

Web-Safety NCID Set Up

NCID Set Up

- Before a technician can be added to a Safety-Only inspection station the technician must obtain a NCID number on the state system.
- The technician can register for a NCID account by visiting <https://ncid.nc.gov/>
- *Once the technician opens the NCID web page they can begin the process by selecting “To register for a new NCID account click here: Register!”*

NCID Set Up



North Carolina Identity Management (NCID)

NCID is the standard identity management and access service provided to state, local, business, and individual users. NCID provides a high degree of security and access control to real-time resources.

User ID:
[forgot your User ID?](#)

Password:
[forgot your Password/unlock Account?](#)

[Need Help?](#)

REMINDER: Bookmarking this page can lead to error messages or denied access to your application or service

To register for a new NCID account click here [Register!](#)

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- After selecting “Register” the technician will be given the following options.
- Select the “Individual” option to proceed.



North Carolina Identity Management (NCID)



New User Registration

Please indicate your user type from one of the following categories:

- | | |
|----------------------------------|---|
| Individual | Request access to the State of North Carolina services as an individual or citizen. |
| Business | Request access to the State of North Carolina services on the behalf of a business |
| State Employee | Currently employed or assigned to work for an agency within the State of North Carolina government. |
| Local Government Employee | Currently employed or assigned to work for a North Carolina county or municipality. |



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- Complete the required Information – The User ID and password is created by the technician and entered before each test – Create an ID and password that is easy to remember.

To register a new account, please complete the following form.

Requested UserID-

Prefix (Optional)

First Name-

Middle Initial (Optional)

Last Name-

Suffix (Optional)

Email Address-

Confirm Email Address*

Mobile Number (Optional)

New Password*

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- Upon completion the technician will be sent a confirmation code to the email that was provided on the previous screen.

“Thank you for requesting a North Carolina Identity Management (NCID) account. To continue with your account registration please do one of the following to activate your account, answer password recovery questions and complete the request.”

“Copy and paste this 6 digit code below into your registration form:”

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- Enter the code that is supplied in the email in to the box below and click on the “check code” selection on the lower left had corner of the screen.

To verify your identity, an SMS (text message) or email has been sent to you. If you selected SMS (text message) a code has been sent to the mobile number stored in your NCID account. Please enter, in the box below, the six-digit code that has been sent to you.

If you selected the email option, please click the link in the email to complete the verification process.

To ensure that NCID messages will always be delivered to your Inbox, please verify that your email client and email provider are set up to accept messages from ncid.notifications@nc.gov.

If you do not receive the email in your Inbox within a few minutes, please verify that the message was not marked as spam and sent to the Junk Email folder. If this happens, please move the message to the Inbox so you can validate your account. You may now close this window.

Code

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- The program will automatically conduct a verification process and forward the technician to the last screen.

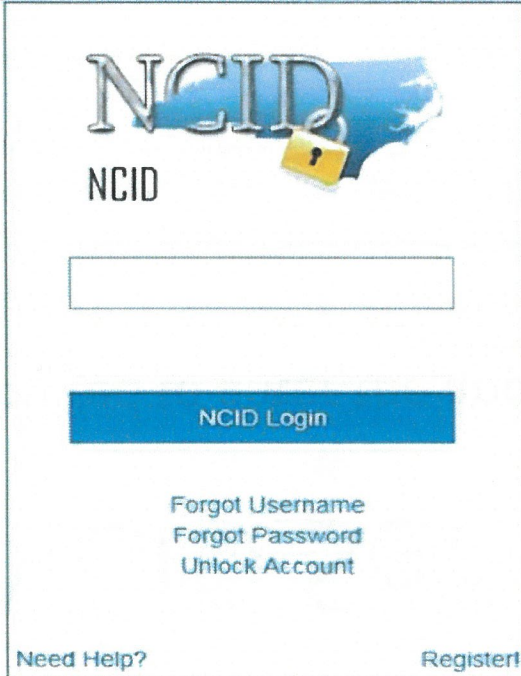
Your new NCID account has been created. Please click on the continue button to complete the security questions and answers to activate your account. You will be redirected to the NCID login page (<https://ncidprp.nc.gov/IDM>).

1. You will need to login with your new NCID account name and password
2. Select 5 different security questions and answers
3. Click on the "Save Answers" button to save your security questions and answers
4. You will be able to review the questions selected. You can change them or select "No Change"
5. At this point your account is active and you are logged out of NCID.

Continue

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- The technician will be required to sign in with their newly acquired NCID information.



The image shows a login form for NCID. At the top, the text "NCID" is displayed in a large, blue, 3D-style font, with a yellow padlock icon positioned over the letter "D". Below this, the text "NCID" appears in a smaller, black, sans-serif font. Underneath is a white rectangular input field. Below the input field is a blue rectangular button with the text "NCID Login" in white. Below the button are three lines of text: "Forgot Username", "Forgot Password", and "Unlock Account". At the bottom left of the form is the text "Need Help?" and at the bottom right is the text "Register".

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- They will then be required to enter the appropriate information.

If you forget your password or lock your account, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password or lock your account. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

Please type your security answers

— Please select a question item from the list —

— Please select a question item from the list —

— Please select a question item from the list —

— Please select a question item from the list —

— Please select a question item from the list —

Save Answers

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Thank you. Your security questions and answers have been successfully saved. If you ever forget your password or lock your account, you can reset your password or unlock your account by answering your security questions.

[Continue](#)

You have already setup your challenge/response answers on August 15, 2017 at 2:15:29 PM EDT. If you continue, you can re-answer your questions.

Answered Questions

What was the name of your first pet?

What is the middle name of your oldest child?

What is your mother's maiden name?

When you were first married, what was your zip code?

What was your childhood nickname?

[Clear Answers](#)

[No Change](#)

NCID Set Up

- You have successfully created the technician NCID account.

