 2023-24 funding is available from the State Board Reserve from July 1, 2023, through June 30, 2024. The State Board Reserve is a recurring funding source with \$250,000 annually. G.S. 115D-5(j) provides that "[t]he State Board of Community Colleges shall use its Board Reserve Fund for feasibility studies, pilot projects, start-up of new programs, and innovative ideas."

Of the remaining \$216,000 available balance, this request will allocate \$6,750.

Contact:

Brian S. Merritt
Senior VP & Chief Academic Officer

STATE BOARD OF COMMUNITY COLLEGES
Allocation to Support Modernization for ERP Pilot Colleges
September 1, 2023 – December 31, 2025

Request: The State Board of Community Colleges is requested to approve funding to support modernize ERP pilot colleges for the period September 1, 2023, through December 31, 2025, for an amount not to exceed \$2,000,000 to reimburse the pilot colleges for costs incurred for the modernized ERP.

Strategic Plan Reference: Goal 5: System Funding and Effectiveness
Increase state aid funding allocations, streamline the allocation formula, and implement practices to improve system effectiveness.
Strategies: 5.3.1 and 5.4.1

Background: The ERP Modernization project has five (5) pilot colleges that will establish a path to modernize our ERP. The five (5) pilot colleges are Caldwell Community College, Fayetteville Technical Community College, Forsyth Technical Community College, Rowan-Cabarrus Community College, and Surry Community College.

Rationale: As part of the ERP Modernization project, the System Office will allocate funds to reimburse the pilot colleges for costs incurred to complete this initiative. Costs are limited to Cloud infrastructure and storage services, Identity management, and Managed Services.

Amount and Time Period: The period is anticipated to begin September 1, 2023, through December 31, 2025, for an amount not to exceed \$2,000,000.

Fund Source and Availability: Funding for the System Office application modernization is available from state appropriations.

Contact:
Patrick Fleming
Senior Vice President & Chief Information Officer

STATE BOARD OF COMMUNITY COLLEGES
Allocation of Remaining Funds for Pamlico Prison Education Project
FY 2023-24

Request: The State Board of Community Colleges is requested to approve the allocation of \$237,660 to Pamlico Community College to continue support of a prison education project carried out by Pamlico Community College and Pamlico Correctional Institution.

Strategic Plan References: Goal 4: Economic and Workforce Development
Provide education, training, and credentials to develop the most competitive and agile workforce in the nation.
Strategy: 4.3.1

Background:
In the Appropriations Act of 2023 (Session Law 2023-134), the General Assembly appropriated \$650,000 in non-recurring funds for prison education provided by Pamlico Community College. This funding was appropriated as part of the NC Community College System budget. The State Board approved \$412,340 for Pamlico Community College at the October 2023 State Board meeting. The allocation of \$237,660 would represent the remainder of the \$650,000 appropriated for Pamlico Community College for prison education.

Conditions of Awards: The North Carolina Community College System will provide funds to Pamlico Community College in accordance with Session Law 2023-134. The college must have separate captive course approval by the State Board of Community Colleges to offer course(s) in a captive/co-opted facility before the funds allocated through this grant may be expended. Any course taught without such captive course approval will not yield any full-time equivalent (FTE) funding, per G.S. 115D-5 (c).

Fund Source and Availability: Funding is available through FY 2023-24 State General Fund (Session Law 2023-134). Any carryforward of these funds beyond this allocation period requires additional approval by the North Carolina Community College System Office.

Allocation Period: July 1, 2023 - June 30, 2024

Contact Person(s):
Anne Bacon
Director of Workforce Continuing Education
NCCCS Prison Education Liaison

Dr. Andrew Gardner
Associate Vice President, Workforce Strategies

State Board of Community Colleges
Construction and Property
January 19, 2024
FY 2023-2024

Attachment FC 05
REVISED 1/19/2024

A. New Projects								
Item	College	Project Number	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget	
1	Asheville-Buncombe	2814	Dogwood Electrical Upgrades (Main Campus) Renovation of approximately 20,000 sq. ft of a 82,114 sq. ft. building for electrical upgrades supporting trades programs.	42120 - SCIF R&R	\$0.00	\$250,000.00	\$250,000.00	
				Total	\$0.00	\$250,000.00	\$250,000.00	
2	Isothermal	2821	Library Roof Replacement (Main Campus) Replacement of an approximately 20,000 sq. ft. roof that was installed in 2005.	42120 - SCIF R&R	\$0.00	\$470,000.00	\$470,000.00	
				Total	\$0.00	\$470,000.00	\$470,000.00	
3	Johnston	2820	STEAM Building Renovations (Main Campus) Renovation of approximately 27,180 sq. ft. including life safety improvements.	Non-State	\$0.00	\$100,000.00	\$100,000.00	
				Unidentified	\$0.00	\$500,000.00	\$500,000.00	
				Total	\$0.00	\$600,000.00	\$600,000.00	
4	McDowell	2810	Cedar Building - Auditorium Renovation (Main Campus) Renovation of existing space used by drama and communication courses.	42120 - SCIF R&R	\$0.00	\$722,930.00	\$722,930.00	
				Total	\$0.00	\$722,930.00	\$722,930.00	
5	Pitt	2764	Farmville Center for Applied Technology (Farmville Center) Renovation of two buildings 49,700 sq. ft. and 2,924 sq. ft. to house multiple curriculum, workforce, and continuing education programs.	42120 - SCIF R&R	\$0.00	\$6,417,547.13	\$6,417,547.13	
				Total	\$0.00	\$6,417,547.13	\$6,417,547.13	
6	Pitt	2813	Greenville Center Renovation (Greenville Site Center) Renovation of approximately 27,000 sq. ft. for cosmetology program, nurse aide program, and continuing education.	42120 - SCIF R&R	\$0.00	\$6,000,000.00	\$6,000,000.00	
				Total	\$0.00	\$6,000,000.00	\$6,000,000.00	
7	Rowan-Cabarrus	2817	North Campus N105 Elevator Upgrades & Repairs (Main Campus) Replacement of N105 elevator cab interior and upgraded systems and controls.	42120 - SCIF R&R	\$0.00	\$200,000.00	\$200,000.00	
				Total	\$0.00	\$200,000.00	\$200,000.00	

State Board of Community Colleges
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A. New Projects (Continued)								
Item	College	Project Number	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget	
8	Rowan-Cabarrus	2818	North Campus N105 Fire Alarm Replacement (Main Campus) Replacement of N105 fire alarm and devices.	42120 - SCIF R&R	\$0.00	\$200,000.00	\$200,000.00	
				Total	\$0.00	\$200,000.00	\$200,000.00	
9	Sandhills	2805	Fire and Rescue Classroom Building (Larry Caddell Fire Training Public Safety Training Center) Replacement of modular unit with a pre-engineered metal building approximately 4,800 sq. ft. to provide two classroom spaces.	Non-State	\$0.00	\$1,500,000.00	\$1,500,000.00	
				42120 - SCIF New	\$0.00	\$300,000.00	\$300,000.00	
				Total	\$0.00	\$1,800,000.00	\$1,800,000.00	
10	Wilkes	2811	Hayes Hall HVAC Replacement (Main Campus) Replacement of existing HVAC system with new equipment and automation controls.	42120 - SCIF R&R	\$0.00	\$500,000.00	\$500,000.00	
				Total	\$0.00	\$500,000.00	\$500,000.00	
B. Amended Projects								
Item	College	Project Number	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget	
1	Asheville-Buncombe	2662	Building Access Control Upgrades (Main Campus) Budget is amended to increase scope with additional doors and access controls.	Federal	\$52,000.00	\$0.00	\$52,000.00	
				42120 - SCIF R&R	\$1,049,100.00	\$200,000.00	\$1,249,100.00	
				Total	\$1,101,100.00	\$200,000.00	\$1,301,100.00	
2	Cleveland	2574	Student Services Building (Main Campus) Project is amended to increase budget due to adding 10,000 sq. ft. and expanded infrastructure and parking lot to accommodate students.	SCIF - OSBM	\$11,000,000.00	\$0.00	\$11,000,000.00	
				Interest - OSBM	\$0.00	\$410,097.66	\$410,097.66	
				Unidentified	\$0.00	\$10,500,000.00	\$10,500,000.00	
				Total	\$11,000,000.00	\$10,910,097.66	\$21,910,097.66	

State Board of Community Colleges
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B. Amended Projects - Continued								
Item	College	Project Number	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget	
3	Cleveland	2622	Mechanical Systems (Main Campus) Project is amended to decrease scope and add additional project-specific grant funding to project in place of state funds.	Federal	\$600,000.00	(\$420,751.01)	\$179,248.99	
				Non-State	\$0.00	\$76,000.00	\$76,000.00	
				42160 - SCIF R&R	\$600,000.00	(\$175,693.97)	\$424,306.03	
				Total	\$1,200,000.00	(\$520,444.98)	\$679,555.02	
4	Cleveland	2650	Wright and B Building Renovation (Main Campus) Project is amended to add grant funding. This funding limits the project scope to plumbing and audio and video production programs.	Non-State	\$0.00	\$500,000.00	\$500,000.00	
				42120 - SCIF R&R	\$1,971,388.00	(\$500,000.00)	\$1,471,388.00	
				Total	\$1,971,388.00	\$0.00	\$1,971,388.00	
5	Cleveland	2651	Art Gallery/Theatre Lobby Renovation (Main Campus) Project is amended to increase scope to add stairway replacement and set of doors to separate gallery from student activity center.	42120 - SCIF R&R	\$100,000.00	\$1,750,000.00	\$1,850,000.00	
				Total	\$100,000.00	\$1,750,000.00	\$1,850,000.00	
6	Cleveland	2691	North Training Site Renovation (Main Campus) Project is amended to increase scope by adding classroom and bathroom facilities as well as outdoor instructional space.	42160 - SCIF New	\$583,078.00	\$0.00	\$583,078.00	
				42120 - SCIF New	\$438,936.00	\$477,986.00	\$916,922.00	
				Total	\$1,022,014.00	\$477,986.00	\$1,500,000.00	
7	Fayetteville	2635	Regional Truck Driver Training Center (Western Cumberland County Campus) Project is amended to increase budget due to current estimates coming in higher than originally estimated.	SCIF - OSBM	\$10,000,000.00	\$0.00	\$10,000,000.00	
				Interest - OSBM	\$0.00	\$325,456.91	\$325,456.91	
				Golden Leaf	\$0.00	\$500,000.00	\$500,000.00	
				40720	\$10,712.00	\$0.00	\$10,712.00	
				42120 - SCIF New	\$2,989,288.00	\$0.00	\$2,989,288.00	
				Total	\$13,000,000.00	\$825,456.91	\$13,825,456.91	
8	Guilford	2706	Esports Facility and Equipment (Main Campus) Project is amended to increase budget with interest earned for computer hardware.	SCIF - OSBM	\$749,000.00	\$0.00	\$749,000.00	
				Interest - OSBM	\$0.00	\$21,084.96	\$21,084.96	
				Total	\$749,000.00	\$21,084.96	\$770,084.96	

State Board of Community Colleges
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B. Amended Projects - Continued								
Item	College	Project Number	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget	
9	Mayland	2703	Resource Center Entrance for Handicap Accessibility (Main Campus) Project is amended to increase budget due to increase in construction cost and additional materials.	42120 - SCIF R&R	\$315,000.00	\$60,000.00	\$375,000.00	
				Total	\$315,000.00	\$60,000.00	\$375,000.00	
10	Mayland	2717	Blue Ridge Boutique Hotel Kitchen Dining Renovation (Main Campus) Project is amended due to increase in concrete and supplies for construction.	42120 - SCIF R&R	\$1,100,000.00	\$100,000.00	\$1,200,000.00	
				Total	\$1,100,000.00	\$100,000.00	\$1,200,000.00	
11	Nash	2442	Veterinary Medical Technology Addition (Main Campus) Project is amended to increase project-specific donations and remove institutional funds and some SCIF.	Non-State	\$292,159.00	\$207,841.00	\$500,000.00	
				46620 - New	\$91,498.18	\$0.00	\$91,498.18	
				42120 - SCIF New	\$663,643.00	(\$207,841.00)	\$455,802.00	
				42160 - SCIF New	\$518,147.82	\$0.00	\$518,147.82	
				Total	\$1,565,448.00	\$0.00	\$1,565,448.00	
12	Robeson	2674	Buildings 1-7 HVAC Improvements (Main Campus) The project is being amended to increase budget due to change in scope by adding a new boiler and two new chillers.	Federal	\$2,393,387.42	\$0.00	\$2,393,387.42	
				42120 - SCIF R&R	\$1,706,612.58	\$500,000.00	\$2,206,612.58	
				Total	\$4,100,000.00	\$500,000.00	\$4,600,000.00	
13	Rowan-Cabarrus	2800	North Campus Driver Training Range (Main Campus) The project is being amended to increase scope increase building size by 5,000 sq.ft., add garage, drive-through bays, and outdoor training pavillion.	42120 - SCIF New	\$2,000,000.00	\$7,000,000.00	\$9,000,000.00	
				Total	\$2,000,000.00	\$7,000,000.00	\$9,000,000.00	
14	Sampson	2163	Weldings and Activity Center Buildings (Main Campus) Project is amended to add funding to allow for completion of the Activity Center Building addition by college receiving a USDA grant.	Federal	\$1,740,772.00	\$2,369,000.00	\$4,109,772.00	
				State Equipment	\$400,000.00	\$0.00	\$400,000.00	
				46620 - New	\$1,837,285.00	\$0.00	\$1,837,285.00	
				42160 - SCIF New	\$0.00	\$566,310.00	\$566,310.00	
				42120 - SCIF New	\$0.00	\$2,409,624.00	\$2,409,624.00	
				Total	\$3,978,057.00	\$5,344,934.00	\$9,322,991.00	

State Board of Community Colleges
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B. Amended Projects - Continued								
Item	College	Project Number	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget	
15	South Piedmont	2792	Garibaldi-Business Office and IT Renovation (Main Campus) Project is amended to add non-state funding for cost escalation and asbestos abatement.	Non-State	\$1,001,000.00	\$115,000.00	\$1,116,000.00	
				Total	\$1,001,000.00	\$115,000.00	\$1,116,000.00	
C. Final Close-Out Projects								
Item	College	Project Number	Description	Fund Source	Prior Budget	Board Action Funding Increase/ Decrease	Current Budget	
1	Fayetteville	2441	Cumberland County Regional Fire and Rescue Training Center (Firefighting Facility Center) Project is submitted for a decrease in cost for final project close out.	Non-State	\$10,682,250.25	(\$447,580.28)	\$10,234,669.97	
				State Equipment	\$220,290.00	(\$220,290.00)	\$0.00	
				46620 - New	\$9,546,639.75	\$0.00	\$9,546,639.75	
				Total	\$20,449,180.00	(\$667,870.28)	\$19,781,309.72	

State Board of Community Colleges
Construction and Property
January 19, 2024
FY 2023-2024

Attachment FC 05
REVISED 1/19/2024

D. Acquisition and Disposal of Real Property			
	Item	College	Action Requested
	1	Carteret	The Board of Trustees of Carteret Community College requests permission as per G.S. 115D-15 to dispose of by demolition two modular classrooms. The Board of Trustees has found the modular classrooms unnecessary for college purposes.
	2	Richmond	The Board of Trustees of Richmond Community College requests permission as per G.S. 115D-15 to dispose of the James Nursing Building and associated parking lots by donation to Richmond County Schools. The property consists of a building of approximately 9,408 sq. ft. on approximately 4.28 acres and is located approximately 1.6 miles away from main campus. The Board of Trustees has found the building and property unnecessary for college purposes.

