

**PUBLIC SAFETY MEMO PS25-02**

**TO:** Chief Academic Officers, Senior Continuing Education Officers, College Registrars, EMS School Directors

**FROM:** Kenny Weatherington, Director, Public Safety Training Programs  
 Tonya Clark, Public Safety Training Specialist EMS

**SUBJECT:** Changes to EMS-4400, Paramedic Initial

**DATE:** March 4, 2025

This memo provides updates on the February 21, 2025 State Board approval of a course modification to the Workforce Continuing Education Paramedic Initial course, EMS-4400. This modification increased the course hours in the Combined Course Library.

Colleges are reminded that new and modified courses must be downloaded to the local course library (XUIC) and applied to local course copies (XULU). These processes are a mandatory workflow following all State Board changes to the Combined Course Library. Staff requiring assistance on the course download/update process should access the “Curriculum Management for Continuing Education User Guide” ([KB0010403](#)) in [ServiceNow](#) for a step-by-step guide.

Details are as follows:

Course ID	Course Title	Program Area	Current Recommended Hours	Proposed Recommended Hours
EMS-4400	Paramedic Initial	L15 – Emergency Medical Services	550	1000

<b>Description:</b>	This Emergency Medical Services (EMS) credential-related course must adhere to the most current guidelines established by the NC Office of Emergency Medical Services (OEMS) as applicable to this initial Paramedic course. This may include, but not be limited to, OEMS Education Institution approval, program director and instructor standards, classroom and distance education course approval, admissions requirements, course content, equipment standards, clinical and/or field requirements, and skills
---------------------	--

documentation. OEMS guidelines align with the rules of the NC Medical Care Commission and standards of the National Highway Traffic Safety Administration. For details, contact the Education and Credentialing Office of the NC Office of Emergency Medical Services, NC Department of Health and Human Services.
--

**Details for EMS-4400, Paramedic Initial:**

- This course modification aligns the recommended course hours to the total minimum required hours by the NC Office of Emergency Medical Services (1000 hours), allowing colleges to provide this course in one course section. The maximum allowed hours will be 1200 hours.
- Colleges may run this course as one course section or multiple course sections as needed to serve local needs.
- If a college runs multiple course sections, the cumulative total course hours of all sections may not exceed 1200 hours.
- If colleges are adding content to the curriculum as prescribed by the NC Office of Emergency Medical Services that would cause total hours to exceed 1200 hours cumulatively, the additional content shall be provided under a separate course section and appropriate course number.

For questions, please contact Tonya Clark at [clarkt@nccommunitycolleges.edu](mailto:clarkt@nccommunitycolleges.edu).