

CCLINC STEERING COMMITTEE MINUTES / Feb 16, 2024

Steering Committee Members

Hollie Johnson (Wake Tech CC) Steering Committee Chair

Vacant -Steering Committee Vice-Chair

Sharon Hedgepeth (Gaston CC) Cataloging/Serials Subcommittee Chair

Lisa Dees (Wake Tech CC) Lending Services Subcommittee Chair

Vacant -Reference/Instruction Subcommittee Chair

Jennifer Mincey (Wake Tech CC) Reports Subcommittee Chair

Vacant – Training Subcommittee Chair

Shirley Outlaw (Albemarle) District 1 Representative

Vacant District 2 Representative

Jenny Thomas (Randolph CC) District 3 Representative

Megan Williams (Fayetteville Tech CC) District 4 Representative

Dana Glauner (South Piedmont CC) District 5 Representative

Vacant- District 6 Representative

Birch Barnes (NCCCS) Director of Library Services

Drew McNaughton* SirsiDynix System Administrator

Kathy Davis* (NCCCS) Associate Vice President, Distance Learning Technologies

Vacant CCCLA Representative

**Non-voting member*

Meeting called to order at 2 PM

New Business

I. Motion to approve January 2024 minutes. Motion seconded. Votes counted; minutes approved. Hollie will send a PDF version to Birch to post on the website.

II. Open Steering Committee positions

Vice Chair- According to the Steering Committee rules, the Vice Chair needs to be someone from the current steering committee to maintain continuity. They must also be at a library that is part of the CCLINC consortium. Only obligations are the monthly meetings and serving as back up for the Chair if the current chair is absent. Our last vice chair also served as a district representative. Call for volunteers? No volunteers at this time.

District 6 and District 2 – Both vacant. Only requirement is that the person must be from a library that is part of the CCLINC consortium.

The Steering Chair will draft a short email to members in those districts asking if anyone would like to volunteer. Birch will then send the email to those users using a specific District 2 and District 6 email list.

Reference subcommittee chair. The former chair expressed the opinion that the position was no longer needed or relevant. Other Steering Committee members agree. Discussion about need for the Reference sub chair will be tabled until the next meeting.

For anyone who chairs a subcommittee, please make sure that your committee members are still part of the CCLINC consortium.

Old Business

I. User history Sirsi settings/new law- questions, concerns

District 5 representative D Glauner asked if a school asked for the history to be turned off, if there is a subpoena, what's the protocol? What is the timeline?

The Director of Library Services, B. Barnes replied that Kathy Davis, Drew McNaughton, and Birch himself should be immediately notified if a school receives something like a subpoena or official request. He believed that they definitely would also let our general counsel know.

As far as timeline, D. McNaughton stated it would probably take 2 weeks to retrieve the requested borrower history information.

If someone has specific questions about the legal process, the systems office general counsel Towanda said she was happy to speak to people about this and to please reach out to her.

District reports

District 1 – No report

District 2- vacant

District 3 – No report

District 4 -No report

District 5- Only the user history question that was just addressed.

District 6- vacant

Lending Services- Nothing to report

Cataloging – A new meeting will be scheduled to discuss adding the item type Art prints.

Reports- Initial questions and feedback about the new discard process seem positive. The directions are easier to understand. Please reach out to Jennifer Mincey or the

reports subcommittee if you have questions or need help running reports. They are happy to help.

Delete me subcommittee- The emails to library directors and all users have gone out. The directions and contact information for setting up a meeting with Drew to establish Discard profiles was also included. The deadline for those meetings is April 30th so SirsiDynix has time to set up the profiles.

There have been questions about starting the process before the official start date. The Steering Committee agrees that waiting until July 1 would be preferable. Starting new statistics at the beginning of the new fiscal year makes more sense. But it was noted that if schools start early, nothing can be done about it.

Thank you to Steering Committee members for your help and input. It is always appreciated.

Meeting Adjourned at 2:45PM

Next meeting - March 19 at 2:00PM.