State Fund Legend

- 40720 - Special Projects/Equipment to Capital/Advanced Planning Funds S.L. 2006-66
- 41220 - Equipment to Capital S.L. 2011-145
- 41520 - Equipment to Capital S.L. 2015-241
- 41720 - Special Project S.L. 2017-57
- 41820 - Special Project S.L. 2018-5, Hurricane Relief funds S.L. 2018-136
- 41920 - Special Project S.L. 2019-235
- 42020 - Special Project S.L. 2019-235
- 42120 - SCIF (\$400M) S.L. 2021-180
- 42160 - SCIF (Remaining Connect NC Bond Funds as of October 1, 2022 converted to SCIF)
- Interest - OSBM - Interest earned on OSBM Administered Funds
- SCIF - OSBM Administered S.L. 2021-180
- SCIF - OSBM Administered S.L. 2022-174
- State-Other - State Funds handled locally by college

Building Support for Propel NC

*Plan for Engaging and Building Support From
State Elected Leaders and Business & Industry Partners*

Building Legislative Support

Overview

North Carolina's investments in economic and workforce development have created booming business and job growth in key sectors that will drive our state's economy for generations to come. The North Carolina Community College System must ensure North Carolinians are prepared to fill those great jobs by improving our community colleges' speed, flexibility, and capacity to innovate.

Modernizing our System is a major task and can only be achieved through partnerships. No partner is more vital than the North Carolina General Assembly, as demonstrated by recent legislative investments and initiatives for our colleges and students. Propel NC expands that partnership to the next level, creating a targeted workforce-focused funding solution that will meet the talent needs of our employers and provide the workforce infrastructure our state needs to remain the nation's leading destination for business and job creation.

Legislative Engagement Plan

Step 1: Initial Meetings with Legislators and the Governor's Office: A NCCCS stakeholder team has identified and reached out to key legislators directly influencing community colleges, all of whom have previously engaged with the Propel NC initiative. We will meet with these key legislators and representatives from the Governor's Office to clearly articulate Propel NC and why we believe it is an essential step to meet the state's critical workforce needs. We will answer any questions our elected leaders may have and solicit any feedback they would like to provide to us about the plan.

Timeframe: Requests were made in mid-December and meetings have begun. Our goal is to meet with legislators as quickly as schedules will allow, certainly within the month of January.

Step 2: Local College Delegation Meetings: Following unanimous approval of Propel NC in December by the NCACCP, the System Office provided local college presidents Propel NC materials to use in corresponding with local delegations to make legislators aware of Propel NC. Local presidents were encouraged to schedule face-to-face meetings with their local legislators

beginning in December and continuing into the Short Session to discuss Propel NC and its positive benefits on their local colleges.

Timeframe: Requests made in middle of December/January and meetings have begun.

Step 3: Additional Legislative Meetings: The NCCCS stakeholder team has identified an additional group of priority legislative leaders and are requesting meetings with them now. This next round of priority legislative leaders would be those who serve in roles that directly impact community colleges.

Timeframe: Requests made in January/February.

Step 4: Continued Legislative Advocacy: As is typical each year, we will continue with our advocacy efforts with legislators leading up to and through the Short Session, focusing on those who serve on education committees or have community college interest and ties.

Timeframe: March through end of Short Session.

Building Business & Industry Support

Overview

Businesses and industries in North Carolina depend on the North Carolina Community College System to meet their workforce needs. Part of the ongoing mission of the community college system is to stay continuously engaged with our business and industry partners to ensure that they have the talent they need to continue to thrive in North Carolina. As new workforce initiatives are developed by the System, it is critical that we continue to engage with business and industry to articulate the value and benefit. Propel NC will transform our ability to support employers and empower North Carolina to remain the number one state for business.

Business & Industry Engagement Plan

Step 1: Continued Collaboration: Engaging with business and industry is fundamental to North Carolina's community colleges. The NCCCS team, in cooperation with local presidents in the regions below, will organize roundtable discussions, workshops, or advisory groups comprising business and industry leaders and other relevant stakeholders around the state, such as NC Economic Development Association and the NC Chamber. These meetings are part of our ongoing engagement with economic development partners around the state and provide an opportunity to introduce Propel NC to these audiences. Anticipated attendees include local

business leaders, community college representatives, State Board members, economic development organizations, chamber representatives, and elected officials.

Timeframe: Events will begin in January 2024 and run through May. Initial plan anticipates holding events in the following locations:

- North Central (Jan 2024) – Edgecombe County/Edgecombe CC
- Northwest (Jan 2024) - Caldwell County/Caldwell Community College and Technical Institute
- Southwest (Feb 2024) - Union County/South Piedmont CC
- Piedmont Triad (Mar 2024) - Randolph or Alamance County/Randolph or Alamance CC
- Eastern (Apr 2024) - New Hanover County/Cape Fear CC

Step 2: Building Support through Networking and Alliances: The NCCCS team will work with industry associations, trade groups, non-profits and local economic development organizations to share information about Propel NC and identify business leaders who will endorse and advocate for Propel NC.

Timeframe: Meetings to be held January-May of 2024.

Step 3: Educational Materials: NCCCS will develop educational materials, presentations, and whitepapers explaining Propel NC and how it will improve NC’s talent pipeline. NCCCS will also host webinars, seminars, or conferences to disseminate this information to a wider audience of businesses.

Timeframe: To be developed and distributed January-May of 2024.

Step 4: Identifying Business & Industry Champions: The System President will work with the System Office senior team, local presidents, State Board members, the NC Chamber and others to identify key business & industry champions who are interested in actively supporting Propel NC.

Timeframe: To be identified January-March of 2024.



Tuition and Registration Fee Waiver Report

February 1, 2024

A Report to the Joint Legislative Education Oversight
Committee

As Required by G.S. 115D-5(b2)

STATE BOARD OF COMMUNITY COLLEGES
Tuition and Registration Fee Waiver Reporting for FY 2022-23

Background: G.S. 115D-5(b2) requires an annual report to the Joint Legislative Education Oversight Committee on the number and type of tuition waivers granted.

Current Procedures: In summer of 2017, the North Carolina Community College System released a software patch that allows colleges to generate a report with this data from their financial system and transmit it to the System Office. The information contained in the attached report is compiled from the data obtained in this fashion.

Scope: The report contains information about tuition that is waived pursuant to G.S. 115D-5, with the exception that there is no data for the following two groups, as these groups do not have tuition or registration fees charged and therefore have nothing to waive:

- persons not enrolled in elementary or secondary schools who are taking courses leading to a high school diploma or equivalent certificate; and
- trainees enrolled in courses conducted under the Customized Training Program

Although the State Board of Community Colleges is not required to report on tuition waivers granted under the authority of G.S. 115B-2, they have been included in this report. These waivers include waivers for survivors of law enforcement officers, firefighters, volunteer firefighters, or rescue squad workers killed as a direct result of a traumatic injury sustained in the line of duty; spouses and children of such workers who become disabled as a direct result of a traumatic injury sustained in the line of duty; and wards of the State.

Executive Summary:

Tuition and registration fee waivers overall increased 10.7% during FY2022-23 to \$118,657,254. Interest continues to be strong in the popular Career and College Promise program, which allows North Carolina's high school students to be dually enrolled in postsecondary courses while earning their high school diploma. There was an increase in the Career and College Promise program of \$8.4 million over the prior year. This program continues to represent \$72.9 million (61.5%) of all waivers during the reporting year. Training for emergency service workers, such as law enforcement, fire, EMS, rescue, emergency response, and lifesaving personnel increased to \$38.8 million (32.7%) of total waivers. Human resource development waivers increased this year to \$3.5 million (2.9%), and the remaining \$3.5 million (3.0%) of waivers consist of those for corrections employees, CPR courses for elementary and secondary education employees, the youth apprenticeship program, and the waivers granted under G.S. 115B-2, as described previously. The following table provides the amounts and student counts for each waiver type.



Finance and Operations Division
2022-23 Tuition Waiver Analysis

	\$ Waived	# Waivers	# Students
Fire department (volunteer)	\$ 10,420,387	132,529	24,175
Fire department (municipal, county, or state)	\$ 8,530,237	113,214	14,060
EMS or rescue and lifesaving departments (volunteer)	\$ 1,458,489	18,721	5,191
EMS or rescue and lifesaving departments (municipal, county, or state)	\$ 4,102,351	52,669	11,791
Law enforcement, fire, EMS & rescue/lifesaving entities as an eligible lake authority	\$ 420	6	5
Law enforcement agencies (municipal, county, or state)	\$ 14,003,648	152,747	41,017
Radio Emergency Associated Citizen Teams (REACT)	\$ 13,565	182	151
Division of Adult Correction (Department of Public Safety) employees	\$ 2,349,625	29,588	9,578
Division of Juvenile Justice (Department of Public Safety) employees	\$ 5,345	63	61
Eastern Band of Cherokee Indians law enforcement, fire, EMS rescue/lifesaving programs	\$ 4,720	58	31
North Carolina Criminal Justice Fellows Program	\$ -	-	-
Fire, EMS, or rescue and lifesaving personnel whose duty station is on a NC military installation	\$ 232,045	3,090	466
Elementary and secondary school employees in first aid/CPR courses	\$ 446,458	6,383	6,314
Human resources development program (eligible enrollees)	\$ 3,463,383	27,206	19,812
High school students (Career and College Promise)	\$ 72,915,641	328,775	83,589
Youth Apprenticeship	\$ 668,882	2,541	581
Eligible survivor ¹	\$ 13,292	60	10
Eligible spouse ¹	\$ 1,756	2	2
Eligible child ¹	\$ 10,839	51	9
Ward of the state	\$ -	-	-
Basic Skills Plus	\$ 16,171	84	58
	\$ 118,657,254	867,969	216,901

¹ Authorized by NCGS §115B-2

Unless otherwise noted, all waivers are authorized by NCGS §115D-5

**North Carolina Community College System
Delegated College Allocations Report as of December 31, 2023**

NC Community College System President Approval							
Month	Project Name	Time Period	Allocation Total	# of Colleges	Description	Fund Source	Rule
Jul-23	Rural College Broadband Access - Brunswick CC	7/1/2021 - 12/31/2024	\$ 575,339	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022
Jul-23	Rural College Broadband Access - Davidson-Davie CC	7/1/2021 - 12/31/2024	\$ 537,641	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022
Jul-23	Rural College Broadband Access - Haywood CC	7/1/2021 - 12/31/2024	\$ 540,000	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022
Jul-23	Rural College Broadband Access - Blue Ridge CC	7/1/2021 - 12/31/2024	\$ 540,000	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022

**North Carolina Community College System
Delegated College Allocations Report as of December 31, 2023**

NC Community College System President Approval							
Month	Project Name	Time Period	Allocation Total	# of Colleges	Description	Fund Source	Rule
Jul-23	Rural College Broadband Access - Nash CC	7/1/2021 - 12/31/2024	\$ 554,790	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022
Jul-23	Rural College Broadband Access - Coastal Carolina CC	7/1/2021 - 12/31/2024	\$ 539,728	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022
Jul-23	Rural College Broadband Access - Southwestern CC	7/1/2021 - 12/31/2024	\$ 554,759	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022
Jul-23	Rural College Broadband Access - Wayne CC	7/1/2021 - 12/31/2024	\$ 537,714	1	College will use funds on a needs-based approach to improve dated infrastructure and lack of technology systems needed to fully extend broadband across their campuses. The allocation will result in the design and implementation of critical, college specific IT infrastructure and network security improvements necessary to serve college students, faculty and staff.	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	Allocations were delegated by State Board to System President in FC 02 approved on January 21, 2022

**North Carolina Community College System
Delegated College Allocations Report as of December 31, 2023**

NC Community College System President Approval							
Month	Project Name	Time Period	Allocation Total	# of Colleges	Description	Fund Source	Rule
Jul-23	Building Careers Construction Alignment Project Lead College - Pitt CC	7/1/2023 - 12/31/2026	\$ 60,000	1	The purpose of the Building Careers Alignment Project is to update and align credit and short-term workforce development offerings at community colleges. This work will inform the ongoing delivery of construction education and training. It will include supporting faculty teams to review current course content alignment with industry-recognized credentials in construction technologies programs and Workforce Continuing Education courses. Approval of the lead college was delegated to the System Office President in FC 01, SBCC 12/16/2022	State Fiscal Recovery Act Funds provided in the 2021 Appropriations Act (SL 2021-180)	1H SBCCC 200.1(b)(3)(c) gives the System President the ability to approve an allocation "if the total amount of funds allocated to the college does not exceed \$250,000."
Sep-23	Intellectual & Developmental Disabilities (IDD) - Brunswick CC & Catawba-Valley CC	7/1/2023 - 9/30/2023	\$ 70,000	2	The purpose of the IDD program is to "provide opportunities for micro-credentials or other credentials that lead to increase employment outcomes for individuals with intellectual and developmental disabilities." The general assembly appropriated reoccurring funds (115D-44, Section 6.9) to "improve the ability of participating community colleges to offer training and educational components that include improving employability skills and providing on-the-job training and apprenticeships with business and industry." Brunswick was awarded \$28,000, and CVCC was awarded \$42,000	State Appropriations provided in the 2023 Appropriations Act (SL 2023-134)	1H SBCCC 200.1(b)(3)(c) gives the System President the ability to approve an allocation "if the total amount of funds allocated to the college does not exceed \$250,000."
Nov-23	NC Career Coach (GEAR UP) - College of the Albemarle	7/1/2023 - 6/30/2024	\$ 81,935	1	The purpose of the NC Career Coach Program is to place community college career coaches in high schools to assist students with determining career goals and identifying community college programs that would enable students to achieve these goals. This separate delegation was done to include COA, as it was not included in FC 05, SBCC 02/21/2020.	GEAR UP grant (from the USDoE through a partnership with the UNC System Office)	1H SBCCC 200.1(b)(3)(c) gives the System President the ability to approve an allocation "if the total amount of funds allocated to the college does not exceed \$250,000."

