

**STATE BOARD OF COMMUNITY COLLEGES  
Policy and Governance Committee Charter**

**I. Background**

The North Carolina State Board of Community Colleges (the “State Board”) derives its authority from Chapter 115D of the North Carolina General Statutes (the “General Statutes”), the State Board of Community Colleges Code (the “Code” or “SBCCC”), and the Bylaws of the State Board (the “Bylaws”). The actions, policies, and rules of the State Board are codified in the Code.

The State Board Policy and Governance Committee (the “Policy and Governance Committee”) was established on August 15, 2019. Prior to that, the business of the Policy and Governance Committee was overseen by the Policy Committee.

**II. Purpose**

The purpose of the Policy and Governance Committee is to recommend policies for the State Board to adopt on behalf of the North Carolina Community College System (the “System”) that comply with the General Statutes, to regulate certain issues related to community colleges, and to recommend improvements in the governance and operations of the State Board.

**III. Organization**

The Policy and Governance Committee shall be a standing committee of the State Board. Per Article II of the Bylaws, the Chair of the State Board shall appoint the membership, designate the chair and vice-chair, and determine the size of the committee. The membership of the Policy and Governance Committee may be modified at the discretion of the Chair of the State Board.

**IV. Meetings**

Per G.S. 115D-2.2(i), the State Board shall meet at stated times established by the State Board, but not less frequently than eight (8) times a year. The Policy and Governance Committee shall meet on the same schedule as the other standing committees, or as needed, but no less than four (4) times a year, as determined by the Chair of the State Board.

**V. Responsibilities**

The responsibilities of the Policy and Governance Committee shall include:

- To consider and recommend System and State Board policy modifications and manage State Board governance matters, including proposed modifications to the Bylaws.
- To review and assess regulatory and administrative changes that impact the State Board.
- To provide oversight for modifications to the State Board Code.
- To provide oversight for the State Board of Proprietary Schools (“Proprietary School Board”) and consider proprietary school actions.
- To oversee the elements of the strategic plan and the annual operating plan that are within the purview of the Policy and Governance Committee.
- To develop onboarding processes for new members of the State Board and ongoing educational opportunities for existing members of the State Board, to assist members of the State Board in effective fulfillment of their duties.
- To oversee the development and execution of any State Board self-assessments, including capturing and reporting any findings and recommendations to the State Board.
- To support the Chair of the State Board, in collaboration with the Chairs of the Personnel Committee and Finance Committee on an annual and timely basis, to provide oversight,

- feedback, and review of the performance measurement and review processes of the System President.
- To ensure that appropriate information to make well-informed decisions is received by the State Board and each of its committees.

The Policy and Governance Committee may modify or supplement these responsibilities as needed.

#### **VI. Duties**

The duties of the Policy and Governance Committee shall include:

- To review and recommend SBCC Code changes.
- To review, recommend, and evaluate the need for System-wide policy modifications.
- To review the Proprietary School Board actions and provide recommendations.
- To report to the State Board on an ongoing basis on governance issues and other pertinent matters.
- To periodically review and recommend modifications to the Bylaws of the State Board.
- To annually review and assess the adequacy of the Policy and Governance Committee Charter in accordance with the Bylaws.
- To consider and report on measures that make the State Board operate more efficiently and effectively.
- To study, review, and report on regulatory changes by government and accreditation bodies that impact the System and make recommendations to the State Board on actions to be taken.

The Policy and Governance Committee may modify or supplement these duties as needed.

The Committee will have oversight of the relevant elements of the strategic plan and the annual operating plan.

The Committee should annually review and assess the adequacy of the Policy and Governance Committee Charter in accordance with the Bylaws.