

PUBLIC SAFETY MEMO PS25-01

TO: Chief Academic Officers, Senior Continuing Education Officers, Curriculum Registrars, Continuing Education Registrars, Public Safety Program School Directors, Career and College Promise Directors

FROM: Kenny Weatherington, Director, Public Safety Training Programs
 Jennifer Fisher, Public Safety Training Specialist, Criminal Justice Programs
 Michael Caviness, Public Safety Training Specialist, Fire and Emergency Management Programs
 Aaron Mabe, State Director of Dual Enrollment

SUBJECT: State Board Approval of New Public Safety Courses

DATE: February 10, 2025

This memo provides updates on State Board approval of new public safety courses in the combined course library affecting both curriculum and workforce continuing education programs.

On **January 17, 2025**, the State Board approved two new public safety Workforce Continuing Education courses for placement in the Combined Course Library.

Colleges are reminded that new and modified courses must be downloaded to the local course library (XUIC) and applied to local course copies (XULU). These processes are a mandatory workflow following all State Board changes to the Combined Course Library. Staff requiring assistance on the course download/update process should access the “Curriculum Management for Continuing Education User Guide” ([KB0010403](#)) in [ServiceNow](#) for a step-by-step guide.

Details are as follows:

| Course ID | Course Title | Recommended Hours | Program Area | Tier/ WF Sector |
|-----------|----------------------------------|-------------------|-------------------------|--|
| CJC-2111 | Introduction to Criminal Justice | 48 | R20 -- Criminal Justice | 3/ Public Safety and First Responders |

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| Description: | This course introduces the components and processes of the criminal justice system. Topics include history, structure, functions, and philosophy of the criminal justice system and their relationship to life in our society. Upon completion, students should be able to define and describe the major system components and their interrelationships and evaluate career options. |
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| Course ID | Course Title | Recommended Hours | Program Area | Tier/ WF Sector |
|-----------|---------------------------------|-------------------|--------------------------------|--|
| FIP-2120 | Introduction to Fire Protection | 48 | R30 – Fire and Rescue Services | 3/ Public Safety and First Responders |

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| Description: | This course provides an overview of the development, methods, systems and regulations that apply to the fire protection field. Topics include history, evolution, statistics, suppression, organizations, careers, curriculum, and related subjects. Upon completion, students should be able to demonstrate a broad understanding of the fire protection field. |
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Details for CJC-2111-Introduction to Criminal Justice

- CJC-2111, Introduction to Criminal Justice, is an equal and parallel course to CJC-111.
- CJC-2111 must include all equivalent student learning outcomes provided in CJC-111 and must follow all prescribed accreditation components, as well as State Comprehensive Articulation requirements for faculty credentials, for students to be eligible for Credit for Prior Learning transfer within community colleges and universities.
- CJC-2111 is a public safety fee waiver eligible course in accordance with eligibility requirements prescribed in the current Tuition and Registration Fee Waiver Guide (CC24-021). CJC-2111 is not currently a state approved WCE/CCP pathway.
- CJC-111 is **not** a Public Safety fee waiver eligible course but is a CU/CCP/CTE fee waiver eligible course.
- The State Board of Education Course for Credit (CCRE-001) policy awards high school students an additional quality point on the high school transcript for courses listed on the 2024 Comprehensive Articulation Agreement. CJC 2111 may not be an applicable course eligible for this policy. Colleges should know the implications for CCP students when simultaneously running curriculum (CJC-111) and continuing education (CJC-2111) courses.
- Consideration for local CCP/WCE pathways must follow prescribed System Office application and approval processes.
- Use of Public Safety Special Topics course numbers for parallel Curriculum courses in Workforce Continuing Education courses is **not** appropriate. Other new course numbers for this purpose are forthcoming.

Details for FIP-2120-Introduction to Fire Protection

- FIP-2120, Introduction to Fire Protection, is an equal and parallel course to FIP-120.
- FIP-2120 must include all equivalent student learning outcomes provided in FIP-120 and must follow all prescribed accreditation components, as well as State Comprehensive Articulation requirements for faculty credentials, for students to be eligible for Credit for Prior Learning transfer within community colleges and universities.
- FIP-2120 is a public safety fee waiver eligible course in accordance with eligibility requirements prescribed in the current Tuition and Registration Fee Waiver Guide (CC24-021). FIP-2120 is not currently a state approved WCE/CCP pathway.
- FIP-120 is **not** a Public Safety fee waiver eligible course but is a CU/CCP/CTE fee waiver eligible course.
- Consideration for local CCP/WCE pathways must follow prescribed System Office application and approval processes.
- Use of Public Safety Special Topics course numbers for parallel Curriculum courses in Workforce Continuing Education courses is **not** appropriate. Other new course numbers for this purpose are forthcoming.

Contacts for Questions:

- For specific questions about CJC-2111-Introduction to Criminal Justice, contact Jennifer Fisher at fisherj@nccommunitycolleges.edu
- For specific questions about FIP-2120-Introduction to Fire Protection, contact Michael Caviness at cavinessm@nccommunitycolleges.edu
- For specific questions about CCP, articulation agreements and faculty credentials, contact Aaron Mabe at mabea@nccommunitycolleges.edu
- For general questions, contact Kenny Weatherington at weatheringtonk@nccommunitycolleges.edu