**North Carolina Community College System
Delegated College Allocations Report as of December 31, 2023**

NC Community College System President Approval							
Month	Project Name	Time Period	Allocation Total	# of Colleges	Description	Fund Source	Rule
Dec-23	Intellectual & Developmental Disabilities (IDD) Lead Colleges - Brunswick CC & Catawba-Valley CC	7/1/2023 - 6/30/2024	\$ 80,000	2	The purpose of the IDD program is to "provide opportunities for micro-credentials or other credentials that lead to increase employment outcomes for individuals with intellectual and developmental disabilities." The general assembly appropriated reoccurring funds (115D-44, Section 6.9) to "improve the ability of participating community colleges to offer training and educational components that include improving employability skills and providing on-the-job training and apprenticeships with business and industry..." Subject matter expertise and direct experience is essential for a successful transition from the pilot program to a permanent program. Therefore, both Brunswick and Catawba Valley Community Colleges' leadership is essential and funding support is necessary. Both colleges were awarded \$40,000 each.	State Appropriations provided in the 2023 Appropriations Act (SL 2023-134)	1H SBCCC 200.1(b)(3)(c) gives the System President the ability to approve an allocation "if the total amount of funds allocated to the college does not exceed \$250,000."

**STATE BOARD OF COMMUNITY COLLEGES
ESTIMATED TUITION AND FEES COLLECTED THROUGH
December 31, 2023**

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>INCR/DECR OVER PRIOR YEAR</u>
BUDGETED RECEIPTS	\$ 287,721,290	\$ 286,451,539	\$ 291,987,824	1.9%
ACTUAL NET RECEIPTS COLLECTED	154,285,598	153,074,561	159,401,620	4.1%
BUDGETED RECEIPTS UNCOLLECTED	<u>\$ 133,435,692</u>	<u>\$ 133,376,978</u>	<u>\$ 132,586,204</u>	
PERCENT OF BUDGET COLLECTED	53.62%	53.44%	54.59%	

AGENDA
State Board of Community Colleges
PROGRAMS AND STUDENT SUCCESS COMMITTEE
Dr. W. Dallas Herring State Board Room
Thursday, January 18, 2024 – 3:45 p.m. - 4:40 p.m.
Ms. Sarah West, Chair

Call to Order

Roll Call

Ethics Awareness and Conflict of Interest

Approval of Agenda

Approval of Minutes – November 16, 2023

For Future Action

- Annual Report to the Joint Legislative Education Oversight Committee - Minority Male Success Initiative (Attachment PROG 01)*

For Consent Agenda

- Combined Course Library – Workforce Continuing Education and College & Career Readiness (Attachment PROG 02)
 - New Course Approvals, Modifications, and Tier Designations
 - New Course Approval – Sampson Community College
 - Anatomy and Physiology I (EMS-3168)
 - Anatomy and Physiology II (EMS-3169)
 - New Course Approval – Caldwell Community College and Technical Institute
 - Medical Laboratory Assistant (MLT-3100)
 - Course Modification – Surry Community College
 - Wine Types and Sensory Eval (CUL - 4020)
- Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 03)
 - Roanoke-Chowan Community College – Bertie Correctional Institution
 - Manufacturing Production Tech (MFG-3111)
 - Cape Fear Community College – Pender Correctional Institution
 - Plumbing (PLU-3024)
- Curriculum Program Applications – Fast Track for Action (Attachment PROG 04)
 - Wake Technical Community College
 - Respiratory Therapy (A45720)

For Information

- Elementary Education Residency Licensure Certificate (C55490) and Educator Preparation Program (EPP) Residency Request as Approved by the System President (Attachment PROG 05)
 - Cape Fear Community College
 - James Sprunt Community College
 - Sandhills Community College
 - South Piedmont Community College
- Curriculum Program Applications as Approved by the System President (Attachment PROG 06)
 - Alamance Community College
 - Electrical Systems Technology (A35130)
 - Blue Ridge Community College
 - Basic Law Enforcement Training (Certificate)(C55120)
 - Cape Fear Community College
 - High School Adjunct Instructor (Certificate)(C55190)
- Curriculum Standard Revisions as Approved by the System President (Attachment PROG 07)
 - Forsyth Technical Community College
 - Business Administration (A25120)
 - Nonprofit Leadership and Management (A25410)
 - Gaston Community College
 - Applied Engineering Technology (A40130)
 - Wake Technical Community College
 - Electroneurodiagnostic Technology (A45320)
- Curriculum Program Terminations as Approved by the System President (Attachment PROG 08)
 - Asheville-Buncombe Technical Community College
 - Entrepreneurship (A25490)
 - Environmental Engineering (A40150)
 - Food Service Technology (Diploma)(D55250)
 - Blue Ridge Community College
 - Brewing, Distillation and Fermentation (A15250)
 - Cleveland Community College
 - Accounting and Finance (A25800)
 - Carpentry (Diploma)(D35180)
 - Community Spanish Interpreter (A55370)
 - Electronics Engineering Technology (A40200)
 - Entrepreneurship (A25490)
 - Industrial Management Technology (A50260)
 - Lateral Entry (Certificate)(C55430)
 - School-Age Care (Certificate)(C55450)
 - School-Age Education (A55440)

- College of The Albemarle
 - Professional Crafts: Jewelry (A30340)
- Gaston College
 - Computer Engineering Technology (A40160)
 - Industrial Systems Technology (A50240)
 - Manufacturing Technology (A50320)
 - Mechatronics Engineering Technology (A40350)
- Lenoir Community College
 - Automotive Customizing Technology (A60190)
 - Computer Engineering Technology (A40160)
 - Electroneurodiagnostic Technology (A45320)
 - Horticulture Technology (A15240)
 - Industrial Management Technology (A50260)
 - Public Safety Administration (A55480)
 - Therapeutic Massage (A45750)
- Pitt Community College
 - Computer-Integrated Machining (A50210)
 - Criminal Justice Technology/Financial Crime/Computer Fraud (A5518B)
- Rockingham Community College
 - Electronics Engineering Technology (A40200)
 - Environmental Planning and Development (A55350)
 - Fire Protection Technology (A55240)
 - Horticulture Technology (A15240)
 - Phlebotomy (C45600)
- Surry Community College
 - Entrepreneurship (A25490)
- Wayne Community College
 - Swine Management Technology (A15150)
- Wilson Community College
 - School-Age Education (A55440)
- General Occupation Technology (A55280) as Approved by the System President (Attachment PROG 09)
 - Cape Fear Community College

New Business

Adjourn

***The Programs Committee will be asked to suspend the rules and move this item to the FOR ACTION agenda. The Full Board will then be asked to suspend the rules and place this item on the ACTION agenda.**

MINUTES
State Board of Community Colleges
PROGRAMS & STUDENT SUCCESS COMMITTEE
Thursday, November 16, 2023

MEMBERS PRESENT:

Sarah West, Chair	Jonathan Harris	David Price
Shirley Carraway, Vice Chair	Mark Merritt	Ray Russell*
Hari Nath	Paula Benson	Ann Whitford
Anthony Pile	Lisa Estep	Ray Trapp

*Attended via phone or Zoom technology

NCACCP LIAISONS

Amanda Lee, President, Bladen Community College
Margaret Annunziata, President, Isothermal Community College*

SYSTEM OFFICE STAFF AND OTHERS:

Brian Merritt, Sr. VP & CAO	Lori Byrd	Patrick Fleming
Lisa Eads	Brenda Burgess	Dave Loope
James "JW" Kelley*	Nicholas Rogers	Sondra Jarvis
Ashley Croom	Anne Bacon	Laura Browne
Jeff Cox	Carmen Warren	Hannah Mccullan
Tawanda Foster-Artis	James Willamor	David Heatherly, President, Coastal Carolina CC
Andrew Gardner	Hilmi Lahoud	
Kimberly Gold	Phillip Price	
Michelle Lair	Todd Roth	

WELCOME AND ETHICS STATEMENT: Chair West called the meeting to order at 2:49 p.m. in the Dr. W. Dallas Herring State Board Room, at the Caswell Building. Roll was taken and there was a quorum. Ashley Croom read the Ethics Awareness and Conflict of Interest Statement and asked if there were any known conflicts. None were noted.

APPROVAL OF THE AGENDA: Chair West requested a motion to approve the November 16, 2023, agenda. Mr. Trapp made the motion, seconded by Dr. Carraway. The agenda was approved via voice vote by the committee.

APPROVAL OF THE MINUTES: Chair West requested a motion to approve the October 19, 2023, minutes. Mr. Trapp made the motion, seconded by Dr. Carraway. It was approved via voice vote by the committee.

FOR FUTURE ACTION:

New Curriculum Prefix - Tiered Funding Formula Recommendations (Attachment PROG 01)*
Dr. Merritt reviewed the item. All documents are in order.

Dr. Merritt noted the average wage of program ranges from \$49,000 to \$58,000 per year for technologists to graduate from the program. Dr. Merritt expressed the desire to move forward despite conversations regarding the future funding formula proposal.

The committee had no questions or concerns.

Chair West requested a motion to suspend the rules and approve PROG 01 for the For Action Agenda at their meeting on November 17, 2023. Ms. Estep made the motion, seconded by Mr. Trapp. The motion was approved via voice vote by the committee.

FOR ACTION:

Approval of Programs and Student Success Committee Charter (Attachment PROG 02)

Dr. Merritt reviewed the item. All documents are in order.

Chair West acknowledged Congressman Price for the thoughtful suggestion to include additional language in the charter that highlights the importance of the system's role in seeking grants and other funding for programs at the system level as well as individual institutions. Chair West also recognized the importance of the System Office's role in providing technical assistance and support to institutions.

Chair West, Ms. Ann Whitford, Chair of Strategic Planning, Dr. Crane, and Dr. Merritt worked collectively to explore the development of complementary language for the respective charters for Strategic Planning and Programs and Student Success Committees. All parties agreed primary responsibility falls within the purview of the Strategic Planning Committee but offered support through shared accountability.

Dr. Merritt shared that the additional language makes sense and will hold Programs and Student Success Committee accountable as well as ensure any strategic efforts are aligned with Programs and Student Services.

Dr. Carraway noted that there was an adjustment in terms of the number of meetings; however, the charter reflected ten meetings rather than the eight mandated by legislation. Ms. Jarvis confirmed it should only be eight and made the necessary adjustments prior to the full Board meeting.

On a motion made by Dr. Carraway, seconded by Mr. Looney, to approve PROG 02 was approved for the For Action Agenda at their meeting on November 17, 2023. The motion was approved via voice vote.

FOR CONSENT AGENDA

Combined Course Library – Workforce Continuing Education and College & Career Readiness (Attachment PROG 03)

- New Course Approvals, Modifications, and Tier Designations
 - New Course Approval – Cape Fear Community College
 - Barbering Instructor Training (BAR-3200)
 - New Course Approval – Central Carolina Community College
 - Google Digital Marketing & E-Commerce (CTS-3110)

- Course Modification – Cape Fear Community College
 - Apprenticeship: Electrical (APP - 3612)

Dr. Merritt reviewed the item. All documents are in order.

Dr. Merritt noted Cape Fear’s modification request and increase in hours is in direct response to collaboration between local employers and high school partners.

Chair West noted collaboration with local employers is fantastic.

Courses of Instruction to Captive/Co-Opted Groups (Attachment PROG 04)

- Lenoir Community College
 - Truck Driver Training (TRA - 3607)
- Pitt Community College
 - HVAC Heating, Air Conditioning (AHR - 3131)
 - Electricity: Basic (ELC – 3014)

Dr. Merritt reviewed the item. All documents are in order.

Dr. Carraway inquired whether individuals who are institutionalized are allowed to leave prison to complete the driving portion of the truck driver training course.

Ms. Bacon noted that the nature of the course covers laws and safety rules, but not the driving portion.

Curriculum Program Applications – Fast Track for Action (Attachment PROG 05)

- Edgecombe Community College
 - Applied Engineering Technology (A40130)

Dr. Merritt noted we’ve engaged and listened to Edgecombe. There are several local employer partners who have indicated the coursework in manufacturing technology does not line up with what they are seeking in employees. Pivoting to AAS in applied engineering technology. Another opportunity for colleges to pivot and change with times as the workforce evolves.

On a motion made by Ms. Whitford, seconded by Ms. Benson, PROG 03, PROG 04 and PROG 05 were approved for the Consent Agenda at their meeting on November 17, 2023. The motion was approved via voice vote.

FOR INFORMATION

RISE Up Training and Credentialing Program Report (Attachment PROG 06)

Dr. Merritt reviewed the item. All documents are in order.

Dr. Merritt acknowledged Lenoir CC for their acceptance of the role as lead college. Review of initial results indicated outstanding numbers. Credentials that have been allocated for each of the programs include 75 credentials in customer service and sales, 75 credentials in business and retail, and 70 credentials in warehouse inventory and logistics. In addition to the 279 credentials, there are several

other colleges involved revealing a larger impact and another instance of partnership.

High-Cost Workforce Legislative Report (Attachment PROG 07)

Dr. Merritt reviewed the item. All documents are in order.

Chair West noted there was a great discussion during the Finance Committee meeting. In 2021 the \$5.2 million dollar was allocated and required significant start-up funds. Of those colleges that were awarded start-up funds, approximately 65% of funds received were used for one-time equipment purchases and costs. It's a comprehensive overview to create a Request for Proposal (RFP) with Board approval and then allocate the money. Chair West was extremely impressed with the thoughtfulness of the materials because she noticed the effort to ask thoughtful questions without requiring burdensome details.

Dr. Merritt discussed lessons learned in previous years regarding the application process in preparation for the 2023-24 competition. This year the application will be streamlined by only asking questions that needed to be asked. Additionally, when a college starts a new program, the program applications typically include letters of support from employers. Therefore, those letters of support will not be requested during the RFP process for the grants. Equipment tends to be the biggest lift when starting a new program. This new RFP does a good job of outlining allowable costs upfront for prospective applicants. If there are additional costs or items colleges wish to purchase, applicants can discuss with System staff.

A technical assistance webinar was held to discuss the healthcare grant funds. Eleven healthcare programs that were not funded last year were funded by the State Board during the November 2023 meeting. The goal is to be ready to roll out funding out next fiscal year. \$20 million was available this year, and next year there will be \$35 million. The lessons learned are streamlining the process as well as getting the money to the colleges as quickly as possible. Bonus points are available for colleges that develop a regional partnership as well as those involving Tier 1 rural counties. This was a strategic decision made in alignment with the System's office priorities.

Summary of 2022-23 NC Child Care Grant Program for Community College Students

(Attachment PROG 08)

Chair West noted that a small number of students that were served in previous years.

Dr. Carraway inquired what happens to the unexpended funds.

Mrs. Burgess answered unexpended funds revert to be included in the budget the following year. Mrs. Burgess further noted that colleges have been granted a great deal of flexibility therefore it is anticipated that they will expend all available funds this year. Some colleges have asked for additional funds. Mrs. Burgess explained the reason colleges weren't expending as much as they have in previous years was due to COVID funds which are no longer available.

Curriculum Standard Revisions as Approved by the System President (Attachment PROG 09)

- Associate in Arts (A10100)
- Associate in Science (A10400)
- Dental Laboratory Technician (A45280)
- Race Car Technology (A60400)

Chair West reviewed the items, all documents were in order. There were no questions or concerns.

Curriculum Program Terminations as Approved by the System President (Attachment PROG 10)

- Brunswick Community College
 - Medical Assisting (A45400)

Chair West reviewed the items, all documents were in order. There were no questions or concerns.

Food and Nutrition Services Employment and Training Program (Discussion Only)

Dr. Gardner provided a high-level overview of the Food and Nutrition Services Employment and Training (FNS E&T) program. Currently, 13 colleges participate in the program which serves about 800 students each year. Students in the FNS E&T program are in academic programs such as healthcare, construction, and IT, but are not limited to those programs.

The program is administered by the United States Department of Agriculture (USDA), who in turn delegates funds to the NC Department of Health and Human Services (NCDHHS). NCDHHS awards a portion of the program's funding to the NC Community College System. For a college to participate and receive funding, the local Department of Social Services (DSS) within the college's service area must volunteer and agree to operate a program. At the state level, the NCDHHS solicits interest from all one hundred county DSS offices. At the local level, the community college partners with their local DSS that has agreed to operate a program. To participate in the program individuals must be at least 16 years old and receiving Supplemental Nutrition Assistance Program (SNAP) benefits (formerly known as Food Stamps). The goal is for participants to receive employment skills and training to assist in obtaining employment where they earn a livable wage. Participants in the program receive education advisement, career counseling, and supportive services to complete their educational training and secure gainful employment.

There are various partnerships and three buckets of funds available. Those funds are 100% funds, 50/50 funds, and funds for Able-bodied Adults Without Dependents (ABAWDs). The System Office and the community colleges receive 100% and 50/50 funds. 100% funds are 100% reimbursable and 50/50 funds are available to be reimbursed at 50% for college and participant expenses that were funded with non-federal funds. At the System Office, we use 100% funds to cover administrative expenses associated with the program. The colleges also use 100% funds to assist with the program's administrative expenses and to assist participants with tuition, registration, and fees. The 50/50 funds are available to provide supportive services to participants such as transportation, childcare, etc., and to assist with additional administrative expenses that exceed the allotted 100% funds.

In terms of case management, the local DSS maintains a roll of individuals who receive SNAP benefits. The DSS can refer potential participants to the local community college. All participants must enroll in one of the program's components such as Vocational Training (Workforce Development and Continuing Education), Basic Skills (College and Career Readiness), Education Programs (Curriculum), and/or Job Searching Training (Human Resources Development and/or Career Services). Additionally, students are provided with on-the-job training and work-based learning experiences.

For colleges to operate a program depends on the local county DSS's participation. Should the local DSS decline to participate in the program, the local community college cannot operate a program. One reason local DSSs are hesitant to participate is the lack of staff. Colleges have cited the program being reimbursable as a barrier because they must bear costs upfront and then wait to be reimbursed.

Dr. Gardner acknowledged Carmen Warren for her management of the program, guidance, and technical assistance provided to the community colleges.

Dr. Carraway asked about administrative funds that would provide additional support at the local DSS level that would then provide an opportunity for colleges to participate. Dr. Gardner noted stronger administrative funds for the DSS to assist is a point of advocacy.

Dr. Carraway inquired about any initiative such as local DSSs banding together to fund a position that may make it possible for colleges to participate. Dr. Gardner noted that it is something worth exploring and advocating for.

Mr. Trapp inquired about the amount of money available for the entire program.

Ms. Warren stated that the USDA granted the state of North Carolina \$3.6 million in 100% funds this year and \$5.4 million in 50/50 funds, but it is spread across all providers and not just community colleges. Mr. Trapp commented that's somewhere around \$9 million. Mr. Trapp asked whether North Carolina Community Colleges drew down the whole amount. Ms. Warren responded no. The North Carolina Community Colleges System Office received approximately \$1.1 million in 100% funds and \$2.6 million (\$1.3 million Federal/\$1.3 million Provider Match) in 50/50 funds.

Mr. Trapp commented that we are leaving approximately \$5.3 million on the table. Chair West noted her concern regarding the money left on the table. Additionally, some potential students could benefit from the program.

Mr. Trapp noted natural parallels and overlaps to the Work First program. Mr. Trapp further noted that Work First is housed within NCDHHS so it seems as though it would be a natural extension of Work First as it is a similar group of individuals that each program is serving. Dr. Gardner agreed with Mr. Trapp. Mr. Trapp stated it seems like a case of advocacy to go to local counties with Work First staff to advocate for the staff to also operate the FNS E&T program. Though folks may be stretched thin, the population of both programs is similar with similar policies and procedures, so it doesn't seem like a stretch to have Work First staff operate both programs. Chair West remarked she loved the idea and was not aware of the parallel and asked Dr. Merritt if it was something that could be explored. Dr. Merritt responded that he believed so. Dr. Gardner noted regular communication with NCDHHS, and conversations have begun on how to capitalize on the Work First program.

Dr. Carraway mentioned how many government officials at the county level understand that there is money available for people in their community and they are choosing not to capitalize on it for whatever reason. Seems like there ought to be a way. If they really wanted it, they could do it.

Mr. Trapp commented speaking as a former County Commissioner and Chairman of the Board, he stated "If I knew there was \$5.3 million on the table, I'd be trying to get every cent of it."

Chair West remarked on her excitement regarding the conversation and acknowledged Dr. Gold, Dr. Gardner, and Dr. Merritt. Chair West would like to keep working on the issue between meetings and invited Mr. Trapp and Dr. Carraway to join the efforts.

Dr. Gardner would like to keep the conversation going to explore opportunities to improve and grow the program.

Mr. Pile asked if the programs allowed younger adult students to apply based on their income.

Dr. Gardner noted that any individual at least 16 years old and receiving SNAP benefits is eligible for the program.

NEW BUSINESS

Dr. Merritt shared that he has been involved in college accreditation for 12-13 years. House Bill 8 has a provision for UNC and NC Community College. Accreditation is the gateway to Title IV funds. If we want Pell Grants or federal financial aid, colleges must maintain accreditation. House Bill 8 prohibits colleges from having accreditation by the same accrediting agency in consecutive cycle. A cycle is 10 years in the southern region. It's important to point out that accreditation is an ongoing process. This will be a big lift, especially for rural institutions.

President Cox noted that it's going to be complicated because every college is in a different stage of the accreditation process. There is some grace in the law (3 years) but there is an expectation that colleges move as quickly as possible to find other accrediting bodies. Congressman Price asked whether it was a tightening or loosening of the requirement. President Cox remarked the various accrediting bodies have similar standards some more rigorous than others. The Department of Education must grant initial approval for an institution's regional accrediting body. Historically, southern institutions used SACSCOC as their accrediting institution, and a federal rule has changed to make accrediting bodies solely regional accreditors. This is a significant shift and an ongoing process which takes a lot of time and energy. Historically, the System Office played no role as it's a college-by-college process, but understanding how complex this could get for our colleges, the System Office decided to play a role in assisting colleges to prepare for the transformation. The System Office is working with the UNC System Office to align our efforts.

Dr. Merritt noted that accreditors go through an accreditation process themselves, and there are standards they must meet through the Department of Education to become a recognized accredited agency. Federally, accreditation is voluntary. Next steps are to ensure our interpretation and guidance aligns with the UNC System as well. There are plans to meet with the Department of Education to discuss the move to another accrediting agency. Dr. Carraway inquired if there will be a list of

accrediting agencies for colleges to select from. Dr. Merritt noted that there is an ad hoc task force reviewing the crosswalks of SACSCOC and other accrediting agencies. There has been conversation about consistency.

President Cox it will be up to each individual college as to which accrediting agency they choose. Part of the service to the Great 58 would be to provide recommendations and analysis to see what is closer aligned and less cumbersome. There are advantages to colleges to walking alongside each other with the same accrediting agency.

Mr. Nath asked whether the legislation providing any kind of funding to assist with the process. President Cox noted that no funding was provided. Dr. Merritt noted that it's a great point as there are significant costs associated with changing accrediting agencies.

President Lee noted there are many questions and concerns. It's important because it's tied to code and federal financial aid allocation. There is a lot of ongoing discussion.

President Heatherly added that it's required that colleges be approved through the Department of Education. One of the questions asked is if the change is voluntary. It could be argued that it's not voluntary but mandated by legislation. We're in a position to act in some way and time is of the essence. Colleges are beginning to prepare their pitch to the Department of Education. There are questions surrounding the costs.

ADJOURN

On a motion made by Ms. Estep, seconded by Mr. Trapp, the meeting was adjourned at 3:41 p.m.

Recording Secretary
Ashley Croom



Minority Male Success Initiative

**FY2022-23 Report to the
Joint Legislative Education Oversight Committee**

Submitted by The State Board of Community Colleges

As Required by (115D-58.17 - Section 6.3)

February 2024

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SUMMARY

The NC Community College System's (NCCCS) Strategic Plan emphasizes the system's commitment to be an open door to high quality, accessible educational opportunities that minimize barriers to postsecondary education, maximize student success, develop a globally and multi-culturally inclusive workforce, as well as improve the lives and well-being of our students. The plan calls for institutions to:

1. Identify and reduce access barriers for all prospective students, particularly among historically underserved populations.
2. Provide integrated, targeted support services that promote student success and reduce opportunity gaps for historically underserved students, and
3. Provide timely and accurate career and academic advising opportunities which leads to an increase in the completion of credentials for successful transition to careers and/or further education.

Since the Minority Male Success Initiative (MMSI) program's inception in 2003, over 10,000 students have received support and assistance towards achieving their educational, professional, and civic goals. As of July 1, 2022, there are (21) community colleges receiving MMSI funding.

BACKGROUND

The NCCCS is dedicated to maximizing student success by establishing environments that strengthen the understanding of at-risk students, along with identifying the best policies and practices that attribute to the persistence of students in our system. The NC Minority Male Mentoring Program (3MP) was established in the fall of 2003 when six pilot programs sought to improve the retention and graduation rates of minority male students in the NC Community College System (NCCCS). The Minority Male Mentoring Program was designed as a goal-oriented program to support the educational, professional, and civic aspirations of minority males in the Community College System. Community colleges received sub-grants to operate 3MP student coaching programs to support student success.

Historically, the Minority Male Mentoring Program (3MP) has been an active, intensive, and engaging process of coaching to minority male students in order to increase completion of developmental and curriculum courses, persistence from semester-to-semester and year-to-year, degree attainment, and/or transfer to a four-year institution. While this cohort-based model was successful at the individual student level, the NCCCS sought to significantly impact the student success outcomes of our larger minority male population.

Beginning in the 2016-17 academic year, the System Office redesigned the Minority Male Mentoring Program to more closely align with the student success initiative taking place within our system. As a result, the North Carolina Community College Minority Male Success Initiative was designed to support the educational and professional aspirations of minority males in the community college system. Improvements were guided by monitoring and assessing performance, improving the data used for these assessments, collaborating with stakeholders, implementing recommendations, and re-assessing student performance.

STATE FUNDING

State funds for the MMSI are allocated through a competitive funding process. An advisory committee of internal and external stakeholders reviewed all applications, considering various criteria.

State funds may be used for salary, benefits, support for the advising process, and all other expenses related to the employment of a success or academic coach.

TABLE #1.

Year	Total Recurring Annual
2016-19	\$810,000
2019-22	\$810,000
2022-26	\$810,000

Application & Award of Funds

- **Application Process:** Since funding is not sufficient to provide MMSI funding at every college within our system, grants are allocated through a competitive RFP application. Each application was carefully scored, and award recipients were selected based on the following criteria:
 - Anticipated impact on the college’s specified target population.
 - Diversity of project approaches.
 - Specific and realistic narrative about how the project will support a particular institution problem.
 - Scalability of the approach.
 - Ability to translate technical concepts into accessible learning.

- Willingness and capacity of the institution to act as learning partners and share knowledge with other institutions within our system.
- **Advisory Committee Review:** A seven-person Advisory Committee reviewed the forty-eight (48) applications. This committee was composed of representatives from the NC Community College System Office (3), the University of North Carolina System Office (1), and community college administrators selected from institutions that did not apply for the grant (3).
- **Award & Duration of Funding:** The State Board of Community Colleges awards MMSI funds based upon the recommendations of the Advisory Committee. Funds are awarded on a State fiscal year basis. Because of the limited amount of funds available, compared to the number of community colleges within our system, funding is awarded in a four-year grant cohort. Any college, including colleges that are already receiving MMSI funds, may apply for funding during each application period. Although not optimal, the four-year limit on funding aids colleges in the long-term sustainability of grant efforts.

APPLICANTS

2022-26 COHORT APPLICANTS (APPENDIX #1)

Effective July 1, 2022, the NC Community College System allocated \$ 810,000 to the MMSI for FY 2022-23, FY 2023-24, FY 2024-25, 2025-26. During the grant application period, forty-four (44) out of fifty-eight (58) community colleges submitted a grant application for the 21 awards available.

In April 2022, the State Board approved recommendations for a new cohort of 2022-2026 MMSI awards, beginning July 1, 2022.

2022-26 COHORT AWARDS (APPENDIX #2)

Effective July 1, 2022, the State Board of Community Colleges allocated \$810,000 to the Minority Male Success Initiative for FY 202-23, FY 2023-24, FY 2024-25, and FY 2025-26.

A total of twenty-one (21) Community Colleges were awarded grants.

FY 2022-23 MMSI EXPENDITURES (APPENDIX #3)

For FY2022-23 colleges expended \$680,865 out of the \$810,000 allocation. A breakdown of the expenditures by institution can be found in appendix #3.

PROGRAM ACTIVITIES***TARGET POPULATION***

The Minority Male Success Initiative is designed and structured to enhance the educational success of all minority males currently enrolled in the NC Community College System. The target group for the 2022-26 academic years is any minority male students matriculating in any of the 58 North Carolina community colleges. For this grant cycle, colleges determined and specified their target population, strategies, data, and outcomes on how to assess the impact on students at their institution. These populations may include college and career readiness, dual enrollment, continuing education, or curriculum students.

MINORITY MALE DEFINITION

According to the United States Department of Education, the term “minority/minoritized” means American Indian, Alaskan Native, Black (not of Hispanic origin), Hispanic (including persons of Mexican, Puerto Rican, Cuban, and Central or South American origin), Pacific Islander or another under- represented ethnic group.

GUIDED PATHWAY PILLARS (APPENDIX #4)

Guided Pathways is an institution-wide approach to student success. It streamlines students’ journey through college by giving each student a clear, coherent, and structured educational experience that builds in a variety of academic and nonacademic supports. Guided Pathways involve whole-college redesign that focuses on equity, prepares students for the workforce and life-long education, and advances students’ social and economic mobility. When colleges implement pathways, they replace outdated student success models, which leads many students to unintended dead ends, excess credits, and out- of-sequence credits, all of which are costly and delay completion.

The System Office funded projects focused on creating impactful, replicable, and scalable solutions that address the needs of minoritized male students aligned with the Four Pillars of Guided Pathways. Guided Pathways encompasses student support, the student experience, and reflects an organization that revolves around the needs of the student.

Pillar One: Clarify Pathways to Education and Employment

Create clear curricular pathways to employment and further education for minority male students.

Pillar Two: Help Students Choose and Enter Their Pathway

Help minority male students choose and enter their educational pathway.

Pillar Three: Help Students Stay on Their Path

Help minority males remain on the path towards personal or academic goals by providing ongoing guidance and support.

Pillar Four: Ensure Learning is Happening with Intentional Outcomes

Ensure minority males are in relevant applied learning experiences with intentional outcomes that lead to credentials, further education, and/or gainful employment.

PROJECT FOCUS AREA (APPENDIX #5)

The System Office invests in the implementation of integrated strategies, data, and student-centered practices that produce a system in which students are provided clear pathways with embedded supports, aid based on their unique needs, and interventions that help accelerate students' momentum toward goal and degree completion.

The goal of these grant projects is to support the development of approaches and solutions to address the barriers that impact the ability of institutions to deliver high quality student support experiences. We believe it is important to center institutions' experiences, capacity, and vision for their student experience in the development of solutions to ensure these solutions enable equitable student outcomes. Our hope is that the collaborative work between the System Office and institution(s) to solve some of the critical pain points together will generate learning, solutions, and strategies that can be scaled to other institutions and will generate awareness and momentum in the transformation for student success.

The barriers below reflect the most common and impactful challenges in our system in supporting minority male students (RPM, 2021). We are seeking for colleges to submit proposals focused on creating impactful, replicable, and scalable solutions that address the key barriers we have identified below:

Recruitment / Access

Many institutions continue to struggle recruiting and attracting minoritized male students. These disparities are increasing in key areas such as dual enrollment, basic skills, continuing education, and curriculum enrollment. We are seeking proposals that would improve recruitment and access for minoritized male students.

Retention / Persistence

The retention and persistence of minoritized males in our system is a significant concern as evidenced by significant gaps in course success rates, withdrawal rates, and satisfactory academic progress. The system office is seeking proposals that promote a culture of effective retention practices that lead towards personal goal or academic credential attainment.

Completion

Closing the educational attainment gap in NC seeks to ensure that more than 2 million North Carolinians obtain a high-quality credential or postsecondary degree by 2030. North Carolinians from economically disadvantaged backgrounds are disproportionately affected; far fewer earn postsecondary credentials than students with greater economic stability. The attainment rate also varies—sometimes significantly by race and ethnicity. While Asian and white residents consistently outpace the state attainment average, Black, Hispanic, and Native residents consistently fall below that average. (MyFutureNC, 2021). The System Office is seeking proposals which implement strategies and solutions which lead to credential attainment for minoritized male students.

Campus Environment / Sense of belonging

In terms of college, sense of belonging refers to students' perceived social support on campus, a feeling or sensation of connectedness, and experiences of mattering or feeling cared about, accepted, respected, valued by, and important to the campus community or others on campus such as faculty, staff, and peers. (Strayhorn, 2019). The system office is seeking intentional strategies which address the college and academic settings for historically excluded minoritized and first-generation students.

TARGET POPULATION (APPENDIX #6)

The System Office invests in the implementation of integrated strategies, data, and student-centered practices that produce a system in which students are provided clear pathways with embedded supports, aid based on their unique needs, and interventions that help accelerate students' momentum toward goal and degree completion.

Dual Enrollment

Qualified high-school-age students in North Carolina have the opportunity to pursue credentials tuition-free, while they are in high school, allowing them to get a jumpstart on their workplace and college preparation.

College and Career Readiness

The College and Career Readiness literacy education programs include Adult Basic Education (ABE), English as a Second Language (ESL), and Adult Secondary Education (ASE).

Curriculum

Students seeking certificate, diploma and associate degrees in one of our more than 275 academic programs.

Continuing Education

Continuing education programs provide education and training opportunities for targeted audiences. Courses are non-credit, short-term, and are offered in a variety of instructional delivery modes and locations. “Continuing education” refers to the following programs: workforce continuing education training, human resources development, and community service.

IMPACT SUMMARIES

IMPACT SUMMARIES

Student engagement varies by population and by institution. Examples could include meeting with a coach or advisor discussing the student’s career interests, identifying opportunities for deeper exploration and immersion, and developing a guided pathway towards appropriate course selection related to the student’s career interest. In addition to one-on-one engagement, many campuses also hold group sessions and activities for their students. The best way to understand the impact of the program is to hear it directly from the institutions. Below you will find impact summaries from each colleges’ 2022-2023 End of Year Grant Report.

Alamance Community College

- **Increased Engagement:** Hired a dedicated MMSI Success Coach for 12 months, providing consistent support to minority male students.
- **Proactive Intervention:** Utilized Watermark/Aviso technology to identify students at risk and trigger timely coach interventions.

- **Personalized Support:** Conducted individual counseling and follow-up with students facing challenges, using flexible communication methods (phone, text, email, in-person) to meet their needs.

AB Tech Community College

- **Created a more inclusive campus environment:** Provided professional development opportunities for staff and faculty. This helped to ensure that everyone at the institution was equipped to support the success of minority male students.
- **Engagement and Outreach:** Provided all minority male students with access to a Success Coach and a professional mentor. Reached over 300 students through success coaching initiatives, engaging 33 with regular support and 6 in one-on-one mentoring.
- **Data driven approach:** AB Tech used a data-driven approach to identify and support minority male students who were at risk of academic failure. This proactive approach helped to ensure that students received the help they needed before they fell behind.

Beaufort County Community College

- **Expanded Outreach and Recruitment:** Hired two MMSI Coaches and re-established a presence on campus to actively recruit and engage MMSI students.
- **Collaborative Support System:** Partnered with on-campus departments to offer MMSI students resources such as laptop/technology loans, mental health and wellness checks, life skills workshops, and leadership development training.
- **Data-Driven Intervention:** Utilized Watermark/Aviso early alert technology to identify struggling students and provide timely interventions through individual counseling and follow-up by the MMSI Coaches.

Caldwell Community College & Technical Institute

- **Identified Equity Gap:** Caldwell CC&TI recognized a significant underrepresentation of minoritized male students in dual enrollment, highlighting the need for targeted intervention.
- **Rural Appalachia Focus:** Developed recruitment and access strategies specifically tailored for the unique challenges and opportunities of rural Appalachian communities.
- **Increased Participation:** The initiative aimed to significantly boost dual enrollment participation among minoritized male students in Caldwell and Watauga Counties.

Central Carolina Community College

- **Building a Support Network:** Established a "Men of Color" Alliance fostering collaboration between advisors, coaches, and staff, providing wrap-around support through assigned Education Navigators and early alert software.
- **Student Engagement and Impact:** Served a cohort of 89 students. Averaged 10-15 students attending programs and events, with 7 engaged in mentorship and 26 completing credentials or graduating. Of our 26 graduates, 5 continued to complete another credential at CCCC in the fall 2023 semester.
- **Continuous Improvement:** Focused on identifying and addressing challenges through open communication, utilizing data from early alert software to personalize interventions and maximize positive outcomes.

Davidson Davie Community College

- **Targeted Outreach and Engagement:** Sent regular email communication and encouraged active participation in campus events, including collaborations with Student Life and the Men's Basketball team, fostered a sense of community and provided practical guidance. Hosted book reading sessions focused on relevant topics like side hustles and business growth offered actionable insights.
- **Enhanced Academic Support:** Collaborated with Academic Advising to improve staff training, focusing on meaningful conversations with students. Developed the "Why Am I in College?" assessment to help students clarify their academic goals and motivations.
- **Early Intervention and Career Exploration:** Integrated an intensive career exploration section into the New Student Orientation, specifically geared towards supporting Men of Color in planning their futures.

Durham Tech Community College

- **Student Engagement:** Durham Tech's Men of Color Scholars Institute saw 44 active participants at its peak, with 14.29% graduation rate and 61.90% retention rate for enrolled students within a year. MCSI participants had an average GPA of 3.04, an 84.48% SAP completion rate, and an 84.5% course completion rate.

- **Targeted Support for Continuing Education:** The program proactively identified and engaged male students of color in continuing education through Success Coaches and various resources.
- **Holistic Development Focus:** MCSI utilized mentors, speakers, workshops, and information sessions to guide students on career paths, essential skills, and life skills development beyond academics.

Fayetteville Tech Community College

- **Personalized Academic Support:** Established a collaborative referral system with the Student Learning Center, connecting struggling students with tutors or directly to instructors, based on specific needs. Students with grades "C" or below were referred to tutors for assistance, and instructors were involved if the subject wasn't covered by the center's tutors.
- **Peer Mentorship Network:** Launched the FTCC Buddy Program, pairing students with faculty, staff, or peer mentors for personalized guidance on resources, college life, and motivation.
- **Holistic Wellness and Community:** Developed "Millennial Men" group hosting monthly "real talk sessions" with guest speakers on topics like finances, relationships, and mental health, fostering community and addressing key student concerns.

Forsyth Tech Community College

- **Bridging the Gap:** Expanded the Summer Bridge Program for high school-to-college transition, offering essential skills, college navigation support, and resource introductions, both in-person and online.
- **Fostering Belonging:** Launched the First Year Experience (FYE) Course (Humanities 130) in Fall 2023, complementing required content and fostering a sense of belonging for minority male students.
- **Intensive Support for Success:** Hired a dedicated MMSI Success Coach with relevant experience to address the specific challenges faced by young men of color in education and provide intensive coaching for improved retention and completion. The Minority Male Success Initiative (MMSI) at Forsyth Tech has thrived, enrolling 173 students in the 2022-23 academic year, boasting a persistence rate of 77%, and a retention rate of 70%.

Guilford Tech Community College

- **Program Establishment:** Launched the MMSI program at GTCC in April 2023 with the appointment of a dedicated program coordinator.
- **Building a Mentor Network:** Identified and secured the commitment of 15 diverse on-campus mentors from various departments, ensuring broad support for MMSI students.
- **Comprehensive Training:** Initiated comprehensive mentor training led by the MMSI coordinator to prepare mentors for effective engagement with students.

Johnston Community College

- **Targeted Outreach and Recruitment:** Hired a dedicated Student Transition Specialist, who actively engaged with admitted JCC students in 5 local high schools during spring and summer. Recruitment efforts included a targeted event for students fitting cohort demographics and outreach to male athletes in collaboration with the athletics program.
- **Individualized Strengths Assessment:** Purchased and facilitated the Gallup Strengths Assessment for each cohort member to foster personalized support and development.
- **Enhanced Program Infrastructure:** Invested in technology and professional development training for staff in vital in topics such as first-generation student success, first-year experience, academic advising, and leadership, enhancing the capacity to provide effective support to minority male students at JCC.

Nash Community College

- **Targeted Engagement and Support:** Established direct communication via Watermark, allowing proactive support, mentorship, and connection for CCP MMSI students. Enrollment surged 48% in Fall 2022 and 27% in Spring 2023, demonstrating program effectiveness in attracting and retaining minority male students. Persistence rates showed an 8.9% increase from Fall 2022 to Spring 2023, indicating a positive trend in overall student success.
- **Proactive Outreach and Inclusion:** Increased visibility by participating in 10 semesterly meetings, STEM Night, Open Houses, CTE Showcase, and a career fair with 92 vendors. Actively engaged with high schools through College Day, Employer in the Foyer events, and one-on-one mentoring.
- **Expanding Opportunities and Impact:** Partnered with NCPS to host the WIN Academy, offering career exploration to non-college bound high schoolers. 37% of WIN Academy participants were CCP MMSI students, with 100% completion rate. 2 CCP MMSI

students secured full-time employment with major community industries, while others received interview opportunities.

Pitt Community College

- **Impactful Programming:** Hosted monthly "lunch and learn" sessions engaged 20-30 minority males in topics like business, mental health, and education preparation, addressing key success factors.
- **High School Outreach:** The program actively engaged in mentoring high school minority male seniors, providing them with essential tools to prepare for post-secondary education.
- **Stronger Connections:** While program engagement ranged from 20-30 participants, nearly double that number actively sought advising and coaching support, indicating a high utilization of personalized resources.

Richmond Community College

- **Surpassed Enrollment Goal:** Achieved an 18% increase in Black male student enrollment, exceeding the targeted 15% growth for the 2022-2023 academic year.
- **Multifaceted Recruitment:** Successfully increased enrollment through targeted outreach to high school seniors, Adult Education program, and local community. Re-engagement of non-enrolled applicants and recent high school graduates. Highlighting program benefits, job opportunities, and income potential.
- **Holistic Support System:** Engaged five mentors and plan to recruit 15 more by 2024. Utilized predictive analytics and instructor feedback to identify at-risk students and provide early intervention through alerts and support.

Robeson Community College

- **Fostering Inspiration and Professional Development:** Launched a yearly speaker series featuring President Melissa Singler, followed by a workshop based on "Who Owns the Ice House" led by Mr. Scottie Locklear.
- **Expanding Horizons and Collaboration:** Partnered with FAPSS and NASNTI grant programs to organize Open House college/university visits and an industry visit from Unilever for students. Reached 196 students throughout the year, with 36 graduating, demonstrating program impact and reach.

- **Investing in Continuous Improvement:** Continuous training provided to MMSI advisors on Watermark usage for early alert intervention and caseload management effective student support and intervention. Implemented Gallup Clifton Strengths Assessment and training to support students' academic and career goals.

Rowan Cabarrus Community College

- **Holistic Support for Minority Male Students:** The MMSI program at RCCC delivered comprehensive support for 46 minority male students during the grant year, encompassing academic (Beacon's Nest resource hub), social (peer brotherhood network), and personal development (case management with Navigate predictive analytics).
- **Targeted Academic Success:** MMSI proactively identified at-risk students within the first two months and provided case management utilizing Navigate's data to get them back on track, promoting academic success.
- **Building Belonging and Empowerment:** MMSI tailored academic, social, and personal support, ensuring minority male students receive the necessary resources for success. The program employs mentorship programs, workshops, and networking opportunities to cultivate a sense of belonging and empowerment, aiding students in navigating both their academic journey and life beyond the classroom.

Sampson Community College

- **Built a Strong Foundation:** Employed a part-time Male Minority Success Coach during the 22-23 academic year at Sampson Community College, with the position transitioning to full-time for 23-24 due to private matching funds. The coach, with a background as a Latina woman with military experience, strategically planned in the newly developed Student Success Center, conducted site visits, attended the Coach Academy, and became a welcomed addition to the campus success network.
- **Monitoring Baseline Data:** Established initial passing rate data for minority male students across diverse ethnicities, laying the groundwork for future comparisons. Passing rates for Hispanic students consistently outperformed other minority groups, providing insight for targeted support strategies.
- **Tough Love:** The MMSI Success Coach's approach, described as delivering "tough love" in a culturally sensitive manner, resonates well with male minority students. The coach's holistic understanding of individual students and effective communication has made a positive impact on the campus by learning individual students and their lives, personally, academically, and emotionally.

Southeastern Community College

- **Building Community Connections:** MMSI Coach proactively engaged with key stakeholders: presenting at church and community events, attending regional Baptist Association sessions, and establishing relationships with pastors, church officials, and families.
- **Forging School Partnerships:** Cultivated collaborative relationships with all Columbus County High School principals, guidance counselors, and relevant staff like social workers, TRIO counselors, and Career Coaches.
- **Targeted Recruitment Efforts:** Through strategic partnerships and direct outreach, the MMSI Coach successfully identified and met with over 50 minority male students across Columbus County high schools, laying the foundation for program enrollment.

Wake Tech Community College

- **High School Collaboration and Outreach:** The Wake Tech Pathways Success Scholars Program (PSSP) Coordinator and Success Coach developed success plans and communicated CCP opportunities to students, working closely with high school staff such as guidance counselors, career development coordinators, and administrative staff. Collaborative efforts were made to expand relationships with Wake Tech CCP staff and the Recruitment and Outreach teams, introducing the initiative to Wake County Public School System high schools through visits, email communication, and telephone conversations.
- **Outreach and Individualized Guidance:** Outreach strategies targeting minority male students included high school visits, emails, and phone calls, supported by marketing materials, flyers, and updates to the Wake Tech website. The PSSP was presented as a voluntary opportunity without requiring a commitment, resulting in contacts with 184 students in Fall 2022, 145 in Spring 2023, and 59 in Summer 2023. Eighteen students completed an intake form, receiving individualized success plans coordinated by the Success Coach.
- **Growing Engagement and Impact:** The program demonstrated increased engagement towards the end of the 2022-2023 school year, with a rising number of students participating and referrals from high schools. The PSSP's flexible and voluntary approach contributed to its success in connecting with students and building partnerships with high schools in Wake County.

Western Piedmont Community College

- **Strategic Expansion:** Broadened focus beyond the initially proposed cohort to encompass all minority male students across Western Piedmont Community College, maximizing program impact. Supported 24 new minority male students in the 2022-23 academic year with dedicated resources and initiatives.
- **Promising Persistence Rates:** The college's persistence efforts for new minority male students demonstrated a 79.2% rate compared to the 70.0% rate for all new students. A key initiative, the holistic advising model, assigned a Staff Advisor, Faculty Advisor, and Success Coach to every transfer student, aligning with the goal of enhancing student persistence, retention, and degree completion.
- **Implementing a Multi-Tiered Support System:** The implementation of the holistic advising model, funded by the Minority Male Success Initiative, directly addressed low progression and completion rates for male students, especially among Black, Hispanic, and Pell-Eligible students. The utilization of the Watermark Early Alert System was integral to this model, ensuring timely intervention and support for students on their academic journey.

BARRIERS

The Minority Male Success Initiative has received positive response from both community colleges' faculty, staff, and students. However, there are barriers to success for colleges and administrators.

Hiring: Some of the colleges expressed difficulties in the hiring processes since funding is not enough to fully fund a full-time salary. As a result, many colleges delayed implementation until they could successfully onboard and train a full-time professional into the position.

Turnover. The rate of replacement for MMSI staff is an ongoing concern as we try to re-engage students after the COVID-19 pandemic, and economic and enrollment downturn. The System Office has tried to offer stability in funding by transitioning to a longer 4 -year grant cycle. will continue to monitor the turnover rate to see if more measures are needed to mitigate this concern.

Individual vs. Campus Initiative: Our institutions must continue to create a campus culture to create a sense of belonging and safety, enabling students to seek help when needed without feelings of shame or stigma. The use of retention software enabled colleges to track progress, receive alerts for early intervention, send motivational messages that create community, and generate data reports that demonstrated success and opportunities. However, student success and retention initiative require the whole college, not just the work of a few administrators to truly have an impact. It takes everyone to ensure we are helping all of our students meet their education and workforce goals.

CONCLUSION

The Minority Male Success Initiative is successfully addressing the progression and completion rates of minority male students in achieving their workforce or educational outcomes. To ensure we achieve this goal, we are committed to enhancing the student success outcomes of minority male students, increasing student success, maximizing student and campus participation, and increasing program effectiveness and efficiency.

APPENDIX***2022-26 COHORT APPLICANTS (APPENDIX #1)***

2022-26 COHORT APPLICANTS	
COMMUNITY COLLEGE	COMMUNITY COLLEGE
Alamance CC	James Sprunt CC
Asheville Buncombe Tech CC	Johnston CC
Beaufort CC	Lenoir CC
Bladen CC	Martin CC
Brunswick CC	Mitchell CC
Caldwell CC&TI	Montgomery CC
Cape Fear CC	Nash CC
Carteret CC	Piedmont CC
Catawba Valley CC	Pitt CC
Central Carolina CC	Randolph CC
Central Piedmont CC	Richmond CC
College of The Albemarle	Roanoke Chowan
Craven CC	Robeson CC
Davidson Davie CC	Rowan Cabarrus CC
Durham Technical CC	Sampson CC
Fayetteville Technical CC	Sandhills CC
Forsyth Technical CC	Southeastern CC
Gaston College	Surry CC
Guilford Technical CC	Wake Technical CC
Halifax CC	Wayne CC
Haywood CC	Western Piedmont CC
Isothermal CC	Wilson CC
	44 Colleges

2022-26 COHORT AWARDS (APPENDIX #2)

COLLEGE (REGION)	FY 2022-23	FY 23-24	FY 24-25	FY25-26	TOTAL
Alamance (C)	\$42,819	\$42,819	\$42,819	\$42,819	\$171,276
AB Tech (W)	\$39,033	\$39,033	\$39,033	\$39,033	\$156,132
Beaufort (E)	\$38,676	\$38,676	\$38,676	\$38,676	\$154,704
Caldwell CC&TI (W)	\$40,086	\$40,086	\$40,086	\$40,086	\$160,344
Central Carolina (C)	\$41,033	\$41,033	\$41,033	\$41,033	\$164,132
Davidson Davie (C)	\$26,669	\$26,669	\$26,669	\$26,669	\$106,676
Durham Tech (C)	\$24,764	\$24,764	\$24,764	\$24,764	\$99,056
Fayetteville Tech (E)	\$41,247	\$41,247	\$41,247	\$41,247	\$164,988
Forsyth Tech (W)	\$42,462	\$42,462	\$42,462	\$42,462	\$169,848
Guilford Tech (C)	\$42,604	\$42,604	\$42,604	\$42,604	\$170,416
Haywood (W)	\$40,390	\$40,390	\$40,390	\$40,390	\$161,560
Johnston (E)	\$37,708	\$37,708	\$37,708	\$37,708	\$150,832
Nash (E)	\$40, 572	\$40, 572	\$40, 572	\$40, 572	\$162,288
Pitt (E)	\$38,676	\$38,676	\$38,676	\$38,676	\$154,704
Richmond (C)	\$39,390	\$39,390	\$39,390	\$39,390	\$157,560
Robeson (E)	\$39,604	\$39,604	\$39,604	\$39,604	\$158,416
Rowan Cabarrus (C)	\$43,604	\$43,604	\$43,604	\$43,604	\$174,416
Sampson (E)	\$38,747	\$38,747	\$38,747	\$38,747	\$154,988
Southeastern (E)	\$29,743	\$29,743	\$29,743	\$29,743	\$118,972
Wake Tech (C)	\$44,104	\$44,104	\$44,104	\$44,104	\$176,416
Western Piedmont (W)	\$38,069	\$38,069	\$38,069	\$38,069	\$152,276
Total	\$810,000	\$810,000	\$810,000	\$810,000	\$3,240,000

FY 2022-23 MMSI EXPENDITURES (APPENDIX #3)

COLLEGE (REGION)	BUDGET	YTD EXPENSE
Alamance (C)	\$42,819	\$42,819
AB Tech (W)	\$39,033	\$37,763
Beaufort (E)	\$38,676	\$27,769
Caldwell CC&TI (W)	\$40,086	\$40,086
Central Carolina (C)	\$41,033	\$41,033
Davidson Davie (C)	\$26,669	\$22,549
Durham Tech (C)	\$24,764	\$5,892
Fayetteville Tech (E)	\$41,247	\$39,570
Forsyth Tech (W)	\$42,462	\$42,462
Guilford Tech (C)	\$42,604	\$13,635
Haywood (W)	\$40,390	\$22,166
Johnston (E)	\$37,708	\$36,055
Nash (E)	\$40,572	\$40,572
Pitt (E)	\$38,676	\$38,671
Richmond (C)	\$39,390	\$39,390
Robeson (E)	\$39,604	\$38,471
Rowan Cabarrus (C)	\$43,604	\$21,231
Sampson (E)	\$38,747	\$38,019
Southeastern (E)	\$29,743	\$10,539
Wake Tech (C)	\$44,104	\$44,104
Western Piedmont (W)	\$38,069	\$38,069
Total	\$810,000	\$680,865

GUIDED PATHWAY PILLAR (APPENDIX #4)

GUIDED PATHWAY PILLAR	COLLEGE (REGION)
Pillar One: Clarify Pathways to Education and Employment	Pitt (E) Richmond (C) Sampson (E)
Pillar Two: Help Students Choose and Enter Their Pathway	Beaufort (E) Caldwell CC&TI (W) Durham Tech (C) Haywood (W)
Pillar Three: Help Students Stay on Their Path	Alamance (C) AB Tech (W) Central Carolina (C) Davidson Davie (C) Fayetteville Tech (E) Forsyth Tech (W) Guilford Tech (C) Johnston (E) Nash (E) Robeson (E) Rowan Cabarrus (E) Southeastern (E) Wake Tech (C) Western Piedmont (W)
Pillar Four: Ensure Learning is Happening with Intentional Outcomes	None

PROJECT FOCUS AREA (APPENDIX #5)

COLLEGE (REGION)	Recruitment & Access	Retention & Persistence	Credential Completion	Campus Environment / Sense of Belonging
Alamance (C)		X	X	X
AB Tech (W)	X	X	X	
Beaufort (E)		X		
Caldwell CC&TI (W)	X			
Central Carolina (C)		X	X	X
Davidson Davie (C)	X	X		
Durham Tech (C)			X	
Fayetteville Tech (E)		X		
Forsyth Tech (W)				X
Guilford Tech (C)		X		
Haywood (W)	X	X		
Johnston (E)		X		
Nash (E)		X		
Pitt (E)			X	
Richmond (C)	X			
Robeson (E)		X		
Rowan Cabarrus (C)		X		
Sampson (E)	X			
Southeastern (E)	X			
Wake Tech (C)		X		X
Western Piedmont (W)		X		

TARGET POPULATION (APPENDIX #6)

COLLEGE (REGION)	Dual Enrollment	College and Career Readiness	Curriculum	Continuing Education
Alamance (C)	X	X	X	
AB Tech (W)	X	X	X	X
Beaufort (E)	X		X	
Caldwell CC&TI (W)	X			
Central Carolina (C)			X	X
Davidson Davie (C)	X	X	X	
Durham Tech (C)	X			
Fayetteville Tech (E)	X	X	X	X
Forsyth Tech (W)	X	X		
Guilford Tech (C)			X	
Haywood (W)	X	X	X	X
Johnston (E)			X	
Nash (E)	X		X	
Pitt (E)	X		X	X
Richmond (C)	X	X	X	X
Robeson (E)	X	X	X	X
Rowan Cabarrus (C)	X		X	
Sampson (E)		X	X	X
Southeastern (E)	X		X	
Wake Tech (C)	X			
Western Piedmont (W)			X	

STATE BOARD OF COMMUNITY COLLEGES
Combined Course Library
Workforce Continuing Education and College & Career Readiness
New Course Approvals, Modifications, and Tier Designations

The State Board is requested to approve the following courses for placement or modification in the Combined Course Library (CCL).

Request for New Course 1 of 3

Requesting College or Agency: Sampson Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
EMS-3168	Anatomy and Physiology I	96	L15 – Emergency Medical Services	1B

Description:	This course provides a comprehensive study of the anatomy and physiology of the human body. Topics include body organization, homeostasis, cytology, histology, and the integumentary, skeletal, muscular, and nervous systems and special senses. Upon completion, students should be able to demonstrate an in-depth understanding of the principles of anatomy and physiology and their interrelationships. This course must meet or exceed the specific guidelines of the NC Office of Emergency Medical Services (NCOEMS), including all content, lab, and instructor requirements.
Credential Options:	<p>North Carolina Office of Emergency Medical Services Division of Health Service Regulation NC Department of Health and Human Services</p> <ul style="list-style-type: none"> ▪ Paramedic <p>The curriculum for the Paramedic educational program shall at a minimum, meet the most current edition of the National EMS Education Standards for Paramedic Education. See https://www.ems.gov/education.html. The EMS Education Standards for Paramedic Education must be adopted by the educational institution and the course approved by the North Carolina Office of Emergency Medical Services.</p>

Request for New Course 2 of 3
 Requesting College or Agency: Sampson Community College

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
EMS-3169	Anatomy and Physiology II	96	L15—Emergency Medical Services	1B

Description:	<p>This course provides a continuation of the comprehensive study of the anatomy and physiology of the human body. Topics include the endocrine, cardiovascular, lymphatic, respiratory, digestive, urinary, and reproductive systems as well as metabolism, nutrition, acid-base balance, and fluid and electrolyte balance. Upon completion, students should be able to demonstrate an in-depth understanding of principles of anatomy and physiology and their interrelationships. This course must meet or exceed the specific guidelines of the NC Office of Emergency Medical Services (NCOEMS), including all content, lab, and instructor requirements.</p> <p>Pre-requisite: EMS-3168 (Anatomy and Physiology I).</p>
Credential Options:	<p>North Carolina Office of Emergency Medical Services Division of Health Service Regulation NC Department of Health and Human Services</p> <ul style="list-style-type: none"> ▪ Paramedic <p>The curriculum for the Paramedic educational program shall at a minimum, meet the most current edition of the National EMS Education Standards for Paramedic Education. See https://www.ems.gov/education.html. The EMS Education Standards for Paramedic Education must be adopted by the educational institution and the course approved by the North Carolina Office of Emergency Medical Services.</p>

Request for New Course 3 of 3

Requesting College or Agency: Caldwell Community College and Technical Institute

Course ID	Course Title	Recommended Hours	Program Area	Tier Designation
MLT-3100	Medical Laboratory Assistant	330	L30—Health Occupations	2

Description:	<p>This course is designed to prepare students for the role of Medical Laboratory Assistant in a variety of settings, including hospitals, laboratories, and medical clinics. The course will provide the functional knowledge required of a clinical allied health professional. Emphasis is placed on the laboratory procedures performed in hematology, coagulation, immunology, serology, blood bank, microbiology, and urinalysis. Topics include infection control, OSHA regulations, laboratory testing, and quality control. The course includes the procedures of phlebotomy, order of draw, vein selection, and other skills and knowledge of blood draw and proper labeling of specimens. The class also includes training in clerical duties, communication skills, legal, ethical, and professional behavior related to interactions with other employees, healthcare providers, and patients.</p> <p>The course content is based on content required for a national industry-recognized credential for Medical Laboratory Assistants.</p>
Credential Options:	<p>AMT – American Medical Technologists</p> <ul style="list-style-type: none"> ▪ Certified Medical Laboratory Assistant <p>See https://americanmedtech.org/Certified-Medical-Laboratory-Assistant.</p>

Request for Course Modification 1 of 1

Requesting College or Agency: Surry Community College

Course ID	Course Title	Program Area	Current Recommended Hours	Proposed Recommended Hours
CUL-4020	Wine Types and Sensory Eval	T30—Culinary Arts	24	32

Description:	<p>This course provides an overview of the major types of wines from around the world and factors affecting their quality such as growing region, microclimates, grape maturity, harvesting, vinification, cellaring, blending and storage. Special emphasis on the development of sensory evaluation techniques. Upon completion, students will have a thorough knowledge base for employment in restaurants, wineries, and at wine tasting events.</p>
Credential Options:	N/A

STATE BOARD OF COMMUNITY COLLEGES
Courses of Instruction to Captive/Co-Opted Groups

Request: The State Board is asked to approve the following to be offered to Captive/Co-opted groups as listed, to be offered to Captive/Co-opted Groups under current operating procedures, contingent upon availability of funds.

Strategic Plan Reference:

Theme: Economic and Workforce Development

Goal 4: Provide education, training, and credentials to develop the most competitive and agile workforce in the nation.

- Objective 4.2: Respond to employment preparation opportunities with instruction focused on relevant skills, credential attainment, and competency development.
- Objective 4.3: Increase access to the training, education, and wrap-around services needed by students to achieve their career goals and economic mobility.
 - Strategy 4.3.1: Take the steps necessary to be a national leader in diversity and inclusion and leverage outreach among partners to reach low-income and underserved populations.

Continuing Education: Courses of Instruction

- Roanoke-Chowan Community College – Bertie Correctional Institution
 - Manufacturing Production Tech. (MFG-3111)
- Cape Fear Community College – Pender Correctional Institution
 - Plumbing (PLU-3024)

Contact(s):

Dr. Andrew Gardner
Associate Vice-President, Workforce Strategies

Anne Bacon
Workforce Continuing Education Director
Prison Education Liaison

Continuing Education and Basic Skills

These requests have been approved by the local college president, local board chair, and prison superintendent or chief officer. They have been reviewed by state staff at the North Carolina Community College System Office and, if applicable, by the NC Department of Public Safety and found in compliance with state standards and prison programming policies.

CODES FOR GROUPS TO BE SERVED

A	Alcoholic Rehabilitation Centers
D	Domiciliary Care Facilities
I	Hospital Inpatients
J	Detention Centers and County Jails
N	Rest and Nursing Homes
P	Prisons (Correction setting)
R	Intellectual Disability Centers
S	Sheltered Workshops

EXAMPLES: **WLD 3106 P** indicates the continuing education course offered in the Prison/ Corrections setting.

BSP 2000 S indicates the basic skills course offered in a Sheltered Workshop setting.

CONTINUING EDUCATION and **BASIC SKILLS** courses are reported in class hours.
CURRICULUM courses are reported in semester-hour credits.

MATRIX CATEGORIES* For NC DPS/DAC Prison Facilities

Matrix Category	North Carolina Community College System Programming Options
1	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); and/or Drug and Alcohol courses. (Minimum length of stay: 2 months)
2	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; and/or Curriculum Certificate Programs. (Minimum length of stay: 4 months)
3	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; and/or Curriculum Diploma Programs. (Minimum length of stay: 12 months)
4	Basic Skills; Employment Readiness (Human Resources Development or Occupational Extension Pre-employment Training); Drug and Alcohol courses; Occupational Extension courses; Curriculum Certificate Programs; Curriculum Diploma Programs; and/or Curriculum Associate in Applied Science Degree Programs. (Minimum length of stay: 24 months)
*	Only Division of Adult Correction and Juvenile Justice (DACJJ) prisons are assigned matrix categories

**Continuing Education Courses
Captive & Co-opted**

Community College	Facility	Facility Code	Matrix Class.	Course Number	Master Course List Title (Local Title)	Contact Hours
Roanoke-Chowan Community College	Bertie Correctional Institute	4880	4a	MFG-3111	Manufacturing Production Tech.	200
Cape Fear Community College	Pender Correctional Institute	4150	3	PLU-3024	Plumbing	330

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Applications
Fast Track for Action [FTFA*]

Request: The State Board of Community Colleges is asked to approve the curriculum program at the listed college on the condition that equipment funds are available to the college and operating funds generated by the budget formula will permit the offering of the program without any special allocation of funds.

Wake Technical Community College
Respiratory Therapy (A45720)

Background: Program applications must meet the following criteria in order to be placed on the Fast Track for Action (FTFA) program approval request presented to the State Board of Community Colleges as part of the consent agenda:

- The curriculum program title currently exists within the System and does not require the creation of a new program title and new curriculum standard;
- The application is complete, requires no further analysis or documentation, and has the endorsement of Academic Programs;
- There are no negative impact assessments from other colleges; and
- The college does not go outside of its service area for planning purposes.

Contact(s):

Michelle Lair
Director of Academic Programs

STATE BOARD OF COMMUNITY COLLEGES
Program Application Summary Evaluation Report
Wake Technical Community College
Respiratory Therapy (A45720)

Program Planning

Wake Technical Community College is seeking approval for the Respiratory Therapy (A45720) program to begin Fall, 2025. The planning area is defined as the college's service area of Wake County. All colleges were notified of the planning process for this program.

The proposed program was approved by the Board of Trustees at Wake Technical Community College on September 19, 2023. Minutes from this Board meeting were attached to the program application. The President and the Board of Trustees of Wake Technical Community College have certified the following:

- The proposed program will enhance the workforce of North Carolina, will provide educational and training opportunities consistent with the mission of the college, and will not duplicate the opportunities currently offered.
- They have assessed the need for the proposed program and the resources required to maintain a viable program and certify that the college can operate the proposed program efficiently and effectively within the resources available to the college.
- The college will complete a program accountability report including student success measures, enrollment trends, completion rates, and employment data three years after implementation of the program.

Program Rationale

Wake Technical Community College (WTCC) indicates the following:

- Projections from UNC Hospitals indicate a likely substantial shortage of respiratory therapists in the next three to five years in Wake County, NC. An estimated 60 -80 new positions will become available during that time.
- According to the Bureau of Labor Statistics, respiratory therapy employment is projected to grow 13 percent from 2022 to 2032. Over the next decade, we anticipate approximately 8600 new job openings on an annual basis, largely due to natural attrition and retirements in the existing workforce.
- The aging population will likely increase the incidence of respiratory conditions like pneumonia and chronic obstructive pulmonary disease. Furthermore, the healthcare industry's efforts to mitigate hospital readmissions and shifts toward more outpatient care models are expected to broaden the field of opportunities for respiratory therapists, extending into outpatient clinics and private practices.
- Job posting analytics from Lightcast for the period between January 2022 to August 2023 reveal 10,786 job postings by 256 distinct employers in the regional area. The average number of monthly hires is 108 for 167 new monthly job postings. This discrepancy may indicate opportunity for employment.

- The financial outlook for respiratory therapists in North Carolina shows a median hourly wage of \$38.28 which surpasses the North Carolina median salary for the profession.
- In Wake County, the data reports 375 current positions but suggests the potential for 448 open positions leaving a gap of 73 positions unfilled. This disparity equates to the 19% difference between current and potential opportunities.
- Indeed.com lists 246 respiratory therapist job openings within a 100-mile radius of Wake Technical Community College and 84 job openings with a 25-mile radius.
- Letters of support from health care organizations in the area include Duke Health Raleigh, WakeMed Health and Hospitals, UNC Rex Health Care and the Arc of North Carolina.
- A letter of opposition was received from the North Carolina Respiratory Care Board due to concerns regarding clinical sites for the current respiratory therapy programs. They state that existing programs are underutilized. The Board believes the best way to meet the current demand for respiratory therapists is by leveraging existing programs in the state.
- In response to the above concerns, Wake Technical Community College has secured commitments from Wake Med Health and Hospitals and UNC Health Rex to support clinical rotations with Wake Technical Community College but also continue their partnerships with other educational institutions. These health leaders have assured Wake Tech that their facilities can accommodate clinical rotations for students from multiple programs thus enriching the talent pool and better serving the community.

Impact of the Proposed Program on Other Programs

Fifteen community colleges are approved to offer the Respiratory Therapy program. This program does contain a clinical component; therefore, all colleges were provided with a program impact assessment from Wake Technical Community College. Twelve colleges responded with positive impact assessments in agreement and support of the program. Three colleges responded no but were in support of the program citing clinical site concerns. **No negative impacts assessments were received.**

Implementation of Collaborative Plan

Not Applicable

Curriculum Design

The proposed program of study is in compliance with the State Board approved curriculum standard.

Curriculum Description as Designated on Curriculum Standard

The Respiratory Therapy curriculum prepares individuals to function as respiratory therapists through demonstrated competence in the cognitive, psychomotor, and affective learning domains of respiratory care practice. Graduates perform diagnostic and therapeutic procedures with exposure to current and emerging practice settings. The curriculum prepares graduates to operate within inter-professional teams and effectively communicate with clients/patients of various ages, ethnicities, and cultures. Application of problem-solving strategies, applying ethical decision making, and understanding professional responsibilities are emphasized.

Graduates are eligible to complete the credentialing process through the National Board for Respiratory Care, which will qualify them for a license to practice in a variety of healthcare settings with responsibilities for assessment, treatment, management, and education of patients with cardiopulmonary diseases.

Contact(s):

Dr. Lori Byrd
Associate Director

STATE BOARD OF COMMUNITY COLLEGES
Elementary Education Residency Licensure Certificate (C55490) and Educator Preparation Program (EPP)
Residency Request as Approved by the System President

Information: The System President has approved the following colleges to offer the Elementary Education Residency Licensure Certificate Program (C55490) with an effective term of Fall 2024:

Cape Fear Community College
James Sprunt Community College
Sandhills Community College
South Piedmont Community College

Background: Elementary Education Residency Licensure Certificate (C55490) and Educator Preparation Program (EPP) Residency Request program applications must include the following items in order to be approved by the System President:

1. NCCCS EPP Residency Request Form signed by the President of the College indicating the proposed effective term.
2. Copy of the proposed program of study which is in compliance with the Elementary Education Residency Licensure Certificate curriculum standard.
3. Copy of the minutes from the Board of Trustees meeting(s) where the proposed program was discussed and approved.
4. Certification of the following which is signed by the college President and Board of Trustees chair:
 - a. *The program will enhance the workforce of North Carolina and will provide educational and training opportunities consistent with the mission of the college.*
 - b. *The college has assessed the need for the program and the facilities and resources required to maintain a viable program and certifies that the college can operate this program efficiently and effectively within the facilities and resources available to the college.*
 - c. *The college has evidence of sufficient student demand to offer the program and will provide master's credentialed faculty for each course provided under the Elementary Education Residency Licensure Certificate.*
5. Certification that the college has to the ability to:
 - a. *Implement the Residency Licensure Certificate Program in compliance with the approved NCCCS Cultivating Carolina Classrooms framework;*
 - b. *Implement standardized student learning outcomes and key assessments;*
 - c. *Submit annual program reporting data;*
 - d. *Submit required program student documentation and assessment;*
 - e. *Provide coaching support throughout program duration;*
 - f. *Supervise field experience.*

Contact(s):

Dr. Mary Olvera
Program Administrator

**STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Applications as Approved by the System President**

The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the curriculum program application listed below:

Alamance Community College
Electrical Systems Technology (A35130)
Effective Semester: Fall 2024

Blue Ridge Community College
Basic Law Enforcement Training (Certificate) (C55120)
Effective Semester: Fall 2024

Cape Fear Community College
High School Adjunct Instructor (Certificate) (C55190)
Effective Semester: Fall 2024

Contact(s):

Michelle Lair
Director of Academic Programs

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Standard Revisions as Approved by the System President

Information: The System President, through delegated authority to the System President, has approved the following curriculum standard revisions:

Forsyth Technical Community College
Business Administration (A25120)
Nonprofit Leadership and Management (A25410)
Hilmi Lahoud

Gaston Community College
Applied Engineering Technology (A40130)
Todd Roth

Wake Technical Community College
Electroneurodiagnostic Technology (A45320)
Lori Byrd

Background: 1D SBCCC 400.9 (b) states:

A revision of an existing curriculum standard shall:

- (1) Have written concurrence by two-thirds of colleges approved to offer the curriculum program; and*
- (2) Be in alignment with criteria outlined in 1D SBCCC 400.10(e).*
- (3) The President of the North Carolina Community College System shall have the authority to approve or deny the revision of an existing curriculum standard. If only two colleges are approved to offer the curriculum, and written concurrence is not obtained from both colleges, the State Board of Community Colleges shall have the authority to approve or deny the revision to the existing curriculum standard.*

Contact(s):

Michelle Lair
Director of Academic Programs

STATE BOARD OF COMMUNITY COLLEGES
Curriculum Program Terminations as Approved by the System President

Information: The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the program terminations listed below:

Background: 1D SBCCC 400.6 (b) states the following: The college shall terminate a curriculum program when there has been no enrollment for two consecutive years or if the college has not offered the program or has not had enrollment in the program within two years of the date the program was approved by the State Board of Community Colleges. A college may request a one-year extension of a curriculum program upon justification of the potential for employment opportunities and student enrollment.

Asheville-Buncombe Technical Community College

Entrepreneurship (A25490)

Rationale: Low Enrollment. Due to the lack of enrollment in the program and employment trends in the service area of the college, the program is being terminated. Students interested in entrepreneurship studies will be advised to enroll in the Business Administration (A25120) program or Small Business Center.

Termination Semester: **Fall 2023**

Environmental Engineering Technology (A40150)

Rationale: Low Enrollment. This program has had several consecutive terms of low and no enrollment. Existing students will be transferred to programs where they can finish their degrees in a timely manner. The college wishes to terminate this low enrollment program and reallocate resources to the Associate in Engineering program. A teach out plan for students has already been enacted and completed.

Termination Semester: **Fall 2023**

Foodservice Technology (Diploma) (D55250)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. Students interested in this industry could enroll in culinary programs to prepare for employment in the field.

Termination Semester: **Spring 2024**

Blue Ridge Community College

Brewing, Distillation and Fermentation (A15250)

Rationale: Low Enrollment. In Western NC, the brewing market has become saturated and although employers desire employees to have the necessary skills to work in the industry, they often do not require a degree to be employed. The program has also had difficulty retaining faculty for the program due to the opportunity for qualified individuals to be master brewers. The college will offer continuing education courses for students interested in this industry to prepare for employment in the field.

Termination Semester: **Fall 2024**

Cleveland Community College

Accounting and Finance (A25800)

Rationale: Low Enrollment. Due to the lack of enrollment in the program and employment trends in the service area of the college, the program is being terminated. The college will continue offering Accounting and Finance related courses under the Business Administration (A25120) program.

Termination Semester: **Fall 2023**

Carpentry (Diploma) (D35180)

Rationale: No Enrollment. There have been no students to declare in this program for three consecutive terms. The college will offer carpentry courses through continuing education for future students interested in employment in this industry.

Termination Semester: **Fall 2023**

Community Spanish Interpreter (A55370)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. In partnership with Blue Ridge Community College, current students will be offered Information Highway courses to complete the degree. The college will offer continuing education courses for future students interested in this industry to prepare for employment in the field.

Termination Semester: **Fall 2023**

Electronics Engineering Technology (A40200)

Rationale: Low Enrollment. Employment opportunities for graduates of this program are considerably low in the area in which this institution serves. Several of the courses from this program will continue to be offered within other curriculum programs.

Termination Semester: **Fall 2023**

Entrepreneurship (A25490)

Rationale: Low Enrollment. Due to the lack of enrollment in the program and employment trends in the service area of the college, the program is being terminated. The college will continue offering Entrepreneurship related courses under the Business Administration (A25120) program and Small Business Center.

Termination Semester: **Fall 2023**

Industrial Management Technology (A50260)

Rationale: Low Enrollment. Due to the lack of enrollment in the program and employment trends in the service area of the college, the program is being terminated. The college will offer several courses from this program through Business Administration (focus in Operations Management) program and through continuing education.

Termination Semester: **Fall 2023**

Lateral Entry (Certificate) (C55430)

Rationale: Low Enrollment. The Lateral Entry certificate was designed to allow students to complete requirements to receive an NC teaching license. The N.C. Department of Public Instruction replaced this alternative pathway for licensure with the Residency pathway; therefore, Lateral Entry licensure is no longer being issued by NC DPI, effective June 30, 2019. All students that were employed through a lateral entry license had to complete all requirements by June 20, 2022.

Termination Semester: **Fall 2023**

School-Age Care (Certificate) (C55450)

Rationale: No Enrollment. Due to the lack of enrollment in the program, the program is being terminated. Student and employer needs for this credential can be provided through other certificate options in the Early Childhood Programs.

Termination Semester: **Fall 2023**

School-Age Education (A55440)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. Students interested in this field have the options to enroll in Early Childhood degrees or Teacher Preparation degrees to prepare them for employment or transfer. The college has contacted current students to create a teach-out plan or to support a change in the program.

Termination Semester: **Fall 2023**

College of The Albemarle

Professional Crafts: Jewelry (A30340)

Rationale: No Enrollment. Due to the lack of enrollment in the program, the program is being terminated. The number of degree-seeking students has declined compared to students who are taking Professional Craft courses as hobbyists. All students seeking a degree or certificate were able to complete in the 2022-2023 school year. The college will offer continuing education courses for future students interested in this area.

Termination Semester: **Fall 2023**

Gaston College

Computer Engineering Technology (A40160)

Rationale: Low Enrollment. Due to low enrollment in the Computer Engineering Technology, the College examined all engineering technologies offered and the curriculum for each program. As such, the college made the decision to consolidate the Computer Engineering Technology program (A40160) and the Electrical Engineering Technology program (A40180). Students will be supported through enrollment in the Electrical Engineering Technology program (A40180). All resources previously used in this program will be reallocated to other engineering programs at the college.

Termination Semester: **Spring 2024**

Industrial Systems Technology (A50240)

Rationale: Low Enrollment. Due to low enrollment in the Industrial Systems Technology program, the college closely examined the needs of the local industry partners. It was determined that there was a need for a wider skill set in local industry, the college transitioned to Applied Engineering Technology (A40130) which is more aligned with these local industry needs. Students will be supported through enrollment in Applied Engineering Technology (A40130) moving forward.

Termination Semester: **Spring 2024**

Manufacturing Technology (A50320)

Rationale: Low Enrollment. Due to low enrollment in the Manufacturing Technology program, the College closely examined the needs of the local industry partners. It was determined that there was a need for a wider skill set in local industry, the college transitioned to Applied Engineering Technology (A40130) which is more aligned with these local industry needs. Students will be supported through enrollment in Applied Engineering Technology (A40130) moving forward.

Termination Semester: **Spring 2024**

Mechatronics Engineering Technology (A40350)

Rationale: Low Enrollment. Due to low enrollment in Mechatronics Engineering Technology (A40350), the college examined all engineering technologies offered and the curriculum for each program. Students will be supported through enrollment in Mechanical Engineering Technology (A40320).

Termination Semester: **Spring 2024**

Lenoir Community College

Automotive Customizing Technology (A60190)

Rationale: No Enrollment. Lenoir Community College saw a steady decline in enrollment in Automotive Customizing Technology, as students began to focus more on Automotive Systems Technology. There have been no students to declare in this program since the summer term of 2019.

Termination Semester: **Fall 2023**

Computer Engineering Technology (A40160)

Rationale: Low Enrollment. Current industry trends, both regionally and nationally, include computer networking and computer engineering positions that are more applicable when taught in the specific discipline of study such as Computer Integrated Machining (A50210) and Industrial Systems Technology (A50240).

Termination Semester: **Fall 2023**

Electroneurodiagnostic Technology (A45320)

Rationale: Low Enrollment. Despite multiple recruiting efforts, the program continued to see low enrollment. Accreditation requirements dictated a higher enrollment to continue offering

this program. Students interested in this program area will be referred to colleges approved to offer the program.

Termination Semester: **Spring 2024**

Horticulture Technology (A15240)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. The college had a steady decline in enrollment as students began to enroll in programs more aligned with the local farming industry. Degree seeking students and employers have expressed interest in the Sustainable Agriculture (A12410) program as an alternative.

Termination Semester: **Fall 2023**

Industrial Management Technology (A50260)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. Students enrolled in this program will instead be enrolled in Industrial Systems Technology (A50240).

Termination Semester: **Fall 2023**

Public Safety Administration (A55480)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. Students are enrolling in the Emergency Management (A55460) program, which is meeting local needs.

Termination Semester: **Spring 2024**

Therapeutic Massage (A45750)

Rationale: Low Enrollment. Despite multiple recruiting efforts, the program continued to see low enrollment. Industry demand in the college service area did not sustain the program. Continuing education courses will be available for interested students.

Termination Semester: **Spring 2024**

Pitt Community College

Computer-Integrated Machining (A50210)

Rationale: Low Enrollment. The college would like to request termination of this program due to low enrollment. Students enrolled in this program will instead be enrolled in Industrial Systems Technology (A50240).

Termination Semester: **Fall 2023**

Criminal Justice Technology/Financial Crime/Computer Fraud (A5518B)

Rationale: No Enrollment. Due to the lack of enrollment in the program and employment trends in the service area of the college, the program is being terminated. Students interested in financial crime and computer fraud will be advised to enroll in similar programs and courses offered by the college.

Termination Semester: **Fall 2023**

Rockingham Community College

Electronics Engineering Technology (A40200)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. Employers in the service area have requested a multi-purpose electro/mechanical technician program to better align with employment opportunities in robotics and automation.

Termination Semester: **Fall 2023**

Environmental Planning and Development (A55350)

Rationale: No Enrollment. The college has not been able to employ a credentialed faculty to provide program coordination for the new program. The college will continue to offer the courses in continuing education.

Termination Semester: **Spring 2024**

Fire Protection Technology (A55240)

Rationale: No Enrollment. The college experienced continued declining enrollment for several years. The lack of mandatory higher education requirements for entry level firefighters in the workforce contributes to the low enrollment. The college will serve the fire service training needs in their service area through continuing education courses.

Termination Semester: **Spring 2024**

Horticulture Technology (A15240)

Rationale: Low Enrollment. Due to the lack of enrollment in the program and student interest, the program is being terminated. The decrease in enrollment has been impacted by student preferences for continuing education courses. Degree seeking students and employers have expressed interest in the Agribusiness Technology (A15100) program as an alternative.

Termination Semester: **Summer 2024**

Phlebotomy (C45600)

Rationale: Low enrollment. Due to declining interest in the curriculum program of study, the college elected to offer this certification through continuing education.

Termination Semester: **Summer 2024**

Surry Community College

Entrepreneurship (A25490)

Rationale: Low Enrollment. Due to the lack of enrollment in the program and employment trends in the service area of the college, the program is being terminated. The college will continue offering entrepreneurship courses under the Business Administration (A25120) program.

Termination Semester: **Fall 2023**

Wayne Community College

Swine Management Technology (A15150)

Rationale: Low Enrollment. Due to the lack of enrollment in the program and changes in industry needs in the service area of the college, the program is being terminated. The college

has consulted with local industry partners and determined that the Applied Animal Science Technology (A15280) degree would better meet the needs of current industry trends and provide students with transfer opportunities if desired. All current students in the program are scheduled to graduate in May 2024.

Termination Semester: **Fall 2024**

Wilson Community College

School-Age Education (A55440)

Rationale: Low Enrollment. Due to the lack of enrollment in the program, the program is being terminated. Students interested in this field have the options to enroll in Early Childhood degrees or Teacher Preparation degrees to prepare them for employment or transfer. The college has a teach-out plan for current students who desire to complete the program.

Termination Semester: **Spring 2024**

Contact(s):

Michelle Lair

Director of Academic Programs

STATE BOARD OF COMMUNITY COLLEGES
General Occupation Technology (A55280) as Approved by the System President

Information: The State Board of the North Carolina Community College System, through delegated authority to the System President, approved the following college to offer the General Occupation Technology (A55280) with an effective term of Fall 2024:

Cape Fear Community College
General Occupation Technology (A55280)

Contact(s):

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Program Coordinator